

**Town of Fogo Island  
Minutes Council Meeting  
January 15, 2013      7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Roy Freake  
Councillor Lloyd Bixby  
Councillor Hayward King  
Councillor Marcel Penton

Deputy Mayor Lester Budden  
Councillor Gerald McKenna  
Councillor Nadine Decker  
Councillor Wayne Collins

**Staff:**

Blanche Bennett, Town Clerk  
Daphne Coles, Supervisor of Works

Amanda McGrath, Executive Assistant

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Adoption of Agenda**

**01/15/2013-1**

Resolved that the agenda be adopted. Moved by Councillor King, seconded by Councillor Bixby.  
Resolution Carried. In favour 9. Against 0.

**3. Adoption of Minutes**

**01/15/2013-2**

Resolved that the minutes of December 4 and 19, 2012 be adopted as presented. Moved by Councillor Collins, seconded by Councillor Freake. Resolution Carried. In favour 9. Against 0.

**4. Business Arising**

**4.1 Reduction in RN Positions**

- Conflicting information has been received from Central Health and the Nursing Union regarding the reduction in Nursing Staff.
- Blanche Bennett, Town Clerk was asked to contact both parties to gather more information.

**4.2 Fogo Island Co-Op**

- Staff gave Councillors an update since the last meeting on the Co-op's tax arrears.

**5. Committee/Staff Reports**

**5.1 Administration**

**i. Financial Report**

**01/15/2013-3**

Resolved that the Financial Report for December 2012 be accepted. Moved by Deputy Mayor Budden, seconded by Councillor King. Resolution Carried. In favour 9. Against 0.

- Blanche Bennett, Town Clerk gave Councillors an update on the Town's Accounting System. Procom and Don Farrell are working to resolve the issue.

## **5.2 Public Works**

### **i. Monthly Report**

- The report submitted by Daphne Coles, Supervisor of Works was discussed.
- The Town is experiencing problems with lift stations in Joe Batt's Arm and Fogo and is having difficulties getting the electrical issues resolved.
- Staffing and work schedule issues were discussed.
- Forks for Loader – The item was deferred, to allow staff to look at other possibilities.
- Snowclearing, JBA South – The Town will not be doing snow removal, unless we have a major snowstorm.

### **01/15/2013-4**

Resolved that repairs be made to the furnace at the Seldom-Little Seldom Fire Hall. Moved by Councillor Mckenna, seconded by Councillor Penton. Resolution Carried. In favour 9. Against 0.

### **01/15/2013-5**

Resolved that monthly public works report be accepted. Moved by Councillor Mckenna, seconded by Councillor Freake. Resolution Carried. In favour 9. Against 0.

## **5.3 Recreation, Development, Special Events/Economic Development & Tourism**

- Report submitted by Sandy Crawford, Director of Recreation and Heritage Services and the report from Colette Wells-Coish, Stadium Manager was addressed.

### **01/15/2013-6**

Resolved that 1986 Olympia Ice Resurfacers be placed on tender. Moved by Councillor Freake, seconded by Deputy Mayor Budden. Resolution Carried. In favour 9. Against 0.

### **01/15/2013-7**

Resolved that the Director of Recreation and Heritage Services office be relocated to the Town Office. Moved by Councillor Decker, seconded by Councillor Penton. Resolution Carried. In favour 9. Against 0.

## **5.4 Fire Services Committee**

- Deputy Mayor Budden asked Councillors to review the Fire and Emergency Services strategic plan for 2012-2015, before it is submitted to Fire Chiefs and then to Municipal Affairs.

## **5.5 Policy Committee**

- The Committee is planning a meeting with staff soon.

## **5.6 Transportation Committee**

- Councillors discussed their meeting that was held with the Minister this morning.
- Blanche Bennett, Town Clerk was asked to set up a meeting with Change Islands and Transportation staff from Lewisporte.

**6. Correspondence:**

**6.1 Jennifer Lynch – Small Business**

**01/15/2013-8**

Resolved that Jennifer Lynch be given approval in principle to operate a Limousine Service, pending approval of all other licenses and/or permits from Government. Moved by Councillor Decker, seconded by Councillor Penton. Resolution Carried. In favour 9. Against 0.

- Councillor Penton excused himself from the meeting at 9:50 P.M.

**6.2 Shorefast Foundation – Transfer of Water & Sewer Mains**

- A response will be made in writing.

**6.3 Hospitality NL – 2013 Conference and Trade Show**

- Letter was addressed.

**6.4 Minister Davis – Ferry Replacement Strategy**

- Letter was addressed.

**6.5 Cyril Burke – Old School, Tilting**

- Disposal of material from the demolition of the Old School.

- As per Environmental Protection Act demolition waste is not permitted to be burned, therefore Council cannot grant permission to burn the debris. In addition, Councillors were not in favour of giving sections to residents to use as they wish, due to the fact that unsightly refuse around Town is a possibility.

**6.6 RCMP Report**

- Report was submitted for review.

**7. New Business**

**7.1 Election structure**

- Councillors discussed options for the next election of Council. The Town Clerk was asked to poll Councillors. A decision will be made at the next meeting.

**7.2 Town Manager position**

- Item was deferred.

**7.3 Crown Lands Applications**

**i. Blaine & Sonya Walbourne**

**01/15/2013-9**

Resolved that the residential Crown Land referral for Blaine and Sonya Walbourne be approved in principle, pending approval of all other licenses and/or permits from Government. Moved by Councillor Decker, seconded by Councillor Bixby.

Resolution Carried. In favour 8. Against 0.

**7.4 Cell phone service**

- Item was deferred.

- Mayor Foley declared himself in conflict of interest and was excused from the meeting at 10:27 P.M.

**8. Request for Exemption**

**01/15/2013-10**

Resolved that Compass Group be exempted from 2012 Property Tax since they are not the owner of the property. Be it also resolved that they not pay interest on business taxes owed to the former Fogo Island Regional Council, due to the fact that the invoices were not sent to them. Moved by Councillor Mckenna, seconded by Councillor Collins.

Resolution Carried. In favour 7. Against 0.

- Mayor Foley rejoined the meeting at 10:31 P.M.

**9. Date of next meeting.**

February 5, 2013

**10. Adjournment:**

**01/15/2013 -11**

Resolved that the meeting of January 15, 2013 be adjourned at 10:35 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

Gerard Foley  
Mayor

**Town of Fogo Island**  
**Minutes Council Meeting**  
**January 24, 2012      7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley	Deputy Mayor Lester Budden
Councillor Hayward King	Councillor Wayne Collins
Councillor Lloyd Bixby	Councillor Gerald McKenna
Councillor Nadine Decker (7:20 PM)	

**Staff:**

Kenneth Nelson, Manager	Blanche Bennett, Town Clerk
Amanda McGrath, Executive Assistant	

**Absent:**

Councillor Marcel Penton	Councillor Roy Freaque
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**Also Present:**

Lewis Payne

**1. Call to order:**

Mayor Foley called the Council meeting to order at 7:00 P.M

**2. Delegation: Lewis Payne –Snowclearing, 6 Oake's Lane, Fogo**

- Mr. Payne was concerned that the snowclearing operations, in the vicinity of his home have changed. For the past 40 years snow has been plowed down the lane, through his garden and pushed into the beach. This year it is only being plowed to the turnaround, which will cause problems for him getting into his driveway, when we get a lot of snow.
- Mr. Nelson said that the Town road ends at the turnaround and it is not Council's policy to plow private driveways or land. Mr. Nelson consulted with Daphne Coles, Supervisor of Works; she said that the department will try to minimize any inconvenience to him.
- Mr. Payne asked what the Town's responsibility is with regard to repairing water/sewer lines on private property and replacing pavement if it was removed in order to complete repairs.
- Council is not responsible for lines on private property, only to the curb and Council is not responsible for replacing pavement.
- Mayor Foley thanked Mr. Payne for attending the meeting and informed him that Council will respond to him in writing when a decision is made.

**3. Adoption of Agenda:**

**01/24/2012-001**

Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Budden, seconded by Councillor Collins.

Resolution Carried. In favour 6. Against 0.

**4. Adoption of Minutes:**

**01/24/2012-002**

Resolved that the minutes of December 6, 2011 be adopted as presented. Moved by Deputy Mayor Budden, seconded by Councillor Collins.

Resolution Carried. In favour 6. Against 0.

**5. Business Arising**

**5.1 2012 Budget**

- Councillors reviewed the proposed tax rates for businesses.
- Councillor Decker joined the proceedings at 7:20 P.M.
- Opinions were expressed and the general consensus was to have more consistency across the board for business taxes.

**1. Budget**

**01/24/2012-003**

Resolved that the Town Council of Fogo Island approve the Municipal Budget for January 1<sup>st</sup>, 2012 to December 31<sup>st</sup>, 2012 in the amount of \$4,440,694. Moved by Deputy Mayor Budden, seconded by Councillor King.

Resolution Carried. In favour 7. Against 0.

**2. Tax Rates**

**01/24/2012-004**

Resolved that following Tax Rates be set for the Town of Fogo Island for 2012:

- a. Residential Property Tax 9 mills, minimum \$225.00
  - i. Residential Property Tax shall be charged on the consolidated assessed value of all residential property owned by a resident.
- b. Commercial Property Tax 16 mills, minimum \$250.00
- c. Business Tax Rate minimum \$250.00

***Class Mil Rate***

Fishing Enterprise	5
Personal Care Homes	5
Consumer Services	5
Daycares	5
Personal Services	6
Funeral Homes	12
Convenience Store	12
Auto Repair/Service	10
Light manufacturing	10
Business Offices	10
Restaurant, Lounge, Takeout	10
Contractors & Road transport	10
Accommodations	5
Retail Grocery	12
Retail General	12

Retail-Building supply	12
Retail-Pharmacy	12
Taxis, Boat Tours, Bus Companies	12
Utility-Fuel and related	15
Financial Institutions	175

- i. Businesses with no fixed address will be charged on gross revenue at a rate of 2.5%.
  - ii. Business tax will be charged on the consolidated assessed value of all business property per operator.
  - iii. Business tax will be charged on Vacation Rental Properties whether rented by the day, week, or month.
  - d. Residential Water Tax \$325.00 per unit per year
    - i. Water only 60% of rate
    - ii. Sewer only 40% of rate
    - iii. Churches, church halls, and Lions Club \$325.00 per year
    - iv. Subsidiary Apartments \$325.00 per year
    - v. Apartment building up to 20 units \$325 per unit.
    - vi. Cottages and vacation homes pay residential rate.
    - vii. Vacant lots and land that are large enough for residential development and that are capable of being connected to the municipal water and/or sewer system shall be charged
  - e. Commercial Water Tax
    - i. Basic: \$350.00 per unit per year
    - ii. Institutional: \$3,500 per year
    - iii. Water only 60% of rate
    - iv. Sewer only 40% of rate
    - v. Senior care residences \$350 per 4 resident units or portion thereof
    - vi. Bed & Breakfast's \$350 per year for every 6 bedrooms or portion thereof
    - vii. Hotels, motels and efficiency units \$350 per year for every four units or portion thereof
  - f. Tax agreements with Fogo Island Co-op: (2010 Tax levels, 1 year remaining)
    - 1. \$262,468.05 (Commercial Property, Business, Water & Sewer)
    - 2. All taxes must be paid by end of current tax year or interest will apply retroactively.
  - g. Exemption for Senior Citizens:
    - i. A discount of 15% will be available on Residential Property Tax for Senior Citizens subject to the following conditions:
      - 1. All arrears, including Water and Sewer Tax must be paid in full;
      - 2. Current taxes must be paid by March 31<sup>st</sup> of current tax year;
      - 3. Applies to permanent residence only – must ordinarily reside at the address for more than six months each year;
      - 4. If property is in joint names, one owner must be over 65 years of age as of January 1<sup>st</sup> of current tax year;
      - 5. A copy of birth certificate or other identification must be provided if requested.
- Moved by Councillor Collins, seconded by Councillor McKenna.  
Resolution Carried. In favour 7. Against 0.

### **3. Due Dates and Interest**

**01/24/2012-005**

Resolved that:

- a. All taxes are due and payable when billed.
- b. All taxes shall be billed for the full year.
- c. Interest, compounded monthly, shall be charged on all previous years taxes and shall accrue on any unpaid current year's taxes unpaid as of April 30<sup>th</sup>, at the rate of one percent per month.
- d. Collection action shall be taken on all accounts remaining unpaid as of June 30<sup>th</sup> of the current taxation year.

Moved by Deputy Mayor Budden and seconded by Councillor Bixby.

Resolution Carried. In favour 7. Against 0.

### **4. Fishing Property Exemption**

**01/24/2012-006**

Resolved that:

- i. Any property or property with a building of less than 1,800 square feet used solely as a fishing stage or store by a licensed fisher;
  - ii. Not connected to the water and sewer system;
  - iii. Not otherwise occupied in a commercial or residential capacity;
- shall be taxed at the residential mil rate and not subject to a minimum tax or a water and sewer tax.

Moved by Deputy Mayor Budden and seconded by Councillor Decker.

Resolution Carried. In favour 7. Against 0.

### **5. Staff Remuneration**

**01/24/2012-007**

Resolved that:

- a. the following rates of remuneration be set for Council employees, effective date as shown:

#### Position Rate Effective Date

- i. Town Manager \$70,000 per annum\* June 1<sup>st</sup>, 2012
- ii. Town Clerk \$21.42 per hour July 1<sup>st</sup>, 2012
- iii. Executive Assistant \$16.32 per hour July 1<sup>st</sup>, 2012
- iv. Accounting Clerk \$16.32 per hour July 1<sup>st</sup>, 2012
- v. Supervisor Works \$19.38 per hour July 1<sup>st</sup>, 2012
- vi. Maintenance Worker \$15.30 per hour July 1<sup>st</sup>, 2012
- vii. Arena Manager \$16.12 per hour July 1<sup>st</sup>, 2012
- viii. Arena Maintenance \$14.00 per hour January 1<sup>st</sup>, 2012
- ix. Arena Maintenance \$14.28 per hour July 1<sup>st</sup>, 2012
- x. Municipal Technologist \$17.00 per hour January 1<sup>st</sup>, 2012
- xi. Recreation/Heritage Director \$18.00 per hour January 1<sup>st</sup>, 2012
- xii. Casual/Summer Workers \$10.00 per hour January 1<sup>st</sup>, 2012



b. Employees currently compensated above the approved rates remain at their current wage.

c. Current Health Plan Benefits and any other \*contractual benefits remain unchanged.

Moved by Councillor McKenna, seconded by Councillor Collins.

Resolution Carried. In favour 7. Against 0.

## **6. Councillor Remuneration**

### **01/24/2012-008**

Resolved that Council Remuneration for 2012 be set as follows:

a. Mayor \$4,000 per year

b. Deputy Mayor \$3,000 per year

c. Councillors \$2,200 per year

d. Council remuneration shall be deemed to consist of a non-accountable allowance of 1/3 for expenses and 2/3 for salary.

e. Remuneration shall be paid quarterly in arrears commencing on March 31<sup>st</sup>.

Moved by Deputy Mayor Budden, seconded by Councillor King.

Resolution Carried. In favour 7. Against 0.

