

A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Andrew Shea
Councillor Adam Young
Councillor Lary Roebbotham

Deputy Mayor Justin Hearn
Councillor Beverly Broders
Councillor Sandy Crawford

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

1. Call to Order:

- Meeting was called to order at 7:00PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-27

Crawford/Young

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

3. Minutes:

2022-28

Broders/Hearn

Resolved that the minutes of the Regular Public Meeting held on February 1st, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

4. Business Arising:

- No business arising from the minutes of February 1st, 2022.

5. Department Reports

5.1 Recreation, Tourism & Economic Development presented by Councillor Crawford

A meeting of the Recreation, Tourism and Economic Development Committee was held in person at the Town Office on February 9th, 2022, at 3:00pm. The following were present Chairperson, Councillor Alexander Crawford, Councillor Adam Young, Pauline Payne, Chief Administrative Officer and Colette Wells – Coish, Director of Recreation, Tourism & Economic Development

The following topics were discussed:

A. Recreation/Stadium

- I. Effective January 24th Minor Hockey resumed activities after Hockey NL permitted all group and team sports to practice with only drills and skills. Private rentals began on February 7th. Effective February 14th Minor Hockey Associations are permitted to play games and compete within their region one game per day until further notice.

- II. Open Call for Bids for Stadium Ventilation Upgrades has been posted and extended as additional details on job specifications were required.
- III. The donation box for non-perishable food is placed in the porch at the stadium. All items collected will be given to Fogo Island Pride for their Food Sharing Program. Groups and families will be reminded of this program.
- IV. Application has been submitted for Canada Summer Jobs for youth to work with summer camps for kids ages 5 and up. The programs would include physical activities, arts and crafts, nature walks, basic cooking, and gardening.
- V. Canada Day funding has been applied for with anticipation of having activities for families.
- VI. There are currently two (2) weddings confirmed for August 2022 at the stadium.

B. Tourism:

- I. Provincial funding has been approved for \$2,000.00 for a welcome sign in man O' War cove. This will be carefully planned and in place for spring, also \$10,000.00 has been approved from Age Friendly to start the park upgrades.
- II. Application has been made under the provincial 'Come Home Year' funding to do upgrades to the Marine Interpretation Center in the amount of \$40,000.00 for foundation work. This is identified as part of phase one of the repairs and maintenance identified for that premises. Application under "Community Revitalization Fund" is being prepared for submission for this site
- III. Application has been submitted under "Come Home Year" legacy project to build a replica fishing stage that would have a performance stage inside. This stage would be near the soccer field. Amount requested \$23,000.00
- IV. Funding has been applied for through the Wellness Coalition for \$1500.00 for a six-week, basic cooking program for seniors and youth. The focus would be on traditional Newfoundland foodways and educating our youth. The program would create social networks, increase activities and involvement for both seniors and youth.
- V. The Director plans to review the current information in Town museum and make updates as needed to binders. We will have a package that is consistent in all Town heritage sites.
- VI. The Fogo Island Stadium Committee was formed many years ago and helped significantly with events and fundraising efforts. An ad will be placed on the Town web site to recruit new members for this committee.
- VII. February 21-26 is National Heritage Week, and March 26th is National Epilepsy Awareness Day we will acknowledge both by posting proclamations on our website.
- VIII. The committee discussed the Town App and want more information on the contract. Also, there was discussion on the Town Map and brochures for 2022.
- IX.

C. Other

- I. Contact has been made with various community groups planning festivals and events, we want to be fully aware of what is happening and help support these committees with their plans as well. To date we know the Brimstone Head festival is planning for 2022 but other groups are still undecided.

D. Actions

I. Stadium Advertising

- a) There will be a new opportunity this Spring to advertise on the outside of the stadium. Businesses can showcase their company on a 4'x 8' sign on the front side of the stadium facing the school for a starting cost of \$600.00 plus H.S.T (This includes their sign with details and installation). Every year after, the cost will be \$500.00. This will allow advertising all year round that is clearly visible, and local businesses will be given priority.

