Minutes of Special Council Meeting
January 16, 2019
7:00 PM

A Special Meeting of Council was held on the above date with the following in attendance:

Councilors Present:
Mayor Wayne Collins  
Deputy Mayor Paul Torraville  
Councilor Barbara Jacobs  
Councilor Janet Langdon  
Councilor Samuel Rowe  
Councilor Sheldon Hamlyn

Staff:
Amanda McGrath, Town Clerk/Treasurer  
Daphne Coles, Executive Administrative Assistant

Absent:
Councilor William Hart  
Councilor Scottie Hart

1. Call to Order:
Mayor Collins welcomed everyone and called the meeting to order at 7:07 P.M.

2. Adoption of Agenda:
   2019-001  
   Torraville/Jacobs
   Resolved that the agenda be adopted as presented with the following addition:
   #5 Hiring of New Fire Chief
   Resolution Carried. In favour 7. Against 0.

3. Acceptance of Special Assistance Grant
   2019-002  
   Torraville/T. Hart
   Resolved that the Town of Fogo Island accept the Special Assistance Grant from the Department of Municipal Affairs and Environment in the amount of $30,000.00 on a 90/10 Provincial/Municipal cost-shared basis, to assist with the cost of hiring an engineering consultant to complete a water quality study for Freeman’s Pond drinking water supply.
   Resolution Carried. In favour 7. Against 0.

4. Date for Public Meeting – Amendment #1 – Mineral Workings
   New date for public meeting is Wednesday, January 23rd, 2019 at the United Church Hall at Fogo Island Central.

5. Hiring of New Fire Chief
   Council closed the regular meeting and entered into a Privileged Meeting from 7:18 PM to 7:32 PM.

6. 2019 Budget
   2019-003  
   Hamlyn/Jacobs
   Resolved that the Town of Fogo Island approve the 2019 Municipal Budget as presented with the various tax rates, fees, due dates and expenses as presented in the budget.

1. 2019 Tax Rates and due dates for the Town of Fogo Island:
   a. Residential Property Tax: 7.5 mils, minimum $335
   b. Commercial Property Tax: 7.5 mils, Min. $410
c. Non-Residential – Small Structure Property Tax: 7.5 mils, minimum $100

d. Vacant Land Property Tax: 7.5 mils, minimum $75

e. Business Tax Rate: Minimum $400, per business

Class Mil Rate
10 mils  Accommodations – B & B’s, Boarding Homes, Vacation Home Rentals, Camp Grounds
15 mils  Accommodations – Hotels, Motels, Inns, Efficiency Units, Personal Care Homes, Other Fishers
20 mils  Personal and Consumer Services - Crafts/Arts/Textiles, Electronic Retailing (e-tailing), Museums, Consumer Services, Hair Dressers, Taxation Office, Personal Services, Daycares, Dental
25 mils  Taxis, Boat Tours, Bus Companies
30 mils  Food/Beverage Services – Restaurant, Take out, Grill, Bars, Lounges, Cafeteria, Bakeries, Coffee Shop, Ice Cream Shop, Mobile Food Services; Fish Processors
35 mils  Retail - Hardware, General Stores, Furniture/Clothing, Pharmacies, Convenience Store, Grocery Store, Convenience Store & Gas Bar; Service Station/Auto Repair
50 mils  Construction Companies, Small manufacturing, Freight Companies, Contractors & Road Transport, Funeral Homes
60 mils  Utilities - Propane Services, Oil Delivery Companies, Electrical Contractors, Plumbing & Heating
130 mils Oil Company - Tank Farm
230 mils Banks

Business with no fixed address: 2.5% Gross Revenue
Utility Tax: 2.5% Gross Revenue
Peddlers: $20 per day / $125 per Season
Business tax will be charged on Vacation Rental Properties whether rented by the day, week, or month.

f. Business Licences (Non-Resident Businesses and outside contractors): 2.5% of Contract, Minimum $400

g. Residential Water/ Sewer Tax: $400.00 per Unit
   i. Water only, 60% of rate
   ii. Sewer only 40% of rate
   iii. Churches, Church Halls & Lion’s Club $400.00 per year
   iv. Subsidiary Apartments $400.00 per year
   v. Apartment Bldgs. Up to 20 units $400.00 per unit
   vi. Cottages & vacation homes - Residential rates
   vii. B & B’s and Vacation Rental Properties - $400 per year for first three (3) rooms, $120 per every additional room thereafter.

h. Commercial Water/Sewer Tax
   i. Basic: $450.00 per unit per year
   ii. Water only 60% of rate
   iii. Sewer only 40% of rate
   iv. Senior Care residences $450.00 per 4 restroom
   vii. Efficiency units $450.00 per year for first unit, every additional unit $130 per unit
   viii. Hotels & Motels $5,500.00 per year
   ix. Fish Processors: $110,000.00 per year
   x. Fish offloading facilities: $3000.00 per year

i. Poll Tax: $275.00 per Year
j. i. All taxes are due and payable when billed.
   ii. All taxes shall be billed for the full year.
   iii. Interest, compounded monthly, shall be charged on all previous years taxes and shall accrue on any unpaid current year’s taxes unpaid as of May 31st, at the rate of one percent per month.

k. Property Tax Discount:
   Individuals who OWN and RESIDE at the property are eligible for a 10% discount on Property Tax, subject to the following conditions:
   1. All prior year’s taxes, including Water and Sewer Tax must be paid in full;
   2. Current property taxes must be paid by May 31st of current tax year;
   3. Applies to one property within the Town, in which the resident lives: permanent place of residence

l. The date that a tax payment was received at the Town Office or by direct deposit, shall be defined as the payment date.

2. 2019 Fees
   i. Permit Fees:
      a. Residential Permit – New Construction or Moved to new lot $150
      b. Residential Shed, Fence, Deck $25
      c. Renovations/Extension over $10,000 100
      d. Renovations/Extension under $10,000 $25
      e. Demolition Permit – Residential or Commercial $25
      f. Subdivision Permit $25
      g. Commercial Permit - New Construction or Moved to new lot $250 Minimum /2% of Project
      h. Commercial Permit – Renovations/Extension/Fencing $100 Minimum / 2% of Project
      i. Ditching and Relocation and hard-surfacing of driveways $25
      j. Landscaping $25
      k. Curb Stop Installation: $100
      l. Occupancy Permit $50
   ii. Curb Stop Fees:
      i. During Business Hours $50
      ii. After Business Hours and Holidays $100
   iii. Tax Certificate $50
   iv. Commissioner of Oaths Fee $25
   iv. Cutting of Pavement (Town Roads) Cost Recovery
   v. All other fees remain unchanged or at cost recovery and are subject to change.

Resolution Carried. In favour 6. Against 1. Councilor Rowe was against the resolution.

7. Adjournment:
   2019-004
   Torraville
   Resolved the meeting adjourn at 8:40 PM.

Amanda McGrath
Clerk/Town Manager

Wayne Collins
Mayor