## **7. Rates and Fees**

### **01/24/2012-009**

Resolved that the following rates for fees and services be set effective January 1, 2012:

a. Quarry Permits - \$225.00 per hectare

b. Development Permits

i. Residential Permit – New Construction or moved to new lot \$100.00

ii. Residential Shed, Fence, Deck \$ 10.00

iii. Renovation/Extension over \$10,000 \$ 50.00

iv. Renovations/Extension under \$10,000 \$ 10.00

v. Demolition Permit – Residential or Commercial \$ 10.00

vi. Subdivision Permit No Charge

vii. Commercial Permit - New Construction or moved to new lot \$200.00

viii. Commercial Permit – Renovations/Extension/Fencing \$ 50.00

ix. Ditching and Relocation and hard-surfacing of driveways No Charge

c. Hall Rentals

i. Hourly rentals - \$15.00 per hour, minimum \$50.00 plus HST

ii. Daily Rentals up to twelve hours - \$150.00 plus HST

iii. Daily and overnight, 24 hour period - \$200.00 plus HST

iv. Weekly Rentals, 5 to 7 consecutive days - \$1,000.00 plus HST

v. Refundable damage deposit - \$100.00

All other conditions of Rental Policy remain in effect.

d. Arena Rentals effective July 1<sup>st</sup>, 2012 – no change recommended from 2011.

e. Water and Sewer Turn On and Off

i. Turn on and off during regular working hours - \$25.00

ii. Turn on and off after hours/holidays/weekends - \$75.00

iii. Once each year the fee for i. above will be waived per household.

Moved by Deputy Mayor Budden and seconded Councillor Bixby.  
Resolution Carried. In favour 7. Against 0.

#### **5.2 Gas Tax Expenditures - Arena**

The Town has \$598,073.40 available under the 2010-2014 Gas Tax agreement. A Capital Investment Plan will be prepared to include a new electric Zamboni, new lighting and a low E-ceiling for the Stadium; and paving of local roads.

#### **5.3 Graham Letto bill for ICSP Services**

Councillors reviewed Mr. Letto's invoice, which included a \$5000 charge for cancelling his contract. The issue was discussed and Councillors disagreed with the \$5000 charge.

##### **01/24/2012-010**

Resolved that the Town of Fogo Island will pay Mr. Graham Letto \$1753.01 for services rendered. Moved by Deputy Mayor Budden and seconded by Councillor Bixby.  
Resolution Carried. In favour 7. Against 0.

#### **5.4 Opportunity Management Training – rescheduled (February 6th from 4PM-8PM)**

Councillors were asked to please respond to emails.

#### **5.5 Meeting's in St. John's**

Mayor Foley, Deputy Mayor Budden, Councillor King and Ken Nelson, Town Manager will attend the meetings. Councillors McKenna and Collins will be available if someone is unable to attend.

### **6. Committee/Staff Reports**

#### **Transportation**

- Councillor McKenna and the Town Manager gave an update on transportation issues.
- The Department of Transportation has not made a decision yet to close the ticket office in Farewell.
- The Windsor is scheduled to go on dock in Lewisporte on April 1, for 3 – 4 weeks.
- Issues with the allocated spaces and the 30 minute rule for Change Islands will be addressed with the Minister of Transportation during the meeting in St. John's.

### **7. Correspondence:**

#### **7.1 Annual RCMP Report**

The report was addressed.

#### **7.2 Municipal Assessment Agency Annual Report**

The report was addressed.

#### **7.3 Tax Exemption Request – Fogo Island Farmers' Cooperative**

##### **01/24/2012-011**

Resolved that the Fogo Island/Change Islands Agricultural Co-op Ltd. will be exempted from paying Business taxes for 2012. Moved by Councillor Bixby and seconded by Councillor McKenna.

Resolution Carried. In favour 7. Against 0.

**7.4 Letter re: Snow clearing Juanita and Craig Hewitt, 3 Collin's Road, Stag Harbour**

Mr. and Mrs. Hewitt's request was discussed. The road is not a Town road, but private property, therefore the Town is not responsible for plowing it. Mr. Nelson will respond to the letter.

- With regrets, Councillor Decker left the meeting due to a previous commitment.

**7.5 Pre-Budget Consultations and Presentations – GNL**

The Town Manager will email a submission.

**7.6 Age-Friendly Communities Grants**

Community groups, including the 50+ club was informed about the grants.

**7.7 U-Rock Awards**

This will be posted on the Town's web site.

**8. New Business**

**8.1 Crown Land Applications:**

- i. Joseph Shea, Fogo
- ii. James Godwin, Fowlers Pond
- iii. Dennis Quigley

**01/24/2012-012**

Resolved that Crown Land application's for Joseph Shea and James Godwin be approved pending all other Government Department approvals. The Crown Land application for Dennis Quigley will be declined, due to the location and the inability to service it properly with water and sewer. Moved by Councillor Bixby and seconded by Deputy Mayor Budden.

Resolution Carried. In favour 6. Against 0.

**8.2 Quarry Permits**

**i. Transportation and Works**

**01/24/2012-013**

Resolved that the Quarry Permit's for the Department of Transportation be approved. Moved by Councillor Bixby and seconded by Councillor Collins.

Resolution Carried. In favour 6. Against 0.

**ii. Lloyd Hart**

A full application will be requested from Mr. Hart before a decision can be made.

**8.3 Fogo Water Quality Investigation proposal**

**01/24/2012-014**

Resolved that the Town of Fogo Island approve funding in the amount of \$8,540 to have Newfoundland Design Associates Limited investigate water quality issues at Freeman's Pond, Fogo. Moved by Councillor McKenna and seconded by Councillor Bixby.  
Resolution Carried. In favour 6. Against 0.

**8.4 Arena water quality report**

The water quality report was reviewed. The Town will investigate whether the water can be treated.

**8.5 Disposal of Wood from CEEP**

The letter from George and Vera Wells was addressed. Staff was asked to deal with the issue.

**9. Other**

**9.1 Services at Fogo Island Health Centre**

- It has been brought to Council's attention that the microwave, kettle, etc. in the family room has been removed. Citizens are concerned and asked Council to look into the issue.
- Ken Nelson, Town Manager will contact the Facility Manager regarding the matter.

**9.2 KEDC and tourism marketing opportunity**

Item was deferred until next meeting.

**9.3 HR manual development**

Item was deferred until next meeting.

**9.4 Letter from Darrell Hart – Request for pay increase**

Council discussed the issue and agreed that, Darrell Hart, Maintenance Worker will receive the scheduled pay increase in July which was passed at tonight's meeting.

**10. Date of next meeting.**

February 7, 2012.

**11. Adjournment:**

**01/24/2012 -015**

Resolved that the meeting of January 24, 2012 be adjourned at 10:30 P.M. Moved by Deputy Mayor Budden, seconded by Councillor Bixby.

Blanche Bennett  
Town Clerk

Gerard Foley  
Mayor

**Town of Fogo Island  
Minutes Council Meeting  
January 30, 2013      7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Roy Freake  
Councillor Lloyd Bixby  
Councillor Hayward King

Deputy Mayor Lester Budden  
Councillor Gerald McKenna  
Councillor Nadine Decker  
Councillor Wayne Collins

**Staff:**

Blanche Bennett, Town Clerk

Amanda McGrath, Executive Assistant

**Absent:**

Councillor Marcel Penton

**1. Call to order**

Mayor Foley welcomed everyone and called the meeting to order at 7:15 P.M.

**2. 2013 Budget**

- Councillor Collins presented the 2013 Budget to Councillors.

**01/30/2013-12**

Resolved that the Town of Fogo Island approve the 2013 Municipal Budget as presented with the various tax rates, fees, due dates and expenses as presented in the budget.

**1. 2013 Tax Rates and due dates for the Town of Fogo Island:**

- a. Residential Property Tax 8 mils, minimum \$275.00
  - i. Residential Property Tax shall be charged on the consolidated assessed value of all residential property owned by a resident.
- b. Commercial Property Tax 15 mils, minimum \$300.00
- c. Business Tax Rate: Minimum \$250.00, per business

***Class Mil Rate***

Consumer services	10 mils
Fish Processors	5 mils
Other Fishers	6 mils
Crafts	12 mils
Daycares	6 mils
Personal care homes	7 mils
Boarding Homes	5 mils
Hair Dressers	10 mils
Funeral homes	16 mils
Business offices	15 mils
Accommodations	5 mils
Construction companies	20 mils
Light Manufacturing	20 mils

Service Stations/Auto Repair	15 mils
Restaurant, Takeout's, Grill	20 mils
Bars/Lounges	20 mils
Cafeteria	10 mils
Dental	10 mils
Taxis, Boat Tours, Bus Co.'s	15 mils
Bakeries	20 mils
Retail - General	15 mils
Retail - Grocery Stores	17 mils
Retail - Convenience Store	16 mils
Retail - Hardware Store	25 mils
Retail - Pharmacies	20 mils
Mail Order	25 mils
Department Store - Furniture	25 mils
Department Store - Clothing	25 mils
Freight Companies	20 mils
Oil Companies	25 mils
Electric Companies	25 mils
Utility – Fuel & Related	25 mils
Banks	215 mils

- i. Businesses with no fixed address will be charged on gross revenue at a rate of 2.5%.
- ii. Business tax will be charged on the consolidated assessed value of all business property per business.
- iii. Business tax will be charged on Vacation Rental Properties whether rented by the day, week, or month.
- d. Residential Water and Sewer Tax \$360.00 per unit per year
  - i. Water only 60% of rate
  - ii. Sewer only 40% of rate
  - iii. Churches, church halls, and Lions Club \$360.00 per year
  - iv. Subsidiary Apartments \$360.00 per year
  - v. Apartment building up to 20 units \$360 per unit.
  - vi. Cottages and vacation homes pay residential rate.
- e. Commercial Water and Sewer Tax
  - i. Basic: \$400.00 per unit per year
  - ii. Institutional: \$3,500 per year
  - iii. Water only 60% of rate
  - iv. Sewer only 40% of rate
  - v. Senior care residences \$400.00 per four resident units or portion thereof
  - vi. Bed & Breakfast's \$400.00 per year for every four bedrooms or portion thereof
  - vii. Hotels, motels and efficiency units \$400.00 per year for every three units or portion thereof
  - viii. Fish processors: \$110,000.00 per year

- ix. Fish offloading facilities: \$3000
- f. a. All taxes are due and payable when billed.  
b. All taxes shall be billed for the full year.  
c. Interest, compounded monthly, shall be charged on all previous years taxes and shall accrue on any unpaid current year's taxes unpaid as of May 31<sup>st</sup>, at the rate of one percent per month.
- g. Exemption for Senior Citizens:
  - i. A discount of 15% will be available on Residential Property Tax for Senior Citizens subject to the following conditions:
    - 1. All prior year's taxes, including Water and Sewer Tax must be paid in full;
    - 2. Current property taxes must be paid by May 31<sup>st</sup> of current tax year;
    - 3. Applies to one property within the Town, in which the resident lives: full time or seasonal;
    - 4. If property is in joint names, one owner must be over 65 years of age as of January 1<sup>st</sup> of current tax year;
    - 5. A copy of birth certificate or other identification must be provided if requested.
- h. Fishing Property Exemption
  - i. Any property or property with a building of less than 1,800 square feet used solely as a fishing stage or store by a licensed fisher;
  - ii. Not connected to the water and sewer system;
  - iii. Not otherwise occupied in a commercial or residential capacity;shall be taxed at the residential mil rate and not subject to a minimum tax or a water and sewer tax.

## **2. 2013 Rates and Fees**

- a. Development Permits
  - i. Residential Permit – New Construction or moved to new lot \$100.00
  - ii. Residential Shed, Fence, Deck \$ 10.00
  - iii. Renovation/Extension over \$10,000 \$ 50.00
  - iv. Renovations/Extension under \$10,000 \$ 10.00
  - v. Demolition Permit – Residential or Commercial \$ 10.00
  - vi. Subdivision Permit No Charge
  - vii. Commercial Permit - New Construction or moved to new lot \$200.00
  - viii. Commercial Permit – Renovations/Extension/Fencing \$ 50.00
  - ix. Ditching and Relocation and hard-surfacing of driveways No Charge
- b. Hall Rentals
  - i. Hourly rentals - \$15.00 per hour, minimum \$50.00 plus HST
  - ii. Daily Rentals up to twelve hours - \$150.00 plus HST
  - iii. Daily and overnight, 24 hour period - \$200.00 plus HST
  - iv. Weekly Rentals, 5 to 7 consecutive days - \$1,000.00 plus HST
  - v. Refundable damage deposit - \$100.00

All other conditions of Rental Policy remain in effect.

- c. Arena Rentals – same as 2012.
- d. Water and Sewer Turn On and Off

- i. Turn on and off during regular working hours - \$25.00
- ii. Turn on and off after hours/holidays/weekends - \$75.00
- iii. Once each year the fee for i. above will be waived per household.

**3. Staff Remuneration**

- a. Current Council employees shall receive a pay increase of 2.5%.
- b. Employees currently compensated above the approved rates remain at their current wage.
- c. Current Health Plan Benefits and any other \*contractual benefits remain unchanged.

**4. Councillor Remuneration**

Council Remuneration for 2013 be set as follows:

- a. Mayor \$4,000 per year
- b. Deputy Mayor \$3,000 per year
- c. Councillors \$2,200 per year
- d. Council remuneration shall be deemed to consist of a non-accountable allowance of 1/3 for expenses and 2/3 for salary.
- e. Remuneration shall be paid quarterly in arrears commencing on March 31<sup>st</sup>.

Moved by Councillor Freake, seconded by Councillor Mckenna.  
Resolution Carried. In favour 8. Against 0.

**3. Adjournment:**  
**01/30/2013-13**

Resolved that the meeting of January 30, 2013 be adjourned at 9:30 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

Gerard Foley  
Mayor



**Town of Fogo Island  
Minutes Council Meeting  
February 7, 2012      7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley

Councillor Hayward King

Councillor Marcel Penton

Councillor Nadine Decker

Deputy Mayor Lester Budden

Councillor Wayne Collins

Councillor Roy Freaque

**Staff:**

Kenneth Nelson, Manager

Amanda McGrath, Executive Assistant

Blanche Bennett, Town Clerk

**Absent:**

Councillor Lloyd Bixby - work commitment

Councillor Gerald McKenna – KEDC meeting

**Also Present:**

Cpl. Terry Greening

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Delegation: Cpl. Terry Greening**

- Cpl. Greening was in attendance as a follow up to the 2011 RCMP Annual Report and wanted to touch base with Council with regard to their priorities for 2012.
- The RCMP's 2011 priorities were violence, including domestic and elder abuse; drugs; and street safety and they are planning to have the same priorities again this year.
- Council expressed concern with the number of suicides on Fogo Island.
- A skidoo patrol is being planned and Council was informed that there is a zero tolerance policy for drinking while operating skidoo's or ATV.
- Councillors suggested that public awareness is very helpful and the RCMP is welcome to place information in the Towns' newsletter.
- The DARE program will be instructed in the school system again this year.
- Mayor Foley thanked Cpl. Greening for taking the time to meet with Council.

**3. Adoption of Agenda:**

**02/07/2012-016**

Resolved that the agenda be adopted as presented, with the following additions: 7.4 add appointment of Fogo Fire Chief; 7.7 Letter from Brian Kinden; 7.8 Fogo Island's Helping Hand letter; 9.3 Heritage Day Proclamation; and a closed session after adjournment of public meeting. Moved by Councillor Collins, seconded by Councillor Decker.

Resolution Carried. In favour 7. Against 0.

**4. Adoption of Minutes:**

**02/07/2012-017**

Resolved that the minutes of January 24, 2012 be adopted as presented, with the following correction to item number 4. "as presented" instead of "as read". Moved by Councillor King, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 7. Against 0.

**5. Business Arising**

**5.1 Report from – meeting's in St. John's**

- Report was discussed.
- Everyone agreed that Council should keep pressure on Government and our MHA, Derrick Dalley. A follow up meeting will be set up on Fogo Island with Derrick Dalley, in the near future.
- Councillors will forward any feedback on the report to staff.

**6. Committee/Staff Reports**

**6.1 Public Works**

- The report was addressed. All was in order.
- It was noted that Maintenance Worker, Norman Jones is off work, due to a recurring injury sustained during spring clean-up and his case has been submitted to WHSCC.
- Positive reports have been received about snow clearing in Fogo.

