

Town of Fogo Island
Minutes of Meeting
March 04/2011

The first meeting of the Town of Fogo Island was held on the above date with the following in attendance:

Council Members Present:

Councillor Lloyd Bixby
Councillor Wayne Collins
Councillor Gerard Foley
Councillor Hayward King
Councillor Marcel Penton

Councillor Lester Budden
Councillor Nadine Decker
Councillor Roy Freake
Councillor Gerald McKenna

Also in attendance:

- Keith Warren, Transitional Coordinator
- Blanche Bennett, Former Town Clerk/Manager, Town of Seldom-Little Seldom and Returning Officer
- Amanda McGrath, Former Town Clerk/Manager, Town of Tilting
- Daphne Coles, Former Town Clerk, Town of JBS
- Karen Barfoot, Former Town Clerk, Fogo Island Regional Council
- Pat Donahue, Former Town Clerk, Town of Fogo

1.Call to Order:

The Returning Officer, Blanche Bennett welcomed everyone and called the meeting to order at 7:30 P.M.

She then acknowledged that all nine (9) Councillors had received their Oath of Office on Wednesday, March 02/2011.

2.Nominations:

The procedure for the election of Mayor and Deputy Mayor was then explained with the general consensus being that no seconder was needed for a nomination.

For the Position of Mayor:

Councillor Marcel Penton was nominated, moved by Councillor Lloyd Bixby.
Councillor Nadine Decker was nominated, moved by Councillor Wayne Collins.
Councillor Gerard Foley was nominated, moved by Councillor Roy Freake.
All three accepted nominations.

After the third call for nominations, a motion by Councillor Lester Budden for nominations to cease.

The Returning Officer asked Keith if he would assist in counting of the ballots.

Councillor Nadine Decker was defeated, another vote was taken, upon counting of the ballots Councillor Gerard Foley was declared as Mayor.

For the Position of Deputy Mayor:

Councillor Nadine Decker was nominated, moved by Councillor Wayne Collins.

Councillor Lester Budden was nominated, moved by Councillor Lloyd Bixby.

Both candidates accepted the nominations.

After the third call for nominations, a motion by Councillor Hayward King for nominations to cease.

Upon counting of the ballots, Councillor Lester Budden was declared Deputy Mayor.

03/04/2011-1 Resolved that ballots be destroyed. Moved by Councillor Roy Freake, seconded by Councillor Lester Budden. Resolution Carried (RC) unanimously.

3. Welcome:

The Returning Officer welcomed both the Mayor and Deputy Mayor and asked Mayor Foley if he would assume the Chair of the meeting.

Mayor Foley and Deputy Mayor Budden thanked their fellow Councillors for supporting them and said they will work hard to provide effective leadership. They look forward to working with everyone.

4. Appointment of Temporary Acting Town Clerk:

Since administrative staff is present Council would be difficult to discuss the appointment. Council moved to another room to discuss it privately.

03/04/2011-2 Resolved that Blanche Bennett be appointed as the temporary Acting Town Clerk. Moved by Councillor Marcel Penton, seconded by Councillor Lloyd Bixby. RC unanimously.

Mayor Foley said the decision had been based upon experience as well as the fact that she had been the Returning Officer and her involvement in the transition process. The position will be re-evaluated in a month or so in terms of when the Manager will be hired.

Blanche thanked Council for the appointment and promised to do a good job.

All other staff will remain in place in respective offices until space is acquired to house the whole Council.

5. Signing Officers:

Keith talked to both banks today and an agreement is in place for the next 2 pay periods with the only signatory being the respective Clerks. Blanche has since received a call from Tony Foote at Scotiabank Gander advising her to send the information to him following tonight's meeting as to who will be signatories and he will expedite matters.

03/04/2011-3 Resolved that the Mayor and the Deputy Mayor be signatories as well as Blanche, Amanda, Daphne and Tracy. Moved by Councillor Roy Freake, seconded by Councillor Wayne Collins. RC unanimously.

6. Name Change:

03/04/2011-4 Resolved that the official name on the Town's bank accounts be changed to Town of Fogo Island. Moved by Councillor Nadine Decker, seconded by Councillor Marcel Penton. RC unanimously.

7. Council Business:

7.a Municipal Assessment Agency and Integrated Community Sustainability Plan.

Since most of the preliminary work has been carried out on both of the above, it's imperative that these meetings take place as soon as possible.

03/04/2011-5 Resolved that Council meet with Mr. Rumbolt on Thursday, March 10/2011 at 7:00 P.M. and with Mr. Letto at 8:30 P.M. at the office in Tilting. Moved by Councillor Roy Freake, seconded by Councillor Hayward King. RC unanimously.

7. b Emergency Plan:

Rose Goods of Fire and Emergency Services (FES). She will be available on March 28, 29, 30. The date for Council to meet with Ms. Goods will be set at the next regular meeting of Council.

7. c Municipal Plan and Planning Area Boundary (PAB):

03/04/2011-6 Resolved that the Minister of Municipal Affairs be asked to establish a Municipal Planning Boundary Area in accordance with the Urban and Rural Planning Act. That the Minister repeal the Planning Area Boundary orders for the previous Towns and the Fogo Central Planning Area. That the Minister provide Interim Development Control Authority as provided by the Interim Development Control Regulations and that Council will use the

current Town Plans that exist to guide decision making in those areas until the new Plan is in effect. Moved by Councillor Gerald McKenna, seconded by Councillor Roy Freake. RC unanimously.

7. e Professional Municipal Administrators (PMA)

Three administrators (Blanche, Daphne & Amanda) have registered to attend this year's convention which will be held from April 4-7th in Gander. Blanche has been registered by PMA. A list of the educational sessions for this convention was handed out to Council for perusal.

03/04/2011-7

Resolved that the administrators that have been registered will attend and that the Clerk check with the remaining administrators to see if they wish to be registered as well. Moved by Councillor Nadine Decker, seconded by Councillor Marcel Penton. RC unanimously.

The Clerk said that she is currently the Central Director on the Board of Directors of PMA, she asked Council's blessing to remain on this board. The consensus was that Council is in agreement with it.

8. Establishment of Committees:

Fire and Safety:

Keith talked about meetings he has had with the Fire Departments and that it had been decided that each department write to their respective Councils asking them to support the concept that funds that have been raised and currently held for a specific purpose would be used for that purpose. He said it's important that there be open communication between the Fire Departments and Council.

Councillor Freake expressed his desire to be part of this committee. A letter was then read by the Clerk from Fire and Emergency Services (FES) reminding Councils that it is imperative to ask the Fire Chiefs for their permission to add their names to lists submitted to FES, due to the Access to Information and Protection of Privacy Act (ATIPPA).

Finance and Administration:

Deputy Mayor Budden expressed a desire to sit on this committee since this had been part of his job before retirement.

Public Works:

General consensus everything remain status quo in regards to snow clearing and other contracts pertaining to Public Works. In case of an emergency in either community for that administrator to contact the Clerk and she in turn will contact the Mayor.

Recreation, Cultural and Special Events:

There is a committee in place who looks after the best interest of the stadium, Fogo Island Stadium Committee. Concerns were expressed regarding crucial maintenance work to be done on equipment at the stadium. A motion was made and seconded to proceed with these repairs, however it wasn't voted on, since only one (1) quote of \$13,000.00 has been received, and in accordance with the Public Tendering Act three (3) quotes should be requested.

03/04/2011-8 Resolved that Council should proceed with these repairs. Moved by Councillor Gerald McKenna, seconded by Nadine Decker. Discussion...Amendment to the motion, resolved that three (3) quotes be obtained before proceeding with repairs. Moved by Councillor Marcel Penton, seconded by Councillor Gerald McKenna. RC unanimously.

Economic Development and Tourism Committee:

A meeting should be scheduled with the Minister of Tourism prior to the tourism season. The Kittiwake Coast is in the process of acquiring students to work on/near the ferry this summer to talk to tourists as they come to and leave the Island, to get their views/opinions on the transportation aspect of tourism.

Policies and Regulations:

Current regulations being used need to be updated and will need to be amended to suit application to the whole Island.

Transportation:

Councillor Gerald McKenna has been Chair of this Committee which is comprised of representatives of Councils, 50+ Club, Truckers etc. For point of information Councillor McKenna briefed Council on the progress of Central Newfoundland Waste Management, stating he has been representing Fogo Island on this committee.

03/04/2011-9 Resolved that Councillor McKenna liaison both committees for the interim. Moved by Councillor Nadine Decker, seconded by Councillor Hayward King. RC unanimously.

Committees:

03/04/2011-10 Resolved that structuring of committees be deferred until the next regular meeting. MC unanimously. Moved by Councillor Nadine Decker, seconded by Councillor Marcel Penton. RC unanimously.

Other Business:

Office Space: Information regarding the possibility of using space at the Fogo Island Development Association (FIDA) building. Consensus is that we utilize the buildings we have until such time as a building is acquired. Current staff will remain in offices they have been using to this point.

(a) Town Manager update;

Sixteen (16) resumes have been received, six (6) has been discounted, the remaining ten (10) will be interviewed via telephone within the next week.

(b) Information:

Daphne will be away on vacation later in March.

Blanche will not be in the office on Tuesday due to doctors appointment in Gander.

A letter was read from the Fogo Island/Change Islands Agriculture Co-op Ltd. requesting a meeting with Council. The Clerk will write a letter of acknowledgement and meeting will be scheduled to meet with the Co-op.

10. Adjournment:

The meeting adjourned at approximately 10:30 P. M.

03/04/2011-11 Resolved to adjourn the meeting of March 04/2011. Moved by Councillor Gerald McKenna. Next regular public meeting to take place on March 16/2011 at the office in JBS.

Blanche Bennett,
Acting Town Clerk.

Gerard Foley,
Mayor

**Town of Fogo Island
Minutes of Meeting
March 16/2011 At 7:30 P.M.**

A meeting of The Town of Fogo Island was held on the above date with the following in attendance:

Council Members Present:

Mayor Gerard Foley
Deputy Mayor Lester Budden
Councillor Nadine Decker
Councillor Gerald McKenna
Councillor Marcel Penton

Councillor Wayne Collins
Councillor Roy Freake
Councillor Lloyd Bixby
Councillor Hayward King

Also in attendance:

Blanche Bennett, Acting Town Clerk
Amanda McGrath, Administrator
Karen Barfoot, Administrator
Daphne Coles, Administrator

Call to Order:

Mayor Foley welcomed everyone and called the meeting to order.

He then asked if Council would be able to keep the meeting to two (2) hours and for each Councillor to respect each others opinion.

1. Adoption of Agenda:

03/16/2011-12

Resolved that the Agenda be adopted as presented.
Moved by Deputy Mayor Lester Budden, seconded by
Councillor Roy Freake. Resolution Carried (RC)
unanimously.

3. Adoption of Minutes:

03/16/2011-13

Resolved that the minutes of March 04, 2011 be adopted
as presented with reference on Page 5, The Kittiwake
Coast being replaced with Kittiwake Economic
Development Coast. Moved by Councillor Marcel Penton,
seconded by Councillor Roy Freake. RC unanimously.

4. Business Arising:

4(a) Fire & Safety:

Rose Goods of Fire and Emergency Services. It was agreed to contact Ms. Goods to set a date to meet to discuss an Emergency Plan for the Town of Fogo Island. March 28 and 29 are the two (2) dates that had been suggested at the previous meeting.

The following Councilors agreed to sit on the different committees. Deputy Mayor Lester Budden and Councillor Roy Freake agreed to sit on this Committee. The Fire Chiefs will be invited to sit on the Committee as well. A staff person will attend all Committee meetings.

4(b) Finance & Administration:

Deputy Mayor Lester Budden and Councillor Wayne Collins.

4.c Public Works:

Councillor Hayward King and Councillor Wayne Collins.

4(d) Recreation, Cultural & Special Events/ Economic Development & Tourism:

Councillor Marcel Penton and Councillor Nadine Decker.

4(e) Policies & Regulations:

Councillor Marcel Penton and Councillor Nadine Decker.

4(f) Transportation:

Councillor Gerald McKenna and Councillor Lloyd Bixby.

The Town Manager will play a big role in all committees and Mayor Gerard Foley, by virtue of his office may sit on any committee.

The consensus was that a strong voice is needed to present the issues to Government. MHA Derrick Dalley will be contacted to request a meeting with Hon. Tom Hedderson, Minister of Transportation & Works, as soon as possible. As well a meeting should be set up with Hon. Terry French, Minister of Tourism, Recreation & Culture.

03/16/2011-14

Resolved that the above Committee structures be adopted as presented. Moved by Councillor Lloyd Bixby, seconded by Councillor Marcel Penton. RC unanimously.

5. Accounts Payable:

Fogo	\$7,609.90
Fogo Island Regional Council	57,873.99
JBS	50,954.27
Seldom	9,481.98
Tilting	3,579.43

The Acting Clerk was asked to gather financial information from each former town, such as, bank balances, outstanding invoices (length of time outstanding), monthly expenses, ie Hydro, Aliant etc.

03/16/2011-15

Resolved that the most pressing invoices from all five (5) be paid. (Invoices most pressing, meaning Hydro, Aliant etc) Moved by Councillor Roy Freake, seconded by Councillor Marcel Penton. RC unanimously.

6. Correspondence:

- 6(a)** Stag Harbour Enhancement Committee, concerns regarding the condition of their halls in that community. Discussion ensued regarding Capital Works, with the general consensus being that an assessment needs to be carried out in order to prioritize the needs in each community, and a space to house the new Council.
- 6(b)** Department of Environment & Conservation, Water Management Division, Clean & Safe Drinking Water workshop to be held on March 22-24.

03/16/2011-16

Resolved that all three (3) communities be contacted to see if their Maintenance Men wished to attend. Moved by Councillor Nadine Decker, seconded by Councillor Wayne Collins. RC unanimously.

- 6.c Building Permit request from Charles Osmond, to construct a house on his property in Shoal Bay. The permit was approved in principle, depending on whether or not he has other permits in place, ie sewerage disposal.
- 6.d Building Permit request from the Fogo Island United Church to construct a Church Hall adjacent to their Church, located at Fogo Island Central. Again, the permit was approved in principle, depending on whether or not they have other permits in place, ie sewerage disposal.
- 6.e ITT lift station service offer. The proposal is, to service all lift stations on the Island for \$367.50 per station plus tax. All expenses, including taxes, travel and materials to be replaced on site will be charged separately.

Discussion ensued, the Acting Clerk was asked to check with other companies to get a quote for the same work. Also, to discuss it with maintenance personnel.

- 6.f Mayor Foley informed Council that as a result of a conversation with Keith Warren, Transitional Coordinator, he had sent an email to Chad Blundon at Department of Municipal Affairs to request extra funding so that we can avail of his expertise during this transitional time.

Also, Mayor Foley asked Mr. Warren to provide some information on remuneration paid to Councilors in other towns with the same population as ours.

Councillor Roy Freak presented a copy of rates from around the province. Councilors were given a copy to review prior to the next meeting of Council.

7. New Business:

7.1 Fire and Safety Committee:

The new Fire & Safety Committee will arrange and meet with the different Fire Chiefs, for the different communities.

7.2 Committee Request:

A Request received from committees to hire a person to complete JCP applications. It was agreed that the current staff would be able to carry out this job. Councilors Penton and Decker agreed to talk to the committees to offer assistance if needed.

7.3 Whey Consulting Report:

Mayor Foley informed Council that he had spoken to George Whey of Whey Consulting, regarding the Town Suite software and the Town Manager. Since both the Acting Town Clerk and Administrator, Amanda McGrath has submitted resumes, they were asked to leave the meeting so that Council could discuss the matter.

7.4 Clean up:

Clean up from a recent fire in Fogo. The rubble remaining from this fire hasn't been cleaned up. The Acting Clerk was asked to write a letter to the gentleman asking that it be cleaned up within one month. The letter should be copied to the gentleman's mother as well, since she is assumed to be the owner.

7.5 Community Halls:

The Community Hall in Deep Bay has been closed for the winter. However, there have been requests to have the hall re-opened, to be used throughout the summer. A discussion ensued with the general consensus being that it will re-open in May until October. It will be re-evaluated again in the fall, to examine the feasibility of utilizing this facility on an ongoing basis.

7.6 Steering Committee Shorefast Foundation/JBS

The previous Mayor of the Town of JBS had represented the town on a Steering Committee responsible for working towards providing water & sewerage services to the Fogo Island Inn. The Committee is also working towards acquiring funding to provide a water storage tank on School Road and the extension of water & possibly sewerage services to other side of that same road.

Councillor Marcel Penton declared himself in a conflict of interest and excused himself from the meeting. Councillor Wayne Collins had attended a meeting of the committee this morning and presented a report as follows. The original plans for this project involved erecting a water storage tank to provide water to the Inn which would ultimately provide better water pressure/flow to the community. The committee is proposing the Town of Fogo Island submit an application to government for funding to install sewerage at the same time as the water line is being installed.

The total cost to carry out this project is \$145,000.00 with a cost to the town of \$14,500.00. To wait for a later date to install the sewerage line will cost approximately \$350,000.00. The Shorefast Foundation is willing to pay Council's portion of \$14,500.00 in return for tax credit/break over the next couple of years.

03/16/2011-17

Resolved that the request be approved in principle, based on the information provided and that the Shorefast Foundation be responsible for any overrun and that The Foundation cover off \$14,500.00. Moved by Councillor Gerald McKenna, seconded by Councillor Hayward King. RC unanimously.

The Acting Clerk will contact Ed Goodyear, the Regional Manager at the Dept. of Municipal Affairs to discuss the amount of time for the application to be processed.

8. Adjournment:

The meeting adjourned at 11:30 P.M. with some items not discussed to be deferred until the next meeting of Council.

03/16/2011-18

Resolved to adjourn the meeting of March 16/2011. Moved by Councillor Marcel Penton.

Blanche Bennett,
Acting Town Clerk



Gerard Foley,
Mayor

**Town of Fogo Island
Minutes of Meeting
March 26/2011, 11:30 A.M**

A meeting of the Town of Fogo Island was held on the above date in the Fogo Office with the following in attendance:

Councilors Present:

Mayor Gerard Foley
Councillor Wayne Collins
Councillor Roy Freake
Councillor Nadine Decker

Deputy Mayor Lester Budden
Councillor Hayward King
Councillor Marcel Penton
(Councillor Lloyd Bixby 11:55 A.M.)

Also in attendance:

Blanche Bennett, Acting Town Clerk
Karen Barfoot, Administrator

Amanda McGrath, Administrator
Pat Donahue, Administrator

1. Call to Order:

Mayor Gerard Foley welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

03/26/2011-19 Resolved that the Agenda be adopted as presented
Moved by Deputy Mayor Lester Budden, seconded
Councillor Roy Freake. RC Unanimously.