2022-29

Crawford/Roebotham

Resolved that the Town of Fogo Island approve for advertising on the outside of the Iceberg Arena on the side of the building facing the School where Businesses can display their company on a 4'x 8' sign for a cost of \$600.00 plus H.S.T for the first year to include installation fees and \$500.00 every year after. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

5.2 Public Works presented by Councilor Broders

A meeting of the Planning and Public Works Committee was held in the Council Chambers on February 16, 2022 at 7:00 PM with the following present: Committee Chairperson, Councilor Beverley Broders, Councilor Lary Roebbotham, Superintendent/Foreman of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The following items were discussed:

A. Estimating Works:

I. Joe Batt's Arm Water Tower

- a) Pennecon has received the necessary parts to complete the communication system upgrades and is expected to be here in early March to start the project.
- b) The electrical contract to complete the hookup of the recently installed heater has been awarded to Maxwell Electrical in the amount of \$7365.00. Work has already started and is to be completed on or before February 28, 2022.

B. Maintenance:

I. Preventative Maintenance

- a) The chlorination equipment at the Joe Batt's Arm pumphouse has been repaired and new chlorine injectors have been installed. The boil order will remain in effect until sampling is completed by Service NL.
- b) Intake screens have been cleaned in Tilting, Fogo, and Seldom.
- c) All Lift Stations have been monitored and inspected. An electrical issue with one of the lift stations in Joe Batt's Arm was detected during our inspections, NL Hydro was dispatched, and the repairs were completed. Both pumps that were out for servicing have been returned to us and have been re-installed in the lift stations.

II. Vehicle Maintenance/ Inspections

- a) KMR Transport has been servicing and maintaining our vehicles as needed, also yearly inspections on equipment are being completed for 2022 as they expire.

C. Other:

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested.

II. Water turn on/turn-offs

- a) Water turn on/turn-offs being requested intermittently.

III. Advanced Drinking Water System:

- a) Both units are operational. A technician from Terra Nova Water Services was on site from February 11th to the 15th, 2022 to perform maintenance on both units and to rectify the issue with the ozone generator in Seldom's unit.
- b) Concerns have been expressed by residents on the amount or lack of water at both units causing them to be out of service quite often and the Town requested that residents only fill up two (2) water containers at a time. The equipment in the buildings takes time to fill the water holding tank. It can only purify water at four (4) litres per minute, so with more water going out than it is pumping in the holding tank the red light comes on outside the building showing it is out of service. To ensure that everyone using the buildings has an opportunity to get water, a limit of two (2) bottles was issued.
- c) The holding tank holds 1000 litres so once the holding tank is emptied, the timeframe for refilling the tank to allow it to be in operation again, which is only 250 litres not a full tank is approximately an hour.

IV. Water/Sewer Extension, Main Street, Seldom

- a) Cecon has confirmed that the lift station in Seldom is capable of handling the extra demand that will come from this extension, also the pumphouse will have the capability to supply adequate water and pressure to the area.

V. Vacant Maintenance Worker Position

- a) The vacant Full Time Maintenance Worker position has been filled. Mr. Arch Hancock started in this role on January 24th, 2022. Council welcomed the new worker to the town. He is very experienced in the area of public works and equipment operations.
- b) Council discussed the option of investigating the cost of buying a new or second hand generator for Seldom pump house.

D. Actions for Council

I. Emergency Generator Policy

- a) The Town currently has a generator policy to supply water to the communities of Seldom and Tilting during a power outage. The town currently doesn't have a generator big enough to run the Seldom system, so a decision has to be made whether to continue to rent, or purchase a generator, or to amend the policy.