**6.2 Administration**

**i. Accounts payable**

**02/07/2012-018**

Resolved that accounts payable totaling \$203,590.89 be paid. Moved by Deputy Mayor Budden, seconded by Councillor Penton.

Resolution Carried. In favour 7. Against 0.

**ii. Accounts Receivable**

- \$28,800.09 in arrears has been collected since January 1<sup>st</sup>, 2012.

**7. Correspondence:**

**7.1 Centre for Newfoundland-Irish Studies**

- Request regarding the use of the former Town Office in Tilting was deferred until a policy can be developed.

**02/07/2012-019**

Resolved that Council Chambers be used only for Council business. Moved by Councillor Penton, seconded by Councillor Freake.

Resolution Carried. In favour 6. Against 1. Councillor Penton was against the motion.

**7.2 PMA - 2012 Convention registration package**

**02/07/2012-020**

Resolved that Blanche Bennett, Town Clerk attend the 2012 PMA Convention in Corner Brook. Moved by Councillor Freake, seconded by Councillor Penton.  
Resolution Carried. In favour 7. Against 0.

**02/07/2012-021**

Resolved that the Town cover expenses for the Town Clerk to attend the 2012 PMA Convention. Moved by Deputy Mayor Budden, seconded by Councillor Freake.  
Resolution Carried. In favour 7. Against 0.

**7.3 Keith Freake – Request for water & sewer tax reduction**

**02/07/2012-022**

Resolved that the Town will not issue a tax break to Keith Freake (Beaches Bar & Grill) and a letter to this effect will be written to him. Moved by Councillor Penton, seconded by Councillor Collins.  
Resolution Carried. In favour 7. Against 0.

**7.4 Appointment of Fire Chief's → Seldom – Little Seldom & Fogo Volunteer Fire Department**

**02/07/2012-023**

Resolved that the Town of Fogo Island accept Randy Penney as Fire Chief, Seldom – Little Seldom Volunteer Fire Department and Roger Holmes as Fire Chief, Fogo Volunteer Fire Department. Moved by Deputy Mayor Budden, seconded by Councillor Decker.  
Resolution Carried. In favour 7. Against 0.

**7.5 Fogo Island Central Academy - Request donation for Safe Grad**

**02/07/2012-024**

Resolved that Town of Fogo Island donate \$200 to the Safe Grad Committee. Moved by Councillor Penton, seconded by Deputy Mayor Budden.  
Resolution Carried. In favour 7. Against 0.

**7.6 MNL Memo – ICSP Workshops**

- Memo was addressed.

**7.7 Letter from Brian Kinden**

- Brian Kinden's letter of resignation from the Stag Harbour Fire Department was accepted.

**7.8 Letter from Fogo Island's Helping Hand**

- Letter was discussed.

**02/07/2012-024**

Resolved that Town of Fogo Island will support the Fogo Island's Helping Hand. Moved by Councillor Collins, seconded by Councillor Freake.  
Resolution Carried. In favour 7. Against 0.

- Deputy Mayor Budden volunteered to sit on the Fogo Island's Helping Hands board.

## **8. New Business**

### **8.1 Quarry Permit's KMR Transportation**

**02/07/2012-025**

Resolved that the two quarry permit applications for KMR Transportation be placed with other applications for review and Ken Nelson, Town Manager will write everyone holding permits to have the site's cleaned up. Moved by Councillor Decker, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 7. Against 0.

## **9. Other**

### **9.1 KEDC and tourism marketing opportunity**

- Councillor Penton gave an overview on the Opportunity Management Workshop held yesterday.
- The 2011 tourism survey was presented to Councillors.

### **9.2 HR manual development**

- Committee will meet on Friday to work on manual.

### **9.3 Heritage Day**

- Mayor Foley declared February 20, 2012 as Heritage Day and signed the proclamation.

### **9.4 Deep Bay Postal Service**

- A meeting will be held on Wednesday at 7P.M. with residents of Deep Bay, regarding the future postal service in their Community.

### **9.5 Shorefast Foundation**

- Councillors discussed the meeting that was held with Shorefast Foundation last fall.
- It was agreed that Council will hold a follow up meeting and arrange coordinated visit to the site.
- Ken Nelson, Town Manager will follow up with Zita and Tony Cobb on the outcome of the meetings held in St. John's.

### **9.6 Rules and Procedures**

**02/07/2012-026**

Resolved that as per the Rules and Procedures Manual whereby the time for Council meetings was set at 7:30 P.M. shall be re-worded to read "winter meeting's to begin at 7:00 P.M. and summer meeting's to begin at 7:30 P.M. Moved by Deputy Mayor Budden, seconded by Councillor Decker.

Resolution Carried. In favour 7. Against 0.

**10. Date of next meeting.**

February 21, 2012.

**11. Job Description – Town Clerk**

**02/07/2012-027**

Resolved that Council adopt the Job Description for the position of Town Clerk. Moved by Deputy Mayor Budden and seconded by Councillor Collins.

Resolution carried. In favour 7. Against 0.

**12. Adjournment:**

**02/07/2012 -028**

Resolved that the meeting of February 7, 2012 be adjourned at 10:15 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
February 21, 2012 7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Gerald McKenna  
Councillor Roy Freake

Deputy Mayor Lester Budden  
Councillor Marcel Penton  
Councillor Nadine Decker (7:15)

**Staff:**

Kenneth Nelson, Manager  
Amanda McGrath, Executive Assistant

Blanche Bennett, Town Clerk

**Absent:**

Councillor Lloyd Bixby - work commitment  
Councillor Wayne Collins – family responsibility

Councillor Hayward King - Vacation

**Also Present:**

Andrew Shea – Communities in Bloom  
Barr'd Islands Residents:  
Ed Combden  
Harry Combden  
Nehemiah Cobb

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Delegation:**

**2.1 Andrew Shea – Communities in Bloom**

- The former Town of Fogo was involved in Communities in Bloom for several years; in 2011 they were the only Newfoundland Community to win nationally and to compete internationally.
- This year the Community of Fogo will be competing, however next year it will have to be the Town of Fogo Island as all the communities will be grandfathered in.
- The Completion is based on what you are doing and what you have.
- Mr. Shea is willing to Chair an Island Committee.
- The former Town of Fogo paid for registration fees and transportation and accommodations for the judges, the approximate cost was \$1000.
- Mayor Foley thanked Mr. Shea for attending the meeting and asked him put his request in writing.

- Councillor Decker joined the meeting at 7:15 PM.

**2.2 Ed Combden, Harry Combden, Nehemiah Cobb – Barr'd Islands Residents**

- Mr. Ed Combden thanked Councillors for meeting with them and read a statement he prepared, on what the residents of Barr'd Islands have to endure to obtain water for drinking, washing and everyday use. It was noted that Barr'd Islands is one of the oldest communities on Fogo Island and in 2012 they still have to bring water in buckets and containers.
- Mr. Combden informed Council that the water was frozen at the tap house in Joe Batt's Arm.
- Ken Nelson, Town Manager said that the Town was not informed that the tap house was frozen, however when we became aware a new heat trace line was installed.
- The delegation wanted to know if Council had applied for a capital works project to supply water to residents of Barr'd Islands and if it is a priority to the Town. The Government has committed millions of dollars to build the Fogo Island Inn, but has not committed to supply drinking water to Barr's Islands.
- Last fall the Town applied for 1. Community Hall extension and improvements - Stag Harbour. 2. Sewer System – Sandy Cove. 3. Chlorine booster station – Seldom-Little Seldom.
- The Town will be looking at different solutions and will be reassessing water needs in Barr's Islands.
- The delegation requested that the Town install a temporary, summer water line to Barr'd Islands, as an interim solution to the problem. They were asked to put the request in writing. The Town Manager was asked to check this out.
- Mayor Foley thanked the group for meeting with Council.

**3. Adoption of Agenda:**

**02/21/2012-029**

Resolved that the agenda be adopted as presented, with the following additions: 8.1 Amendment to accounts receivable policy; 8.2 Request from Mayor Foley; 8.3 JBA RC Alter Society. Moved by Councillor Penton, seconded by Deputy Mayor Budden.  
Resolution Carried. In favour 6. Against 0.

**4. Adoption of Minutes:**

**02/21/2012-030**

Resolved that the minutes of February 7, 2012 be adopted as presented. Moved by Councillor Penton, seconded by Councillor Freake.  
Resolution Carried. In favour 6. Against 0.

**5. Business Arising**

**5.1 Quarry Permits – General Review and Discussion**

- Fred Kirby with the Department of Natural Resources has indicated that unless Council has a good reason to deny the application, they will be approved.
- Councillors discussed problems with the current pits, including dangerous slopes, vehicle wrecks, etc. and the Government not enforcing regulations.

**02/21/2012-031**

Resolved that the Town approve the quarry pit applications for 2012, excluding the application for the new pit in Kelly's Pit. However, the pits must be cleaned up, warning signs have to be installed, and slope along the sides of the pits; if sloping is not possible safety fencing must be installed or a barrier put in place, in order to receive approvals for 2013. Moved by Councillor Freake, seconded by Councillor Decker.  
Resolution Carried. In favour 6. Against 0.

**6. Committee/Staff Reports**

**6.1 Fire & Services Committee**

- Minutes of February 14, 2012 were reviewed.

**02/21/2012-032**

Resolved that the 1971 pumper truck in Seldom will be listed as surplus and Fire and Emergency Services will be notified of this. Moved by Deputy Mayor Budden, seconded by Councillor Decker.

Resolution Carried. In favour 6. Against 0.

- The committee will set up a meeting with the residents of Deep Bay regarding fire protection for their Community.

**6.2 Recreation, Cultural & Special Events, Economic Development & Tourism Committee**

- Minutes of February 10, 2012 were reviewed.

**02/21/2012-033**

Resolved that the recommendations made by the Committee, to advertise for a Recreation/Heritage Director in accordance with the amended job description, to be funded from general revenues and any recreation and heritage grants the Town is able to obtain, be accepted. Moved by Councillor Penton, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 6. Against 0.

**02/21/2012-034**

Resolved that the recommendations made by the Committee, to make the dressing rooms and washrooms available to the soccer association for summer use, subject to reaching a suitable agreement on supervision etc., be accepted. Moved by Councillor Penton, seconded by Councillor Freake.

Resolution Carried. In favour 6. Against 0.

**02/21/2012-035**

Resolved that the recommendations made by the Committee, that Town apply for funding to staff our museums and other attractions through JCP's, Summer Career Placements, and SWASP; the hours of operation be from 10:00am to 6:00pm from June 25th to September 3<sup>rd</sup>; and that all positions will be advertised, be accepted. Moved by Councillor Penton, seconded by Councillor Decker.

Resolution Carried. In favour 6. Against 0.



**02/21/2012-036**

Resolved that the recommendations made by the Committee, that any further development for Fosters Pond trail, other than providing signage indicating the area and existing trail is a preservation area, be deferred pending a review of our current trail system and possible development of a trail master plan, be accepted. Moved by Councillor Penton, seconded by Councillor Freake.

Resolution Carried. In favour 6. Against 0.

**02/21/2012-037**

Resolved that the recommendations made by the Committee, that the Town issue a call for proposals to have 5,000 maps/brochures prepared and printed for 2012, with a target date of June 1, 2012 for distribution and that the Town develop a single large map/informational sign to be located just outside Stag Harbour, with smaller advertising boards available for rent for interested commercial users, be accepted. Moved by Councillor Penton, seconded by Councillor McKenna.

Resolution Carried. In favour 6. Against 0.

**6.3 Public Works**

- The report was addressed. All was in order.
- Daphne Coles, Supervisor of Works will be reminded that workers must wear safety equipment and vests.
- The Town will have to develop a safety policy.

**6.4 Minutes of Public Meeting –Deep Bay Postal Service**

- Minutes of public meeting were accepted.
- March 5<sup>th</sup>, 2012, is the target date to have the mail boxes installed.

**7. Correspondence:**

**7.1 MNL Central Regional Meeting**

**02/21/2012-038**

Resolved that Deputy Mayor Budden and Councillor Penton attend MNL's Central Regional Meeting in Grand Falls-Windsor on March 16<sup>th</sup> and 17<sup>th</sup>, 2012. Moved by Councillor Freake, seconded by Councillor Penton.

Resolution Carried. In favour 6. Against 0.

**8. New Business**

**8.1 Amendments to accounts receivable policy**

**02/21/2012-039**

Resolved that in view of the delays we have experienced in this first year of our combined tax billing, the due dates for accounts receivable be amended as follows:

- a. Exemption for Senior Citizens:
  - i. A discount of 15% will be available on Residential Property Tax for Senior Citizens subject to the following conditions:

1. Current taxes must be paid by May 31<sup>st</sup> of current tax year;
- b. Interest, compounded monthly, shall be charged on all previous years taxes and shall accrue on any unpaid current year's taxes unpaid as of June 30<sup>th</sup>, at the rate of one percent per month
- c. Collection action shall be taken on all accounts remaining unpaid as of August 30<sup>th</sup> of the current taxation year

Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 5. Against 1.

Councillor Decker was against the resolution, reason being that seniors should receive the discount up to and including December 31<sup>st</sup>.

### **8.2 Request from Mayor Foley**

- Mayor Foley declared himself in conflict of interest and was excused from the proceedings at 9:10P.M.

- Mayor Foley's request to be reimbursed for lost wages was addressed.

**02/21/2012-040**

Resolved that Town deny Mayor Foley's request to be reimbursed for lost wages. Moved by Councillor Decker, seconded by Councillor Freake.

Resolution Carried. In favour 5. Against 0

- A policy should be adopted regarding this issue.

- Mayor Foley was invited back to the meeting at 9:15 P.M.

### **8.3 JBA RC Alter Society**

- The JBA RC Alter Society has requested to use the JBS Fire Department's Liquor Licence, because they are unable to receive a Special Events Licence in a licensed establishment. The request was denied due to liability issues and it is not permitted under the Liquor Corporation.

## **9. Other**

### **10. Date of next meeting.**

March 7, 2012.

### **11. Adjournment:**

**02/21/2012 -0**

Resolved that the meeting of February 21, 2012 be adjourned at 9:30 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

Gerard Foley  
Mayor

**Town of Fogo Island  
Minutes Council Meeting  
March 13, 2012      7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councilors Present:**

Mayor Gerard Foley	Deputy Mayor Lester Budden
Councillor Marcel Penton	Councillor Wayne Collins
Councillor Roy Freake	Councillor Lloyd Bixby
Councillor Gerald McKenna (8:05PM)	

**Staff:**

Kenneth Nelson, Manager	Amanda McGrath, Executive Assistant
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**Absent:**

Councillor Nadine Decker – Work Commitment	Councillor Hayward King – Vacation
Blanche Bennett, Town Clerk - Sick leave	

**Also Present:**

Dona Penton – JBS Festival Committee

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Delegation:**

**2.1 Dona Penton – JBS Festival Committee**

- Mrs. Penton's letter of resignation from the JBS Festival Committee was addressed.
- An updated income statement was presented to Council.
- A public meeting has been called, seeking new members.
- Mrs. Penton was asked if she had any suggestions regarding the Festival. Due to poor weather conditions over the past few years it may be a good idea to change the date of the festival to mid-July. It was also noted that the band, sound and accommodations need to be booked now.
- Mayor Foley thanked Mrs. Penton for attending the meeting.

**3. Adoption of Agenda:**

**03/13/2012-042**

Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Budden, seconded by Councillor Penton.

Resolution Carried. In favour 6. Against 0.

**4. Adoption of Minutes:**

**03/13/2012-043**

Resolved that the minutes of February 21, 2012 be adopted as presented. Moved by Deputy Mayor Budden, seconded by Councillor Collins.

Resolution Carried. In favour 6. Against 0.