3. Adoption of Minutes:

03/26/2011-20 Resolved that the minutes be accepted as
read.(Add Councillor Hayward King to minutes of
meeting with Graham Letto) Moved by Councillor
Marcel Penton, seconded by Councillor Hayward
King. RC Unanimously.

4. Business Arising:

Steering Committee Shorefast Foundation/JBS

The Acting Town Clerk has been in conversation with the Department of Municipal Affairs, Gander Regional Office. It was agreed that in order to expedite matters, application should be made to the department as soon as possible.

Councillor Marcel Penton declared himself in a conflict of interest and begged to be excused from the meeting.

The Acting Town Clerk then asked if she was allowed to offer her expertise as a former Town Clerk/Manager. She strongly advised against borrowing money for Council's 10% share, as well as advising Council to not enter into an agreement with Shorefast Foundation or any other company in regards to a possible tax break in the future. That all businesses should be treated alike and to be taxed on the type of business carried on at any given location.

03/26/2011-21



Resolved that application be made through the Capital Works Program for funding in the amount of \$ 192,947.50 to install the sewer line in the ongoing project of water installation in Joe Batt's Arm-Barr'd Island-Shoal Bay (JBS) That Council not agree to any tax break be given and that it's 10% share be paid from the town's current account. Moved by Councillor Roy Freake, seconded by Councillor Wayne Collins. RC unanimously.

Committee Reports:

Transportation:

Mayor Foley reported to Council results of a Teleconference that had taken place on March 23/2011 with Hon. Tom Hedderson, Minister of Transportation & Works, Sharon Vokey Exec. Assistant to the Minister, Paul Alexander and Hon. Derrick Dalley, M.H.A.

There will be a meeting of Transportation held onboard the ferry on Wednesday, March 30/2011 at 12:30 P.M. with Ron Hyde and Walter Pomphrey out of the Regional Transportation & Works Office in Lewisporte. (Councillor Lloyd Bixby arrived at the meeting at approximately 11:55 A.M.) Councillor Gerald McKenna, Councillor Lloyd Bixby, Mayor Gerard Foley and the Acting Town Clerk, Blanche will attend this meeting. Blanche will also follow up with the Minister's office to set up a meeting for Council on Fogo Island

The former Transportation Committee will be notified that this committee no longer exists and that any concerns regarding transportation will be dealt with by contacting the Town Office.

Fire and Safety:

Deputy Mayor Lester Budden reported on a meeting with the Fire Chiefs on March 23/2011.

03/26/2011-22

Resolved that one bank account will be set up for the Fire Departments and all money deposited from each department will be earmarked for the specific purpose for which it was raised; that application be made through the Capital Works Funding to buy a new Jaws of Life, with the Fire Departments fund raising for the 10% share and furthermore since some Fire Departments have been having their finances audited by the Town's Auditor, then all departments should have their finances audited as well. Moved by Deputy Mayor Lester Budden, seconded by Councillor Roy Freake. RC unanimously.

03/26/2011-23

Resolved that Council pay for all vehicle fuel used by each department, that each department contact the Acting Town Clerk for a P.O. #. Moved by Councillor Roy Freake, seconded by Councillor Lloyd Bixby. RC unanimously

Deputy Mayor Lester Budden will organize a meeting with the former Fire Department in Deep Bay to discuss fire safety for that community.

Fire Department in Tilting needs approval to apply for funding to purchase a new pump. They have the required 10% share in their bank account.

03/26/2011-24

Resolved that Tilting Fire Department apply for funding to purchase a new pump for their department. Moved by Deputy Mayor Lester Budden and seconded by Councillor Wayne Collins. RC unanimously.

03/26/2011-25

Resolved that application be made for Capital Works Funding to purchase a Jaws of Life for Fogo Island. Moved by Councillor Wayne Collins, seconded by Councillor Nadine Decker. RC unanimously.

6. Correspondence:

6.1 Kevin Rowe requesting permission to operate a garage, located at 227 Main Street, Seldom, as a licensed Official Inspection Station. A discussion ensued and it was agreed by Council that given the nature of the business and the current business being carried out at that location, a letter be written to Mr. Rowe, requesting that he provide a copy of his application and approval from Crown Lands. As well, Council will require copies of any other permits granted to operate this type of business.

6.2 Chad Blundon, regarding an inquiry from the town pertaining to outstanding invoices for the former Fogo Island Regional Council. Mr. Blundon's response was, that the only debt to be paid down for that particular council is to NMFC.

6.3 Dona Penton on behalf of the Etheridges Point Seaside Festival..Ms. Penton requested that the town provide \$7,000.00 to employ a coordinator for 14 insurable weeks to organize and work at the festival for this year. A discussion ensued with the general consensus being that, Council will have to set a precedent in this decision.

03/26/2011-25

Resolved that two or three Event Coordinators be hired to be shared among all the festivals with specific duties assigned by Council, and for application to be made through the Department of Human Resources, Labour and Employment, and to try to access funding through the Canadian Heritage Foundation. Moved by Councillor Marcel Penton seconded by Councillor Lloyd Bixby. RC unanimously.

Lunch Break 1:40 P.M. – 2:10 P.M.

6.4 Department of Transportation & Works regarding the amount of salt/sand needed for the 2011/2012 winter season.

03/26/2011-26 Resolved that 300 tonnes of salt/sand mixture be ordered for Fogo, JBS and Seldom. Moved by Deputy Mayor Lester Budden and seconded by Councillor Roy Freake. RC unanimously.

7.0 Outstanding Invoices:

1. Fogo	\$4,025.87
2. JBS	749.91
3. Tilting	709.51
4. Seldom	1,387.18
5. Town of Fogo Island	214.17

03/26/2011-27 Resolved that the above noted invoices be paid and that all current/day to day invoices be paid regularly without having to have Council's approval. Moved by Councillor Wayne Collins, seconded by Councillor Nadine Decker. RC unanimously.

Audit: Seldom and Fogo are the only communities to date that has the audit completed. Blanche agreed to contact Don Farrell at Walter's Hoffe to impress upon him the urgency of having all audits done as expeditiously as possible and that a detailed account/breakdown of outstanding money owed to the former Fogo Island Regional Council

Blanche agreed to contact Don Farrell at Walter's Hoffe to impress upon him the urgency of having all audits done as expeditiously as possible and that a detailed account/breakdown of outstanding money owed to the former Fogo Island Regional Council.

8. New Business:

8.1 INTRD, the former Town of JBS has an ongoing project through INTRD whereby a Municipal Park is being worked on. Signage is being worked on and approval is required from Council. The size of the proposed sign for this park is 12 X 15 feet 6-8 feet tall. No decision can be made due to the unavailability of signage regulations, therefore an extension for the project should be asked for.

8.2 TRIO...Terry Taylor of this company has requested to come meet with Council to discuss health and benefit packages for staff. The Acting Town Clerk was asked to contact other companies to garner information pertaining to health & benefit packages.

Purchase limit for Administration:

03/26/2011-28 Resolved that Administration be given \$500.00 limit for purchase of office supplies without prior approval from Council. Moved by Councillor Marcel Penton, seconded by Deputy Mayor Lester Budden. RC unanimously.

8.4 Capital Works:

Capital Works projects will be prioritized during the completion of the ICSP. Even though the deadline has passed for applications, Keith Warren did indicate that there are exceptions to every rule. Deputy Mayor Lester Budden, Councillor Lloyd Bixby, Councillor Wayne Collins, Councillor Hayward King and Administrator Amanda McGrath volunteered to look at possible locations to construct a new Town building.

Fogo was given the go ahead to complete work on the building behind the Recreation Centre that had begun last fall.

8.5 Councilors Remuneration:

03/26/2001-29 Resolved that the Mayor be given \$4,000.00 Remuneration, Deputy Mayor \$3,000.00 and all other Councilors \$2,200.00 per annum. Moved by Deputy Mayor Budden, seconded by Councillor Hayward King. RC unanimously.

8.6 MOU between Shorefast Foundation and Seldom: (Attached)

Councillor Marcel Penton declared himself in a conflict of interest and begged to be excused from the meeting. Even though the MOU between the two parties was signed before the Island amalgamated, in order to apply for funding through ACOA the application has to be submitted by the Town of Fogo Island.

03/26/2011-30 Resolved that funding be applied for through ACOA to complete this project, however, any extra cost will have to be absorbed by the Shorefast Foundation. Moved by Councillor Roy Freake, seconded by Councillor Lloyd Bixby. RC unanimously

8.7 Request from a resident in Fogo burn permit:

The request for a permit to burn remaining debris from a recent fire was denied due to a no burn policy as set out by the Department of Environment.

8.8 JBS account at Hamilton Sound Credit Union:

In order to have all accounts merged, the above account should be closed, bearing in mind that sufficient money will have to be kept there to cover any outstanding cheques.

8.9 Metallic Dumpsite:

The Acting Town Clerk will ask the Maintenance Man to look at the gateway and have him lock it.

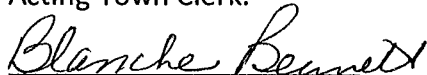
Items 8.10 – 8.16 deferred until the next meeting due to time constraints.

9.0 Adjournment:

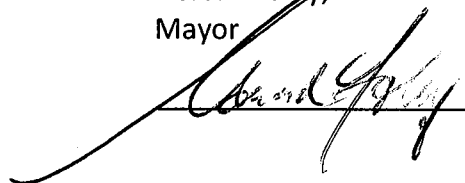
The meeting adjourned at approximately 4:30.

03/26/2011-31 Resolved to adjourn the meeting of March 26/2011. Moved by Councillor Marcel Penton. RC unanimously.

Blanche Bennett,
Acting Town Clerk.



Gerard Foley,
Mayor



Town of Fogo Island
Minutes from a Special Meeting
March 28/2011 at Approximately 9:30 PM

A short meeting was held on the above date to discuss a couple items:

Councillors in Attendance:

Mayor Gerard Foley
Councillor Gerald McKenna
Councillor Marcel Penton
Councillor Wayne Collins
Councillor Hayward King

Deputy Mayor Lester Budden
Councillor Lloyd Bixby
Councillor Nadine Decker
Councillor Roy Freake

Also in Attendance:

Blanche Bennett, Acting Town Clerk
Amanda McGrath, Administrator

In the month of February the Maintenance Man / Operator hit and damaged a parked vehicle while plowing the town's by roads. The owner of the car is anxious to have it settled. The Acting Town Clerk was asked to get more information regarding make/model/year of the vehicle.

Blanche Bennett,
Acting Town Clerk

Gerard Foley,
Mayor



Town of Fogo Island
Minutes of Meeting
April 12/11, 7:30 P.M.

A meeting of the Town of Fogo Island was held on the above date in the Seldom Office with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Wayne Collins
Councillor Roy Freake
Councillor Lloyd Bixby

Deputy Mayor Lester Budden
Councillor Hayward King
Councillor Marcel Penton
Councillor Nadine Decker (7:50 P.M.)

Also in attendance:

Blanche Bennett, Acting Town Clerk
Karen Barfoot, Administrator
Pat Donahue, Administrator

Amanda McGrath, Administrator
Daphne Coles, Administrator

1. Call to order:

Mayor Foley welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

04/12/2011-32 Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Lester Budden, seconded by Councillor Roy Freake. RC Unanimously.

3. Adoption of Minutes:

04/12/2011-33 Resolved that the minutes be adopted as read. Moved by Councillor Hayward King, seconded by Councillor Lloyd Bixby. RC Unanimously.

4. Business Arising:

Outstanding Debt

Upon amalgamation, \$118,936.15 was left owing on the JBS loader and the Fogo Island Regional Council had an operating loan totaling \$20,000 with the Bank of Nova Scotia.

04/12/2011-34 Resolved that a letter be written to the Minister of Municipal Affairs, Honorable Kevin O'Brien expressing concern regarding two debts from the towns that had been submitted to the Department of Municipal Affairs during negotiations for Amalgamation, but wasn't included in the total debt pay down. Moved by Councillor Marcel Penton, seconded by Deputy Mayor Lester Budden. RC Unanimously.

The administration of JBS was advised to re-instate payments on the above noted loader to avoid any further penalty charges, until this matter has been resolved.

5. Committee reports:

The Acting Town Clerk presented a report from conversations held with government officials in Gander during the PMA Convention. See item #4, resolution number 04/12/2011-34.

6. Correspondence:

- 6.1** Fogo Island / Change Islands Agricultural Co-op Ltd. requested that council provide students for this summer. It was agreed that as an incorporated body the Co-op is authorized to apply for and hire students. A meeting with the group will be scheduled for April 19, 2011 at 7:30 P.M. in the common room at the Stadium.
It was the general consensus of Councilors that past users of the Community Garden in Little Seldom will have priority over the plots.
Administrator Pat Donahue agreed to contact the School to see if they will be using the plot in Fogo.
- 6.2** Natasha Decker, Manager Client Care Services, Central Health, requested a meeting with Council to discuss matters pertaining to health care on the Island. A meeting will be scheduled for 8:00 P.M. on April 19, 2011, after the Farmers Co-op meeting.
- 6.3** The Northeast Coast Marina Association requested a representative to sit on the association.
04/12/2011-35 Resolved that Sharon Bailey, Coordinator at the Fogo Island Interpretation Centre be asked if she is interested to sit on the board. Moved by Councillor Marcel Penton, seconded by Councillor Wayne Collins. RC Unanimously.
Travel Cost to meetings will be deferred until the next meeting. Administration will contact Jill Bennett.
- 6.4** Rebranding request from Darryl Mills. The issue was deferred until the next meeting.
- 6.5** The Central Newfoundland Waste Management Committee will meet with council on May 3, 2011.
- 6.6** The Fogo Island – Change Islands Community Advisory Committee (CAC) has requested that Council nominate a representative from Council to serve on a Youth Initiative Committee.

Councillor Marcel Penton nominated Councillor Nadine Decker to serve on this board. Councillor Decker accepted.

- 6.7 Councillor Wayne Collins presented a financial analysis to Council members for perusal prior to the next regular meeting.

7. Accounts Payable:

- 04/12/2011-36** Resolved to pay invoices totaling \$14,108.05 as presented in the agenda. Moved by Deputy Mayor Lester Budden, seconded by Councillor Roy Freake. RC Unanimously.

8. New Business:

- 8.1 **Office Space** – The committee selected to check out a possible location, said they had looked at the basement of the EAS Office and determined the space isn't suitable. The Fogo Island Development Association is a possible location with three offices on the lower level and space for reception area. The Acting Town Clerk was asked to contact the Chairperson, Cathy Donahue to discuss cost, etc.
- 8.2 **Administrator's pay scale-** Acting Town Clerk asked permission to talk to council without the other administrators present. Permission was granted. The Acting Town Clerk was asked to meet with administrators to determine their areas of strengths and challenges in their daily scope of work.
- 8.3 **RFP, Old School in Tilting** – Administrator, Amanda McGrath discussed the issue with councilors.
04/12/2011-37 Resolved that a Request for Proposals be issued for the use of the Old School in Tilting. Moved by Councillor Gerald McKenna, seconded by Councillor Wayne Collins. RC Unanimously.
- 8.4 **RFP for Town Consultant**
04/12/2011-38 Resolved that the Town of Fogo Island will issue a Request for Proposals to hire a Town Consultant. Moved by Councillor Gerald McKenna, seconded by Councillor Nadine Decker. RC Unanimously.
- 8.5 **Landfill Site**
Concerns were brought forward regarding the way in which the site is being managed. In addition, it appears that there is ongoing conflict between the Dump Attendant and the Contractor. The Acting Town Clerk informed council that she had spoken to the Consulting Company in charge of the dump site and had written a letter to the attendant, advising her that it is her responsibility to have the landfill site administered properly. The Acting Town Clerk was asked to

schedule a meeting with the Consultant, the Contractor and the Dump Attendant, for April 19, 2011.

8.6 Request to Purchase new computers

The computer in Fogo and Tilting are not up to standard. Councillor Marcel Penton, who has expertise in this area volunteered to check out all systems.

8.7 Kevin Rowe, KMR Construction Ltd. – Request for a letter of authorization.

04/12/2011-39 Resolved that approval be granted as per the request, based on the information provided in his original request. Moved by Councillor Marcel Penton, seconded by Councillor Lloyd Bixby. RC Unanimously.

8.8 Rules of Procedure

04/12/2011-40 Resolved that the Rules of Procedure as presented by Deputy Mayor Lester Budden be approved with every second Tuesday being designated as Regular Meeting nights. Moved by Deputy Mayor Lester Budden, seconded by Councillor Marcel Penton. RC Unanimously.

8.9 Old RCMP Married Quarters

04/12/2011-41 Resolved that the Town of Fogo Island enter into negotiations with the Federal Government to purchase the Old RCMP Married Quarters in Fogo. Moved by Deputy Mayor Lester Budden, seconded by Councillor Roy Freake. RC Unanimously.

8.10 Municipal Symposium: Gander, May 5-7, 2011

The Department of Municipal Affairs will contribute \$500.00 per municipality for delegates to attend.

04/12/2011-42 Resolved that there be fair representation from Council and staff. Moved by Deputy Mayor Lester Budden, seconded by Councillor Roy Freake. RC Unanimously.

8.11 Fogo Island Focused Tourism Information

Deferred until the next regular meeting.

8.12 Deep Bay Community Hall Repairs

04/12/2011-43 Resolved that Maintenance Personnel from Communities be instructed to carry out the necessary repairs. Moved by Councillor Gerald McKenna, seconded by Councillor Wayne Collins. RC Unanimously

8.13 and 8.14 – Items dealt with in 6.1 and 8.7

- 8.15 Municipal Assessment Agency**
Deferred until the next meeting.

- 8.16 Fogo Concerns were discussed:**
1. Rec Centre Siding / Painting.
 2. Request to purchase cold patch for pavement repairs- Permission was granted.
 3. Fogo Town Plan – Plan defunct.
 4. Volunteers for committees, i.e., Tourism Committees – continue as before.
 5. Yearly problem with water build near old Hospital site – no decision was made.

- 8.17** Scott Simms and Aaron Hynes will be in the area in late April to meet with residents and Council.

- 8.18 Building Permits**
04/12/2011-44 Resolved that request for building permits from David Tarrant, Culls Foodland & Bonnie McKay-Merritt be approved as submitted, as well as Crown Land application from Joseph D. Shea , Moved by Deputy Mayor Lester Budden, seconded by Councillor Nadine Decker. RC Unanimously

- 8.19 Janitor for Stag Harbour / Automatic Fill for Fire Hall**
It was discussed that renters should clean up themselves. Administration to check out the rental fees from other communities.
04/12/2011-45 Resolved that the Stag Harbour Fire Hall be set up on automatic fill. Moved by Councillor Marcel Penton, seconded by Councillor Lloyd Bixby. RC Unanimously.