2022-30

Broders/Young

Resolved that management draft a new generator policy and present it to the committee for approval. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

II. Radar Activated Speed Signs for School Zone

- a) The Superintendent/Foreman of Public Works has been in contact with officials from the Department of Transportation and Infrastructure regarding concerns of speeding in our school zone. The Department has committed to purchasing and installing 2 radar activated speed signs within our school zone. These will be installed early in the spring and hopefully will remind travelers in the area to slow down. There will be no costs incurred by the Town.

2022-31

Broders/Crawford

Resolved that management consult with the Department of Transportation and Infrastructure to have the maximum speed in the school zone reduced from 50 Km/Hr to 30 Km/Hr. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

5.3 Finance and Administration presented by Deputy Mayor Hearn

A meeting of the Finance and Administration Committee was held at the Town Office on February 17th, 2022 at 4:00PM. In attendance were Chairperson, Deputy Mayor Justin Hearn, (Via ZOOM), Councilor Lary Roebbotham, Mayor Andrew Shea, Pauline Payne, CAO, and Daphne Coles, Deputy Town Clerk

The following items were discussed:

A. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during January 2022. Expenses incurred included payment for Barr'd Islands Water/Sewer Project, Townsuite Software, Hydro and repairs and maintenance.

2022-32

Hearn/Broders

Resolved that Council adopt the cheque register from January 1st – 31st, 2022 in the amount of \$578,512.27 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for January 2022:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-33

Hearn/Crawford

Resolved that Council adopt the Financial Statements from January 1st – 31st, 2022 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

III. Community Grant – Codversations

- a) Codversations have applied for a Town Community Grant to assist with the costs of yearly leasing of Adobe Design Package, a computer program that produces the newspaper at a yearly cost of \$854.60.

2022-34

Hearn/Broders

Resolved that Town of Fogo Island approve a \$500.00 Community Grant for the Codversations to assist with the costs of yearly leasing of Adobe Design Package, a computer program that is used to produce the newspaper.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

IV. Donation Request – Fogo Island Graduating Class 2022

2022-35

Hearn/Crawford

Resolved that Town of Fogo Island approve a donation of \$200.00 for the Fogo Island Graduating Class 2022

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

V. Request for Cost Recovery of Installation of Town Water & Sewer - 74 Main Street, Seldom

- a) In October 2021, Property Owner acquired a permit from the Town to connect the lot to town water and sewer as there was no indication that the lot was serviced previously by the former Town. As-built for the water and sewer project for the area showed that the property wasn't serviced and research of the lot by the Public Works Dept in 2015, were unable find the curbstop or sewer connection.
- b) When the Contractor began digging to install the new connection it was discovered that there was a water and sewer service to the property underground. Town Staff was notified of this at the time and visited the site before the Contractor covered it up and continued with the new connection.
- c) Property owner is now requesting that the Town cover the cost of \$10, 528.25 (HST Included) incurred of installing the new water and sewer connection for the lot.
- d) Review of the minutes of the former Town of Seldom-Little Seldom by the Deputy Town Clerk revealed that the lots wasn't serviced when the water and sewer was done for that area, however it was installed a few years later when the next water and sewer project was approved.

2022-36

Hearn/Roebbotham

Resolved that the Town of Fogo Island approve to cover 50% of the cost incurred to install the new water and sewer connection at \$5264.12 based on the information revealed in the minutes of the former Town of Seldom-Little Seldom.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VI. Request for Exemption of Water/Sewer Tax – 140 Southside Road, Joe Batt’s Arm

- a) Property owner had previously combined 138 Southside Road with 140 Southside Road in 2021 to make one lot, however there are two (2) water and sewer services to the combined property and the property owner is being charged for these two (2) services. Property tax for the lot was charged for 2020 and 2021 separately and the 2021 Property Tax was adjusted when the Town received documents required to combine the two (2) lots.
- b) Owner is requesting an exemption of water and sewer taxes charged for the 2nd water and sewer service on the combined lot.