**5. Business Arising**

**5.1 Tourism survey presentation – KEDC**

- Jill Bennett, with the KEDC will be presenting the tourism survey at a public meeting in the near future.

**5.2 Follow up meeting with Derrick Dalley, re: St. John's meetings**

- Ken Nelson, Town Manager has been in contact with Minister Dalley and has requested a meeting with him the next time he is on Fogo Island.

**6. Committee/Staff Reports**

**6.1 Policy Committee**

**i. Workshops on ICSP & Municipal Plan April 4<sup>th</sup>**

A draft report was presented to Councillors for review and they were asked to submit input before the public meeting.

**6.2 Fire Services Committee**

**i. Firemen Training**

- The Town has provided two training sessions for the two-day Defensive Firefighting, the last of which took place this past weekend in JBA.

- Several Firemen have not completed this training, some due to valid reasons i.e. work commitments or illness; these Firemen will be able to do the training at a later date.

However, the Firemen that have refused to do the training should be told, not to respond to a fire scene or be considered an active Fireman until the training is completed.

- It was noted that the Town has an obligation to ensure that all volunteers are adequately trained for their own safety and the safety of their fellow firefighters.

**03/13/2012-044**

Resolved that Firemen who have not completed the two-day Defensive Firefighting, for valid reasons, shall not attend fire scenes or be considered on active duty until the training is completed. Moved by Deputy Mayor Budden, seconded by Councillor Penton.

Resolution Carried. In favour 6. Against 0.

**ii. Fire service to Deep Bay**

- Doug Nippard, the Former Fire Chief in Deep Bay has indicated that the population of the Community is not large enough to sustain enough members for a Department.

- A letter will be sent to Barry Bailey, Island Harbour Fire chief to confirm their willingness to extend their jurisdiction to cover Deep Bay. A public meeting will be set up in Deep Bay; Fire Chief Bailey will be invited to attend.

### **6.3 Transportation Committee**

#### **i. Designation of Ferries as "Essential Services"**

**03/13/2012-045**

Resolved that the Town write a letter to the Provincial Government, requesting that the ferry be declared an essential service and that a minimum of 50% of the trips per day be maintained. Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 6. Against 0.

- Councillor McKenna joined the meeting at 8:05 P.M.

### **6.4 Public Works**

- The report was addressed. All was in order.
- The issue regarding a broken curb stop in Fogo was discussed. Councillors inquired what the Town's responsibility is, with regard to curb stops and water/sewer lines to properties.
- The Town Manager was advised by the Department of Municipal Affairs that the Town is responsible for w/s lines from the main to the property line.
- The Policy Committee will be developing a policy for water and sewer in the near future.

## **7. Correspondence:**

### **7.1 Quarry Permits Letter from Fred Kirby**

- Mr. Kirby's letter was addressed. It was recommended to have Mr. Kirby, along with Council members examine the quarries. A meeting will be set up with all parties.

### **7.2 Cyril Burke re Zoning in Tilting – for consideration under Development Regulations**

- The issue will be included in the topics to be covered during the Municipal Planning process.
- It was noted that road access will be required year around in order for the proposed development.
- A review of roads within the Town will be dealt with in the Town Plan.

### **7.3 Multiculturalism Week 2012 Proclamation**

**03/13/2012-046**

Resolved that the Town of Fogo Island declare March 18-24, 2012 as Multiculturalism Week 2012. Moved by Councillor Collins, seconded by Councillor Freake.

Resolution Carried. In favour 7. Against 0.

### **7.4 Letter regarding water and power outages in Fogo**

- The letter from Mr. Robert Turner, Service NL, in which he indicated that a Boil Water Advisory (BWA) should have been issued due to a power outage in Fogo, was discussed.
- The Town Manager explained that the chlorine residuals were ok; therefore a BWA was not issued.
- A backup generator will be installed to ensure that a constant flow of chlorine is maintained during a power outage.

## **8. New Business**

### **8.1 Request for Planning Area Boundary Extension**

**03/13/2012-047**

Resolved that the Town of Fogo Island make a request to the Department of Municipal Affairs, to have the Town's Planning Area Boundary extended to within 800 meters of Fogo Island. Moved by Councillor Penton, seconded by Councillor Mckenna.

Resolution Carried. In favour 6. Against 1. Councillor Bixby was against the resolution.

### **8.2 Crown Lands Referral - Kyran Dwyer**

**03/13/2012-048**

Resolved that the crown land application for Kyran Dwyer be approved. Moved by Councillor Bixby, seconded by Councillor Freake.

Resolution Carried. In favour 7. Against 0.

### **8.3 Water and Sewer Tax on vacant lots – section 130 of Act**

- Section 130 of the Municipalities Act 1999 was presented to Councillors:

#### **Water and sewage tax**

**130.** A council of a municipality served by a water system, sewage system or a water and sewage system shall impose upon the owner of real property located inside or outside the municipality that is connected or is capable of being serviced by that system, a tax, to be known as the water and sewage tax.

- Councillors discussed the issue in detail.

- Ken Nelson, Town Manager advised Councillors that the vacant properties that have been charged a water and sewer tax, are parcels of land that are of sufficient size to accommodate a home, approximately 4000 square feet.

### **8.4 Tender for Ice Resurfacer – Councillor Collins**

- Councillor Collins indicated that the Town needs to tender for the Ice Resurfacer now, in order to have it in place for the next season.

**03/13/2012-049**

Resolved that the Town of Fogo Island issue a request for tenders for an Ice Resurfacer.

Moved by Councillor Collins, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 7. Against 0.

### **8.5 Liquor Licenses – Councillor Collins**

- Councillor Collins gave a background on the issues regarding the liquor license in the JBS Community Hall.

- It was suggested that the permanent liquor licenses in all the Hall's may have to be revoked, this will allow community groups to obtain a special events license when they require one.

- The Fire Services Committee was asked to address the issue at their next committee meeting.

**8.6 Volunteer Week Proclamation – April 15 – 21, 2012**

**03/13/2012-050**

Resolved that the Town of Fogo Island declare April 15 – 21, 2012 as Volunteer Week.

Moved by Councillor Penton, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 7. Against 0.

**8.9 Letter from Keith Freake**

- Mr. Freake's letter was addressed.

- Councillors were all in agreement that an exemption for interest charges will not be granted.

- The Town Manager will address Mr. Freake's letter.

**9. Other**

**9.1 Reschedule meeting with Municipal Affairs – Wednesday or Thursday**

- Meeting will be set for Thursday, March 15, 2012 at 7:30 P.M.

**9.2 Request from Fogo Island Concerned Citizens' Committee for meeting**

- An agenda was requested so that a meeting could be set up; to date an agenda has not been provided. In addition, the committee was asked for input prior to Council's meetings in St. John's but no response was received.

- A Transportation Committee will be set for Friday.

**10. Date of next meeting.**

April 3, 2012.

**11. Adjournment:**

**03/13/2012 -051**

Resolved that the meeting of February 21, 2012 be adjourned at 10:05 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
April 3, 2012 7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley	Deputy Mayor Lester Budden
Councillor Marcel Penton	Councillor Wayne Collins
Councillor Roy Freake	Councillor Gerald McKenna
Councillor Nadine Decker (8:20 PM)	

**Staff:**

Kenneth Nelson, Manager	Blanche Bennett, Town Clerk
Amanda McGrath, Executive Assistant	

**Absent:**

Councillor Hayward King – Sick leave	Councillor Lloyd Bixby - Work Commitment
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**Also Present:**

Fogo Island Concerned Citizens Committee:

John Greene	Sharron Bailey	Maureen Lynch
Jim McGrath	Blaine Broders	Scott Rowe

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Delegation:**

**2.1 Fogo Island Concerned Citizens Committee (FICCC)**

- Mayor Foley welcomed everyone to the meeting.
- The agenda submitted by the Committee was discussed.

**a) 12 month schedule- as per summer schedule**

- Council has requested that the summer schedule be extended until December 31. The Committee would like this to be implemented year around, unless ice conditions prevent this from happening.

**b) 30 minute rule – permanent**

- Council has been lobbying for this and will continue to do so. It was noted that Government will not make this permanent until both Islands agree to this.

**c) Cleanliness of Ferry**

- Government will be implementing a checklist for the washrooms and a crew member will be designated to provide general cleaning through the day, in addition an inspection will be done in the morning to see if the contractor has performed their duties.

**d) New ferry - Need to speed up because problems with the Winsor will only get worst**

- The plans for the new ferry have been completed; the next step is for cabinet approval, which is expected to be done this spring; if approval is given, then tenders will be called. It was noted that the thrusters on the plans could be an issue in ice.

**e) Water supply - re Beaumont and Sound of Islay**



- The Department is doing an assessment on the water supply and will work on a more adequate supply.

**f) Ticket Booth - Push to make that permanent, and set up light system for loading**

The ticket booth in Farewell will be extended until after the summer schedule, Council will continue to lobby for this to be permanent and for the lighting system.

**g) Ramp - Make changes to accommodate trailers and have ready for new ferry**

- Modifications will not be done until the new ferry is built.

**h) Second vessel for summer season**

- The Minister indicated that he will look at a second vessel if one is available.

**i) Replacement vessel while Winsor out for refit**

- A vessel is not available at the moment.

- Councillor Decker joined the meeting at 8:20 P.M.

**j) Inactivity of Transportation Committee / Communications**

- The Committee suggested that communications from Council has not improved.
- It was also suggested that a new Committee should be formed, made up of members from Council and from the FICCC, as it would be more effective than the current Transportation Committee made up of Council members only.

Mayor Foley thanked the Committee members for attending the meeting.

**3. Adoption of Agenda:**

**04/03/2012-052**

Resolved that the agenda be adopted as presented. Moved by Deputy Mayor Budden, seconded by Councillor Collins.

Resolution Carried. In favour 7. Against 0.

**4. Adoption of Minutes:**

**04/03/2012-053**

Resolved that the minutes of March 13, 2012 be adopted as presented. Moved by Councillor Freake, seconded by Councillor Penton.

Resolution Carried. In favour 7. Against 0.

**5. Business Arising**

**5.1 Follow up – Meeting held with DMA**

Councillors discussed the meeting they had with Ed Goodyear and Martina Gale from the Department of Municipal Affairs.

**5.2 Tender for Ice Resurfacer**

The Town Manager has sent a letter to the Gas Tax Committee for approval to use our funds for the Ice Resurfacer.

**6. Committee/Staff Reports**

**6.1 Policy Committee**

**i. Workshops on ICSP & Municipal Plan April 4<sup>th</sup>**

- A public meeting will be held tomorrow at 7PM.

**ii. Human Resources Policy**

- A draft policy was forwarded to Councillors for review. The issue will be deferred until the next meeting.
- The Town Manager was asked to look into coverage for seasonal employees.

**6.2 Accounts Payable/Receivable and Bank Report**

- Councillors reviewed report. It was suggested that a review of snow clearing and fuel cost should be looked at before the next season.

**04/03/2012-054**

Resolved that the Accounts Payable/Receivable and Bank Report be accepted. Moved by Deputy Mayor Budden, seconded by Councillor Decker.

Resolution Carried. In favour 7. Against 0.

**6.3 Public Works Committee**

- The water quality issue with the Fogo water supply has to be investigated; the cost will be approximately \$18,000, for an Engineer and diver.
- The Town Manager was asked to get a qualified diver investigate the problem first.

**6.4 Recreation, Development, Special Events/Economic Development & Tourism**

- The Stadium Manager will be submitting a report to Council.
- The KEDC will be out in late April or early May to present the tourism survey report.
- JBS Festival Committee – they have recruited 13 members.
- Recreation/Heritage Director Position – 24 applications were received; the committee will be interviewing 4 individuals on April 11, 2012.

**6.5 Transportation Committee**

- FICCC has not brought forth any ideas to Council.
- The idea of forming a new committee was discussed. A letter will be sent to the FICCC that Councils' Transportation Committee will continue to deal with ferry issues.

**6.6 Benchmark Committee – request for support**

**04/03/2012-055**

Resolved that a letter of support will be written in support of MNL lobbying Government for funding for the Benchmarking Committee. Moved by Deputy Mayor Budden, seconded by Councillor Penton.

Resolution Carried. In favour 7. Against 0.

**6.7 MNL Report**

- The MNL Central Regional Meeting report was addressed.

**7. Correspondence:**

**7.1 Jonathan Briggs re: Old Fogo Town Hall**

- It was recommended that Council contact Mr. Briggs' to form a Committee that would make recommendations on the issue.
- It is hoped that the issue will be addressed at the ICSP meeting tomorrow, so that Council could receive some input from residents.
- The issue will be addressed at the next Council meeting. The Town Manager will respond to Mr. Briggs.

**7.2 KEDC Annual Meeting April 18th**

- KEDC's AGM will be held in Gander on April 18, 2012.

**7.3 Letter from Colin and Gina Hart**

- The area is outside the original servicing agreement, therefore cannot be serviced at this time.

**7.4 RCMP Report**

- Report was addressed.

**8. New Business**

**8.1 Municipal Symposium delegates**

**04/03/2012-056**

Resolved that Deputy Mayor Budden and Councillor McKenna attend the 2012 Municipal Symposium in Gander from May 3 – 5 and that Deputy Mayor attend the Benchmarking Committee meeting on May 2. Moved by Councillor Decker, seconded by Councillor Penton. Resolution Carried. In favour 7. Against 0.

**8.2 Preservation of Archeological Site – Simm's Beach**

- A sign will be posted on Simm's Beach notifying the public that the area is a sensitive archeological site and it shall not be disturbed.

**8.3 Letter for DMA re: Capital Projects Share from Accumulated Surplus**

**04/03/2012-057**

Resolved that the Town write a letter to the Department of Municipal Affairs to confirm that if the Town is successful in receiving a Capital Works Project, the Town will pay for its share through surplus funds. Moved by Deputy Mayor Budden, seconded by Councillor Collins.

Resolution Carried. In favour 7. Against 0.

**8.4 Crown Land Application – Samuel Rowe**

**04/03/2012-058**

Resolved that the crown land application for Samuel Rowe be approved, with the condition that a buffer zone of trees be left. Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 7. Against 0.

**9. Date of next meeting.**

April 17, 2012, at 7:00 P.M.

**10. Closed Session**

**10.1 Review of Disclosure Statements**

Disclosure statements were reviewed as per the Municipalities Act.

**11. Adjournment:**

**04/03/2012 -059**

Resolved that the meeting of April, 2012 be adjourned at 11:30P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
April 17, 2012 7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Lloyd Bixby  
Councillor Roy Freake  
Councillor Hayward King

Deputy Mayor Lester Budden  
Councillor Wayne Collins  
Councillor Gerald McKenna  
Councillor Nadine Decker (7:15 PM)

**Staff:**

Kenneth Nelson, Manager

Amanda McGrath, Executive Assistant

**Absent:**

Councillor Marcel Penton - Work Commitment  
Blanche Bennett, Town Clerk – PMA Convention

**Also Present:**

Cpl. Greening

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Delegation:**

**2.1 RCMP – Cpl. Greening**

- Cpl. Greening reviewed the RCMP's quarterly report.
- Impaired driving is a concern of the RCMP and they have implemented later shifts.
- A request has been made to have extra personnel for the Brimstone Head Festival.
- Cpl. Greening thanked Council for requesting that they receive priority status on the ferry if it is required.
- Councillor Decker joined the meeting at 7:15 P.M.
- Mayor Foley thanked Cpl. Greening for attending the meeting.

**3. Adoption of Agenda:**

**04/17/2012-060**

Resolved that the agenda be adopted with the following additions: 6.3 iii. Hiring Recommendation; 8. Follow up to ICSP Meeting. Moved by Deputy Mayor Budden, seconded by Councillor Collins.

Resolution Carried. In favour 8. Against 0.

