Minutes of Special Council Meeting
January 8, 2017 at 6:00 PM

A Special Meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**
Mayor Wayne Collins
Councillor Curtis Burns
Councillor Scottie Hart
Councillor William Hart
Councillor Samuel Rowe

Deputy Mayor Paul Torraville
Councillor Sheldon Hamlyn
Councillor Tracey Hart
Councillor Barbara Jacobs

**Staff:**
Karen Lane, Chief Administrative Officer
Amanda McGrath, Town Clerk/Treasurer

1. **Call to Order:**
   Mayor Collins welcomed everyone and called the meeting to order at 6:00 P.M.

2. **Municipal Capital Works – Prime Consultant:**
   **2018-001**
   W. Hart/ Burns
   Resolved that the Town of Fogo Island retain Harty Engineering Consultants Limited as the Prime Consultant for the following projects:
   - Greene’s Lane – Water and Sewer (Project Number 17-SCF-18-00040)
   - PH System – Fogo Water Supply (Project Number 17-SCF-18-00048)
   - Water Drainage – Old Hospital Site (Project Number 17-SCF-18-00050)
   Resolution Carried. In favour 9. Against 0.

   **2018-002**
   S. Hart/ T. Hart
   Resolved that the Town of Fogo Island retain Core Engineering Inc. as the Prime Consultant for the Iceberg Arena Upgrades Project (Project Number 17-SCF-18-00036).
   Resolution Carried. In favour 9. Against 0.

3. **2018 Budget, Tax Rates and Fees**
   **2018-003**
   Jacobs/ Burns
   Resolved that the Town of Fogo Island approve the 2018 Municipal Budget as presented with the various tax rates, fees, due dates and expenses as presented in the budget.

   1. **2018 Tax Rates and due dates for the Town of Fogo Island:**
      a. Residential Property Tax: 8 mils, minimum $325
      b. Commercial Property Tax: 8 mils, Min. $400
      c. Non-Residential – Small Structure Property Tax: 8 mils, minimum $100
      d. Vacant Land Property Tax: 8 mils, minimum $75
      e. Business Tax Rate: Minimum $400, per business

      **Class Mil Rate**
      - 10 mils: Accommodations – B & B’s, Boarding Homes, Vacation Home Rentals, Camp Grounds
      - 15 mils: Accommodations – Hotels, Motels, Inns, Efficiency Units, Personal Care Homes, Other Fishers
      - 20 mils: Daycares, Dental, Crafts/Arts, Museums, Consumer Services, Hair Dressers, Taxation Office, Personal Services
      - 25 mills: Taxis, Boat Tours, Bus Companies
30 mils  Food Services – Restaurant, Take out, Grill, Bars, Lounges, Cafeteria, Bakeries, Coffee Shop, Ice Cream Shop, Mobile Food Services
35 mils  Fish Processors, Service Station/Auto Repair
40 mils  Retail - Hardware, General Stores, Furniture/Clothing, Pharmacies, Convenience Store, Grocery Store, Convenience Store & Gas Bar
50 mils  Construction companies, Small manufacturing, Freight Companies, Contractors & Road Transport, Funeral Homes
60 mils  Utilities - Propane Services, Oil Delivery Companies, Electrical Contractors, Plumbing & Heating
130 mils  Oil Company - Tank Farm
230 mils  Banks

Business with no fixed address: 2.5% Gross Revenue
Utility Tax: 2.5% Gross Revenue
Peddlers: $20 per day / $125 per Season

i. Business tax will be charged on Vacation Rental Properties whether rented by the day, week, or month.

f. Business Licences (Non-Resident Businesses and outside contractors): 2.5% of Contract, Minimum $400

g. Residential Water/ Sewer Tax: $380.00 per Unit
   i. Water only, 60% of rate
   ii. Sewer only 40% of rate
   iii. Churches, Church Halls & Lion’s Club $380.00 per year
   iv. Subsidiary Apartments $380.00 per year
   v. Apartment Bldgs. Up to 20 units $380.00 per unit
   vi. Cottages & vacation homes - Residential rates
   vii. B & B's and Vacation Rental Properties - $380 per year for first three (3) rooms, $100 per every additional room thereafter.

h. Commercial Water/Sewer Tax
   i. Basic:$430.00 per unit per year
   ii. Water only 60% of rate
   iii. Sewer only 40% of rate
   iv. Senior Care residences $430.00 per 4 restroom
   vii. Efficiency units $430.00 per year for first unit, every additional unit $110 per unit
   viii. Hotels & Motels $5000.00 per year
   ix. Fish Processors:$110,000.00 per year
   x. Fish offloading facilities: $3000.00 per year

i. Poll Tax: $275.00 per Year

j. i. All taxes are due and payable when billed.
   ii. All taxes shall be billed for the full year.
   iii. Interest, compounded monthly, shall be charged on all previous years taxes and shall accrue on any unpaid current year’s taxes unpaid as of May 31st, at the rate of one percent per month.

k. Property Tax Discount:
   Individuals who OWN and RESIDE at the property and are in receipt of the Seniors Guaranteed Income Supplement (Box 21 on T4A OAS) are eligible for a 15% discount on Property Tax, subject to the following conditions:
   1. All prior year’s taxes, including Water and Sewer Tax must be paid in full;
   2. Current property taxes must be paid by May 31st of current tax year;
3. Applies to one property within the Town, in which the resident lives: permanent place of residence
4. If property is in joint names, one owner must be over 65 years of age as of January 1st of current tax year and in receipt of the Seniors Guaranteed Income Supplement;
5. A copy of birth certificate or other identification must be provided if requested.
6. A copy of T4A OAS, showing box 21, must be provided.

k. The date that a tax payment was received at the Town Office or by direct deposit, shall be defined as the payment date.

2. 2018 Fees
   i. Permit Fees:
      a. Residential Permit – New Construction or Moved to new lot $150
      b. Residential Shed, Fence, Deck $25
      c. Renovations/Extension over $10,000 $100
      d. Renovations/Extension under $10,000 $25
      e. Demolition Permit – Residential or Commercial $25
      f. Subdivision Permit $25
      g. Commercial Permit - New Construction or Moved to new lot $250 Minimum / 2% of Project
      h. Commercial Permit – Renovations/Extension/Fencing $100 Minimum / 2% of Project
      i. Ditching and Relocation and hard-surfacing of driveways $25
      j. Landscaping $25
      k. Curb Stop Installation: $100
      l. Occupancy Permit $50

   ii. Curb Stop Fees:
      i. During Business Hours $50
      ii. After Business Hours and Holidays $100

   iii. Tax Certificate $50

   iv. Cutting of Pavement (Town Roads) Cost Recovery

   v. All other fees remain unchanged or at cost recovery and are subject to change.

Resolution Carried. In favour 9. Against 0.

4. Adjournment:
   2018-004
   Burns
   Resolved the meeting adjourn at 8:56 PM.