2022-37

Hearn/Young

Resolved that the Town of Fogo Island deny the request for an exemption of water and sewer taxes charged for the 2nd service on the lot of 140 Southside Road, Joe Batt’s Arm as the combined lot is within the minimum required lot size for 2 building lots, therefore the owner is required to pay for the 2nd water and sewer service.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VII. Scotiabank Commitment Letter, Term Loan Renewals

- a) Town has received a Commitment Letter from Scotiabank with notification that two (2) loans are past due for Term Renewals.
- b) Based on previous discussion with Scotiabank’s departure from Fogo Island, Councils intentions are to only renew loans that are within the next six (6) months. If another banking institution is willing to come to Fogo Island, the plan is to transfer all loan commitments to that institution.

2022-38

Hearn/Crawford

Resolved that the Town of Fogo Island renew the loan with Scotiabank in the amount of \$620,010.00 for a term of five (5) years at the interest rate of Prime plus 0.25% with amortization period of nine (9) years remaining. Monthly payment of \$5745.00 principal plus interest.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

2022-39

Hearn/Broders

Resolved that the Town of Fogo Island renew the loan with Scotiabank in the amount of \$248,042.00 for a term of five (5) years at the interest rate of Prime plus 0.25% with amortization period of nine (9) years remaining. Monthly payment of \$2195.00 principal plus interest.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VIII. Review of Poll Tax

- a) At a public meeting of Council held on April 27th, 2021 by the former Council a resolution was passed, #2021-90 to eliminate the collection of Poll Tax from residents living and working on Fogo Island that do not own property from the 2022 budget.
- b) After much discussion and review of the town’s financial situation for the coming years budget, Council agreed to rescind the motion and include Poll Tax in the 2022 Municipal Budget.
- c) Poll Tax does have exemptions for Seniors, low-income residents and those that only live here for a limited portion of the year.

2022-40

Hearn/Crawford

Resolved that the Town of Fogo Island rescind Resolution #2021-90 and re-instate the Poll Tax in the 2022 Municipal Budget.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

IX. Management Reviews

a) Superintendent/Foreman, Public Works

- I. Superintendent/Foremen of Public Works has completed his six (6) month probationary period and the Management Review was completed by the CAO and a member of Council. The review went very well, and all are pleased with his work skills and the progress of the Public Works Department.

b) Chief Administrative Officer

- I. Chief Administrative Officer has completed her six (6) month probationary period and a Management Review is required by Council.
- II. Council agreed that as there isn't any Human Resources Committee, a Special Review Committee will be set up for the CAO Review and abolished again when the review is complete.

2022-41

Hearn/Crawford

Resolved that a Special Review Committee consisting of Mayor Shea, Deputy Mayor Hearn and Councilor Roebbotham be set up to perform the CAO Management Review and that the committee will be abolished when the review is complete. Date for the review will be determined later.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

X. 2020 Business Tax Relief

- a) Due to the COVID-19 pandemic and its affects to many businesses on the island the Town has been working to determine how to give businesses that were open in 2020 some form of business tax relief and has come to a decision of how to fairly and equitably provide relief to businesses that were impacted by the pandemic in 2020.
- b) The former Council had passed a resolution to limit the overall total amount of business tax relief to \$50,000.00. With further review by the new Council and the CAO it was determined that this limit would allow for a fourteen percent (14%) credit on 2020 Business Taxes for all businesses that was open during the 2020 taxation year which will be automatically applied to a credit on account to all businesses that were open during the 2020 taxation year.
- c) To be fair to all businesses, any businesses that operated in 2020 and have since closed, owners can contact the Town Office to discuss how they want to apply their credit.

2022-42

Hearn/Broders

Resolved that the Town of Fogo Island approve that all businesses that were open during 2020 receive a fourteen percent (14%) credit on account for 2020 Business Taxes as part of a Business Tax Relief due to the COVID-19 pandemic.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

XI. Tourism App

- a) Review of the new Town Tourism App has shown that the App was not used to its full potential in 2021 and there was some concern with the yearly cost to the Town to keep the App up and running for another year.