**4. Adoption of Minutes:**

**04/17/2012-061**

Resolved that the minutes of April 3, 2012 be adopted as presented. Moved by Councillor King, seconded by Councillor Bixby.

Resolution Carried. In favour 8. Against 0.

**5. Business Arising**

**5.1 Transportation Issues**

- Councillors discussed issues regarding the ferry; the 30 minute rule is not being enforced at all times; follow-up on the number of spaces held for Change Islands residents; the extra trip implemented by the Department of Transportation and Works; Saturday schedule; next steps; T/W funding and budget; statistics on ferry, etc.

**5.2 Old Fogo Town Hall**

**04/17/2012-062**

Resolved that the Town of Fogo Island re-tender the old Town Hall in Fogo. Moved by Councillor Freake, seconded by Deputy Mayor Lester Budden.

Resolution Defeated. In favour 4. Against 4.

Mayor Foley, Councillor McKenna, Councillor Decker and Councillor Collins were against the motion.

**6. Committee/Staff Reports**

**6.1 Policy Committee**

**i. Human Resources Policy**

**04/17/2012-063**

Resolved that the adoption of the Human Resources Policy be deferred until the next meeting. Moved by Deputy Mayor Lester Budden, seconded by Councillor McKenna.

Resolution Carried. In favour 8. Against 0.

**6.2 Public Works**

**i. Staff Report**

- Report was reviewed.
- The Supervisor of Works is in the process of tendering for road material.
- Councillor Bixby inquired about getting pea stone for the playground in Stag Harbour.

**6.3 Recreation, Development, Special Events/Economic Development & Tourism**

**i. Committee Report**

24 applications were received for the Recreation / Heritage Director; four individuals were interviewed for the position.

**ii. Hiring Recommendation**

The Committee recommended that Alexander Crawford be hired for the position.

**04/17/2012-064**

Resolved that the Town accept the Committees recommendation that Alexander Crawford be hired for the Recreation / Heritage Director position. Moved by Councillor Decker, seconded by Councillor McKenna.

Resolution Carried. In favour 7. Against 1. Councillor Collins was against the motion.

**iii. Request from Seldom Park's & Rec Committee**

Councillors discussed the Committees' request. It was decided that the issue will be addressed through our ICSP / Municipal Planning process and that Recreation / Heritage Director will investigate the issue.

**6.4 Transportation Committee**

- A meeting will be set up with Minister Derrick Dalley, MHA for the Isles of Notre Dame and the Minister of Transportation and Works, Tom Hedderson as soon as possible to discuss ferry and road issues.

**7. Correspondence:**

**7.1 Jerry Penton – Water & Sewer Tax JBS**

- Councillors discussed Mr. Penton's request. All were in agreement that the account will not be written off. This will set a precedent and more residents may refuse to pay taxes.

**8. New Business**

**ICSP / Municipal Plan Public Meeting**

- A newsletter will be sent to all residents for input and comments.

**9. Date of next meeting.**

May 8, 2012 at 7:00 P.M.

**10. Adjournment:**

**04/17/2012 -065**

Resolved that the meeting of April 17, 2012 be adjourned at 9:25P.M. Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
May 8, 2012 7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley	Deputy Mayor Lester Budden
Councillor Lloyd Bixby	Councillor Wayne Collins
Councillor Roy Freake	Councillor Gerald McKenna
Councillor Hayward King	Councillor Marcel Penton
Councillor Nadine Decker (8:30 PM)	

**Staff:**

Kenneth Nelson, Manager	Blanche Bennett, Town Clerk
Amanda McGrath, Executive Assistant	

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Adoption of Agenda:**

**05/08/2012-066**

Resolved that the agenda be adopted as presented. Moved by Councillor Collins, seconded by Councillor Freake.

Resolution Carried. In favour 8. Against 0.

**3. Adoption of Minutes:**

**05/08/2012-067**

Resolved that the minutes of April 17, 2012 be adopted as presented. Moved by Councillor Penton, seconded by Councillor Bixby.

Resolution Carried. In favour 8. Against 0.

**4. Business Arising**

**i. Agenda items for meeting with Central Health May 22<sup>nd</sup>**

- A meeting will be held with Karen McGrath, CEO of Central Health on May 22 at 10:30AM.
- Councillors discussed issues they want addressed at the meeting.

**ii. Capital Priorities List**

- A special meeting will be held on May 22, 2012 at 7:30PM to set a priority list for Capital Projects.

**5. Committee/Staff Reports**

**5.1 Administrative Staff**

**i. Accounts Payable and Bank Report**

**05/08/2012-068**

Resolved that the Accounts Payable/Receivable Report be accepted. Moved by Councillor Penton, seconded by Councillor Collins.



Resolution Carried. In favour 8. Against 0.

**ii. Occupational, Health and Safety**

Occupational, Health and Safety Committee was formed for the Town of Fogo Island on May 4, 2012. Members include Blanche Bennett (Co-chair), Darryl Hart (Co-chair), Amanda McGrath, Daphne Coles, Sandy Crawford and Charles Decker.

**5.2 Policy Committee**

**i. Human Resources Policy**

**05/08/2012-069**

Resolved that the Human Resources Policy for the Town of Fogo Island be adopted, to come into effect May 14, 2012. The policy shall be reviewed within one year. Moved by Councillor Penton, seconded by Councillor Collins.

Resolution Carried. In favour 8. Against 0.

**5.3 Public Works**

No report from Committee.

**5.4 Fire Services Committee**

- A meeting was held with Paul Torraville, Fire Services Coordinator two weeks ago. The Fire Departments were asked to put forth a plan for Fire Services on Fogo Island, to date the Committee has not received one. If a plan is not put in place before the next meeting, the committee will put one in place.

- Ken Nelson, Town Manager has sent a letter to Fire Departments asking that they co-operate with Community groups regarding utilization of the liquor licenses.

**5.5 Recreation, Development, Special Events/Economic Development & Tourism**

**i. New Director Sandy Crawford**

- Sandy Crawford, Director of Recreation and Heritage Services started working on May 8, 2012. The Town was successful in receiving a wage subsidy program for this position - 50% of his wages for 24 weeks.

- The Committee will be meeting with Sandy Crawford to develop a focused work plan on May 16, 2012.

**ii. Upcoming presentation - Community groups and Council**

The Committee has requested 15 minutes at the next Council meeting to do a presentation on working with Community groups.

**iii. Fogo Island Change Islands Visitors Survey**

Steve Moss, Ex. Director with KEDC and Chris Tulk, IBRD will be doing the presentation at the school cafeteria tomorrow at 6:30 PM, everyone is encouraged to attend.

- Councillor Nadine Decker joined the meeting at 8:30 PM.

**5.6 Transportation Committee**

**i. Government News Release - New Ferry for Fogo Island and Change Islands**

- Councillors discussed the news release issued by Government.
- Councillor McKenna and Mayor Gary Gosine plan to meet at the MNL Symposium to discuss ferry issues. Also, a meeting with Government and the Provincial Ferry Users Committee is being planned for the near future, in St. John's.

**6. Correspondence:**

**6.1 Liz Keefe - Over 50's Day**

- Sandy Crawford will speak at the event. Ken Nelson was asked if he would also be available to speak.

**6.2 RCMP Survey**

- The Town Manager will complete the survey.

**6.3 Letter from Maureen Lynch**

- Mrs. Lynch's letter was addressed.
- Mayor Foley spoke on the issue; he has been a volunteer in the Community for over 30 years, working for the benefit of the whole Island. It was noted that everyone has the right to speak, but some people are making personal attacks and taking their frustrations out on individuals.
- The Town Manager will respond to Mrs. Lynch's letter.

- Deputy Mayor Budden asked to be excused from the meeting at 8:55 PM.

**6.4 2012 Mayor's March for Heart Disease and Stroke**

**05/08/2012-070**

Resolved that the Town of Fogo Island will participate in the 2012 Mayor's March for Heart Disease and Stroke. Moved by Councillor Freake, seconded by Councillor Collins.  
Resolution Carried. In favour 8. Against 0.

**6.5 MNL Symposium – Request to submit issues for Small towns meeting**

- A submission will be made to include roads, ferry, etc.

**7. New Business**

**7.1 Crown Lands Referrals**

**i. Andrew Blundon**

**ii. Pearl Coles**

**05/08/2012-071**

Resolved that the crown land applications for Andrew Blundon and Pearl Coles be approved. Moved by Councillor Decker, seconded by Councillor Penton.  
Resolution Carried. In favour 8. Against 0.

**7.2 Request for Donation – JBS Etheridge’s Point Sea Side Fest  
05/08/2012-072**

Resolved that the Town of Fogo Island donate \$500 to the JBS Etheridge’s Point Sea Side Fest. Moved by Councillor Penton, seconded by Councillor Bixby.  
Resolution Carried. In favour 8. Against 0.

**7.3 Diocese lands and Old School, Tilting**

- Ken Nelson, Town Manager gave an overview on the land and old school issue in Tilting. He has been communicating with Cyril Burke, who informed him that the RC Parish has plans to build a new house where the old school is located. They want the Town to help with the cost to remove the old school from the site.
- Mr. Nelson has examined the file regarding the old school. In 1992 the land was leased to the former Town of Tilting for \$10, for 5 years and that the building was transferred for the sum of \$1, in 1991. Due to the fact that the land lease has not been paid since the five year period ended, the Town legally does not have any title or claim to the land or the building attached, as you can’t own a building without owning the land that it is attached to.

**7.4 Spring Clean up**

- Ken Nelson, Town Manager has been consultation with Ed Evans of CNWM to develop a plan for spring cleanup, a notice will be sent out to residents when a schedule is finalized.
- Getting car wrecks removed from residential properties is another issue being explored.
- Indiscriminate dumping is also a problem within the Town, along with identifying those individuals.

**8. Date of next meeting.**

June 5, 2012 at 7:30 P.M.

**9. Adjournment:**

**05/08/2012 -073**

Resolved that the meeting of May 8, 2012 be adjourned at 9:45P.M. Moved by Councillor Penton.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
June 5, 2012 7:35 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Lloyd Bixby  
Councillor Gerald McKenna  
Councillor Nadine Decker

Deputy Mayor Lester Budden  
Councillor Roy Freake  
Councillor Hayward King

**Staff:**

Kenneth Nelson, Manager  
Amanda McGrath, Executive Assistant

Blanche Bennett, Town Clerk

**Absent:**

Councillor Wayne Collins, Family Commitment

Councillor Marcel Penton

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:35 P.M.

**2. Adoption of Agenda:**

**06/05/2012-074**

Resolved that the agenda be adopted as presented. Moved by Councillor King, seconded by Councillor Freake.

Resolution Carried. In favour 7. Against 0.

**3. Adoption of Minutes:**

**06/05/2012-075**

Resolved that the minutes of May 8, 2012 be adopted as presented. Moved by Councillor Bixby, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 7. Against 0.

**4. Business Arising**

**4.1. Capital Planning**

- Councillors reviewed and discussed Capital Works project list and the "wish list" proposed during the amalgamation process. It was proposed that a complete feasibility study should be done for the Communities that presently do not have water and sewer services.

- The Town Manager will compile the Capital Works priority list, which will be put forth during the Municipal Planning process.

**4.2 Gas Tax**

- Ken Nelson, Town Manager has spoken to the Sherry Appleby, Gas Tax Secretariat; she has advised him that our gas tax funds cannot be used to purchase a Zamboni. He will contact her again regarding this issue.

- Our auditors, Walters Hoffe still haven't completed all the Gas Tax Annual Expenditure Reports for 2010; staff has requested them on numerous occasions with few results. The Town Manager has given them until June 13, 2012 to have them completed.

#### **4.3 Ice Resurfacers**

- The Town Manager was asked to issue tenders for a new Zamboni, as it is necessary to have it by this fall in order for the Stadium to operate.

#### **4.4 Indiscriminant dumping**

- Indiscriminant dumping remains a problem at several locations around Town. It was suggested that all access roads be gated and locked to prevent any further dumping. When the Metallic Dump is closed out, the road will be blocked off with boulders and the gate will be moved to Scott's Hill.

#### **4.5 Liquor Licence**

- The Town Manager was asked if the Fire Departments have given reassurance that they would cooperate with Community groups regarding their liquor Licence. A letter was sent to all Departments' regarding this issue.

### **5. Committee/Staff Reports**

#### **5.1 Financial Report**

##### **06/05/2012-076**

Resolved that the Financial Report for May 2012 be accepted. Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 7. Against 0.

#### **5.2 Policy Committee**

##### **i. Recreation, Development, Special Events/Economic Development & Tourism Committee Minutes**

- Councillors reviewed the Minutes of May 30, 2012.

##### **06/05/2012-077**

Resolved that the Town of Fogo Island hire Sharon Bailey for ten weeks at \$12.00 per hour, as Manager of the Fogo Island Marine Interpretation Centre for 2012 commencing June 25 until September 3. Moved by Councillor Decker, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 7. Against 0.

- Sandy Crawford, Director of Recreation and Heritage will be asked to notify Mrs. Bailey.

**ii. Recreation Committee Policy Clarification**

- Councillor Decker requested that the policy be revisited, to be clear on what role current community groups would have on the Island wide committee and wanted to ensure that they would have representation on the committee.
- Councillor Decker wished to clarify why she had been against the motion in September; it was because it had not been clear what role those Community groups would have on the Island wide committee.

**5.3 Public Works**

- No report from Committee.
- The Public Works report for May was reviewed.

**5.4 Fire Services Committee**

- No report from Committee.

**5.5 Recreation, Development, Special Events/Economic Development & Tourism**

- The Municipal Plan public meeting will be held on June 21<sup>st</sup>.

**5.6 Transportation Committee**

- The Department of Transportation and Works are looking at Councils recommendations to improve the ticketing office and line up at Farewell. The Department will be contacted to ask that the work be done as soon as possible.

**6. Correspondence:**

**6.1 2012 MNL Membership Package**

- Membership package was distributed to Council members.

**6.2 Ed Goodyear, Regional Manager – 2012 Budget**

- Letter was addressed by Council members.

**6.3 Dept. of Municipal affairs re: Municipal Operating Grant**

- Letter was addressed by Council members

**6.4 Ambrose & Millicent Penton re: Seniors Discount**

- Letter was addressed by Council members. In the Accounts Receivable Policy passed by a motion of council, it states that seniors shall receive a discount on Property Tax, for their principal residence.

**6.5 Maureen and Patricia Lynch**

- Letter was addressed. It was noted that all regular Council meetings are open to the public; in addition the Deputy Mayor has not been contacted by either to express concerns or ideas they have.
- The Town Manager was asked to respond to the letter.

**7. New Business**

**7.1 Request to operate business – Philip and Maureen Foley**

**06/05/2012-078**

Resolved that The Town of Fogo Island approve in principal, Philip and Maureen Foley's request to operate a business in Tilting, pending all other permits and provisions are in place. Moved by Councillor Freake, seconded by Councillor Decker.

Resolution Carried. In favour 7. Against 0.

**7.2 Designation of employee to issue orders under section 404 Municipalities Act**

- Item deferred until another meeting; the issue will be looked at during planning and policies regulations development.

**7.3 Temporary water service for Barr'd Island residents**

- The Town Manager spoke with Mr. Herb Card with the Department of Environment and Conservation regarding the temporary service. Mr. Card said that this can be done, provided the homes have an adequate sewer system in place. Residents will be consulted and advised.

**7.4 Request: Change day for regular council meetings during summer month's**

- Mayor Foley requested that Council meetings be held on Thursday's instead of Tuesday's. Councillors McKenna and Budden said that Thursday is not good night for them.

**7.5** Mayor Foley asked if anyone would be able to attend the World Ocean's Day event on Saturday, as he is unavailable to attend.

**7.6 Sign**

- The request to have a "Children at Play" sign installed in Fogo will be forwarded to Daphne Coles, Supervisor of Works.