- 8.20 Tourism Ad / Les Watton**
Administration was asked to get information regarding the distribution of this ad.

9.0 Adjournment:

04/12/2011-46 Resolved to adjourn the meeting of April 12/2011. Moved by Deputy Mayor Lester Budden, seconded by Councillor Hayward King. RC Unanimously.

Blanche Bennett,
Acting Town Clerk

Gerard Foley,
Mayor

Town of Fogo Island
Minutes of Meeting
April 26/11, 7:30 P.M.

A meeting of the Town of Fogo Island was held on the above date at the Stadium with the following in attendance:

Councillors Present:

Deputy Mayor Lester Budden
Councillor Gerald McKenna
Councillor Marcel Penton
Councillor Nadine Decker

Councillor Hayward King
Councillor Roy Freake
Councillor Lloyd Bixby

Also In attendance:

Blanche Bennett, Acting Town Clerk
Daphne Coles, Administrator
Pat Donahue, Administrator

Amanda McGrath, Administrator
Karen Barfoot, Administrator

1. Call to order:

Deputy Mayor Lester Budden called the meeting to order.

2. Adoption of Agenda:

04/26/11- 47 Resolved that the agenda be adopted as presented.
Moved by Councillor Hayward King, seconded by
Councillor Lloyd Bixby. RC Unanimously.

3. Adoption of Minutes:

04/26/11- 48 Resolved that the minutes be adopted as read. Moved by
Councillor Marcel Penton, seconded by Councillor Roy
Freake. RC Unanimously.

4. Business Arising:

- 4.1. **Office Space** - The Fogo Island Development Association (FIDA) has offered the Town of Fogo Island the FIDA Building rent-free. Discussions centered around taking possession of the building as well as focusing on the construction of a new building.
- 4.2 **Pay Scale** - Blanche Bennett, Acting Town Clerk met with the Administration staff on April 15 and emailed Councillors the information regarding her meeting. Councillors will look at or address the issue later.
- 4.3 **MAA / Street Names** - MAA requested that the street name's be provided as soon as possible to complete the property

Town of Fogo Island
Minutes of Meeting
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assessments in Stag Harbour, Island Harbour, Deep Bay and Fogo Island Central. Deputy Mayor Lester Budden and Councillors Lloyd Bixby and Gerald McKenna were asked to suggest street names from their wards.

5. Committee Reports:

5.1 Fire and Life Safety

The Committee gave a report from their meeting with the Fogo Fire Department on April 19, 2011. Concerns were brought forward regarding the incorporation of the Fogo Fire Department. The Acting Town Clerk will follow up with Municipal Affairs and MNL's lawyer, Stephen Penney, to see what the liability and legal issues are surrounding the incorporation of the Fire Department's in Fogo and Tilting.

04/26/11- 49 Resolved that the Fire and Life Committee report be accepted. Moved by Councillor Roy Freake, seconded by Councillor Nadine Decker. RC Unanimously.

6. Correspondence:

6.1 Fire Department - Letter from the Seldom Fire Department was read. The issue with regard to separate bank accounts was discussed in detail. The matter will be discussed with the Fire Departments during the next committee meeting. A reply will be forwarded to the Seldom Fire Department.

6.2 Approval for RCMP building from Hon. Kevin O'Brien /Solicitor Department of Municipal Affairs will be contacted to see if we can use the same Solicitor as they will be using. A staff person will check out the interior and exterior of the house and the oil tank. The Acting Town Clerk will contact Kerry Malone.

6.3 Stag Harbour Firettes - A discussion was held and several points were made regarding competition with other businesses in the area, liability, cost for electricity, fund raising and if it is a business. Department of Municipal Affairs will be contacted.

6.4 Donna Fudge - Request permit to operate a business

04/26/11- 50 Resolved that Donna Fudge's request to relocate her business to Fogo Island Central be approved, pending all requirements and government permits

Town of Fogo Island
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are met. Moved by Councillor Lloyd Bixby,
seconded by Councillor Roy Freake. RC
Unanimously.

6.5 Ministerial association of Fogo Island - Congratulations and best wishes were conveyed. A thank you letter will be sent.

6.6 Fogo Island/ Change Islands Agricultural Co-op Ltd. Request for Crown Land - Councillors discussed concerns about this request and FIDA's offer for the Town to take possession of the land and building in August. The letter stated that there was an attachment from FIDA giving the Co-op possession of the Tourist Chalet, however it wasn't attached. A letter will be written stating this and informing the Co-op that Council is unable to grant permission at this time.

7. Accounts Payable:

04/26/11- 51 Resolved to pay invoices totaling \$13,785.61 as presented in the agenda. Moved by Councillor Hayward King, seconded by Councillor Nadine Decker. RC Unanimously

8. New Business:

8.1 Steven Heath -Mr. Heath recently purchased property in Barr'd Islands and is experiencing problems with water running off from the bog above his property. Charles Decker, Maintenance Person did an assessment and determined that the problem was not caused by the town.

8.2 Loader – JBS Equipment - Councillors were advised that the loader has been purchased, not leased as originally believed. The loan will be paid off in 2014.

8.3 Loader - Seldom - Loader is no longer in use and is not working properly, the former Town of Seldom - Little Seldom tendered snow clearing this past winter. The Acting Town Clerk, Blanche Bennett (former Town Clerk/Manager of Seldom-Lt. Seldom) suggested that it be sold by tender.

04/26/11- 52 Resolved that the loader be sold by public tender, listing make/model/year. Moved by Councillor Gerald McKenna, seconded by Councillor Roy Freake. RC unanimously.

8.4 Info letter for JBS / Pressure Release Valves - After the installation of the water tank the water pressure in JBS will be increased. The Shorefast

Town of Fogo Island
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Foundation will be supplying the valves for residents to install themselves. A newsletter has been prepared by the JBS Water Tank Steering Committee advising of this fact.

04/26/11- 53 Resolved that the news letter be sent to all residents of Fogo Island. Moved by Councillor Gerald McKenna, seconded by Councillor Roy Freake. RC Unanimously

8.5 FIRC Operating loan with Scotiabank

04/26/11- 54 Resolved that the Operating Loan held by the former Fogo Island Regional Council be paid. Moved by Councillor Roy Freake, seconded by Councillor Lloyd Bixby. RC Unanimously

8.6 Town Visa

04/26/11- 55 Resolved that the Town of Fogo Island apply for a Visa with a credit limit of \$5,000.00. Moved by Councillor Gerald McKenna, seconded by Councillor Marcel Penton. RC Unanimously

8.7 Provincial Budget Review - A provision for Broadband and opportunities for Home Based Child Care.

8.8 Computer Assessment - Tabled until the next meeting.

8.9 Metallic Dump Site - Administration to contact auto recycling companies to get quotes. Charles Decker, Maintenance Person will be responsible to push back the car wrecks to allow more room for extra vehicles. Residents will be notified in the next newsletter that the key for the site is at the Town Office in Seldom.

8.10 Connecting with the Fogo Island Development Association (FIDA) - Councillor, Marcel Penton suggested that council meet with FIDA board members. Councillors Marcel Penton and Nadine Decker will meet with FIDA to discuss their web site.

KEDC asked Councillor, Nadine Decker was asked to speak about the

Town of Fogo Island
Minutes of Meeting
April 26/11, 7:30 P.M.

Amalgamation of Fogo Island Municipalities on Saturday.

8.11 Building Permits

- 04/26/11- 56** Resolved that request for building permits from Bridget Reardon, Paul Heneghan andbe approved as submitted. Moved by Councillor Nadine Decker, seconded by Councillor Lloyd Bixby. RC Unanimously

Administrative staff will look at revising building permits.

A letter will be written to Richard Wharton & Janet Denstedt to remind them that they must acquire a permit before they commence work on any property.

- 8.12 Spring Clean - up** - Residents will be notified by newsletter that May 9 - 28 is be designated as spring clean - up weeks. Administrator, Daphne Coles requested permission to advertise for two workers to help the Maintenance Person with spring clean up. Permission was granted.

Councillor Bixby said that the material from the skating rink in Stag Harbour was dumped at the pit located just before the ferry. Terry Cull will be contacted to discuss clean up, since he was contracted to do the job.

- 8.13 Playground Equipment** - Administrator, Amanda McGrath requested permission to advertise for workers to install the new playground equipment . Fogo also has equipment waiting to be installed. Request for Proposals will be advertised. In addition, maintenance staff will help with the installation.

- 8.14 Firefighters Convention** - Fire Chief, Paul Torraville requested permission to attend the Firefighters Convention in Gander. The Acting Town Clerk was asked to check out what the practice had been in the past in regards to this.

- 8.15 Capital Works** - A meeting was scheduled for 10:00 A.M. on Saturday, May 1 to discuss Capital Works projects for Fogo Island.

- 8.16 Council Meeting** - Future Council meetings will be held at the FIDA building.

Town of Fogo Island
Minutes of Meeting
April 26/11, 7:30 P.M.

8.17 Advertising

04/26/11- 57 Resolved that Town of Fogo Island will advertise in the "Come Explore ...Lewisporte, Twillingate & Fogo Island" . Moved by Councillor, Nadine Decker seconded by Councillor Marcel Penton. RC Unanimously

8.18 Events coordinator - Administrator, Daphne Coles inquired as to the number of individuals the Town should advertise for. A discussion followed as to whether or not the Town should hire anyone to help out with the festivals.

04/26/11- 57 Resolved that Councillor Marcel Penton meet with the various Festival Committees to discuss the need/roll of such a person. Moved by Councillor Gerald McKenna seconded by Councillor Nadine Decker. RC Unanimously

9.0 Adjournment

The meeting adjourned at approximately 10:20 P.M.

04/26/11-58 Resolved to adjourn the meeting of April 26/2011. Moved by Councillor Gerald McKenna . RC unanimously.

Blanche Bennett,
Acting Town Clerk

Lester Budden,
Deputy Mayor

Town of Fogo Island
Minutes of Meeting
May10/11, 7:30 P.M.

A meeting of the Town of Fogo Island was held on the above date in FIDA building with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Gerald McKenna
Councillor Roy Freake (7:35 P.M.)
Councillor Lloyd Bixby

Deputy Mayor Lester Budden
Councillor Hayward King
Councillor Marcel Penton
Councillor Nadine Decker

Absent:

Councillor Wayne Collins (Due to work commitment)

Also in attendance:

Blanche Bennett, Acting Town Clerk
Karen Barfoot, Administrator
Pat Donahue, Administrator

Amanda McGrath, Administrator
Daphne Coles, Administrator

1. Call to order:

Mayor Foley welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

05/10/11-59 Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Lester Budden, seconded by Councillor Lloyd Bixby. RC Unanimously.

3. Adoption of Minutes:

05/10/11/60 Resolved that the minutes be adopted as read. Moved by Councillor Marcel Penton, seconded by Councillor Hayward King. RC Unanimously.

4. Business Arising:

None

5. Committee reports:

FIDA - Councillor Marcel Penton reported that he'd contacted Colleen Blundon at FIDA regarding the website. It was agreed that the site should be maintained and that it should be brought back to the table for discussion again.

Festivals - Councilors Penton and Decker hope to have a report to present by the end of the week.

- 05/10/11-61** Resolved that the application process through Wage Subsidy be completed with Council cost sharing 50/50, and that the coordinator be paid \$12.00 per hour. Moved by Councillor Gerald McKenna, seconded by Councillor Lloyd Bixby. RC unanimously.

Waste Management - Ed Evans and Allan Scot from Central Newfoundland Waste Management recently did a presentation to Council. The cost of Tipping Fee is \$100.00 per household and \$70.00 for curbside pickup.

- 05/10/11-62** Resolved that the Town of Fogo Island participate in this program availing of curb side pickup. Moved by Councillor Gerald McKenna, seconded by Councillor Lloyd Bixby. RC unanimously.
(Business garbage collection will be discussed at another meeting)

Transportation -Mayor Foley reported on a meeting with the Honourable Tom Hedderson , Minister of Transportation & Works while at the Municipal Symposium. The Minister agreed to work on changing the way in which the line up is at present. He will instruct the Regional Office to relocate the ticket booth to Farewell. Other topics including vending machines, public telephones, and washrooms were discussed and agreed to engage in more talks with Change Islands regarding the possibility of having to be in the lineup for 30 minutes prior to ferry departure.

MNL Municipal Symposium- Councillor Marcel Penton reported that the Symposium had been very successful and that the sessions had been very informative.

6. Correspondence:

- 6.1** Jerome and Carolyn Walbourne - regarding taxes being levied on a basement apartment in their home. MAA will be contacted to get clarification on what constitutes an apartment.
- 6.2** Denika King- asking for support and approval to begin a Day Care Centre. The general consensus was to respond to her request, saying that when all pertinent licences and permits are in place, to forward same to the town along with an application for permit to operate.
- 6.3** Shorefast Foundation- requesting a meeting with Council. Administration will schedule this meeting.

- 6.4** Francis Furlong- requesting information on how she should proceed with erecting a plaque on Ethridge's Point (JBS), to read that the Ethridge's had lived there and had donated the land to the people of Fogo Island. General consensus was that Council is receptive to this, however, will require more information on the cost of same and who will stand to the cost. As well Council will have to approve the location of this plaque.
- 6.5** Derek Aubin- regarding a parcel of land and a dwelling in JBS belonging to his family. There's an outstanding amount owing on this property. A letter will be written to him advising him of the outstanding taxes associated with the property. Also, in order to negotiate a deal, proof of ownership will be required.
- 6.6** ITT Water and Wastewater- reminder of the Preventative Maintenance Agreement for 2011. Other towns in the area will be contacted to get information on how they maintain their lift stations
- 6.7** Fire & Emergency Services- acknowledging receipt of a request for financial assistance to purchase Jaws of Life for the Island.
- 6.8** Fogo island Farmers Co-op - the attachment that had been missing from last meetings correspondence, was presented. The Co-op is seeking Council's approval to apply for Crown Land in the vicinity of the FIDA building.

05/10/11-63 Resolved to approach FIDA to ascertain how much land is associated with the building, which Council will own, when ownership is transferred. Moved by Councillor Marcel Penton, seconded by Deputy Mayor Lester Budden. RC unanimously.

- 6.9** Ronald McDonald House- seeking a donation. Since no policy has been adopted regarding donations, the request will be deferred until such time as one is in place.

7.0 Accounts Payable:

05/10/11-64 Resolved to pay invoices totaling \$3359.42 as presented in the agenda. Moved by Councillor Gerald McKenna and seconded by Deputy Mayor Lester Budden. RC unanimously.

- 8.0 Heritage Preservation/Why, How**
Deferred due to time constraints.

8.1 Property & Controlling Interest/Speculative Buying

05/10/11-65 Resolved to assign a committee to research other towns to find out what they are doing to control interest in property sales. Moved by Councillor Marcel Penton, seconded by Councillor Lloyd Bixby. RC unanimously (Both Councillors Penton & Bixby plus two staff, Daphne & Karen will sit on the committee)

8.2 Landfill Site/ Independent Contractors

In respect to independent contractors who carry demolition material to the site, who is responsible for land filling same? It will have to be investigated and addressed.

8.3 Little Harbour Road, JBS

Administration was asked to have Charles Decker, Maintenance man carry out an assessment of the area and to check with King's Construction, to see if there is an agreement in place with them to carry out the work.

8.4 Land fill site hours..

Maintenance man in Fogo requested that it be changed from 8:30-4:30 to 8:00-4:00. The general consensus was to leave as is.

8.5 Wage Subsidy Already dealt with in #5

8.6 Town Hall Deep Bay...

Scaffolding available in Fogo/ the maintenance man in JBS is on clean up. Matter deferred until the next meeting.

8.7 Garbage collection contracts...

General consensus, to leave as is since we will be availing of the services of Central Newfoundland Waste Management in July.

8.8 Tenders on office renovations..

Councillors Lloyd Bixby declared himself in a Conflict of Interest and excused himself from the meeting. Terry Cull...\$3400.00/ Winston Bixby...\$3500.00.

05/10/11-66 Resolved that the time frame to complete the job be addressed/check references and award the contract to

the lowest bidder (pending references) Moved by
Councillor Marcel Penton, seconded by Councillor
Nadine Decker. RC unanimously.

8.9 Hitech Communications..

Quote for Paging System for Island Harbour Fire Department. Fire & Life Safety Committee (Deputy Mayor L. Budden & Councillor R. Freake) will discuss with the department when they meet again.

8.10 Building Permit Applications..

Barry Brinson, construct a 12x16 shed- unclear of location, administration will ask for a sketch of the proposed building and location on the property.

Crown land - Darrell Miller to construct a house on School Hill, JBS. Approval granted.

Mike Gill - shed construction 26x30 on his property...sketch attached. Approval granted.

8.11 Fire Department , JBS

Request to have two Firemen register for the annual Firemen's Convention in Gander, in June. The cost to register is \$300.00 per fireman.

05/10/11-67 Resolved to cost share 50/50 the cost of registration for one fireman from each department if they make a request to attend. Moved by Councillor Gerald McKenna, seconded by Councillor Marcel Penton. RC unanimously.

8.12 Dissolution of "Incorporated" Fire Departments ..

Administration was asked to contact the Fire Commissioner, Fred Hollett to request a meeting between Mr. Hollett, Fire departments & Council.

8.13 JBS roads, grading.

Administration was instructed to contact a contractor to get the cost of crushed stone with binding material. Transportation & Works grader will be in the area soon and will carry out the work for Council.

8.14 Town Manager.

The contract between Kenneth Nelson and the Town has been signed and Mr. Nelson will begin his job on May 30/11.

05/10/11-68 Resolved that Kenneth Nelson be hired as Town Manager, effective May 30/11. Moved by Councillor Marcel Penton, seconded Councillor Hayward King. RC unanimously.

8.15 Scotiabank Visa.

Acting Town Clerk advised Council that she had spoken to the bank regarding same and was told that the minimum amount for business visa is \$10,000.00.

05/10/11-68 Resolved to amend the previous motion **04-26/11-55**

be amended to read \$10,000.00. Moved by Councillor Lloyd Bixby, seconded by Councillor Marcel Penton. RC unanimously.

Adjournment:

The meeting adjourned at approximately 11:45 PM

05/10/11-69 Resolved to adjourn the meeting of May, 10/2011.
Moved by Councillor Marcel Penton, seconded by
Councillor Lloyd Bixby. RC unanimously.

Blanche Bennett,
Acting Town Clerk

Blanche Bennett

Gerard Foley,
Mayor

Gerard Foley

Town of Fogo Island
Minutes of Meeting
May 24/11, 7:30 P.M.

A meeting of the Town of Fogo Island was held on the above date in FIDA building with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Gerald McKenna
Councillor Roy Freake (7:35 P.M.)
Councillor Wayne Collins

Deputy Mayor Lester Budden
Councillor Hayward King
Councillor Marcel Penton
Councillor Nadine Decker (7:45 P.M.)