- b) Director of Recreation and Tourism contacted owner of the Tourism App, Canada's Best App's Inc and inquired about the ramifications for the Town if the Tourism App was cancelled.
- c) Director received an email today from Canada's Best App's Inc with notification that they will waive the yearly fee of \$3000.00 for the App for 2022 and they will continue to work with the Town to promote the App and use it as a tool to help manage our sites and services to stay connected with tourists and residents.

6. Correspondence

1.1 Dept of Municipal & Provincial Affairs – Regionalization Report & Recommendations

- a) Government is moving toward a regionalization of municipalities, basically it will be another level of Government to oversee larger regions.
- b) The aim of the Regionalization is to provide representation for all residents while ensuring they receive an optimal level of service. This will be implemented over the next four (4) years, they will be working with individual municipalities to determine which ones will be joined with others in a regional area and be able to extend services to areas that don't currently have as many services as the bigger municipalities.
- c) The Regionalization Report can be viewed at www.gov.nl.ca/mpa/local-governance-division/regionalization/.
- d) Fogo Island amalgamated in 2011 to bring the existing five (5) municipalities together to form the Town of Fogo Island, Fogo Island should be considered as already regionalized. This will be further discussed in the future.

1.2 MP, Peter Julian – Seeking Endorsement for Bill C-229

- a) Everyone deserves to live in safety and dignity. Everyone has the right to feel welcomed and respected in their community.
- b) Bill C-229 is an Act to Amend the Criminal Code, Banning Symbols of Hate, to prevent anyone from selling and displaying symbols that promote hatred and violence against identifiable groups. It is a tool designed to address the growing violence and hate that is taking place in many Canadian communities.
- c) MP, Peter Julian is seeking the Town's support and public endorsement in the 44th Parliament to urge the federal government and all MPs to support Bill C-229.

2022-43

Hearn/Young

Resolved that the Town of Fogo Island on behalf of the 2155 residents of Fogo Island endorse MP Peter Julian's Private Member's Bill C-229-Banning Symbols of Hate Act.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebottom, and Councilor Crawford. Against - 0.

7. New Business

7.1 2022 Municipal Budget and Tax Rates

- a) Deputy Mayor Hearn presented the 2022 Municipal Budget highlights.
 - i. Significant cost savings for 2022, approximately ten percent (10%) below the prior year, 2021 by finding deficiencies in operations while maintaining and improving services where possible.
 - ii. No increase in tax rates and fees for 2022.
 - iii. Allowance for Capital Upgrades of \$38,000.00 within the Public Works Department
 - iv. Funds are included for a boat launch for Island Harbour and Stag Harbour at a cost of \$80,000.00.
 - v. Allowance for \$35,000.00 for Economic Development.
 - vi. \$50,000.00 for 2020 Business Tax Relief due to COVID-19 Pandemic.
 - vii. Plans are underway to continue with a four (4) year Strategic Plan that will include public consultation.
- b) 2022 Municipal Budget will be posted publicly on the town website once approved by Department of Municipal and Provincial Affairs.

2022-44

Hearn/Crawford

Resolved that the Town of Fogo Island approve the 2022 Tax Rates and 2022 Municipal Budget as presented with the various tax rates, fees, due dates, and expenses including pay rates as presented in the budget.

2022 Tax Rates

Residential Property Tax: 7.75 mils, minimum \$340

Commercial Property Tax: 7.75 mils, Min. \$415

Non-Residential – Small Structure Property Tax: 7.75 mils, minimum \$100

Vacant Land Property Tax (additional property): 7.75 mils, minimum \$150

Business Tax Rate: Minimum \$410, per business

Class mil Rate:

12 mils	Accommodations 1– B & B's, Air B & B's, Boarding Homes, Vacation Home Rentals, Efficiency Units, Campgrounds
17 mils	Accommodations 2 – Hotels, Motels, Inns, Personal Care Homes, Other Fishers
22 mils	Personal and Consumer Services - Crafts/Arts/Textiles, Museums, Consumer Services, Hairdressers, Taxation Office, Personal Services, Daycares, Dental
27 mils	Taxis, Boat Tours, Bus Companies
32 mils	Food/Beverage Services – Restaurant, Take out, Grill, Bars, Lounges, Cafeteria, Bakeries, Coffee Shop, Ice Cream Shop, Mobile Food Services; Fish Processors
37 mils	Retail - Hardware, General Stores, Furniture/Clothing, Pharmacies, Convenience Store, Grocery Store, Convenience Store & Gas Bar; Service Station/Auto Repair
52 mils	Construction Companies, Small manufacturing, Freight Companies, Contractors & Road Transport, Funeral Homes
62 mils	Utilities - Propane Services, Oil Delivery Companies, Electrical Contractors, Plumbing & Heating
132 mils	Oil Company - Tank Farm
232 mils	Banks

Business with no fixed address: 2.5% Gross Revenue

Utility Tax: 2.5% Gross Revenue

Peddlers: \$20 per day / \$125 per Season

Direct Sellers: \$25 - Consultants/Representative's such as Tupperware, Mary Kay, Avon, Scentsy, etc.

Small Home-Based Business

Minimum business tax of \$25, maximum of \$400, at 2.5% of Gross Revenue.

Individuals are asked to please advise the Town of your Gross Sales and your appropriate taxes will be applied.

A small Home-based business is defined as an undertaking supplying a product or service for a fee, on a continual or ongoing basis, that has not or cannot be assessed under the Municipal Assessment Agency.

Residential Water/ Sewer Tax: \$410.00 per Unit

i. Water only, 60% of rate

ii. Sewer only 40% of rate

iii. Churches, Church Halls & Lion's Club

iv. Subsidiary Apartments \$410.00 per year

v. Apartment Bldgs. Up to 20 units \$410.00 per unit

vi. Cottages & vacation homes - Residential rates

vii. B & B's and Vacation Rental Properties - \$410.00 per year for first three (3) rooms, \$130 per every additional room thereafter.

Commercial Water/Sewer Tax

- i. Basic: \$460.00 per unit per year
- ii. Water only 60% of rate
- iii. Sewer only 40% of rate
- iv. Senior Care residences \$460.00 per 4 restrooms
- vii. Efficiency units \$460.00 per year for first unit, every additional unit \$140 per unit
- viii. Hotels & Motels \$6,000.00 per year
- ix. Fish Processors: \$110,000.00 per year
- x. Fish offloading facilities: \$3,000.00 per year

Poll Tax: \$275.00 per Year

Business Licences (Non- Resident Businesses and outside contractors): 2.5% of Contract, Minimum \$400

Property Tax Discount:

10% Property Tax Discount - All prior year's taxes, including Water and Sewer Tax must be paid in full; Current property taxes must be paid by May 31st of current tax year; Applies to one property within the Town, in which the resident lives: permanent place of residence.

Permit Fees:

a. Residential Permit – New Construction or Moved to new lot	\$150
b. Residential Shed, Fence, Deck	\$25
c. Renovations/Extension over \$10,000	100
d. Renovations/Extension under \$10,000	\$25
e. Demolition Permit – Residential or Commercial	\$25
f. Subdivision Permit	\$25
g. Commercial Permit - New Construction or Moved to new lot	\$250 Minimum, plus \$5 per \$1,000 of construction value
h. Commercial Permit – Renovations/Extension/Fencing	\$100 Minimum, plus \$5 per \$1,000 of construction value
i. Ditching and Relocation and hard surfacing of driveways	\$25
j. Landscaping	\$25
k. Curb Stop Installation:	\$100
l. Occupancy Permit	\$50
m. Permit to Operate	\$50

Curb Stop Fees:

a) During Business Hours	\$50
b) After Business Hours and Holidays	\$100

Fire Inspection's	- Commercial	\$300
	- Residential	\$100

Tax Certificate	\$50
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Signing Of Legal Documents (Commissioner for Oaths)	\$25
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Cutting of Pavement (Town Roads)	Cost Recovery
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Other Fees and Charges:

All other fees remain unchanged or at cost recovery and are subject to change within the year.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

7.2 Approval to Issue Council Orders

a) Removal of Vehicle Wrecks – 104 North Shore Road, Fogo

2022-45

Young/Hearn

Resolved that the Town of Fogo Island issue a Council Order for 104 North Shore Road, Fogo to remove vehicle wrecks as per Section 404 (1) (f) (I) of the Municipalities Act 1999.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

b) Dilapidated Building – 36 Stag Harbour Road South, Stag Harbour

2022-46

Broders/Roebbotham

Resolved that the Town of Fogo Island issue a Council Order for 36 Stag Harbour Road South, Stag Harbour to repair or demolish dilapidated building as per Section 404 (1) (f) (I) of the Municipalities Act 1999.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

- i. The Town is committed to ensuring its residents and visitors enjoy a clean and safe environment. Over the last 2 months and into the future staff from the Town will be visiting each community and taking note of properties that have dilapidated buildings and car wrecks. Once identified the owners of these properties will be sent a letter of notification.
- ii. The list of properties will be reviewed and categorized according to level of safety and dilapidation to determine the next steps and letter format that will be sent out to property owners. Owners will have to determine what they want to do with the property and provide a plan to Council for review.

7.3 Economic Development Partnership Membership

- a) After much discussion, Council has been considering its involvement in the Economic Development Partnership. It was founded in 2015 by Shorefast Foundation, Fogo Island Co-operative Society Limited and the Town of Fogo Island.
- b) The goal of the Partnership was to support the economic development of the island community.
- c) As the Town and Council represent the residents and businesses of Fogo Island, we need to ensure that our priorities are aligned with all communities we are involved in or are represented by. In line with focusing on long term goals, the focus as a municipality is much more important in the immediate term, it was agreed to maintain existing services and try to provide better services to the island in the future.
- d) As maintained in the 2022 Municipal Budget there is allocation for local economic development.

2022-47

Hearn/Roebbotham

Resolved that the Town of Fogo Island dissolve its membership from the Economic Development Partnership with Shorefast Foundation and Fogo Island Co-operative Society.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, and Councilor Crawford. Against – 0. Abstained – 1 Councilor Broders abstained from voting as was previously agreed upon by Council.

7.4 Approval of Agricultural Development – The Farm at Eastern Nuddick – Stag Harbour

- a) As required under Town Development Regulations, a notice was advertised for fourteen (14) days when the proposed development is listed as a discretionary use and one (1) concern was received.

After review of the Crown Lands Approval and contact with the Department of Industry, Energy and Technology – Mineral Lands Division Council agreed that the concern was already addressed by these government departments.

2022-48

Broders/Crawford

Resolved that the Town of Fogo Island approve the Agricultural Development, The Farm at Eastern Nuddick, Stag Harbour as a Discretionary Use under Section 10 of the Town Development Regulations.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebottom, Councilor Broders, Councilor Crawford. Against – 0

7.5 Update on Banking Services for Fogo Island

- a) Not a lot to report since the last Council meeting, much of the work is now happening within the institutions that are interested in coming to Fogo Island and setting up a new branch.
- b) One institution is currently working through their internal process and discussions are taking place at their board meeting to determine if the Board is interested in pursuing opening a branch on Fogo Island. If they are interested a business case will have to be developed to sell Fogo Island as a good location.

II. Date of Next Regular Meeting:

- Privileged Meeting – Tuesday, March 29th, 2022 @ 6:00pm (if required).
- Public Council Meeting – Tuesday, March 29th, 2022 @ 7:00pm.

III. Adjournment:

2022-49

Crawford/Young

Resolved the public council meeting of February 22nd, 2022 be adjourned at 7:45PM.

Pauline Payne
CAO

Andrew Shea
Mayor