**8. Other**

**Business Taxes**

**06/05/2012-079**

Resolved that taxes for Indian Lookout Ltd. be reduced to \$3000.00 for 2012 – one year, to allow for a period of adjustment. Moved by Councillor Bixby, seconded by Councillor Freake.

Resolution Carried. In favour 7. Against 0.

**9. Date of next meeting.**

- June 19, 2012 to discuss Town Plan
- July 10, 2012 at 7:30 P.M. – Regular Council Meeting

**10. Adjournment:**

**06/05/2012 -080**

Resolved that the meeting of June 5, 2012 be adjourned at 11:05P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
July 10, 2012 7:30 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley

Councillor Roy Freake

Councillor Wayne Collins

Deputy Mayor Lester Budden

Councillor Gerald McKenna

**Staff:**

Kenneth Nelson, Manager

Amanda McGrath, Executive Assistant

**Other:**

Fogo Island Roaring 50+ Club Members:

Edward Combden, President

Louise Coffin, Treasurer

Cathy Keefe, Vice President

**Absent:**

Councillor Marcel Penton - Work Commitment

Councillor Nadine Decker - Sick

Blanche Bennett, Town Clerk -Vacation

Councillor Hayward King - Vacation

Councillor Lloyd Bixby - Vacation

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:30 P.M.

**2. Delegation**

- Mr. Combden thanked Council members for the opportunity to meet with them. He gave an overview of the club's history; it was founded in November of 2005 with 35-40 members, today they have more than 100 members.
- The Fogo Island Development Association was the Club's sponsors and gave them support, i.e. use of business number, written support, etc. They asked if the Town would now be the Club's sponsor.
- Mrs. Keefe inquired to the status of a new Town building in Central and if they could avail of some permanent space for a Seniors Club to hold their functions.
- Mayor Foley indicated that the Town is in the process of preparing a Town Plan and ICSP and that no decision has been made with regard to a new building. Members were asked to forward their request in writing to the Town Office.
- Mayor Foley thanked the Committee members for attending the meeting.

**3. Adoption of Agenda:**

**07/10/2012-081**

Resolved that the agenda be adopted as amended. Moved by Councillor Collins, seconded by Councillor Freake.

Resolution Carried. In favour 5. Against 0.

**4. Adoption of Minutes:**

**07/10/2012-082**

Resolved that the minutes of June 5, 2012 be adopted as presented. Moved by Councillor Freake, seconded by Deputy Mayor Budden.  
Resolution Carried. In favour 5. Against 0.

**5. Business Arising**

**5.1 Temporary Water service for Barr'd Islands**

Estimates have been completed to provide a temporary water service to the residents of Barr'd Islands; the cost for this project would be between \$182,000 and \$192,000 (approximately \$159,412 plus tax for materials; \$10,000 for labour; plus the cost to dig up and tap into the line).

Councillors discussed how the project would be funded, the number of homes that would be hooked up, if all the residents require the service and the taxes for the service.

**07/10/2012-083**

Resolved that the Town hire an individual to survey the residents of Barr'd Islands, in order to verify that it would be feasible. Moved by Councillor Collins, seconded by Councillor Mckenna.

Resolution Carried. In favour 5. Against 0.

**6. Committee/Staff Reports**

**6.1 Financial Report**

**07/10/2012-084**

Resolved that the Financial Report for June 2012 be accepted. Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 5. Against 0.

**6.2 Policy Committee**

- No report from Committee.

**6.3 Public Works**

- Ken Nelson, Town Manager informed Councillors that the renovations to extend the Town Office out into the front, started yesterday. Town Maintenance Workers, Herbert Burke and Hayward Budden will perform most of the work.

- The Public Works report for June was reviewed.

**6.4 Fire Services Committee**

- No meetings were held to submit a report.

- The Stag Harbour Community Hall will see a 110 square meter expansion and related improvements through Municipal Capital Works funding.

**6.5 Recreation, Development, Special Events/Economic Development & Tourism**

- No report from Committee.
- Report from Sandy Crawford, Director of Recreation and Heritage was discussed.

**6.6 Transportation Committee**

- The Department of Transportation and Works will soon be issuing a tender for the improvements at Farewell.
- Councillor McKenna said that the Provincial Committee is still waiting to have a meeting with the Minister and MHA's.

**7. Correspondence:**

**7.1 Donald Decker – Snow Clearing**

Mr. Decker's letter was addressed; it will be forwarded to Daphne Coles, Supervisor of Works to examine the issue.

**7.2 Minister Hedderson / Veronica Warren – Ferry Service**

Letters were addressed.

**7.3 St. Patrick's Parish – Old School**

The Town Manager had emailed Mr. Cyril Burke as to the cost of removing the Old School, but has not received a response; he will email Mr. Burke again.

**7.4 Communities in Bloom**

**07/10/2012-085**

Resolved that the Town of Fogo Island donate \$500 to Communities in Bloom. Moved by Deputy Mayor Budden, seconded by Councillor Freake.  
Resolution Carried. In favour 5. Against 0.

**7.5 Minister Darin King – Sea Cucumber License's**

Minister King's letter was addressed; a copy will be forwarded to the Fogo Island Co-op.

**8. New Business**

**8.1 Crown Lands Applications**

**i. Jack & Gwen Godwin – JBA**

**ii. Carl Beauregard - Tilting**

**07/10/2012-086**

Resolved that the Crown Land Applications for Jack and Gwen Godwin and Carl Beauregard be approved. Moved by Deputy Mayor Budden, seconded by Councillor Freake.  
Resolution Carried. In favour 5. Against 0.

## **8.2 Request for Grant**

### **i. Seldom – Little Seldom Parks & Recreation/Fire Department/Firettes**

**07/10/2012-087**

Resolved that the Town of Fogo Island provide free hall rental and donate \$250 to the Seldom – Little Seldom Annual Fisherman's Fest. Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 5. Against 0.

### **ii. Fogo Island Community Radio Project**

**07/10/2012-088**

Resolved that the Town of Fogo Island donate \$500 to the Fogo Island Community Radio Project. Moved by Deputy Mayor Budden, seconded by Councillor McKenna.

Resolution Carried. In favour 5. Against 0.

## **8.3 Complaints**

### **i. Roaming Dogs**

- Councillors discussed Mrs. Penton's letter.

- Ken Nelson, Town Manager stated that the Town cannot enforce the Animal Health and Protection Act. However, the Town can send a letter to the dog owner and copy it to the RCMP, for them to follow up.

## **8.4 Tenders**

### **i. Ice Resurfacer**

**07/10/2012-089**

Resolved that the Town of Fogo Island purchase one propane powered, Olympia Millenium Ice Resurfacer from Monarch Enterprises Limited at a cost of \$92,000 plus HST, as per their tender quote. Moved by Councillor Collins, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 5. Against 0.

### **ii. Ton Truck**

**07/10/2012-090**

Resolved that the Town of Fogo Island purchase one Dodge Ram 550 FWD Chassis Cab with plow and dump box and one Dodge Ram 550 FWD Chassis Cab with plow and dump stake body at a cost of \$71,977 each plus HST. Moved by Deputy Mayor Budden, seconded by Councillor McKenna.

Resolution Carried. In favour 5. Against 0.

## **8.5 2012 MNL Convention October 4-6, Gander - delegates**

Deferred until the next meeting.

**8.6 Resolutions for MNL Convention**

Councillors were asked to submit suggestions to the Town Manager.

Mayor Foley proposed that the Town should submit a resolution to designate the ferry as an essential service.

**8.7 2013 Municipal Capital Works Applications**

The deadline for applications is in October, Councillors were asked to think about potential projects for submission, for the September meeting.

**9. Other**

**Staff Issue**

Charlie Decker's letter of resignation was read to Council members, his last day of work will be August 21, 2012.

Mr. Decker's resignation was accepted by Councillors, his position will be advertised along with the other planned Maintenance Worker positions.

**Rules and Procedures**

Deputy Mayor Budden gave a notice that he will put forth a resolution at the next meeting for changes to the Rules and Procedures Policy.

**10. Date of next meeting.**

September 11, 2012

**11. Adjournment:**

**07/10/2012 -**

Resolved that the meeting of July 10, 2012 be adjourned at 10:25P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Minutes of Special Meeting of  
Council of the Town of Fogo Island  
7:30pm Tuesday, August 14, 2012**

**Present:**

Mayor Gerard Foley  
Deputy Mayor Lester Budden  
Councillor Lloyd Bixby  
Councillor Wayne Collins  
Councillor Nadine Decker  
Councillor Marcel Penton

**Absent:**

Councillor Roy Freake – work commitment  
Councillor Hayward King – off the Island  
Councillor Gerald McKenna – off the Island

**1) Adoption of the Agenda**

**Motion 08/15/2012-092**

Moved by Councillor Lloyd Bixby and seconded by Councillor Marcel Penton to adopt the agenda.

Motion carried. 6 in favour; 0 against; 0 abstentions.

**2) 2012 Municipal Capital Works**

**a) Motion 08/15/2012-093**

Moved by Deputy Mayor Lester Budden and seconded by Councillor Wayne Collins to accept the 90/10 cost-shared **Municipal Capital Works Project # 12141 – Sewer Main Extension to Four Heritage Buildings in Joe Batt's Arm** in the total amount of \$209,663 with the municipal share of \$20,039 to be paid by Shorefast Foundation.

Motion carried. 6 in favour; 0 against; 0 abstentions.

**b) Motion 08/15/2012-094**

Moved by Councillor Nadine Decker and seconded by Councillor Marcel Penton to accept the 90/10 cost-shared **Municipal Capital Works Project # 12082 – Seldom Chlorine Booster Station** in the total amount of \$309,785 with the municipal share of \$29,608 to be paid from accumulated surplus; and to appoint Newfoundland Design Associates Limited as prime consultant on the project.

Motion carried. 6 in favour; 0 against; 0 abstentions.

**c) Motion 08/15/2012-095**

Moved by Deputy Mayor Lester Budden and seconded by Councillor Lloyd Bixby to accept the 90/10 cost-shared **Municipal Capital Works Project # 12081 – Community Hall Extension, Stag Harbour** in the total amount of \$296,964 with the municipal share of \$28,382 to be paid from accumulated surplus; and to appoint Newfoundland Design Associates Limited as prime consultant on the project.

Motion carried. 6 in favour; 0 against; 0 abstentions.

**3) Hiring for Maintenance Worker positions** – 11 applications were received, short-listed to seven, and three were interviewed (fourth was not available for interview). Interviews were conducted by the

## **Minutes of Special Meeting of Council of the Town of Fogo Island**

**7:30pm Tuesday, August 14, 2012**

Public Works Committee, Supervisor of Works and Town Manager. References were checked and found to all be in order.

**a) Motion 08/15/2012-096**

Moved by Councillor Marcel Penton and seconded by Deputy Mayor Lester Budden to offer **James Hart** the position of Fulltime Maintenance Worker (Permanent) in accordance with the Town's Personnel Policy and Job description.

Motion carried. 6 in favour; 0 against; 0 abstentions.

**b) Motion 08/15/2012-097**

Moved by Councillor Lester Budden and seconded by Councillor Wayne Collins to offer **Rick Holmes** the position of Fulltime Maintenance Worker (Permanent) in accordance with the Town's Personnel Policy and Job description.

Motion carried. 6 in favour; 0 against; 0 abstentions.

**c) Motion 08/15/2012-098**

Moved by Councillor Lloyd Bixby and seconded by Councillor Marcel Penton to offer **Toby Coffin** the position of Fulltime Maintenance Worker (Temporary) in accordance with the Town's Personnel Policy and Job description.

Motion carried. 6 in favour; 0 against; 0 abstentions.

**4) Tender for Pickup –** Tenders were advertised in accordance with the Act and three bids received on comparable vehicles.

**a) Motion 08/15/2012-099**

Moved by Deputy Mayor Lester Budden and seconded by Councillor Nadine Decker to accept the low bid of \$31,082 for a 2013 FWD Extended Cab Pickup as per Tender TOFI2012-005.

Motion carried. 6 in favour; 0 against; 0 abstentions.

**5) Other Business**

General discussion was had on issues relating to the town management. The Mayor will follow up by email.

**6) Adjournment**

**Motion 08/15/2012-100**

Meeting adjourned at 9:10pm on a motion by Deputy Mayor Lester Budden.

**Town of Fogo Island  
Minutes Council Meeting  
September 18, 2012 7:30 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Roy Freake  
Councillor Gerald McKenna

Deputy Mayor Lester Budden  
Councillor Hayward King  
Councillor Marcel Penton (7:35 pm)

**Staff:**

Kenneth Nelson, Manager  
Amanda McGrath, Executive Assistant

Blanche Bennett, Town Clerk

**Other:**

Cpl. Greening - RCMP  
Jessica Boyd & Allison Scott – Central Health  
Paul Donovan & Angela Decker – JBA Residents

**Absent:**

Councillor Wayne Collins - Family Commitment  
Councillor Nadine Decker – Illness

Councillor Lloyd Bixby – Off the Island

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:30 P.M.

**2. Adoption of Agenda:**

**09/18/2012-101**

Resolved that the agenda be adopted as amended. Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 5. Against 0.

**3. Delegations**

**3.1 RCMP – Cpl. Greening**

- Cpl. Greening reviewed the RCMP's quarterly report.
- Cst. Gill was transferred to Nova Scotia on July 16, 2012. His replacement has been delayed due to real estate issues; as a result they have been short one member.

-Councillor Penton joined the meeting at 7:35 pm.

- Cpl. Greening and Cst. Robbins are focusing on operational policing.
- There is no one to teach the DARE program at the school until the new replacement arrives.
- Mayor Foley thanked Cpl. Greening for attending the meeting and invited him to come back again.



**3.2 Public Health – Jessica Boyd & Allison Scott**

- Ms. Boyd gave an overview of her duties as Public Health Nurse in Community Development.
- She read “Jason’s Story” as an example of how health, illness and early death depend on a variety of factors.
- Ms. Allison Scott, Primary Health Care Facilitator listed some of the things she is involved in and gave an overview of her duties.
- She spoke about the Food and Fun Camp for kids 8 – 10 years old and would like to partner with a group on Fogo Island to host this event.
- Mayor Foley thanked Ms. Boyd and Ms. Scott for attending the meeting.

**3.3 Paul Donovan & Angela Decker – JBA Residents**

- In 2009 Mr. Donovan and Ms. Decker purchased the property. They removed the old house and built a new one in the same location.
- In 2001 water and sewer was installed to the property, however it was not hooked up until 2 weeks ago, when they moved into the new house. On Sunday the sewer began backing up into the house.
- They determined that the sewer line was installed incorrectly and without proper elevation.
- The problem has been corrected, by the home owners, and is now seeking compensation from the Town.
- Mayor Foley thanked them for coming to the meeting and advised them that the issue will be discussed later.

**4. Adoption of Minutes:**

**09/18/2012-102**

Resolved that the minutes of July 10 and August 14, 2012 be adopted as presented. Moved by Deputy Mayor Budden, seconded by Councillor Freake.  
Resolution Carried. In favour 6. Against 0.

**5. Business Arising**

**5.1 Notice of motion – Council meeting Schedule**

**09/18/2012-103**

Resolved that regular meetings of Council shall be held on the first Tuesday of each month at 7:00 PM during winter months (October – April) and at 7:30 PM during summer months (May – September) in the Council chambers of the Town Hall, unless Council, by resolution directs otherwise. Moved by Deputy Mayor Budden, seconded by Councillor Freake.  
Resolution Carried. In favour 6. Against 0.

**6. Committee/Staff Reports**

**6.1 Financial Report**

**09/18/2012-104**

Resolved that the Financial Report from July 1 – August 31, 2012 be accepted. Moved by Deputy Mayor Budden, seconded by Councillor McKenna.  
Resolution Carried. In favour 6. Against 0.