Absent:

Councillor Lloyd Bixby (Due to work commitment)

Also in attendance:

Blanche Bennett, Acting Town Clerk

1. Call to order:

Mayor Foley welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

05/24/11-70 Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Lester Budden, seconded by Councillor Roy Freake. RC Unanimously.

3. Adoption of Minutes:

05/24/11/71 Resolved that the minutes be adopted as read. Moved by Councillor Hayward King, seconded by Councillor Marcel Penton. RC Unanimously.

4. Business Arising:

Point 8.12 "Dissolution of Incorporated Fire Departments", Action: Fred Hollett, Fire Commissioner can come to meet with the Fire Departments and Council on June 7 at 7:30 P.M.

Point 8.6 "Town Hall, Deep Bay", Action: the maintenance men have been asked to carry out the work, however, due to clean up weeks, they haven't been able to complete it. The Acting Clerk agreed to impress upon them the urgency of having this work done ASAP.

Point 8.11 No other Fire Departments have requested permission to attend the Firemen's Convention in Gander in June.

Waste Management: Concerns were raised in regards to whether or not the truck to be used will be able to access residents living on by roads. It was agreed that vehicles will have to be evaluated as time goes on.

Point 8.13 Brown's Point Road and a portion of Penton's Road have been graded. The Acting Clerk was asked to contact Charles in JBS instructing him to use the town loader to back drag to make improvements.

Point 8.0 Heritage Preservation, Why/How: Should have been included on tonight's agenda, will be added to next one.

5. Committee reports:

5.1 Speculative Buying:

Councillors Marcel Penton and Lloyd Bixby along with Administrator, Daphne Coles have been in contact with other towns to get some information on policies relating to same. Councillor Penton said he will provide a written report for the next meeting.

5.2 Transportation:

The Acting Clerk was asked to call Derrick Dalley, MHA to request that he come to the Island to meet with Council to discuss concerns regarding transportation, and in particular, the relocation of the ticket booth to Farewell and the matter of traffic in Change Islands being in the lineup at least 30 minutes prior to loading, to allow Fogo Island the possibility of extra space on the ferry.

Manager, Kenneth Nelson has arrived on the Island and an orientation session should be set up.

05/24/11-72 Resolved that the Acting Clerk purchase a fruit basket to bring to Mr. Nelson and his wife, to welcome him to the Island. Moved by Councillor Nadine Decker, seconded by Councillor Marcel Penton. RC unanimously.

6. Correspondence:

6.1 Dan and Grace Roberts, inquiring as to the status of sewerage services for their area.

05/24/11-73 Resolved to write a letter to Mr. & Mrs. Roberts informing them, that there are no immediate plans to provide sewerage services to that area, at this time. Moved by Councillor Marcel Penton, seconded by Councillor Roy Freake. RC unanimously.

6.2 Hon. Kevin O'Brien, Minister of Dept. of Municipal Affairs-MOU- The loan for the loader purchased by JBS, wasn't included in the debt write down, since it had been purchased without permission from the Department of Municipal Affairs.

6.3 Hon. Kevin O'Brien, Minister of Dept. of Municipal Affairs-MOG-Advising of the Municipal Operating Grant for the town for 2011, in the amount of \$203,245.00.

- 6.4** Government of NL-2011 Municipal Capital Works Program, Project No. 11004, advising approval of funding in the amount of \$80,000.00 for the construction /upgrading of the soccer field, as per the 2010 Amalgamation Agreement.

05/24/11-74 Resolved that the agreement be signed and that Phil Barnes be invited to a meeting with Council to discuss work that has been done to date on the field. Moved by Councillor Roy Freake, seconded by Deputy Mayor Lester Budden. RC unanimously.

- 6.5** Robert Kelly- requesting space to carry out a recording project this summer.

05/24/11-75 Resolved that Mr. Kelly be able to use the office in Fogo, which will be vacant at that time, that he will have to absorb the cost of heat/light incurred at that time, and that he be advised that the Lion's Club uses space there for bingo on Monday nights. Moved by Councillor Marcel Penton and seconded by Councillor Hayward King. RC unanimously.

- 6.6** exp.- Consulting Firm used by the former Town of Fogo and who recently over saw the installation of a new chlorination system in Fogo. The letter outlined other deficiencies in the system totaling \$18,306.00.

05/24/11-76 Resolved that no decision can be made tonight, that it will be placed on the list with other capital works projects. Moved by Deputy Mayor Lester Budden, seconded by Councillor Wayne Collins. RC unanimously.

- 6.7** SOPAC- Save Our People Action Committee-

05/24/11-77 Resolved that the Government of NL be called upon to implement a moose vehicle collision strategy, including reduction of moose densities, and construction of moose fencing as supported by cost benefit analysis. Moved by Councillor Roy Freake, seconded by Deputy Mayor Lester Budden. RC unanimously.

- 6.8** Instrument of Grant-to transfer Federal Real Property to the Town of Fogo Island.

05/24/11-78 Resolved that the Instrument of Grant as prepared by the Government of Canada, transferring Federal Real Property, the former RCMP house and land in Fogo to the Town of Fogo Island be signed and accepted. Moved

by Deputy Mayor Lester Budden, seconded by
Councillor Gerald McKenna. RC unanimously.

- 6.9** Building permits-Lorne Freake to construct a shed . Clarence Foley, to construct a summer home and to tie into an existing service in the area/ Philip Foley, to construct a shed/ Brian Couves to construct a summer home/Boyd Brown, to extend onto current dwelling/Wayne Freake to extend onto his existing kitchen/Aubrey Jones to construct a garage/Diane Strickland to construct a porch onto current dwelling. Fergus Foley to Crown Land to construct a cabin.

05/24/11-79 Resolved that the above permits/applications be approved in principle, based on the conditions attached. Moved by Councillor Roy Freake, seconded by Marcel Penton. RC unanimously

05/24/11-80 Resolved to investigate current regulations for former towns in regards to new and existing properties, and to determine whether or not residents who are able to connect to existing systems are availing of the service. Moved by Councillor Marcel Penton, seconded by Councillor Roy Freake. RC unanimously

- 6.10** Knights of Columbus, stating that the buildings belonging to the organization will be removed from Sandy Cove beach.

05/24/11-81 Resolved that an assessment be carried out on the performance stage, to determine the cost of electricity, and to determine the liability associated with the structure. Moved by Councillor Marcel Penton, seconded by Councillor Gerald McKenna. RC unanimously.

10 minute break 10:10 P.M. -10:20 P.M.

- 6.11** Fogo Island Stadium Committee-requesting a meeting with Council. This was deferred until next meeting.

- 6.12** Joe and Ethel Anthony, voicing concerns with transport trucks being parked near their home as well as firewood being stored on same property all year round.

05/24/11-82 Resolved to write a letter to the companies owning these trucks advising them to refrain from parking on town property and to park the vehicles on their own property. Moved by Councillor Marcel Penton, seconded by Councillor Hayward King. RC unanimously.

A newsletter will be circulated soon and the matter of wood being

stored around the communities in a haphazard way will be addressed.

7. Accounts Payable:

Terry Cull	\$3800.00 (Extra \$400.00 for work over and above what he had tendered on
JBS	\$597.50
Fogo	\$4308.26
Seldom	\$600.00

05/24/11-83 Resolved to pay the outstanding invoices as presented. Moved by Deputy Mayor Lester Budden, seconded by Councillor Nadine Decker. RC unanimously.

8. New Business:

- 8.1** KEDC- request for meeting with Council. Acting Clerk was asked to contact Jill Bennett to try come up with a date acceptable to everyone.
- 8.2** CIBC-request for a meeting with Council. Deferred until next meeting.
- 8.3** Tenders on playgrounds Fogo, Tilting and Seldom. None were forthcoming. The Acting Clerk will ask one of the staff to ascertain exactly what needs to be done on each playground.
- 8.4** Shorefast Foundation in collaboration with the Town of Fogo Island and Memorial University will be celebrating Ocean Day, with the rededication and ribbon cutting at the Marine Interpretation Centre, re-opening of the Great Auk Exhibit. General consensus is that no monetary donation will be made, since in kind donations are being made, ie use of the Town Hall, electricity etc.
- 8.5** Stag Harbour advertising- concern has been raised in regards to lack of space to advertise town news. Deferred until next meeting.
- 8.6** Students payroll-Staff will continue to do it as in previous years.
- 8.7** Wonderbolt Circus Production-discussed and deferred.
- 8.8** Ultramar business tax- to date no business tax has been levied on the oil tanks at Man O War Cove. The Acting Clerk will contact MAA to have an assessment carried out.
- 8.9** Dr. Terrabachi -request to hold dental clinic at the Provincial Building in Fogo. Since the Town doesn't own the building, no decision can be made.
- 8.10** Mayor Foley's cell phone bill- due to the increased amount of time and minutes used on his current package, the cost has increased significantly.

05/24/11-84 Resolved that Mayor Foley be reimbursed for the extra cost incurred due to Council business. Moved by Councillor Gerald McKenna, seconded by Councillor Wayne Collins. RC unanimously.

8.11 05/24/11-85

Resolved that an invoice in the amount of \$550.00 be paid to Rex Leyte, for repairs carried out on his vehicle, that were caused by the Maintenance man in Seldom, this past winter. Moved by Councillor Marcel Penton, seconded By Deputy Mayor Lester Budden. RC unanimously.

8.11 The Acting Clerk was asked to contact FIDA to ask about using the projector for town use.

8.12 Request from Fogo to relocate signs in the community. Permission granted.

8.13 Quote received for work to be carried out on compressors at the stadium.

05/24/11-86

Resolved that the parts be purchased from Youngs Industrial Refrigeration and that labour be performed by Mark Penton. Moved by Councillor Marcel Penton, seconded by Deputy Mayor Lester Budden. RC unanimously.

8.14 Business Cards

05/24/11-87

Resolved that generic business cards be ordered. Moved by Councillor Marcel Penton, seconded by Deputy Mayor Lester Budden. RC unanimously.

8.15 MOU and Job Ad for CNWM

General consensus was to go ahead and advertise for the position as set out by CNWM, and the MOU can be signed at a later date.

8.16 Deputy Mayor Lester Budden presented items that the Community of Fogo would like discussed. Communities in Bloom/Walking Trails/Experience Fogo, permission granted to approach Government asking for a contribution towards the preparation of Communities in Bloom project, as well as permission to advertise for workers for the Experience Fogo Project, availing of \$20,000.00 in that bank account. Signage needs to be erected along the hiking trails, advising people to refrain from using ATV's.

Town of Fogo Island
Minutes of Meeting
May 24/11, 7:30 P.M.

Adjournment:

The meeting adjourned at approximately 12:30 A.M.

05/24/11-88

Resolved that the meeting of May 24/11.
Moved by Councillor Marcel Penton, seconded
by Deputy Mayor Lester Budden. RC
unanimously.

Blanche Bennett
Acting Town Clerk

Blanche Bennett

Gerard Foley
Mayor

Gerard Foley

Town of Fogo Island
Minutes of Meeting
June 7/11, 7:35 P.M.

A meeting of the Town of Fogo Island was held on the above date in FIDA building with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Gerald McKenna
Councillor Roy Freake
Councillor Wayne Collins

Deputy Mayor Lester Budden
Councillor Hayward King
Councillor Marcel Penton

Absent:

Councillor Lloyd Bixby (Due to work commitment)
Councillor Nadine Decker

Also in attendance:

Kenneth Nelson, Town Manager
Blanche Bennett, Town Clerk

1. Call to order:

Mayor Foley welcomed everyone and called the meeting to order. However, before adopting the agenda or minutes, Mayor Foley welcomed Andrew Shea from Fogo to speak on his volunteer work in Fogo in previous years and his desire to continue with it this year. General consensus was for him to continue with his volunteer work as in previous years.

2. Adoption of Agenda:

06/07/2011-89

Resolved that the agenda be adopted as presented.
Moved by Deputy Mayor Lester Budden, seconded by
Councillor Wayne Collins. RC Unanimously.

3. Adoption of Minutes:

06/07/2011-90

Resolved that the minutes be adopted as read. Moved
by Councillor Roy Freake, seconded by Councillor
Hayward King. RC Unanimously.

4. Business Arising/Action Report

Insured property list for the Town: An accurate list of properties is required belonging to the town.

Fire Commissioner: Fred Hollett is scheduled to meet with Council and Fire Chiefs on June 28/11. General consensus is to have one representative from Fire Departments present for this meeting.

5. Committee Reports:

Transportation: Councillor McKenna informed Council that work has begun in Farewell to relocate the ticket booth from Man O' War Cove.

6. Correspondence:

- 6.1 Deep Bay Committee for Progress:** Since this correspondence involves the Shorefast Foundation, Councillor Marcel Penton declared himself in a Conflict of Interest and excused himself from the meeting. The matter was discussed and agreed that a meeting be set up between the two parties to discuss the matter and hopefully come to a reasonable solution for everyone involved.
- 6.2 Diane Strickland:** Concerns regarding the amount of taxes she is being levied for her Efficiency Units located in Fogo. General consensus, write a letter to Ms. Strickland, explaining to her that taxes that have been levied for 2011 will remain in effect, however, it will be reviewed when the budget for 2012 is prepared.
- 6.3 Change Islands Transportation Committee:** Concerns that the Transportation Committee on Fogo Island has been leaving them out of talks with the Minister, since the Committee had agreed to include them in any and all talks. General consensus is to contact the Change Island Committee and invite them to be part of the discussion with the MHA Derrick Dalley on June 22. Also, to advise Mr. Dalley of same.
- 6.4 Green Team, Fogo Island central Academy:** Request for recycling boxes that are not being utilized in Tilting. Mayor Foley said that there is one spare box in Tilting with the general consensus being that the school will be able to avail of it.
- 6.5 Tina Payne:** Ms. Payne advising of the purchase of a business and requesting approval to conduct business and to apply for a license to sell beer at this place of business.

06/07/2011-91

Resolved Tina's Convenience be granted approval to carry on this business and apply for the license to sell beer at that location. Moved by Councillor Marcel Penton, seconded by Councillor Gerald McKenna. RC unanimously.

8:55 PM Phil Barnes arrived to discuss with Council the recent correspondence from Dept. of Municipal Affairs, regarding funding from the Department of Municipal Affairs in the amount of \$80,000.00 for the construction /upgrading of the soccer field. Mr. Barnes informed Council that

engineering work has already been carried out by Harty Engineering and that he will provide the drawings on Friday. Administration will provide the necessary documentation to Government.

7 Accounts Payable:

Fogo Island /Change Islands Farmer's Co-op	\$361.60
Commercial Maintenance Chemical Corp.	478.26
Baine Johnston Insurance	1612.00
Fogo Island Building Supplies	1716.05
B & M Building Supplies	6531.25
Dooley's Trucking	20.34
Phoenix Publishing	565.00
Dept. of Transportation & Works	2562.85
Tina's Convenience	1990.98
Hurley's Convenience	62.20
Provincial Fence Products Ltd.	20,977.32

06/07/2011-92

Resolved to pay the outstanding invoices as presented. Moved by Councillor Marcel Penton, seconded by Deputy Mayor Lester Budden. RC unanimously.

8.0 New Business:

- 8.1** Stadium Committee request to meet with Council - Councillor Collins suggested that the meeting be scheduled for a regular meeting night. The committee will have a report prepared for discussion which should only take a few minutes.
- 8.2** CIBC request for a meeting with Council - General consensus, to wait until the need is there to meet.
- 8.3** Scott's Hill- Deputy Mayor Budden visited the site recently with Hayward Budden, Maintenance Man and there is quite a bit of debris located in the area, ie fridges/stoves etc. General consensus is to contact the Dept. of Environment and Crown Lands, to bring it to their attention.
- 8.4** Heritage Preservation, why/how - this has been deferred a couple of times due to time constraints. It was agreed that efforts should be made to ensure that heritage should be preserved in each community as is the case already in Tilting, that it should be included in the Town Plan.

8.5 Signing Authority for Kenneth Nelson, Town Manager

06/07/2011-93 Resolved that Kenneth Nelson, Town Manager have signing authority on all accounts of Council. Moved by Councillor Gerald McKenna, seconded by Council Marcel Penton. RC unanimously.

8.6 Acting Clerk's overtime- fifty seven (57) hours of overtime has been worked by the Acting Clerk this past winter for which she hasn't been paid. Mayor Foley asked her if she would leave the meeting for Council to discuss a matter.

06/07/2011-94 Resolved by Deputy Mayor Lester Budden, seconded by Councillor Gerald McKenna that Blanche Bennett be appointed as Town Clerk for the Municipality of Fogo Island. RC unanimously.

06/07/2011-95 Resolved by Deputy Mayor Lester Budden, seconded by Councillor Wayne Collins to pay the Town Clerk, Blanche Bennett for 57 overtime hours at time and a half for overtime work with the new Council since March 1/2011. RC unanimously

In regards to the rate of pay, the Clerk was informed that it Will be retroactive to today.

8.7 Basketball court in Fogo needs to be repaired as well as the playgrounds need work completed on them. The Manager said that he will discuss it with Pat.

Other:

Rezoning request : Ford & Mona Hewitt requesting that a portion of land in Barr'd Islands be rezoned from Rural to Residential. The Clerk was asked to respond with a letter , stating that when the Town Plan has been completed, the request will be reviewed at that time.

Screening Committee: Deputy Mayor Budden and Councillor King both agreed to get together with the Manager to screen the applications submitted for work on Experience Fogo project.

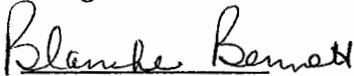
JBS Festival Committee: The financial statement for 2010 was presented. General consensus to ask for clarification on certain items as presented on the statement.

Adjournment:

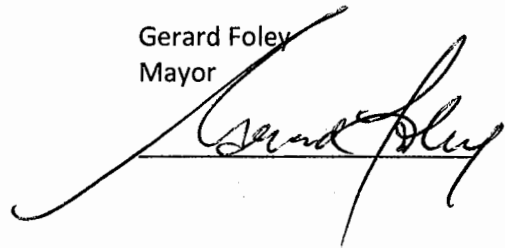
06/07/2011-96

Resolved that the meeting of June 7/2011 be adjourned at 10:23 P.M. Moved by Deputy Mayor Lester Budden, seconded by Councillor Marcel Penton. MC unanimously.

Blanche Bennett
Acting Town Clerk

A handwritten signature in cursive script that reads "Blanche Bennett".

Gerard Foley
Mayor

A handwritten signature in cursive script that reads "Gerard Foley".

Town of Fogo Island
Minutes of Special Meeting
June 13/2011 7:30 P.M.

