A Special Meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**
- Mayor Wayne Collins
- Deputy Mayor Paul Torraville
- Councillor Scottie Hart
- Councillor William Hart
- Councillor Barbara Jacobs
- Councillor Curtis Burns
- Councillor Samuel Rowe

**Staff:**
- Amanda McGrath, Town Clerk/Treasurer

**Absent:**
- Councillor Sheldon Hamlyn
- Councillor Tracey Hart

1. **Call to Order:**
   Mayor Collins welcomed everyone and called the meeting to order at 4:35 PM

2. **Agenda:**
   - **2018-036 Torraville/Burns**
   Resolved that the agenda be adopted as presented.
   Resolution Carried. In favour 7. Against 0.

3. **Appointment of Acting CAO:**
   - **2018-037 S. Hart/Torraville**
   Resolved to appoint Amanda McGrath as acting Chief Administrative Officer as offered.
   Resolution Carried. In favour 7. Against 0.

4. **Signing Authority**
   - **2018-0038 Burns/S. Hart**
   Resolved that Daphne Coles be appointed as interim signing authority.
   Resolution Carried. In favour 7. Against 0.

5. **Knightsbridge Robertson Surrette - Human Capital Solutions**
   Councillors discussed the proposal from Knightsbridge Robertson Surrette to deliver mission critical senior management and executive recruitment services to the Town of Fogo Island for the new Chief Administrative Officer.

   A call was placed to Beverley Evans, Partner, Knightsbridge Robertson Surrette and she outlined the work that they would perform for the Town.

   General fees would be 30% of the yearly wages for a position however they have discounted our rate at about 3-4% with a maximum fee of $25,000. Travel for her to come to Fogo Island and advertising will be extra. Ms. Evans said that the average time is usually 3 months, however it could take longer. Additionally, if the successful candidate leaves the position within one year they will complete another search at no additional cost.

   Mayor Collins thanked Ms. Evans for speaking with Council.

   - **2018-0039 Jacobs/Torraville**
   Resolved that the Town of Fogo Island hire Knightsbridge Robertson Surrette deliver mission critical senior management and executive recruitment services to the Town of Fogo Island for the new Chief Administrative Officer at a maximum fee of $25,000.
   Resolution Carried. In favour 7. Against 0.
6. Director of Tourism, Culture and Heritage  
The Hiring Committee gave a brief outline of the reference checks performed for the three candidates and provided their recommendation.

2018-0040  
Jacobs/Burns  
Resolved that the Town of Fogo Island offer Nicholas Wells the position of Director of Tourism, Culture and Heritage, on an eight (8) month probationary period, with the recommended starting salary.  
Resolution Carried. In favour 7. Against 0.

7. Feral Cats  
The Town was contacted by the RCMP regarding the issue of feral cats on Fogo Island. Cpl. Skinner indicated that the SPCA would provide cages and they would pick up the cats at Farewell.

Councillors recommended that volunteers be enlisted to work with the SPCA to help with this problem.

8. Adjournment:  
2018-041  
Torraville  
Resolved the meeting be adjourned at 5:33 PM.

Amanda McGrath  
Chief Administrative Officer (Acting)  
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Wayne Collins  
Mayor  
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