#### **6.2 Policy Committee**

- No report from Committee.

#### **6.3 Public Works**

- Councillors reviewed the report submitted by Daphne Coles, Supervisor of Works.
- Deputy Mayor Budden noted that during Hurricane Leslie, Fire Departments were called upon to pump out basements to private dwellings. Councillors discussed if this is something that the Fire Departments should be doing and it was suggested the maybe the Town would purchase 5hp pumps for residents to use themselves.
- Fogo dumping station – The problem needs to be checked out and identified.

#### **6.4 Fire Services Committee**

- No meetings were held to submit a report.

#### **6.5 Recreation, Development, Special Events/Economic Development & Tourism**

- No report from Committee.
- Report from Sandy Crawford, Director of Recreation and Heritage was discussed.
- The new Zamboni has been ordered and is expected to arrive in November or December.

#### **6.6 Transportation Committee**

- The ½ hour rule for traffic from Change Islands ended on September 10. Council has asked for an extension to this date, made permanent or the number of spaces reduced. The Town Manager was asked to follow up.
- Council will be requesting that the Government have something in place to ensure there is enough water in Farewell for the washrooms.
- A new toll free number has been set up for recorded ferry information: 1-855-621-3150.

### **7. Correspondence:**

#### **7.1 Peg's B & B – Water rates**

- Mr. Freake's letter was addressed.
- As per the water and sewer tax rates that were set each year, Peg's B & B have been billed the correct amount; B & B w/s tax and an apartment w/s tax. Therefore, an exemption will not be granted.

#### **7.2 Dwight Ball, Liberal Leader**

- Letter was addressed.

#### **7.3 Scott Simms, MP**

- Letter was addressed.

**7.4 Fogo Island Partridgeberry Harvest Festival**

- Letter was addressed.

**7.5 Allan Foley – Sewer Services for Sandy Cove**

- Letter was addressed.

**7.6 Municipal Assessment Agency – Changes to its handling of assessment appeals**

- Letter was addressed.

**7.7 Mylene Freeman, MP – Motion / Petition**

**09/18/2012-105**

Resolved that the Town of Fogo Island support motion M-400 tabled in the House of Commons, to implement an effective and fiscally efficient plan to make it possible for all Canadians to get the eco-upgrades they require, for household septic systems. Moved by Councillor McKenna, seconded by Councillor Penton.

Resolution Carried. In favour 6. Against 0.

**7.8 Proclamation**

The Town of Fogo Island proclaimed the week of September 17 – 21, 2012 as Sexual Violence Awareness Week.

**8. New Business**

**8.1 Old Fogo Town Hall and former RCMP house – Disposal**

**09/18/2012-106**

Resolved that the Town of Fogo Island advertise the former Town Office in Fogo, for sale by tender and advertise the former RCMP House, for sale by tender, with a reserved amount. Moved by Councillor Freake, seconded by Councillor King.

Resolution Carried. In favour 6. Against 0.

**8.2 Crown Lands Applications**

**i. Earl Cull – Cabin Permit**

**09/18/2012-107**

Resolved that the Crown Land Application for Earl Cull be approved in principle, pending approval of all other licenses and/or permits from Government. Moved by Deputy Mayor Budden, seconded by Councillor McKenna.

Resolution Carried. In favour 6. Against 0.

**ii. Sandy Crawford – Residential, Tilting**

**iii. Richard Durnford – Residential, Tilting**

- The land in question has been occupied by the former Town of Tilting for years and now the Town of Fogo Island.

**09/18/2012-108**

Resolved that the Town delay approving the applications until the Town Plan is adopted.

Moved by Councillor McKenna, seconded by Councillor Penton.

Resolution Carried. In favour 6. Against 0.

**iv. Cyril Burke – Commercial, Tilting**

- More information is needed before the application will be approved i.e. site plan.

**8.3 Requests for Grant**

**i. Fogo Island Folk Alliance**

**09/18/2012- 109**

Resolved that the Town of Fogo Island donate \$500 to the Fogo Island Folk Alliance. Moved by Councillor Penton, seconded by Councillor McKenna.

Resolution Carried. In favour 6. Against 0.

**ii. Feile Tilting**

**09/18/2012-110**

Resolved that the Town of Fogo Island donate \$500 to Feile Tilting. Moved by Councillor Penton, seconded by Councillor McKenna.

Resolution Carried. In favour 6. Against 0.

**8.4 MNL Convention, October 4-6, Gander**

**i. Delegates**

- Deputy Mayor Budden and Councillor McKenna committed to attend the convention. The Town Clerk was asked to email the Councillors not present to see if they wish to attend.

**ii. Ferry Resolution**

**09/18/2012-111**

Resolved that the Town of Fogo Island will put forth a resolution at Municipalities Newfoundland and Labrador Annual Convention for them to lobby the Government of Newfoundland and Labrador to expedite work on the ferry replacement strategy so that there are minimal disruptions to the quality of life of residents who rely on the ferry service.

Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 6. Against 0.

**iii. Donation**

**09/18/2012-112**

Resolved that the Town of Fogo Island donate \$200 to Municipalities Newfoundland and Labrador's Central Night at their 2012 Annual Convention. Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 6. Against 0.

**8.5 2012 Municipal Capital Works Applications**

- Estimates need to be updated. A separate meeting will be set up to deal with Capital Works.

**8.6 Sewer Issue – Donovan / Decker**

- Council is waiting on information from the Department of Municipal Affairs regarding liability and who is responsible.
- The Town Manager was asked to contact Mr. Donovan to obtain a copy of the invoices.

**9. Other**

**09/18/2012 -113**

Resolved that interest charges be written off for a former resident, due to religious reasons.  
Moved by Deputy Mayor Budden, seconded by Councillor Freake.  
Resolution Carried. In favour 6. Against 0.

**10. Date of next meeting.**

October 2, 2012

**11. Adjournment:**

**09/18/2012 -114**

Resolved that the meeting of September 18, 2012 be adjourned at 10:45 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
October 2, 2012      7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley	Deputy Mayor Lester Budden
Councillor Roy Freake	Councillor Wayne Collins
Councillor Lloyd Bixby	Councillor Nadine Decker
Councillor Gerald McKenna	

**Staff:**

Kenneth Nelson, Manager	Blanche Bennett, Town Clerk
Amanda McGrath, Executive Assistant	

**Other:**

Fogo Island Co-Operative Society:	
Phil Barnes, General Manager	Elaine Dawe, Comptroller
Perry Collins, Board President	Austin Reid, Board Member

**Gallery:** Lewis Payne

**Absent:**

Councillor Hayward King – Off the Island	Councillor Marcel Penton – Off the Island
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**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Delegation**

**2.1 Fogo Island Co-Operative Society**

- Mr. Barnes thanked Council for allowing them to attend the meeting to present their case and he reviewed his letter with Council members.
- They asked that Council consider giving them a tax break. They are facing a difficult year financially and they had expected a tax reduction, due to the fact that the Provincial Government had written off the Town's debt.
- It was also noted that the Co-op did not have any tax agreements with the former Town's, apart from a water tax agreement with the former Town of Seldom-Little Seldom. This tax agreement had been put in place to help offset the loan to install the service. In addition, problems with water flow and boil orders have created extra cost for their company.
- Mayor Foley informed the members that a new chlorine booster station will be installed in the near future. He then thanked them for attending the meeting.

**3. Adoption of Agenda**

**10/02/2012-115**

Resolved that the agenda be adopted as amended. Moved by Councillor Freake, seconded by Deputy Mayor Budden. Resolution Carried. In favour 7. Against 0.

**4. Adoption of Minutes**

**10/02/2012-116**

Resolved that the minutes of September 18, 2012 be adopted as presented, with the following correction to item number 8.2. "Crown Land referral for Earl Cull be approved in principle, pending approval of all other licenses and/or permits from Government". Moved by Deputy Mayor Budden, seconded by Councillor Freake.

Resolution Carried. In favour 7. Against 0.

**5. Business Arising**

- Clarification to item 6.3 was discussed. Councillors discussed purchasing 5hp pumps for residents to use themselves; thus freeing up the Fire Department and their equipment in the event of a fire or an emergency.
- Item 6.5- Report from Director of Recreation and Heritage. It was noted that open communication and consultation should take place with committees.

**6. Committee/Staff Reports**

**6.1 Financial Report**

**10/02/2012-117**

Resolved that the Financial Report for September 2012 be accepted. Moved by Councillor Decker, seconded by Councillor Collins.

Resolution Carried. In favour 7. Against 0.

**6.2 Policy Committee**

- The Town Manager asked that Councillors meet before the next draft of the Municipal Plan is completed.
- A meeting was set for October 16, 2012 at 7pm.

**6.3 Public Works**

- Councillors reviewed the report submitted by Daphne Coles, Supervisor of Works.
- Boil orders have been issued for all Communities.
- Shorefast Water and Sewer Services Project –The pumps have been tripping and the lines failed pressure testing, therefore the Town will not be signing off on the project or taking over the new system until everything is working properly.

**6.4 Fire Services Committee**

- No meetings were held to submit a report.

**6.5 Recreation, Development, Special Events/Economic Development & Tourism**

- The Committee met last week; however the minutes have not been finalized.
- The arena will be open as soon as possible.

**6.6 Transportation Committee**

- The Town Manager spoke with Minister Dalley yesterday, regarding several issues.
- The Provincial Government is waiting for Transport Canada to approval the plans for the new ferry.
- The contract was awarded for upgrades to the ferry terminal at Farewell.

**7. Correspondence:**

**7.1 Municipal Affairs – Municipal Capital Works**

- The deadline for submissions is November 30, 2012.

**7.2 Paul and Elizabeth LaVerghetta**

- Correspondence between Mr. and Mrs. LaVerghetta and the Town Manager was tabled for information purposes.
- The issue was discussed at length.

**8. New Business**

**8.1 Permit Applications**

**i. Fogo Pharmacy Ltd. – 20' X 40' Extension to Building**

**10/02/2012-118**

Resolved that the Permit Application for Fogo Pharmacy Ltd. be approved in principle, pending approval of all other licenses and/or permits from Government. Moved by Councillor Decker, seconded by Councillor Collins.  
Resolution Carried. In favour 7. Against 0.

**ii. Albert Cluett Jr. – Demolition of stage**

- Concerns were addressed regarding Tilting's Provincial and Federal Heritage Designations, as it may be jeopardized by the demolition of heritage properties.
- The Town Manager was asked to write Mr. Cluett a letter asking him to not tear down his stage.

**8.2 Crown Lands Applications**

**i. Bell Aliant – Telephone poles / guy wires**

**10/02/2012-119**

Resolved that the Crown Land referral for Bell Aliant be approved in principle, pending approval of all other licenses and/or permits from Government. Moved by Councillor Bixby, seconded by Councillor Freake.  
Resolution Carried. In favour 7. Against 0.



**ii. Brendan Broders - Residential**

**10/02/2012-120**

Resolved that the Crown Land referral for Brendan Broders be approved in principle, pending approval of all other licenses and/or permits from Government. Moved by Councillor Bixby, seconded by Councillor Freake.  
Resolution Carried. In favour 7. Against 0.

**8.3 Paul Donovan and Angie Decker**

- An invoice totaling \$1,751.04 for repairs to Mr. Donovan and Ms. Decker's sewer line was submitted to Council for consideration.
- Mr. Jim Harty, Engineer for the former Town of Joe Batt's Arm, Barr'd Islands and Shoal Bay confirmed that the property was designated for water only; however the former owner of the property had paid the contractors to install the line. In addition, Mr. Harty said that the line may have been tampered with.

**10/02/2012-121**

Resolved that if the Town cannot confirm in writing, from Mr. Harty, that the sewer line to 14 Main Road, Joe Batt's Arm was tampered with, then the Town will pay 60% of the cost for the repairs. Moved by Councillor Freake, seconded by Councillor McKenna.  
Resolution Carried. In favour 7. Against 0.

**8.4 Barr'd Islands Temporary Water Survey**

- The temporary water service can't be installed until the spring. Funding for project will be looked at during the preparation of the budget.
- The Town Manager will meet with the group from Barr'd Islands to discuss the survey results.

**8.5 Municipal Capital Works**

**10/02/2012-122**

Resolved that the Town have new estimates prepared for Barr'd Island - water and sewer; Sandy Cove – sewer; and Fogo - PH adjustment system. Moved by Deputy Mayor Budden, seconded by Councillor Bixby.  
Resolution Carried. In favour 7. Against 0.

- Projects will be placed in priority order at the November Council meeting.

**8.6 Fogo Island Co-Op – Request for tax break**

- The issue was discussed in detail.
- It was agreed that an assessment will be completed on the taxes assessed to the Co-op, data will be collected from other Town's on their tax rates for fish companies and the Town will request financial statements from the Co-op.

**9. Date of next meeting.**

November 6, 2012

**10. Adjournment:**

**10/02/2012 -123**

Resolved that the meeting of October 2, 2012 be adjourned at 10:20 P.M. Moved by  
Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
November 6, 2012 7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Roy Freake  
Councillor Lloyd Bixby

Councillor Wayne Collins  
Councillor Gerald McKenna  
Councillor Nadine Decker

**Staff:**

Kenneth Nelson, Manager  
Amanda McGrath, Executive Assistant

Blanche Bennett, Town Clerk

**Absent:**

Deputy Mayor Lester Budden – Off the Island Councillor Hayward King – Off the Island  
Councillor Marcel Penton – Work commitment

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:00 P.M.

**2. Adoption of Agenda**

**11/06/2012-124**

Resolved that the agenda be adopted as presented. Moved by Councillor Collins, seconded by Councillor Bixby. Resolution Carried. In favour 5. Against 0.

**3. Adoption of Minutes**

**11/06/2012-125**

Resolved that the minutes of October 2, 2012 be adopted as presented. Moved by Councillor Bixby, seconded by Councillor Freake.  
Resolution Carried. In favour 5. Against 0.

**4. Business Arising**

**4.1 Fogo Island Co-op**

- Councillors discussed in detail the Fogo Island Co-op's request to receive a reduction to their 2012 taxes and the Town Manager's report as requested at the last meeting.

-Councillor Decker joined the meeting at 7:35PM.

**11/06/2012-126**

Resolved that the Fogo Island Co-Operative Society not receive a reduction to their 2012 taxes and that payment in full is expected before the end of the year, otherwise interest will be charged retroactively. Moved by Councillor McKenna, seconded by Councillor Freake.  
Resolution Carried. In favour 6. Against 0.

#### **4.2 2013 Municipal Capital Works Applications**

##### **11/06/2012-127**

Resolved that the Town of Fogo Island apply for, as priority number 1, a 90/10 cost-shared funding under the 2013 Municipal Capital Works Program for Sandy Cove Tilting Sewer Upgrades at an estimated project cost of \$794,794.99, with Council's after-tax share of \$75,962.71 to be paid from accumulated surplus. Moved by Councillor Bixby, seconded by Councillor Decker.

Resolution Carried. In favour 6. Against 0.

##### **11/06/2012-128**

Resolved that the Town of Fogo Island apply for, as priority number 2, a 90/10 cost-shared funding under the 2013 Municipal Capital Works Program for Barr'd Islands Water and Sewer at an estimated project cost of \$5,399,626.78, with Council's after-tax share of \$516,070.52 to be paid by bank borrowing. Moved by Councillor Collins, seconded by Councillor Freake.

Resolution Carried. In favour 6. Against 0.

##### **11/06/2012-129**

Resolved that the Town of Fogo Island apply for, as priority number 3, a 90/10 cost-shared funding under the 2013 Municipal Capital Works Program for Fogo pH Correction at an estimated project cost of \$54,112.88, with Council's after-tax share of \$5,171.85 to be paid from current revenues.

Moved by Councillor Freake, seconded by Councillor McKenna.

Resolution Carried. In favour 6. Against 0.