A special meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Hayward King
Councillor Nadine Decker

Deputy Mayor Budden
Councillor Marcel Penton

Absent:

Councillor Lloyd Bixby
Councillor Gerald McKenna
Councillor Wayne Collins
Councillor Roy Freake

Also in attendance:

Kenneth Nelson, Manager
Blanche Bennett, Town Clerk

Jill Bennett, KEDC
Sheila Boutcher, INTRD
Cheryl Penney, Board Member (KEDC)

Mayor Gerard Foley welcomed everyone and said that the purpose of the meeting is to discuss the Socio-Economic Development Plan that had been developed for Fogo Island – Change Islands.

Ms. Bennett and Ms. Boutcher discussed the plan, highlighting different components/goals. Positive comments were forthcoming. Council was advised that it can avail of Municipal Matched Funds to facilitate an Opportunity Workshop, to identify initiatives and to prioritize. Mayor Foley said that he would have it placed on the agenda for adoption at the next regular meeting of Council.

At this time (9:00 P.M.) the presenters thanked Council for having them and said they will await for Council's direction on this plan.

Tenders were then opened on the sale of a loader.

R & K Construction	\$7500.00
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Town of Fogo Island
Minutes of Special Meeting
June 13/2011 7:30 P.M.

Professional Tire	\$8150.00
Richards Mechanical	3800.00
AJR Fisheries	11,300.00
Horwood Lumber	8525.00
McKenna's Fuel	7110.00

06/13/2011-97

Resolved that the highest tender of \$11,300.00 be accepted and if that bid should fall through then the next highest bid be accepted. Moved by Councillor Marcel Penton, seconded by Councillor Nadine Decker. RC unanimously.

Blanche Bennett, Town Clerk.

Gerard Foley, Mayor

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Hayward King
Councillor Nadine Decker
Councillor Gerald McKenna

Deputy Mayor Lester Budden
Councillor Marcel Penton
Councillor Lloyd Bixby
Councillor Wayne Collins

Absent:

Councillor Roy Freake

Also in attendance:

Kenneth Nelson, Manager
Blanche Bennett, Town Clerk

Representatives of the Fogo Island Stadium Committee:

Collette Wells, Manager
John Green, Treasurer
Stephanie Wells, Committee member
Rodney Budden, Committee member
Andre Penton, Committee member
John Keefe, Committee member

Mayor Gerard Foley welcomed the committee members to the meeting to discuss the concerns they have raised on their agenda.

1. Financial Report...the report was reviewed and discussed.
2. Vacated FIRC office...the Committee had hoped to have been able to avail of this space.
3. The Committee's role in the future...the town control all finances/remain as is?
4. Registered charity...if town controls finances, no need to remain as a charity organization.
5. Compressor repairs... will the funding be administered through the town?
6. Zamboni replacement...a new one will cost in the vicinity of \$90,000.00.
7. Summer fun program...will it be administered through the town.
8. Canteen services...currently being looked after by the Manager, asked to have other options looked at, since it can be hectic with only 2 employees overseeing everything.

9. Recyclables...asked to have the town vehicle bring these items to the Green Depot in conjunction with the Manager.
10. Bingo...once a year, usually on July 1, the Lion's Club in Fogo hosts an Island wide bingo in aid of the stadium. Will the town truck be able to drop off/pick up chairs for this event.
11. Will stadium workers be eligible for same benefits as other town workers?
12. Will former employees have to apply for the positions in the future?
13. Has Councillor Wayne Collins been officially designated as Chairperson of the committee?

Mayor Foley thanked the committee members for taking the time to come meet with Council tonight and assured them that these concerns will be addressed in the near future and asked the Town Manager, Ken to follow through on as many of these concerns as possible prior to the next regular meeting of Council.

1. Call to order:

Mayor Foley welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

06/21/2011-98

Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Lester Budden, seconded by Councillor Wayne Collins. RC unanimously.

3. Adoption of Minutes:

06/21/2011-99

Resolved that the minutes of June 7/2011 be adopted as read. Moved by Councillor Marcel Penton, seconded by Councillor Hayward King. RC unanimously.

4. Business Arising:

Economic Development & Tourism

Councillor Marcel Penton advised Council that Nick Herder, Architect with the Shorefast Foundation, wishes to meet with Council at the next regular meeting to present a design of the sign for the Municipal Park in JBS.

5. Committee Reports None

6. Correspondence:

6.1 Pauline Hynes, regarding issues with the Town Hall in Stag Harbour, i.e janitorial service/ general maintenance required on the building. In addition to this she is concerned with the lack of a public place whereby community advertisements may be advertised. The Clerk informed Council that permission had been given to the committee to purchase supplies and that the maintenance man had gone to do some repairs on the building. No decision made on purchasing a message centre.

6.2 Municipalities Newfoundland & Labrador (MNL) , regarding the closure of the Search & Rescue communications in NL.

06/21/2011-100

Resolved that Council lobby the Federal Government to reverse his government's decision to move NL's Search & Rescue communications functions to Nova Scotia and Ontario.

6.3 Clem Dwyer, expressing concern that given the importance of the Fogo Island Marine Interpretation Centre in Seldom, there isn't enough people power working there. Mayor Foley said that he'd been talking to the coordinator at the facility, Ms. Sharon Bailey who had stated that she expects this to be a busy tourism season. It was suggested that we should try to get volunteers to help out at all museums on the Island. It will be included in the newsletter that should be sent out in a week or so.

6.4 Hal Anthony, concerns regarding the removal of a culvert near his home which causes flooding during heavy rain. Council asked the Manager, Ken to investigate the problem.

6.5 Seldom-Lt. Seldom Parks & Recreation Committee, asking for permission to locate a gazebo next to Randolph Budden's and across the road from Joe Anthony. Questions regarding ownership of the locations in question were raised and the Manager, Ken was asked to investigate the ownership of these locations. All committees on the Island should be contacted to discuss any concerns that Council or committees may have.

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7. Accounts Payable:

7.1	AJR Fisheries	\$268.38
7.2	Orkin, Pest Control	579.69
7.3	Charles Decker	340.00
7.4	Ultramar	62.92

06/21/2011-101

Resolved that the outstanding invoices be paid except the invoice for Charles Decker, since it's unclear as to what it is for. Moved by Councillor Marcel Penton, seconded by Councillor Nadine Decker. RC unanimously.

8. New Business:

8.1 Turpin's Trail, Tilting The maintenance man will be asked to carry out an assessment on the trail to ascertain what work needs to be done there.

8.2 Remuneration for meetings: A set rate has been set for remuneration for Councilors, however, there has been some cost for Councilors to attend extra meetings in the start up of Council. The general consensus was to have the staff review and make recommendations.

8.3 Socio-Economic Strategic Plan:

06/21/2011-102

Resolved that the Socio-Economic Strategic Plan as presented to Council on June 13/11, by Jill Bennett and Sheila Boutcher be accepted as presented. Moved by Councillor Gerald McKenna, seconded by Councillor Nadine Penton. RC unanimously.

8.4 Quarry Permits, Kings Construction, and AJR Fisheries, Councillor Hayward King declared himself in a conflict of interest and excused himself from the meeting.

06/21/2011-103

Resolved that due to environmental concerns, close proximity to water shed area and the planning of land use and zoning, the permit from King's Construction be denied. Moved by Councillor Marcel

Penton, seconded by Councillor Lloyd Bixby.
RC unanimously.

06/21/2011-104

Resolved that the permit 's for AJR Fisheries be denied due to land use planning and zoning, and that a meeting be planned with Fred Kirby, Dept. of Mines & Energy as soon as possible. Moved by Councillor Lloyd Bixby, seconded by Councillor Nadine Penton. RC unanimously.

8.5 Crown Land applications from Andrew Osmond and Chantal Rowe; building permit application , Foley family to reconstruct a family wharf.

06/21/2011-105

Resolved that Andrew Osmond's application be approved. Moved by Councillor Gerald McKenna, seconded by Councillor Hayward King. RC unanimously.

06/21/2011-106

Resolved that the application from Chantal Rowe be approved pending approval from other Government departments, ie Dept. of Environment. Moved by Councillor Gerald McKenna, seconded by Councillor Nadine Decker. RC unanimously.

06/21/2011-107

Resolved that the application to reconstruct a family wharf be approved for the Foley family. Moved by Deputy Mayor Lester Budden, seconded by Councillor Marcel Penton. RC unanimously.

8.6 Signage Payne's Harbour Hill, and street signs:

06/21/2011-108

Resolved that Council purchase street signs for communities who doesn't already have them. Moved by Deputy Mayor Lester Budden, seconded by Councillor Wayne Collins. RC unanimously. (Point of Information, Payne's Harbour Hill is the responsibility of WST)

8.7 June is Seniors Month;

06/21/2011-109

Resolved that the Town of Fogo Island recognize seniors with food and refreshments via the 50+ club. Moved by Councillor Marcel Penton, seconded by Councillor Hayward King. RC unanimously.

8.8 Derek Aubin, requested info now available pertaining to overdue taxes on his mother's property in JBS. Since time is of the essence, the matter was deferred until the next regular Council meeting.

8.9 Representatives from Council have been invited to attend a dinner at the Lion's Centre in Fogo. The Arts Corporation would like confirmation of the number of people attending this dinner.

9.0 Staff appointments; Recommendations as put forward by the Manager, Ken were reviewed. Executive Assistant, Amanda McGrath; Accounting Clerk, Tracy Torraville; Supervisor of Works, Daphne Coles. Charles Decker, Norman Jones and Darryl Hart, Maintenance Men

06/21/2011-110

Resolved that Norman Jones pay be increased to meet the hourly wage of Charles, \$17.60 per hour. Moved by Councillor Hayward King, seconded by Councillor Lloyd Bixby. RC unanimously.

Adjournment:

06/21/2011-111

Resolved that the meeting of June 21/2011 be adjourned at 11:30 P.M. Moved by Deputy Mayor Lester Budden.

Blanche Bennett
Town Clerk

Gerard Foley
Mayor

Town of Fogo Island
Minutes of Meeting
June 21/2011 7:30 P.M.

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Hayward King
Councillor Nadine Decker
Councillor Gerald McKenna

Deputy Mayor Lester Budden
Councillor Marcel Penton
Councillor Lloyd Bixby
Councillor Wayne Collins

Absent:

Councillor Roy Freake

Also in attendance:

Kenneth Nelson, Manager
Blanche Bennett, Town Clerk

Representatives of the Fogo Island Stadium Committee:

Collette Wells, Manager
John Green, Treasurer
Stephanie Wells, Committee member
Rodney Budden, Committee member
Andre Penton, Committee member
John Keefe, Committee member

Mayor Gerard Foley welcomed the committee members to the meeting to discuss the concerns they have raised on their agenda.

1. Financial Report...the report was reviewed and discussed.
2. Vacated FIRC office...the Committee had hoped to have been able to avail of this space.
3. The Committee's role in the future...the town control all finances/remain as is?
4. Registered charity...if town controls finances, no need to remain as a charity organization.
5. Compressor repairs... will the funding be administered through the town?
6. Zamboni replacement...a new one will cost in the vicinity of \$90,000.00.
7. Summer fun program...will it be administered through the town.
8. Canteen services...currently being looked after by the Manager, asked to have other options looked at, since it can be hectic with only 2 employees overseeing everything.

9. Recyclables...asked to have the town vehicle bring these items to the Green Depot in conjunction with the Manager.
10. Bingo...once a year, usually on July 1, the Lion's Club in Fogo hosts an Island wide bingo in aid of the stadium. Will the town truck be able to drop off/pick up chairs for this event.
11. Will stadium workers be eligible for same benefits as other town workers?
12. Will former employees have to apply for the positions in the future?
13. Has Councillor Wayne Collins been officially designated as Chairperson of the committee?

Mayor Foley thanked the committee members for taking the time to come meet with Council tonight and assured them that these concerns will be addressed in the near future and asked the Town Manager, Ken to follow through on as many of these concerns as possible prior to the next regular meeting of Council.

1. Call to order:

Mayor Foley welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

06/21/2011-98

Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Lester Budden, seconded by Councillor Wayne Collins. RC unanimously.

3. Adoption of Minutes:

06/21/2011-99

Resolved that the minutes of June 7/2011 be adopted as read. Moved by Councillor Marcel Penton, seconded by Councillor Hayward King. RC unanimously.

4. Business Arising:

Economic Development & Tourism

Councillor Marcel Penton advised Council that Nick Herder, Architect with the Shorefast Foundation, wishes to meet with Council at the next regular meeting to present a design of the sign for the Municipal Park in JBS.

5. Committee Reports None

6. Correspondence:

6.1 Pauline Hynes, regarding issues with the Town Hall in Stag Harbour, i.e. janitorial service/ general maintenance required on the building. In addition to this she is concerned with the lack of a public place whereby community advertisements may be advertised. The Clerk informed Council that permission had been given to the committee to purchase supplies and that the maintenance man had gone to do some repairs on the building. No decision made on purchasing a message centre.

6.2 Municipalities Newfoundland & Labrador (MNL) , regarding the closure of the Search & Rescue communications in NL.

06/21/2011-100

Resolved that Council lobby the Federal Government to reverse his government's decision to move NL's Search & Rescue communications functions to Nova Scotia and Ontario.

6.3 Clem Dwyer, expressing concern that given the importance of the Fogo Island Marine Interpretation Centre in Seldom, there isn't enough people power working there. Mayor Foley said that he'd been talking to the coordinator at the facility, Ms. Sharon Bailey who had stated that she expects this to be a busy tourism season. It was suggested that we should try to get volunteers to help out at all museums on the Island. It will be included in the newsletter that should be sent out in a week or so.

6.4 Hal Anthony, concerns regarding the removal of a culvert near his home which causes flooding during heavy rain. Council asked the Manager, Ken to investigate the problem.

6.5 Seldom-Lt. Seldom Parks & Recreation Committee, asking for permission to locate a gazebo next to Randolph Budden's and across the road from Joe Anthony. Questions regarding ownership of the locations in question were raised and the Manager, Ken was asked to investigate the ownership of these locations. All committees on the Island should be contacted to discuss any concerns that Council or committees may have.

7. Accounts Payable:

7.1	AJR Fisheries	\$268.38
7.2	Orkin, Pest Control	579.69
7.3	Charles Decker	340.00
7.4	Ultramar	62.92

06/21/2011-101

Resolved that the outstanding invoices be paid except the invoice for Charles Decker, since it's unclear as to what it is for. Moved by Councillor Marcel Penton, seconded by Councillor Nadine Decker. RC unanimously.

8. New Business:

8.1 Turpin's Trail, Tilting The maintenance man will be asked to carry out an assessment on the trail to ascertain what work needs to be done there.

8.2 Remuneration for meetings: A set rate has been set for remuneration for Councilors, however, there has been some cost for Councilors to attend extra meetings in the start up of Council. The general consensus was to have the staff review and make recommendations.

8.3 Socio-Economic Strategic Plan:

06/21/2011-102

Resolved that the Socio-Economic Strategic Plan as presented to Council on June 13/11, by Jill Bennett and Sheila Boutcher be accepted as presented. Moved by Councillor Gerald McKenna, seconded by Councillor Nadine Penton. RC unanimously.

8.4 Quarry Permits, Kings Construction, and AJR Fisheries, Councillor Hayward King declared himself in a conflict of interest and excused himself from the meeting.

06/21/2011-103

Resolved that due to environmental concerns, close proximity to water shed area and the planning of land use and zoning, the permit from King's Construction be denied. Moved by Councillor Marcel

Penton, seconded by Councillor Lloyd Bixby.
RC unanimously.

06/21/2011-104

Resolved that the permit 's for AJR Fisheries be denied due to land use planning and zoning, and that a meeting be planned with Fred Kirby, Dept. of Mines & Energy as soon as possible. Moved by Councillor Lloyd Bixby, seconded by Councillor Nadine Penton. RC unanimously.

8.5 Crown Land applications from Andrew Osmond and Chantal Rowe; building permit application , Foley family to reconstruct a family wharf.

06/21/2011-105

Resolved that Andrew Osmond's application be approved. Moved by Councillor Gerald McKenna, seconded by Councillor Hayward King. RC unanimously.

06/21/2011-106

Resolved that the application from Chantal Rowe be approved pending approval from other Government departments, ie Dept. of Environment. Moved by Councillor Gerald McKenna, seconded by Councillor Nadine Decker. RC unanimously.

06/21/2011-107

Resolved that the application to reconstruct a family wharf be approved for the Foley family. Moved by Deputy Mayor Lester Budden, seconded by Councillor Marcel Penton. RC unanimously.

8.6 Signage Payne's Harbour Hill, and street signs:

06/21/2011-108

Resolved that Council purchase street signs for communities who doesn't already have them. Moved by Deputy Mayor Lester Budden, seconded by Councillor Wayne Collins. RC unanimously. (Point of Information, Payne's Harbour Hill is the responsibility of WST)

8.7 June is Seniors Month;

06/21/2011-109

Resolved that the Town of Fogo Island recognize seniors with food and refreshments via the 50+ club. Moved by Councillor Marcel Penton, seconded by Councillor Hayward King. RC unanimously.

8.8 Derek Aubin, requested info now available pertaining to overdue taxes on his mother's property in JBS. Since time is of the essence, the matter was deferred until the next regular Council meeting.

8.9 Representatives from Council have been invited to attend a dinner at the Lion's Centre in Fogo. The Arts Corporation would like confirmation of the number of people attending this dinner.

9.0 Staff appointments; Recommendations as put forward by the Manager, Ken were reviewed. Executive Assistant, Amanda McGrath; Accounting Clerk, Tracy Torraville; Supervisor of Works, Daphne Coles. Charles Decker, Norman Jones and Darryl Hart, Maintenance Men

06/21/2011-110

Resolved that Norman Jones pay be increased to meet the hourly wage of Charles, \$17.60 per hour. Moved by Councillor Hayward King, seconded by Councillor Lloyd Bixby. RC unanimously.

Adjournment:

06/21/2011-111

Resolved that the meeting of June 21/2011 be adjourned at 11:30 P.M. Moved by Deputy Mayor Lester Budden.

Blanche Bennett
Town Clerk

Gerard Foley
mayor

Town of Fogo Island
Minutes Council Meeting
August 9, 2011 7:30 P.M.

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Hayward King
Councillor Gerald McKenna
Councillor Wayne Collins

Deputy Mayor Lester Budden
Councillor Marcel Penton
Councillor Roy Freake
Councillor Lloyd Bixby

Absent:

Councillor Nadine Decker

Also in attendance:

Kenneth Nelson, Manager
Blanche Bennett, Town Clerk
Amanda McGrath, Executive Assistant

1. Call to order:

Mayor Foley welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

08/09/2011-124

Resolved that the agenda be adopted as presented.
Moved by Deputy Mayor Lester Budden, seconded by
Councillor Lloyd Bixby. RC unanimously.