#### **4.3 JBA Sewer Issue- Paul Donovan and Angie Decker**

- A section from the Minutes of April 2003 from the former Town of Joe Batt's Arm, Barr'd Islands and Shoal Bay, which referenced their Engineer, James Harty and Mayor Alonzo Decker's visit to the property in question, was read. *"During his visit, Jim and the Mayor reviewed certain areas. Firstly, the situation at May Roebottom's, the sewer may have to be disconnected as the grade is not low enough. Water seems to be backing up in the garden and creating a problem for T & D. This service was scheduled for water only, therefore some changes may have to be made. This will be reviewed in the spring."*

- Councillors agreed that as per the resolution passed at the last Council meeting, the Town will pay 60% of the cost, for the repairs to the service, but will not assume any future liability.

#### **5. Committee/Staff Reports**

##### **5.1 Financial Report**

##### **11/06/2012-130**

Resolved that the Financial Report for October 2012 be accepted. Moved by Councillor Decker, seconded by Councillor Collins.

Resolution Carried. In favour 6. Against 0.

##### **5.2 Policy Committee**

- No meetings were held to submit a report.

##### **5.3 Public Works**

- Councillors reviewed the report submitted by Daphne Coles, Supervisor of Works.

**5.4 Fire Services Committee**

- Councillor Freake gave an overview of their committee meeting. Discussions were held regarding the future of the Fogo Island Fire Department and the Emergency Plan.
- The Committee was asked to present the plan for the Fire Department at the next meeting.

**5.5 Recreation, Development, Special Events/Economic Development & Tourism**

- Councillor Decker summarized the past season, best practices and recommendations.
- Employees are preparing the arena for the upcoming season.
- Remembrance Day service will be held this Sunday.
- The Municipal Planning public meeting will be held on November 13, 2012.

**5.6 Transportation Committee**

- Councillor McKenna had spoken with Honorable Derrick Dalley regarding several ferry issues i.e. new ferry, design, 30 minute rule.
- The Town Manager was asked to request a meeting with Minister Dalley and Minister Paul Davis.

**6. Correspondence:**

**6.1 Letter from Cluney Mercer – Municipal Capital Works Application**

- Letter was addressed.

**6.2 Letter from concerned citizens in Fogo**

- Letter was addressed.
- Councillors reviewed the response to the letter and will contact the Town Manager if changes are needed.

**6.3 Letter from Shorefast Foundation – Property Assessments**

- Letter was addressed.

**6.4 MAA – Annual Report**

- Report was tabled for review.

**7. New Business**

**7.1 Tenders for RCMP House and Old Town Hall**

- Councillors reviewed the report for tenders and all agreed they were not satisfactory. It was recommended that the two buildings be winterized.

**11/06/2012-131**

Resolved that the Town of Fogo Island retain the RCMP House and Old Town Hall in Fogo and re-tender in the spring. Moved by Councillor McKenna, seconded by Councillor Decker.

Resolution Carried. In favour 6. Against 0.

**7.2 Application: Boyce Reid – Commercial Saw Mill**

**11/06/2012-132**

Resolved that Boyce Reid's request to be granted permission to obtain a Commercial Licence to operate a saw mill, be approved in principle, pending approval of all other licenses and/or permits from Government. Moved by Councillor Decker, seconded by Councillor Bixby.

Resolution Carried. In favour 6. Against 0.

**7.3 Crown Lands Application -Anglican Parish Fogo Island West – Cemetery**

**11/06/2012-133**

Resolved that the Crown Land referral for Anglican Parish Fogo Island West be approved in principle, pending approval of all other licenses and/or permits from Government. Moved by Councillor Collins, seconded by Councillor McKenna.

Resolution Carried. In favour 6. Against 0.

**7.4 Adoption of ICSP**

**11/06/2012-134**

Resolved that the Town of Fogo Island adopt the Integrated Community Sustainability Plan (ICSP) and Planning Background Report, For the Municipal Plan 2012-2022, dated November 6, 2012.

Moved by Councillor Decker, seconded by Councillor Collins.

Resolution Carried. In favour 6. Against 0.

**7.5 Christmas Hours**

- Councillors approved the closure of the Town Office from 4:00PM on December 21<sup>st</sup>, 2012 until 8:00AM on January 2<sup>nd</sup>, 2013 and approved Christmas bonuses for employees, the same as last year.

**7.6 Town Manager**

- Councillors approved the advertisement for a new Town Manager.

**7.7 Request from Employee**

- It was agreed that the rates of remuneration set for Council employees as per the wages offered for the position are to remain. The Town Manager will write a letter to this effect.

**8. Date of next meeting.**

December 4, 2012

**9. Adjournment:**

**11/06/2012 -135**

Resolved that the meeting of November 6, 2012 be adjourned at 10:20 P.M. Moved by Councillor Bixby.

Blanche Bennett  
Town Clerk

Gerard Foley  
Mayor

**Town of Fogo Island  
Minutes Council Meeting  
December 4, 2012 7:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Roy Freake  
Councillor Lloyd Bixby  
Councillor Hayward King

Deputy Mayor Lester Budden  
Councillor Gerald McKenna  
Councillor Nadine Decker  
Councillor Wayne Collins (8:00 PM)

**Staff:**

Blanche Bennett, Town Clerk  
Daphne Coles, Supervisor of Works

Amanda McGrath, Executive Assistant

**Other:**

Fogo Island Co-Operative Society:  
Phil Barnes, General Manager

Elaine Dawe, Comptroller

**Absent:**

Councillor Marcel Penton – Work commitment

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 7:05 P.M.

**2. Delegation**

**2.1 Fogo Island Co-operative Society**

- Council's decision to not grant a remission on their 2012 taxes was discussed.
- Mr. Barnes asked that Council grant a \$54,000 reduction. This \$54,000 would constitute the amount that they paid the former Town of Seldom-Little Seldom yearly to cover the Capital Works Project to install the water system to the plant. He added that the Provincial Government paid off the loans during amalgamation and had expected their w/s fees to be reduced by that amount.
- Implementing a metered water system was also a concern for the Co-op.
- They asked to be at the table to negotiate a new tax rate for 2013.
- Mr. Barnes thanked Council for their time.

**3. Adoption of Agenda**

**12/04/2012-136**

Resolved that the agenda be adopted as amended. Moved by Councillor McKenna, seconded by Councillor King. Resolution Carried. In favour 7. Against 0.

**4. Adoption of Minutes**

**12/04/2012-137**

Resolved that the minutes of November 6, 2012 be adopted as presented. Moved by Councillor Bixby, seconded by Councillor Decker. Resolution Carried. In favour 7. Against 0.

**5. Business Arising**

**5.1 Agenda for meeting with Minister Dalley and Minister Davis**

- The agenda was submitted for review.
- Councillor Collins joined the meeting at 8:00 P.M.

**6. Committee/Staff Reports**

**6.1 Administration**

**i. Financial Report**

**12/04/2012-138**

Resolved that the Financial Report for November 2012 be accepted. Moved by Councillor Decker, seconded by Councillor McKenna. Resolution Carried. In favour 8. Against 0.

- Blanche Bennett, Town Clerk was asked to contact the bank to secure a line of credit.

**ii. PMA Central regional Meeting**

- Councillors reviewed the report submitted by Blanche Bennett, Town Clerk.

**6.2 Public Works**

**i. Monthly Report**

- The report submitted by Daphne Coles, Supervisor of Works was discussed.
- Issues of concern included problems with the pumps at the Seldom Pump House, ice blockage at the intake at the Fogo water system, vehicle maintenance, road conditions to Hewitt's Point and Stag Harbour Hall.
- Councillors discussed developing new water and sewer regulations.

**12/04/2012-139**

Resolved that monthly public works report be accepted. Moved by Councillor Freake, seconded by Councillor Bixby. Resolution Carried. In favour 8. Against 0.

**ii. Seldom Snow-clearing**

**12/04/2012-140**

Resolved that R & K Construction be awarded the tender for snowclearing in Seldom at a cost of \$16,000 plus HST for the season. Moved by Councillor Decker, seconded by Councillor Collins. Resolution Carried. In favour 8. Against 0.

**iii. Purchase of Sander**

**12/04/2012-141**

Resolved that the Town of Fogo Island purchase from Atlantic Powertrain & Equipment Inc., one 8 foot, 2.5 cubic yard capacity, stainless steel salt and sand spreader at a cost of \$6599 plus HST. Moved by Councillor King, seconded by Councillor Freake. Resolution Carried. In favour 8. Against 0.



**iv. Purchase of Tires for Cat Loader**

**12/04/2012-142**

Resolved that the Town of Fogo Island purchase from Professional Tire, four Michelin SnoPlus tires for the Cat Loader, a cost of \$3671.95 each plus HST. Moved by Deputy Mayor Budden, seconded by Councillor Freake. Resolution Carried. In favour 8. Against 0.

**6.3 Recreation, Development, Special Events/Economic Development & Tourism**

- Report from Sandy Crawford was addressed.

**6.4 Policy Committee**

- No meetings were held to submit a report.
- Staff requested a meeting with the committee.

**6.5 Fire Services Committee**

- The Fire and Emergency Services strategic plan for 2012-2015 was submitted to Councillors.

**6.6 Transportation Committee**

- No meetings were held to submit a report.

**7. Correspondence:**

**7.1 Thank You note – Fogo Island Partridgeberry Harvest Festival**

- Letter was addressed.

**7.2 Information Pamphlet – Potable drinking water system**

- Letter was addressed.

**7.3 Paul Tucker – ICSP Submission Compliance**

- Letter was addressed.

**7.4 Mayor Churence Rogers – MNL support -Ferry Replacement Strategy resolution**

- Letter was addressed.

**7.5 Paul James – Permit for domestic forestry operations in water supply**

- Council will request that no cutting be permitted within the watershed areas and that the Department of Environment and Conservation perform regular inspections of the no cutting zones.
- Council will request a meeting with Paul James.

**7.6 Edward Combden, 50+ Club – use of Business number**

- Staff will contact Mr. Combden regarding the issue.

**7.7 Minister Johnson - Purple Ribbon Campaign**

- Letter was addressed. Council will support the campaign.

**7.8 Quarry Permit referral letters**

**12/04/2012-143**

Resolved that quarry permit number's 123957, 123958 and 123959 for the Department of Transportation and Works be approved. Moved by Councillor McKenna, seconded by Councillor Bixby. Resolution Carried. In favour 8. Against 0.

**12/04/2012-144**

Resolved that the Town of Fogo Island not approved any further quarry permit's until Fred Kirby, Manager, Quarry Materials, comes out to meet with Council. Moved by Councillor McKenna, seconded by Councillor Bixby. Resolution Carried. In favour 8. Against 0.

**8. New Business**

**8.1 Additional Signing Officer**

**12/04/2012-145**

Resolved that Amanda McGrath be designated as a signing officer, until a new Town Manager is hired. Moved by Deputy Mayor Budden, seconded by Councillor Decker. Resolution Carried. In favour 8. Against 0.

**8.2 Soccer Field – Request for payment**

- All the funds for the soccer field have been exhausted. Staff was asked to contact Mr. Phil Barnes.

**8.3 Crown Lands Applications**

**i. Bradley Dawe – Residential**

**ii. Cyril Burke – Remote Cabin**

**iii. Curtis Burns – Residential**

**12/04/2012-146**

Resolved that the Crown Land referral for Bradley Dawe, Residential; Cyril Burke, Remote Cabin; and Curtis Burns, Residential be approved in principle, pending approval of all other licenses and/or permits from Government. Moved by Councillor Bixby, seconded by Councillor Collins. Resolution Carried. In favour 8. Against 0.

**8.4 Petition against reduction in nursing staff**

- The petition will be posted in the Town Office for resident to sign.

**8.5 Fogo Island Co-op**

- Councillors discussed the issue at length. Taxes imposed to the Fogo Island Co-op have been budgeted for and the Town is not in a position to give a tax break.

**12/04/2012-147**

Resolved that if the Fogo Island Co-op pays 75% of their taxes by December 31, 2012 and the remaining 25% by January 31, 2013, then interest charges will be forgiven. Moved by Deputy Mayor Budden, seconded by Councillor Decker. Resolution Defeated. In favour 0. Against 8.

**12/04/2012-148**

Resolved that if the Fogo Island Co-op pays 50% of their taxes by December 31, 2012 and the remaining 50% by January 31, 2013, then interest charges will be forgiven. Moved by Councillor McKenna, seconded by Councillor Decker.

Resolution Carried. In favour 7. Against 1 (Councillor Budden).

**8.6 Town Logo**

- The Town Logo was put on hold until the structure of the next Council is decided, whether it will be called the Town of Fogo Island or Municipality of Fogo Island.

**8.7 Fogo Island Inn**

- Blanche Bennett, Town Clerk was asked to contact Shorefast Foundation to take them up on their offer for Council to tour the Fogo Island Inn.

**9. Date of next meeting.**

January 15, 2013

**10. Adjournment:**

**12/04/2012 -149**

Resolved that the meeting of December 4, 2012 be adjourned at 10:40 P.M. Moved by Deputy Mayor Budden, seconded by Councillor Collins.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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**Town of Fogo Island  
Minutes Council Meeting  
December 19, 2012 4:00 P.M.**

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A meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**

Mayor Gerard Foley  
Councillor Gerald McKenna  
Councillor Nadine Decker  
Councillor Wayne Collins

Deputy Mayor Lester Budden  
Councillor Lloyd Bixby  
Councillor Hayward King

**Staff:**

Blanche Bennett, Town Clerk  
Daphne Coles, Supervisor of Works

Amanda McGrath, Executive Assistant  
Tracy Torrville, Accounting Clerk

**Absent:**

Councillor Marcel Penton – Vacation  
Councillor Roy Freake - Work commitment

**1. Call to order:**

Mayor Foley welcomed everyone and called the meeting to order at 4:10 P.M.

**2. Adoption of Agenda**

**12/04/2012-150**

Resolved that the agenda be adopted as presented. Moved by Councillor McKenna, seconded by Councillor King.

Resolution Carried. In favour 7. Against 0.

**3. Tenders**

**12/04/2012-151**

Resolved that the Town not accept the tenders submitted for the 2004 Western Star Sterling Dump Truck and that the truck will be retendered again in the spring. Moved by Councillor McKenna, seconded by Councillor Bixby.

Resolution Carried. In favour 6. Against 1. (Councillor Collins)

**12/04/2012-152**

Resolved that the Town accept the tender submitted by Keith Cooper in the amount of \$4,050 for the 2004 GMC Sierra. Moved by Deputy Mayor Budden, seconded by Councillor McKenna.

Resolution Carried. In favour 7. Against 0.

**12/04/2012-153**

Resolved that the Town not accept the tenders submitted for the 2008 Sterling Dodge Ram Ton Truck and to retender the truck again. Moved by Councillor Collins, seconded by Deputy Mayor Budden.

Resolution Carried. In favour 7. Against 0.

**12/04/2012-153**

Resolved that the Town place on tenders the 2000 GMC Sierra pickup truck. Moved by Councillor McKenna, seconded by Deputy Mayor Budden.  
Resolution Carried. In favour 7. Against 0.

**4. Rental**

**12/04/2012-154**

Resolved that the Town of Fogo Island rent to the Shorefast Foundation the Old Town Hall, located at 41 Main Street, Fogo, at a cost of \$300 per week, plus utilities and the Shorefast Foundation will be responsible for any damages that may occur during the rental period. Moved by Councillor McKenna, seconded by Deputy Mayor Budden. Resolution Carried. In favour 7. Against 0.

**5. Adjournment**

**12/19/2012 -155**

Resolved that the meeting of December 19, 2012 be adjourned at 5:00 P.M. Moved by Deputy Mayor Budden.

Blanche Bennett  
Town Clerk

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Gerard Foley  
Mayor

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