3. Adoption of Minutes:

08/09/2011-125

Resolved that the minutes of July 12, 2011 be adopted as
read. Moved by Councillor Hayward King, seconded by
Councillor Roy Freake. RC unanimously.

4. Business Arising:

Derek Aubin - Request for tax break for outstanding taxes on property located at 54B
Southside Road. The issue was discussed in detail. It was recommended by the Town

Manager that Council should not give him a tax break as it will set a precedent for other delinquent tax payers.

08/09/2011-126 Resolved that Mr. Aubin will not be given a tax break and a notice to this effect be sent to him expecting him to pay the full amount in a given time frame. Moved by Councillor Gerald McKenna, seconded by Councillor Marcel Penton. RC unanimously.

08/09/2011-127 Resolved that the Town develop a policy for tax arrears. Moved by Councillor Marcel Penton, seconded by Deputy Mayor Lester Budden. RC unanimously.

5. Committee Reports

Economic Development & Tourism

Councillor Penton gave an update on the work completed to date by Sandra Keats, Tourism Strategist for Fogo Island and plans for a unified vacation guide for next season.

It was brought to Council's attention that there is no information on Fogo Island in the Newfoundland and Labrador Tourism Guide.

08/09/2011-128 Resolved that the Council make a commitment to take an active role in encouraging tourism operators to promote their business in the Newfoundland and Labrador Tourism Guide. Moved by Councillor Marcel Penton, seconded by Councillor Gerald McKenna. RC unanimously.

Town Logo –

08/09/2011-129 Resolved that the Town of Fogo Island will hold a contest to develop a logo for the Town, the contest will be open to all residents of Fogo Island and a \$250 cash prize will be awarded if a winning logo is chosen. Moved by Councillor Marcel Penton, seconded by Councillor Gerald McKenna. RC unanimously.

Transportation and Works

Councillor McKenna gave an update on the ferry system. There have been two boats on the Fogo Island – Change Islands run since last week, however some problems still exist. The MV Nonia is scheduled to leave on August 16. Council will request a meeting with the Minister of Transportation and Works and our MHA Derrick Dalley regarding the ferry system, ticket office, etc. The standing committee will meet to compile an agenda for the meeting. A letter will be sent to Minister's Hedderson and Dalley thanking them for providing us with the Nonia during this busy tourist season.

6. Correspondence:

- 6.1 Ross Osmond** – Request permission to open a convenience store in the former Coish's Variety building in Stag Harbour.

08/09/2011-130 Resolved that Ross Osmond be given permission to open a convenience store in Stag Harbour. Moved by Councillor Wayne Collins, seconded by Deputy Mayor Lester Budden. RC unanimously.

- 6.2 Governor General** – Letter of thanks was handed out to Councillors.

- 6.3 Sharron Bailey, coordinator at the F.U. Trading Co** - Request to extend students to the end of August. Councillors discussed the issue in detail. It was proposed that the Town should look at the operations of all facilities, look at policies and put a strategic plan in place and staggering students to cover the summer season. The Shorefast Foundation has agreed to meet the cost of one student for one week.

Councillor Marcel Penton declared himself in conflict of interest and left the room.

08/09/2011-131 Resolved that the Town will pay for a student for one week providing that Shorefast Foundation pay for one week. Moved by Councillor Hayward King, seconded by Councillor Wayne Collins. RC 5/2 (Councillors Lloyd Bixby and Roy Freake)

Councillor Penton was asked to return to the meeting.

- 6.4 Fogo Island Folk Alliance – Request for donation for the Annual Brimstone Head Festival.** It was noted by Councillor Collins that a request in the amount of \$7000 for a Festival Coordinator for JBS Festival Committee had been refused earlier this year. The Town Manager was asked to draft policy for donations.

08/09/2011-132 Resolved that the Town donate \$500.00 to the Brimstone Head Festival, on a one time basis, until a policy regarding donations is implemented. Moved by Councillor Marcel Penton, seconded by Councillor Gerald McKenna. RC unanimously.

- 6.5 Municipal Benchmarking –** A meeting will be held in Corner Brook during the MNL Convention. Deputy Mayor Budden and Councillor Penton are representatives on the Committee.

08/09/2011-133 Resolved that Deputy Mayor Budden attend the meeting. Moved by Councillor Marcel Penton, seconded by Councillor Gerald McKenna. RC unanimously.

- 6.6 Norman Jones, Maintenance Man – Request to have his pay increase retroactive to March 1, 2011.** It was the general consensus that the pay increase came into effect on July 4 as did other increases. The Town Manager was asked to deal with the issue.

7. Accounts Payable:

No outstanding accounts for payment.

8. New Business:

- 8.1 Counseling Services -** Deputy Mayor Budden asked if there was something that the Town could do in conjunction with the Hospital to initiate the provision of counseling services to families who are grieving.

08/09/2011-134 Resolved that the Town write to Central Health to request that counselors be made available to families who are grieving. Moved by Deputy Mayor Lester Budden, seconded by Councillor Gerald McKenna. RC unanimously.

8.2 Auditors Reports – Review / adoption of Audited Financial Statements.

08/09/2011-135 Resolved that the Audited Financial Statements for the year ended December 31, 2010 for the Town of Fogo, Fogo Island Regional Council, Town of Tilting, Town of Joe Batt's Arm, Barr'd Islands & Shoal Bay and Town of Seldom-Little Seldom be adopted as prepared by Walters Hoffe. Moved by Deputy Mayor Lester Budden, seconded by Councillor Marcel Penton. RC unanimously.

08/09/2011-136 Resolved that the Audited Financial Statements for the two months ended February 28, 2011 for the former Towns of Fogo, Joe Batt's Arm, Barr'd Islands & Shoal Bay and Seldom-Little Seldom be adopted as prepared by Walters Hoffe. Moved by Deputy Mayor Lester Budden, seconded by Councillor Marcel Penton. RC unanimously.

Ken Nelson, Town Manager will prepare a revised budget for the Town of Fogo Island for the 10 month period commencing March 1, 2011. The Manager informed Councillors about amendments to the Municipalities Act.

8.3 Crown Land Applications – Jamie Penton, Paul Foley, Karl Cull & Public Works.

08/09/2011-137 Resolved that the Crown Land Application for Jamie Penton be approved. Moved by Councillor Marcel Penton, seconded by Councillor Roy Freake. RC unanimously.

It was recommended by the Town Manager that the application from Paul Foley not be approved because there is not sufficient room for a sewerage disposal field.

08/09/2011-138 Resolved that the Crown Land Application for Paul Foley be approved, providing that proper engineering work be done for sewerage disposal. Moved by Councillor Wayne Collins, seconded by Councillor Gerald McKenna. RC unanimously.

08/09/2011-139 Resolved that the Crown Land Application for Karl Cull be approved. Moved by Councillor Gerald McKenna, seconded by Deputy Mayor Lester Budden. RC unanimously.

- 08/09/2011-140** Resolved that the Crown Land Application for Public Works be approved. Moved by Councillor Gerald McKenna, seconded by Deputy Mayor Lester Budden. RC unanimously.

Quarry Permit – R & K Construction - Extension of an existing pit.

Item deferred until the next meeting, due to concerns that it could infringe on the skidoo trails in the area. The Department of mines and Energy will be requested to physically look at the area for recommendations

- 8.4 RFP Municipal Plan-** Town Manager submitted RFP for Councillors to review.
- 8.5 Signing Authority –** Recommended that another Councillor be appointed as signing officer while Mayor Foley is recuperating from surgery.

- 08/09/2011-141** Resolved that Councillor Marcel Penton be appointed as temporary signing authority, while Mayor Foley is recovering from surgery. Moved by Deputy Mayor Lester Budden, seconded by Councillor Roy Freake. RC unanimously.

8.6 Review of Engineering Consultants

Bruce McGrath P.Eng, with the Department of Municipal Affairs will be on the Island this week to review the proposals for Engineering Consultants. Mayor Foley and the Town Manager will attend the meeting.

8.7 Commercial Garbage

Town Manager, Ken Nelson recommended that the Town provide a rebate for garbage fees to commercial businesses. The Fogo Island Regional Council had 7 businesses that were charged a garbage fee, the remainder of businesses on Fogo Island paid Business Tax and Property Tax. The businesses that had been levied a Garbage Tax should be receive a rebate for 5 ½ months totaling \$5207; the remaining businesses on Fogo Island would receive \$100 rebate.

- 08/09/2011-142** Resolved that the Town will provide a rebate to commercial business on Fogo Island. Seven businesses

who had been charged garbage tax will receive a rebate totaling \$5,207 the remaining commercial businesses will receive a \$100 rebate. Moved by Councillor Lloyd Bixby, seconded by Councillor Wayne Collins. RC unanimously.

9. Other

Hon. Terry French, Minister of Tourism, Culture and Recreation will be attending the Brimstone Head Festival this weekend. Mayor Foley will try to talk with him if possible.

It was suggested that we should access a new Tourist Chalet for Fogo Island and a possible location would be in the new Community Hall in Stag Harbour.

Next Council meeting scheduled for September 6, 2011.

Adjournment:

08/09/2011-143

Resolved that the meeting of August 9, 2011 be adjourned at 10:35 P.M. Moved by Deputy Mayor Lester Budden.

Blanche Bennett
Town Clerk

Gerard Foley
Mayor

Town of Fogo Island
Minutes Council Meeting
September 6, 2011 7:30 P.M.

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Deputy Mayor Lester Budden
Councillor Hayward King
Councillor Gerald McKenna
Councillor Wayne Collins

Councillor Nadine Decker
Councillor Marcel Penton
Councillor Roy Freake
Councillor Lloyd Bixby

Absent:

Mayor Gerard Foley

Also in attendance:

Kenneth Nelson, Manager
Blanche Bennett, Town Clerk
Amanda McGrath, Executive Assistant

1. Call to order:

Deputy Mayor Budden welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

09/06/2011-146

Resolved that the agenda be adopted with the following changes: add 9.10 Capital Priority, change item number 11. Date of next meeting September 20, 2011. Moved by Councillor Roy Freake, seconded by Councillor Marcel Penton.
RC unanimously

3. Adoption of Minutes:

09/06/2011-147

Resolved that the minutes of August 9 and 18, 2011 be adopted as read. Moved by Councillor Lloyd Bixby, seconded by Councillor Roy Freake.
RC unanimously

4. Business Arising:

5.0 Transportation and Works – A great deal of positive feedback was received regarding the two ferry system this summer and that it is needed to be extended for a longer period.

8.1 Counseling Services – Councillor Decker informed members of Council that there is already a bereavement support group on Fogo Island.

8.6 Review of Engineering Consultants – Bruce McGrath, P. Eng, Dept. of Municipal Affairs will be out Thursday or Friday to review the proposals.

5. Committee Reports

Transportation and Works

Effective today, passengers on Change Islands are no longer required to be in the ferry lineup 30 minutes prior to departure.

Councillor McKenna was asked to set up a meeting with the committees for Fogo Island/Change Islands and the Department of Transportation and Works and the Change Islands Transportation Committee.

6. Economic Development & Tourism

The Kittiwake Coast Development Corporation hired student Sally Payne this past summer to conduct surveys on visitors departing Fogo Island. The information will be available to us when the it is compiled.

Councillor Penton gave an update on the tasks completed to date by Sandra Keats, Tourism Strategist for Fogo Island.

7. Correspondence:

7.1 Joan Merrigan/Response to Ms. Merrigan– Councillors were pleased with the Town Manager's response to Ms. Merrigan's letter.

7.2 Hon. Kevin O'Brien (2) – Information was presented for Councillors.

7.3 Mayor Churence Rogers – Information was presented for Councillors.

- 7.4 Memo RE: Disclosure of Information Protection** – Information was presented for Councillors.

7.5 Economic Development Summit

09/06/2011-148 Resolved that Councillor Nadine Decker and Town Clerk, Blanche Bennett attend the Economic Development Summit in Gander. Moved by Councillor Wayne Collins, seconded by Councillor Roy Freake. RC unanimously

- 7.6 Councillor Wayne Collins, Stadium Committee (Financials attached)**
Councillors reviewed the Stadium Committee Financial Report. It was decided that the Committee should remain in place and that a policy will be adopted for them to follow.

- 7.7 Paul Smith, ADM Dept. of Municipal Affairs** – Information was presented for Councillors

- 7.8 Memo MNL, Regional Meeting** - Councillor Marcel Penton will attend the MNL Regional meeting in Bay de'Espoir.

8. Accounts Payable:

09/06/2011-149 Resolved that accounts payable totaling \$98,415.19 be paid. Moved by Councillor Gerald McKenna, seconded by Councillor Marcel Penton. RC unanimously

Other-Auditing Services

Ken Nelson, Town Manager was asked to draft an RFP for auditing services.

9. New Business:

9.1 FIDA Building update

Ken Nelson, Town Manager spoke with Kathy Donahue and Ed Combden about transferring the FIDA Building to the Town, he was advised that they have not had the opportunity to meet to make a formal decision.

An application has been submitted to the Department of Environment and Conservation, Crown Lands division to acquire ownership of the land.

9.2 Tender Snow Clearing/Salt/Sanding Seldom

09/06/2011-150 Resolved that the Town will issue a tender for snow clearing, salt and sanding for Seldom. Moved by Councillor Lloyd Bixby, seconded by Councillor Marcel Penton. RC unanimously

9.3 RFP Town Plan

09/06/2011-151 Resolved that the Town will issue a RFP for the Town of Fogo Island Municipal Plan. Moved by Councillor Marcel Penton, seconded by Councillor Hayward King. RC unanimously

9.4 Tender Fire Fighting Equipment

09/06/2011-152 Resolved that the Town will issue a tender for Fire Fighting Equipment. Moved by Councillor Wayne Collins, seconded by Councillor Nadine Decker. RC unanimously

9.5 Delegates for MNL Convention

09/06/2011-153 Resolved that Mayor Foley, Deputy Mayor Budden and Councillors McKenna and Collins will attend the MNL Convention. Moved by Councillor Nadine Decker, seconded by Councillor Lloyd Bixby. RC unanimously

9.6 Crown Land Application, Cull Family, Shoal Bay

09/06/2011-154 Resolved that the Crown Land Application for the Cull family be approved. Moved by Councillor Roy Freake, seconded by Councillor Wayne Collins. RC unanimously

9.7 CNWM letter. Dump close out

09/06/2011-155 Resolved that the Town of Fogo Island write a letter to CNWM requesting them to take a lead role in the close out of our local landfill/dump sites. Moved by Councillor Gerald McKenna, seconded by Councillor Marcel Penton. RC unanimously

9.8 Tender old Town Hall Fogo

Councillors discussed the issue in detail. It was suggested that the Town should wait to tender the building until the Strategic Plan is completed and that it could be utilized by other groups.

09/06/2011-156 Resolved that the Town of Fogo Island will advertise the former Town Office in Fogo, for sale by tender. Moved by Councillor Roy Freake, seconded by Councillor Gerald McKenna. RC 7/1 (Councillor Nadine Decker)

9.9 Meeting for Policy review

Council will meet on September 20, 2011 to review policies.

9.10 Capital Works Priority

Our MHA has asked that the Town prioritize our capital works applications on file, in the hope that he can get a commitment on funding from Municipal Affairs.

09/06/2011-157 Resolved that the capital application for the replacement of the Zamboni be listed as priority number one, second priority shall be the request for funding for the arena compressor repairs. Moved by Councillor Gerald McKenna, seconded by Councillor Hayward King. RC unanimously

10. Other

No additional items for discussion.

11. Date of next meeting.

September 20, 2011. Special meeting – Policy Review

12. Adjournment:

08/09/2011-158

Resolved that the meeting of September 6, 2011 be adjourned at 9:00 P.M. Moved by Councillor Nadine Decker.

Blanche Bennett
Town Clerk

Lester Budden
Deputy Mayor

Town of Fogo Island

Amalgamated 2011

6 Centre Island Road South, Highway 333, Fogo Island Central

PO Box 100, Seldom, NL A0G 3Z0

Tel: (709) 266-1320 Fax: (709) 266-1323

Council Minutes

September 20, 2011, 7:30pm

Present: Deputy Mayor Lester Budden
Councillor Hayward King
Councillor Gerald McKenna
Councillor Roy Freake
Councillor Lloyd Bixby
Councillor Nadine Decker arrived at 7:45pm

Absent: Mayor Gerard Foley – recovering from surgery
Councillor Wayne Collins – at sea
Councillor Marcel Penton

Staff: Town Manager Ken Nelson

1. The meeting was called to order at 7:30pm by Deputy Mayor Budden

2. Adoption of Agenda

20/09/2011-159

Moved by Councillor Freake and seconded by Councillor Bixby to adopt the agenda as presented.

Motion carried. 5 in favour; 0 against; 0 abstentions.

3. Selection of Engineering Consultants

20/09/2011-160

Moved by Councillor King and seconded by Councillor Bixby to appoint Newfoundland Design Associates as Municipal Consulting Engineers for the Town of Fogo Island as per the recent request for proposals.

Motion carried. 6 in favour; 0 against; 0 abstentions.

4. Policy Review

a. Interim Building & Development Permits

20/09/2011-161

Moved by Councillor Decker and seconded by Councillor King to approve the Policy on Interim Building and Development Permits.

Motion carried. 6 in favour; 0 against; 0 abstentions.

b. Accounts Receivable Policy

20/09/2011-162

Moved by Councillor Freake and seconded by Councillor McKenna to approve the Policy on Accounts Receivable.

Motion carried. 6 in favour; 0 against; 0 abstentions.

c. Heritage & Culture Committee

20/09/2011-163

Nadine/Roy

Moved by Councillor Decker and seconded by Councillor Freake to approve the Heritage and Culture Committee policy.

Motion by Councillor Decker to defer until October Council meeting failed for lack of a seconder.

Motion defeated. 3 in favour; 3 against; 0 abstentions.

Deputy Mayor Budden, Councillor Bixby, Councillor Decker against the motion.

d. Recreation Committee

20/09/2011-164

Moved by Councillor McKenna and seconded by Councillor Bixby to approve the Recreation Committee Policy.

Motion carried. 5 in favour; 1 against; 0 abstentions.

Councillor Decker against the motion.

e. Community Halls

20/09/2011-165

Moved by Councillor McKenna and seconded by Councillor Bixby to approve the Community Halls Policy.

Motion carried. 6 in favour; 0 against; 0 abstentions.

f. Community Grants

20/09/2011-166

Moved by Councillor Bixby and seconded by Councillor Decker to approve the Community Grants Policy.

Motion carried. 6 in favour; 0 against; 0 abstentions.

5. Date of Next Meeting – September 27th, 2011

20/09/2011-167

Motion to adjourn by Councillor Freake at 9:45pm.

**Town of Fogo Island
Minutes Council Meeting
September 27, 2011 7:30 P.M.**

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley

Councillor Nadine Decker

Councillor Gerald McKenna

Councillor Wayne Collins

Deputy Mayor Lester Budden

Councillor Marcel Penton

Councillor Roy Freake

Councillor Lloyd Bixby

Absent:

Councillor Hayward King - out of Town

Staff:

Kenneth Nelson, Manager

Blanche Bennett, Town Clerk

Amanda McGrath, Executive Assistant

1. Call to order:

Mayor Foley thanked everyone for their thoughts and gifts during his surgery and recovery. Councillors and staff welcomed him back.

Mayor Foley welcomed everyone and called the meeting to order.

2. Adoption of Agenda:

09/27/2011-168 Resolved that the agenda be adopted as presented. Moved by Councillor Freake, seconded by Councillor McKenna.
Resolution Carried. In favour 8. Against 0.

3. Public Presentation

- Councillor Decker gave an update on the Fogo Island - Change Islands Community Advisory Council on Health Care group.
- Dr. Terzibachi will be providing dental services to Fogo Island.
- The Group deals with primary health care and meets once a month.
- Councillors viewed a video on primary health care and municipal support.

4. Adoption of Minutes:

09/27/2011-169 Resolved that the minutes of September 6 and 20, 2011 be adopted as read. Moved by Deputy Mayor Budden, seconded by Councillor Collins.
Resolution Carried. In favour 8. Against 0.

5. Business Arising:

Accounts Receivable Policy

- It was suggested that Council should implement a discount on Property Taxes for seniors. The issue will be dealt with during the budget process.

Transportation and Works

- Councillors discussed ferry issues addressed during the last meeting.
- No date has been set yet for the ferry to go on refit. The Town Manager was asked to follow up.
- It was noted that Council should be made aware of any ferry issues as they arise.
- A meeting will be set up with Derrick Dalley and Danny Dumeresque.

Recreation

- Councillor Collins asked that guidelines be written for the Stadium Committee to follow.
- Councillors were asked to review a letter that was presented by Councillor Collins at a recent meeting. Councillor Collins and the Town Manager will meet to take a look at the letter.
- The issue will be dealt with at the next meeting.

FIDA Building

09/27/2011-170

Resolved that the Town of Fogo Island will write the Fogo Island Development Association, asking that they make a decision regarding the building by October 31, 2011. If no response is received by that date, Council will find an alternate site for the Town Office. Moved by Councillor McKenna, seconded by Councillor Freake.

Resolution Carried. In favour 8. Against 0.

National Senior's Day – October 1

- Councillor Penton suggested that the Town should observe Senior's Day and hold an event. Councillor Penton will organize the event.

6. Committee Reports

MNL Central Meeting

- Councillor Penton's report was presented to Councillors.

Tourism

- Sharron Bailey's summer report on the Fogo Island Marine Interpretation Centre was presented to Councillors. The report will be discussed at the next meeting.

Fire and Emergency

- A meeting with stakeholders is scheduled for October 14 and 15.
- The Committee hasn't had a chance to meet with representatives from Deep Bay.

Transportation and Works

- Item dealt with in item 5.

7. Correspondence:

7.1 Fogo Island Partridgeberry Harvest Festival – If the Deputy Mayor is unavailable to attend the event, another Councillor will.

7.2 Letter from Central Health re: Counseling Services - Letter was presented to Councillors.

7.3 Elliston Heritage Foundation request for support, Sealers' Memorial

09/27/2011-171 Resolved that the Town of Fogo Island will write a letter of support to the Elliston Heritage Foundation for the Sealers' Memorial. Moved by Councillor Decker, seconded by Councillor Penton.
Resolution Carried. In favour 8. Against 0.

7.4 Benson Hewitt, cemeteries in Barr'd Islands – Deputy Mayor Budden stated that the Anglican Parish is in the process of fencing all of their cemeteries and will see if this cemetery belongs to his Parish.
- Mr. Hewitt's letter will be included in the municipal land planning process.

7.5 Rural Development Conference, October 13-15, 2011 – Councillor Penton and TRACS members expressed an interest in attending the Conference.

09/27/2011-172 Resolved that Councillor Penton will apply for funding to attend the Rural Development Conference, if he is unable to secure funding Council will provide the funding up to \$800.00. Moved by Councillor Penton, seconded by Councillor Bixby.
Resolution defeated. In favour 3. Against 5.
Deputy Mayor Budden, Councillor McKenna, Councillor Freake, Councillor Bixby, Councillor Collins against the resolution.

Other – Councillors asked that a status report be submitted to Councillors so they can be kept informed on work completed.

8. Accounts Payable:

09/27/2011-173 Resolved that accounts payable totaling \$47,990.39 be paid. Moved by Councillor McKenna, seconded by Deputy Mayor Budden.
Resolution Carried. In favour 8. Against 0.

Other – The garbage did not get shipped off the Island last week due to maggots on the truck. The issue will be dealt with by CNWMA.

9. New Business:

9.1 Crown Lands referral – Earl Cull, Cottage Lot in Shoal Bay

09/27/2011-174 Resolved that the Crown Lands Application for Earl Cull be approved. Moved by Councillor Bixby, seconded by Councillor Collins.
Resolution Carried. In favour 8. Against 0.

9.2 Quarries Policy – Councillors addressed concerns with past permits and the proposed policy.

09/27/2011-175 Resolved that the Quarry Permit Policy be adopted as presented. Moved by Councillor McKenna, seconded by Councillor Penton.
Resolution Carried. In favour 5. Against 3.
Mayor Foley, Councillor Collins, Councillor Decker against the resolution.

9.3 Municipal Capital Works Applications 2012-2013.
- The deadline for applications is October 31.
- Councillors discussed the issue in detail.

09/27/2011-176 Resolved that the Town of Fogo Island apply for Capital Works Funding in the following priority; 1. Community Hall extension and improvements - Stag Harbour. 2. Sewer System – Sandy Cove. 3. Chlorine booster station – Seldom-Little Seldom. Moved by Deputy Mayor Budden, seconded by Councillor Bixby.

Resolution Carried. In favour 7. Against 1.
Councillor Penton against the resolution.

10. Other

No additional items for discussion.

11. Date of next meeting.

October 18, 2011.

12. Adjournment:

09/27/2011 - 177

Resolved that the meeting of September 27, 2011 be adjourned at
10:35 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett
Town Clerk

Gerard Foley
Mayor

Town of Fogo Island
Minutes Council Meeting
October 18, 2011 7:30 P.M.

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley

Councillor Marcel Penton

Councillor Roy Freake

Councillor Hayward King

Councillor Gerald McKenna

Absent:

Deputy Mayor Lester Budden

Councillor Wayne Collins

Councillor Nadine Decker

Councillor Lloyd Bixby

Staff:

Kenneth Nelson, Manager

Blanche Bennett, Town Clerk

Amanda McGrath, Executive Assistant

Also Present:

Bernadette Dwyer

Kevin Rowe, R & K Construction

1. Call to order:

- Mayor Foley welcomed everyone and called the meeting to order at 7:30.

2. Adoption of Agenda:

- 10/18/2011-178** Resolved that the agenda be adopted as presented. Moved by Councillor McKenna, seconded by Councillor Freake.
Resolution Carried. In favour 5. Against 0.

3. Public Presentation - Bernadette Dwyer – Celebrating an Island of Vision

- Mrs. Dwyer thanked Councillors for the opportunity to meet with Council. She gave an overview of the NL – Irish Field Study Centre and did a presentation on Celebrating an Island of Vision - see attached presentation.
- The Town was asked if they would appoint 1 – 2 representatives to be on the steering committee and be part of the working group.
- Mayor Foley advised her that the Town will follow up with her.
- Mrs. Dwyer departed the meeting at 8:00 P.M.
- Councillors agreed that the Town needs to be represented on the committee. The issue will be deferred until the next meeting. A copy of the presentation will be sent to the Councillors who are absent from tonight's meeting.

Delegation - Kevin Rowe, R & K Construction – Quarry Permits

- Mr. Rowe was present to discuss the new quarry permit policy. He indicated that the dollar amount he is required to pay Council is excessive and would be very difficult for his company to recoup the cost. It will cost the company \$5,000 per hectare for a total of \$30,000. In addition, they were concerned about the time limit and cost associated with having to screen the area so that it isn't visible.
- Mayor Foley thanked Mr. Rowe for presenting his case.
- Mr. Rowe asked permission to expand on his property, which is located by his garage in Seldom, to park his equipment. He was advised to submit to Council, a Municipal Recommendation form from Crown Lands. Mr. Rowe departed the meeting at 8:30 P.M.
- Councillors discussed the issue regarding existing quarries and expressed their concerns. The Town Manager was asked to further research the issue with other Town's our size. The Town Clerk was asked to contact PMA to poll other Town's to see what their policy is regarding quarries.

4. Adoption of Minutes:

10/18/2011-179 Resolved that the minutes of September 27, 2011 be adopted as read.
Moved by Councillor Freake, seconded by Councillor Penton.
Resolution Carried. In favour 5. Against 0.

5. Business Arising:

Senior Appreciation Luncheon

- The event will be held on Wednesday, October 26 at 12 noon, Councillors were encouraged to attend the event.

Recreation

- Councillors asked if the letter from the Stadium Committee had been dealt with. The issue is still being assessed and a meeting will be set up with the Committee.
- Stadium employees started working last week and are doing annual maintenance on the building. It is hoped that the arena will be in operation by the first week in November. It was reported that there was a leak within the system last season however a leak has not been detected.

Tourism

- Councillors discussed Sharon Bailey's report from the Marine Interpretation Centre. Winter maintenance is being done to the building.
- Council will need to budget for tourism operations in the future.
- Sandra Keats, Tourism Facilitator will be finishing work on Friday, Councillor Penton will ask her to prepare a report.
- The Bleak House Museum needs repairs done to the roof and bridge. Council will look for funding through the Heritage Foundation.

FIDA Building

- The Fogo Island Development Association has transferred ownership of the building to the Town.

Activity Report's

- Activity reports from the Public Work's Department and Administration were presented to Councillors for review.
- Public Works will be carrying out regular preventative maintenance on equipment, in an effort to reduce cost, shutdowns, etc.
- Staff was asked to advise Council or the Standing Committee about any large purchases.

6. Committee Reports

Transportation

- No decision has been made yet regarding the refit schedule. Our MHA, Derrick Dalley has been working with the Minister and Deputy Minister to ensure a two ferry system is put in place.
- A meeting needs to be set up with the Minister of Transportation regarding a replacement ferry.
- It was noted that the road from Stoneville to Farewell is in poor condition, the Town Manager was asked to follow up with our MHA.

Fire and Emergency Services

- The Committee is still working on holding a meeting with residents from Deep Bay.

7. Correspondence:

KEDC - Small Municipalities Representative

10/18/2011-180 Resolved that Councillor Penton be nominated to sit on the Kittiwake Economic Development Corporations board as a Small Municipalities Representative. Moved by Councillor McKenna, seconded by Councillor Freake.
Resolution Carried. In favour 5. Against 0.

8. Accounts Payable:

10/18/2011-181 Resolved that accounts payable totaling \$37,103.74 be paid. Moved by Councillor McKenna, seconded by Councillor King.
Resolution Carried. In favour 5. Against 0.

9. New Business:

9.1 MAA – Appoint Review Commissioner

- 10/18/2011-182** Resolved that the Town of Fogo Island will appoint Mr. Don Brett, Botwood, as Review Commissioner for Fogo Island. Moved by Councillor King, seconded by Councillor Freake. Resolution Carried. In favour 5. Against 0.

9.2 Repairs to Hewitt's Point Road

- 10/18/2011-183** Resolved that AJR Fisheries be awarded the contract to do repairs to Hewitt's Point Road, total cost of contract \$6,195. Moved by Councillor Penton, seconded by Councillor Freake. Resolution Carried. In favour 5. Against 0.

9.3 Snowclearing/Sanding Tenders

- 10/18/2011-184** Resolved that R & K Construction be awarded the contract to do snowclearing for the side roads in Seldom at \$102.00 per hour as required; AJR Fisheries be awarded the contract for snowclearing for the Town Office parking lot at \$2000.00 for the season and AJR Fisheries be awarded the contract to do salt and sanding in Seldom at \$125 per application. Moved by Councillor Penton, seconded by Councillor McKenna. Resolution Carried. In favour 5. Against 0.

9.4 RFP for Municipal Plan

- Copies of the RFP was given to committee members, a recommendation will be submitted at the next meeting.
- It was proposed that our ICSP be incorporated with the Municipal Plan due to fact that Graham Letto is working at another job and can't commit sufficient time to the project.

9.5 Request for Funding – Tilting Fire Department

- 10/18/2011-185** Resolved that the Town will purchase two (2) bunker suits for the Tilting Volunteer Fire department. Moved by Councillor McKenna, seconded by Councillor Penton. Resolution Carried. In favour 5. Against 0.

9.6 Membership - Federation of Canadian Municipalities

- 10/18/2011-186** Resolved that the Town become members of the Federation of Canadian Municipalities, cost for membership \$475.85. Moved by Councillor McKenna, seconded by Councillor Freake.

Resolution Carried. In favour 5. Against 0.

9.7 Replace sand spreader in JBS

10/18/2011-187 Resolved that the Town purchase a new 2.1 cubic yard sand spreader from Atlantic Powertrain & Equipment at a price of \$4,800.00. Moved by Councillor McKenna, seconded by Councillor Freake.
Resolution Carried. In favour 5. Against 0.

9.8 Opportunity Management Training - KEDC

- The KEDC is prepared to do training on Opportunity Management with Council. All agreed this would be a great idea. Mr. Nelson will contact Jill Bennett to set up the training.

10. Other

Community Hall Rental Policy

- Questions were asked about the policy including the use of deep fryers not permitted in buildings and the rental fee.
- As per our insurance policy the only fryers permitted must be the commercial type that is properly installed and vented.
- Community groups, Recreational or Social events are charged \$5 per hour rental fee for using community buildings providing they perform cleanup. Councillors feel that this amount is not sufficient to cover heating cost. The policy will be reviewed.

11. Date of next meeting.

November 8, 2011.

12. Adjournment:

10/18/2011 - 188 Resolved that the meeting of October 18, 2011 be adjourned at 10:45 P.M. Moved by Councillor McKenna.

Blanche Bennett
Town Clerk

Gerard Foley
Mayor

**Town of Fogo Island
Minutes Council Meeting
November 8, 2011 7:30 P.M.**

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley
Councillor Marcel Penton
Councillor Nadine Decker
Councillor Roy Freake
Councillor Gerald McKenna (7:55)

Deputy Mayor Lester Budden
Councillor Hayward King
Councillor Lloyd Bixby
Councillor Wayne Collins (7:45)

Staff:

Kenneth Nelson, Manager
Blanche Bennett, Town Clerk
Amanda McGrath, Executive Assistant

Also Present:

Corporal Terry Greening

1. Call to order:

- Mayor Foley welcomed everyone and called the meeting to order at 7:30 P.M.

2. Adoption of Agenda:

11/08/2011-189 Resolved that the agenda be adopted as presented. Moved by Councillor King, seconded by Councillor Penton.
Resolution Carried. In favour 7. Against 0.

Corporal Terry Greening

- Corporal Greening was present to introduce himself to Council members and asked that if Council had any issues or concerns that needed to be addressed to contact him.
- Mayor Foley indicated that the Town is willing to support the RCMP and thanked him for coming.

3. Adoption of Minutes:

11/08/2011-190 Resolved that the minutes of October 18, 2011 be adopted as read.
Moved by Councillor Bixby, seconded by Councillor Freake.
Resolution Carried. In favour 7. Against 0.

Councillor Collins joined the meeting at 7:45 P.M.

4. Business Arising:

4.1 Community Hall Rental Policy

- Councillors were concerned with the new rental policy. An individual / community group will be charged \$5 per hour if they clean the hall themselves; \$15 per hour, with a minimum charge \$50 if the Town performs the cleaning. It was noted that when the Town performs the cleaning it is at a cost of about \$35, hence the Town receives about \$5 per hour for rentals.
- It was recommended by the Town Manager that the rental policy run for one year.
- Everyone was in favour and all agreed that the heating cost for the buildings will be monitored.

Councillor McKenna joined the meeting at 7:55 P.M.

4.2 Indiscriminate Dumping

- Councillor Collins said that an area of Joe Batt's Arm known as "Rock Cut" is being used as a site for dumping waste.
- Council will look at blocking off the area and will ask the Department of Environment to carry out an inspection.
- Councillor Bixby suggested that a gate should be installed at the pit near Stag Harbour.

4.3 Town Logo

- Councillor Penton asked Council members to email him about their thoughts, suggestions and to rank the proposals. Council will meet later to make a final decision.
- It was suggested that when a decision is made the logo should be professionally designed.
- A deadline of January 31, 2012 will be set for a final decision.

4.4 Celebrating an Island of Vision - Bernadette Dwyer

- Councillors Penton and Decker volunteered to sit on the committee. The Town Clerk will contact Mrs. Dwyer.

4.5 Deep Bay – Fire Department

- Councillor McKenna indicated that he and Deputy Mayor Budden will set up a meeting in the near future.

5. Committee / Staff Reports

5.1 Public Works report

- Question was asked if the Town has taken ownership of the KOC buildings in Sandy Cove. Councillors were informed that the Town has not, however the public washrooms has been winterized as this was always done by the former Town of Tilting.

5.2 Tourism Strategist report

- Councillor Penton gave an overview of report submitted by Sandra Keats, Tourism Strategist. The project was an overall success however a full time Tourism Position is needed and a professional brochure needs to be developed.

- It was suggested that the KEDC may be in a position to partner with the Town, the Town Manager was asked to follow up.

5.3 Administration report

- Report was submitted to Councillors for review.

5.4 Transportation Committee

- Councillor McKenna said that the two boats have been working well, but some issues still remain, including the 30 minute rule for Change Islands.

6. Correspondence:

6.1 Green Team, FICA – recyclables

- It was noted that Town vehicles or staff do not travel to Stag Harbour on a regular basis and if the Town agreed to transport the recyclables for the Green Team it would be at the expense of the Town, for gas and wages. Councillors were in agreement that the Town would not transport the recyclable for the Green Team, due to the expense and in addition, the Department of Transportation already preforms this service for them.
- A letter will be sent to the Green Team to this effect.

6.2 Aneas Emberley – request to write off taxes

- Councillors were in agreement that a tax break will not be given. This will set a precedent and more residents may refuse to pay taxes.

6.3 Elaine Penton – roaming dogs

- The issue was discussed in detail.

11/08/2011-191 Resolved that the Town will correspond with the RCMP regarding roaming dogs. Moved by Councillor Penton, seconded by Councillor Collins.
Resolution Carried. In favour 9. Against 0.

6.4 PMA Central Regional Meeting

11/08/2011-192 Resolved that Amanda McGrath, Executive Assistant attend PMA's Central Regional meeting and training in Gander. Moved by Councillor Penton, seconded by Councillor McKenna.
Resolution Carried. In favour 9. Against 0.

6.5 Stag Harbour Fire Department – Request for funding

11/08/2011-193 Resolved that the Town of Fogo Island stand to the cost of First Aid/CPR training for the Stag Harbour Volunteer Fire Department. Moved by Deputy Mayor Budden, seconded by Councillor McKenna.
Resolution Carried. In favour 9. Against 0.

Fire and Emergency Committee

- Committee met with Fire Chief's on Monday, a report has not been completed to date. It was noted that the Department's will retain individual accounts, they will submit a financial report every three months, submit a capital budget every year and that Paul Torraville will be the coordinator for the Department.

7. Accounts Payable

11/08/2011-194 Resolved that accounts payable totaling \$58,999.02 be paid.
Moved by Deputy Mayor Budden, seconded by Councillor Bixby.
Resolution Carried. In favour 9. Against 0.

8. New Business:

8.1 Crown land application - Oswald Rowe – Seldom-Little Seldom

8.2 Crown land application – Gordon Hewitt – Fogo

8.3 Crown land application – Terry Cull – Shoal Bay

8.4 Crown land application – Colin Hart – Seldom

- Ken Nelson, Town Manager recommended that all applications be approved.

11/08/2011-195 Resolved that crown land applications for Oswald Rowe – Seldom – Little Seldom, Gordon Hewitt – Fogo, Terry Cull – Shoal Bay and Colin Hart - Seldom be approved in principal.
Moved by Councillor Decker, seconded by Deputy Mayor Budden.
Resolution Carried. In favour 9. Against 0

8.5 Request for funding – Fogo Island Partridgeberry Festival

11/08/2011-196 Resolved that the Town of Fogo Island donate \$500 to the Fogo Island Partridgeberry Festival. Moved by Deputy Mayor Budden, seconded by Councillor Freake.
Resolution Carried. In favour 9. Against 0

8.6 Quarry Permit Fees

- Councillor King declared himself in conflict of interest and was excused from the proceedings at 9:30P.M.
- Councillors discussed the issue in detail and all agreed that a fee should be put in place.

11/08/2011-197 Resolved that the Town of Fogo Island charge a fee of \$200 per hectare for quarry permits. Moved by Councillor Freake, seconded by Councillor Bixby.
Resolution defeated. In favour 4. Against 4.
Councillors McKenna, Collins, Penton and Decker were against the motion.

11/08/2011-198 Resolved that the Town of Fogo Island charge a fee of \$500 per hectare for quarry permits. Moved by Councillor McKenna, no seconder. Resolution was defeated.

11/08/2011-199 Resolved that the quarry permit fee issue be deferred until the next meeting. Moved by Councillor Penton, seconded by Councillor Decker.
Resolution carried. In favour 8. Against 0.

- Councillor King was asked to return to the meeting at 9:45 P.M.

8.7 Tender for sale of Fogo Town Hall

- Three bids were received – see attached memo.
- The issue was discussed in detail.

11/08/2011-200 Resolved that the sale of the former Town Hall in Fogo be deferred until the next meeting. Moved by Councillor Penton, seconded by Councillor Bixby.
Resolution carried. In favour 9. Against 0.

8.8 Tender for Fire Pump and Extraction Equipment

11/08/2011-201 Resolved that the tender for a fire pump and vehicle extraction equipment be awarded to K & D Pratt, total cost including HST \$34,430.73. Moved by Councillor McKenna, seconded by Councillor Collins.
Resolution carried. In favour 9. Against 0.

8.9 RFP for Municipal Plan and ICSP

11/08/2011-202 Resolved that the RFP for Municipal Plan and ICSP be awarded to HMJ Consulting. Moved by Councillor Penton, seconded by Deputy Mayor Budden.
Resolution carried. In favour 9. Against 0.

8.10 RFP for Auditing Services

11/08/2011-203 Resolved that the RFP for auditing services be awarded to Walters Hoffe for one year. Moved by Councillor McKenna, seconded by Councillor Penton.
Resolution carried. In favour 9. Against 0.

8.11 Request for meeting Nov 9, 2011 – Harbour Authority of Fogo Island

- Councillors who are available will attend the meeting tomorrow at 7:00 P.M.

8.12 Request for meeting Dec 6, 7 or 8 – Shorefast Foundation

- The date of the meeting will be decided at the next meeting.

8.13 Budget Meeting – November date?

- Budget meeting was scheduled for November 22, 2011.

9. Other

9.1 Remembrance Day 2012

- No decision was made.

9.2 Christmas Social

- On December 9, Council will hold a Christmas social for Councillors and staff.

9.3 Signing Authority (Councillor Penton)

- 11/08/2011-204** Resolved that Councillor Penton will be removed as a signing authority for the Town. Moved by Deputy Mayor Budden, seconded by Councillor McKenna. Resolution carried. In favour 9. Against 0.

10. Date of next meeting.

- November 22 2011.

12. Adjournment:

- 11/08/2011 - 205** Resolved that the meeting of November 8, 2011 be adjourned at 11:15 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett
Town Clerk

Gerard Foley
Mayor

**Town of Fogo Island
Minutes Council Meeting
November 22, 2011 7:00 P.M.**

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley

Councillor Marcel Penton

Councillor Nadine Decker

Councillor Roy Freake

Councillor Gerald McKenna

Deputy Mayor Lester Budden

Councillor Hayward King

Councillor Lloyd Bixby

Councillor Wayne Collins

Staff:

Kenneth Nelson, Manager

Blanche Bennett, Town Clerk

Amanda McGrath, Executive Assistant

Also Present:

Fogo Island Concerned Citizens Committee

John Greene

Maureen Lynch

Sharron Bailey

Samuel Rowe

Scott Rowe

Newman Coish

Jim McGrath

- Mayor Foley welcomed everyone to the meeting.
- The Concerned Citizens Committee (FICCC) members introduced themselves.
- The committee was formed on the request of the public and is currently concentrating on ferry issues. They asked for Council's opinion on how the committee should work.
- Regular communication between Committee and Council is necessary.
- The Committee indicated that Government will not deal with their group unless Council gives the responsibility to them. They asked that Council give them the autonomy to deal with Government.
- Concerns were raised regarding Change Islands being allocated 11 spaces on a ferry that only has the capacity for 11 vehicles and the 30 minute rule not being implemented in Farewell. They also indicated that the ferry schedule is insufficient.
- The CCC thanked Council for the opportunity to meet with them.
- Council will discuss the issues raised at the council meeting.

1. Call to order:

- Mayor Foley called the meeting to order at 7:50 P.M.

2. Adoption of Agenda:

11/22/2011-206 Resolved that the agenda be adopted as presented. Moved by Councillor Freake, seconded by Deputy Mayor Budden.
Resolution Carried. In favour 9. Against 0.

3. Adoption of Minutes:

11/22/2011-207 Resolved that the minutes of November 8, 2011 be adopted as read.
Moved by Councillor King, seconded by Councillor Collins.
Resolution Carried. In favour 9. Against 0.

4. Business Arising:

4.1 Quarry Permits

- Councillor King declared himself in conflict of interest and was excused from the proceedings at 7:55P.M.

11/22/2011-208 Resolved that the Town of Fogo Island charge a fee of \$225 per hectare for quarry permits. Moved by Councillor Freake, seconded by Deputy Mayor Budden.
Resolution carried. In favour 6. Against 2.
Councillors Collins and Penton were against the motion.

- Councillor King was invited back to the meeting at 8:08 P.M.

4.2 Sale of Former Town Hall in Fogo

11/22/2011-209 Resolved that the Town of Fogo Island award the tender for the former Town Hall in Fogo, to the highest bidder. Moved by Deputy Mayor Budden, seconded by Councillor Decker.
Resolution defeated. In favour 0. Against 9.

11/22/2011-210 Resolved that the Town of Fogo Island withdraw the tender for the sale of the former Town Hall in Fogo and return the 10% deposit, stating that the Town is reconsidering the sale and will look at all Municipal properties during the Municipal Planning process. Moved by Councillor Penton, seconded by Councillor Decker.
Resolution carried. In favour 8. Against 1.
Councillor Collins was against the motion.

4.3 Request for meeting – Shorefast Foundation

- Meeting will be scheduled for December 7 at 7:00 P.M.
- The Town Manager will request a copy of the presentation in advance of the meeting.

4.4 Stag Harbour Enhancement Committee

- Councillor Bixby indicated that no response was received from the Town regarding their request to meet with Council. In addition, the request for a news board has not been addressed. Town Clerk, Blanche Bennett will review her correspondence to confirm whether or not a response was sent.

4.5 Christmas Social

- 11/22/2011-211** Resolved that the Town of Fogo Island will hold a Christmas Social for all current employees at Beaches Bar & Grill on December 9. Moved by Councillor McKenna, seconded by Councillor Bixby. Resolution carried. In favour 9. Against 0.

5. Committee Reports

5.1 Fire and Safety

- Minutes of November 7, 2011 – Fire and Emergency Services meeting was presented to Council members.

- 11/22/2011-212** Resolved that the Town of Fogo Island accept Paul Torraville as Coordinator for Fire and Emergency Services for Fogo Island. Moved by Deputy Mayor Budden, seconded by Councillor Penton. Resolution carried. In favour 9. Against 0.

5.2 Transportation Committee

- 11/22/2011-213** Resolved that Town Manager, Ken Nelson draft a letter to the Fogo Island Concerned Citizens Committee outlining the role of Council on Transportation and our perspective on the future role of the Committee in relation to Council and ferry transportation concerns for the Island. Moved by Councillor Decker, seconded by Councillor Penton. Resolution carried. In favour 9. Against 0.

- Moved by Councillor Penton that Town recognize the Fogo Island Concerned Citizens Committee as an advisory group to Council, to deal with ferry services and to encourage the group to contact Government. Issue was discussed. Councillor Penton retracted the motion. It was agreed that Council should get clarification from the Committee as to the role they expect to play.

- Councillor McKenna gave an update on the new ferry construction.
- Mayor Foley suggested that Council should set up meetings with Government Departments in John's early in the new year. A decision will be made at the next meeting, as to when this meeting should be held.

KEDC

- Councillor Penton has been elected to the KEDC Board as a Small Municipalities Representative.
- The Opportunity Management Workshop will be held on January 7, 2012.

6. Correspondence:

6.1 Ed Goodyear, MA – Regarding Quarry Permits

- Letter was presented to Councillors.
- The issue was dealt with in 4.1.

6.2 Janet Langdon & Bruce Pashak – Rental of School House in Deep Bay

- Ken Nelson, Town Manager has not heard back from the Deep Bay Committee for Progress.

6.3 Crown Land Application – Philip Freake

11/22/2011-215

Resolved that the Crown Land application for Philip Freake be approved. Moved by Deputy Mayor Budden, seconded by Councillor Bixby.
Resolution carried. In favour 9. Against 0.

7. New Business

7.1 2012 Budget

- Budget proposals were presented to Councillors for input, comments, etc. before the Committee meets to finalize the 2012 budget.

8. Other

Glenn Hancock

- The Town Manager asked if he could enter into negotiations with Glenn Hancock to acquire the 25 foot of land by his garage that extended the intersection by Brown's Road and Main Road. The former Town of JBS had unofficially negotiated with him to acquire this land. The Town Manager was granted permission to do so.

Island Harbour Fire Department

- The department received a quote totaling \$5,672.60 from Car Start to complete necessary work on their new Fire Truck and has asked if the Town would assist with the cost.
- The Town Manager was asked to get a Financial Statement from the Department; a decision will be made then.

Community Enhancement Employment Program

- The Town was successful in receiving a CEEP totaling \$14,742.00 and the Tilting Heritage Foundation has received \$10,000 to complete repairs to the Lane House Museum.

9. Date of next meeting.

- December 6, 2011.

10. Adjournment:

11/22/2011 -216

Resolved that the meeting of November 22, 2011 be adjourned at 10:05 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett
Town Clerk

Gerard Foley
Mayor

Town of Fogo Island
Minutes Council Meeting
December 6, 2011 7:00 P.M.

A meeting of Council was held on the above date with the following in attendance:

Councillors Present:

Mayor Gerard Foley

Councillor Marcel Penton

Councillor Nadine Decker

Councillor Roy Freake

Councillor Gerald McKenna

Deputy Mayor Lester Budden

Councillor Hayward King

Councillor Lloyd Bixby

Councillor Wayne Collins

Staff:

Kenneth Nelson, Manager

Blanche Bennett, Town Clerk

Also Present:

Stag Harbour Recreation Commission

Pauline Hynes

Newman Coish

Terry Collins

Linda Kinden

Delegation

- Mayor Foley welcomed everyone to the meeting at 7:00 P.M.
- The Committee had several issues they wanted to address with Council. They inquired about funding for the Community/Fire Hall in Stag Harbour.
- Council has applied for funding and hoping to set up a meeting with the Minister of dept. of Municipal Affairs in the New Year.
- The group asked what Council's future plan was for Committees.
- The Town has no plan to eliminate any Committee and hope to have all bodies working as one group as we move forward. Council expressed the importance of volunteers and encouraged everyone to participate in the Municipal Plan.
- It is important for Committees to work with Council and would like to see Council support their endeavors.
- Request to have a Community bulletin board. In the interim, notices will be placed in the New Community Hall.
- Use of Fryers in Community Halls is also a major concern. The Town Manager is currently looking into this.
- Other issues discussed were car wrecks and residents using the pit as dump site.
- Committee thanked Council for meeting with them.

1. Call to order:

Mayor Foley called the Council meeting to order at 7:35 P.M.

2. Adoption of Agenda:

- 12/06/2011-217** Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Budden, seconded by Councillor Freake.
Resolution Carried. In favour 9. Against 0.

3. Adoption of Minutes:

- 12/06/2011-218** Resolved that the minutes of November 22, 2011 be adopted as read.
Moved by Councillor Bixby, seconded by Councillor King.
Resolution Carried. In favour 9. Against 0.

4. Business Arising

4.1 St John's meetings

The Town Manager was asked to follow up with scheduling meetings in St. John's with the Departments of Municipal Affairs, Transportation and Works, Tourism and INTRD.

4.2 Island Harbour Fire Department

The financial statement was presented for review.

- 12/06/2011-219** Resolved that the Town and the Island Harbour Fire Department cost share upgrades and repairs to their new fire truck totaling \$5,672.60 on a 90/10 basis. The Town's share will be 90% and the Fire Department's share will be 10%. Moved by Deputy Mayor Budden, seconded by Councillor Bixby. Resolution Carried. In favour 9. Against 0.

Deep Bay

Paul Torraville, Coordinator for Fire and Emergency Services on Fogo Island, had a discussion with Doug Nippard about reviving the Fire Department in Deep Bay. Mr. Nippard had indicated that there are several people willing to serve on the Fire Department. Councillors agreed that it is important to get the Department revitalized.

4.3 Shorefast Foundation meeting

The agenda for the upcoming meeting with them has been received. Council asked that transportation issues be added to the agenda for discussion.

4.4 Logo

- 12/06/2011-220** Resolved that the Town engage a professional designer to help develop the Town's new logo; a maximum of \$5,000 will be budgeted for this project.
Moved by Councillor Penton, seconded by Councillor Collins.
Resolution Carried. In favour 9. Against 0.

5. Committee/Staff Reports

It was noted that reports should be submitted in advance of Council meetings. By doing this will save time at the meeting.

5.1 MNL Annual Convention and Benchmarking Committee report was addressed. MNL is proposing that the benchmark committee examine local Government and that the committee shall have the ability to consider all aspects of municipal government that are capable of being measured.

5.2 Public Works, November report was submitted for review. All was in order.

6. Correspondence:

6.1 Crown Land Application – James Hart

12/06/2011-221 Resolved that the Crown Land application for James Hart be approved. Moved by Councillor Bixby, seconded by Councillor Freake. Resolution Carried. In favor 9 against 0

6.2 Quarry Permits

- Councillors discussed the current quarry permit holders list in detail.
- At present there are 33 pits in operation on Fogo Island.
- Due to time constraints, it was decided that Council will contact the Department of Environment to request an extension to allow for more time to make a decision.
- Contractors will be asked to prioritize pits and will be notified of the \$225 fee per hectare.

12/06/2011-222 Resolved that the Town of Fogo Island will request an extension from the Department of Environment to further evaluate request for quarry permits; give Council opportunity; and contact contractors to advise them of the \$225 fee. Moved by Councillor Decker, seconded by Councillor Bixby. Resolution Carried. In favour 9 against 0.

7. New Business

7.1 Municipal Governance – Ward system

A discussion was held on whether or not the ward system should remain the same as the last election, as opposed to at large. The issue will be added to the agenda for the meeting with the Minister.

7.2 CIBC Borrowing Resolution – Government guaranteed loan (Fogo)

12/06/2011-223 Resolved that the Town of Fogo Island will borrow from CIBC (Government Guaranteed Loan, remaining term 53 months) in the amount of \$848,967 to be amortized over 113 months at 4.3% interest rate. Moved by Councillor Decker, seconded by Councillor Penton. Resolution Carried. In favour 9. Against 0.

7.3 2012 Budget

Budget not ready for adoption yet.

8. Other

King's Construction

- Councillor King declared himself in conflict of interest and asked to be excused from the proceedings at 9:15P.M.
- The Town received an invoice totaling \$6,635 plus tax to push back C & D material at the request of the Town.
- The Capital Funding received by FIRC didn't include C&D.
- It was questioned if Bae Newplan had a contract with King's.

12/06/2011-224 Resolved that the Town of Fogo Island negotiate a payment with King's Construction and pay the invoice. Moved by Councillor Decker, seconded by Councillor Bixby.

Resolution Carried. In favour 8. Against 0.

- Councillor King was invited back to the meeting at 9:30 P.M.

ICSP

- Graham Letto has requested to be paid for 3 meetings/trips plus \$5000.00 for cancelling his contract.
- Staff will investigate the issue.

JBS Town Centre Signage

Town Road in JBS

- The Town owns the road to the end of the fish plant at the beginning of the wharf. This will be the responsibility of the Town to plow this section of road.

12/06/2011-225 Resolved that the Town of Fogo Island include the stretch of road to the end of the Fish Plant in Joe Batt's Arm, in its snow clearing operations.

Moved by Councillor Penton, seconded by Councillor King.

Resolution Carried. In favour 9. Against 0.

9. Date of next meeting.

Budget meeting will be set for next week.

10. Adjournment:

12/06/2011 -226

Resolved that the meeting of December 6, 2011 be adjourned at 10:00 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett
Town Clerk

Gerard Foley
Mayor
