A Regular Meeting of Council was held on the above date with the following in attendance:

**Councilors Present:**
Mayor Wayne Collins  
Deputy Mayor Paul Torraville  
Councilor Barbara Jacobs  
Councilor Janet Langdon  
Councilor Samuel Rowe  
Councilor Scottie Hart  
Councilor Sheldon Hamlyn  
Councilor Tracey Hart  
Councilor William Hart

**Staff:**
Amanda McGrath, Clerk/Town Manager  
Daphne Coles, Executive Administrative Assistant

1. **Call to Order:**
Mayor Collins called the meeting to order at 7:05 PM and welcomed everyone.

2. **Acceptance of Disclosure Statements**
- Disclosure statements were reviewed and accepted.

3. **Delegation**
   
   **3.1 Ray King**
   - Due to work commitments Rick King couldn’t attend the meeting, Mr. Ray King attended the meeting on his behalf and made the presentation.
     
     ❖ Councillor Samuel Rowe left the meeting at 7:06PM due to conflict of interest.

     - Mr. King wanted to address their concerns about the Municipal Plan Amendment for Mineral Workings in Central. They are not in agreement with the amendment for several reasons:
       
       ➢ King’s Construction currently own a quarry in the area. They have had trouble before with the Contractor, that had made the request, at other quarries that they own which are adjacent to each other and they don’t want them in the area. Contractor is always trying to get a quarry that is close to theirs, there are many places elsewhere on the island that they can have a quarry. They have even lost quarries due to issues with this Contractor.
       
       ➢ Contractor is known to go outside their boundaries. Mr. King will forward pictures to Staff on the skidoo trail that has been ruined.
       
       ➢ Already 2 quarries in the area. King’s Construction has a quarry that is 7 hectares and Department of Transportation and Works quarry is 5 hectares.
       
       ➢ New quarry owner will have to use the same road that they use which is the old dockyard road. King’s Construction keeps the road upgraded yearly with new road material and have replaced several culverts. Portions of the road go through the bog and more heavy traffic will only destroy the road and the bog.
       
       ➢ Council stressed that if the amendment is approved this area will be open for anyone to apply for a quarry, not just one contractor and Council only gives a recommendation to Government not the approval for a quarry.
       
       ➢ Council requested that Mr. King document their issues in writing to Council and forward to Mr. Oldford and Mr. Kennedy at Department of Natural Resources.
       
       ➢ Mr. King posed the question that if King’s Construction wanted to have a new quarry in Seldom would Council permit it. Council informed Mr. King that quarries are a permitted use in Rural Zones in the Town Development Regulations, and anyone can apply for a quarry in that zone.

     - Council thanked Mr. King for his presentation.

     ❖ Councillor Rowe returned to the meeting at 7:18PM.
4. Agenda:
2019-025
Hamlyn/S. Hart
Resolved that the agenda be adopted as presented with the following addition:
Business Arising – 6.3 Stantec Report
Resolution Carried. In favour 9. Against 0.

5. Minutes:
2019-026
W. Hart/Toraville
Resolved that the minutes of the regular meeting held on January 29th, 2019 be adopted with the following change:
Correspondence Item 8.2 Eating Disorder Awareness Week – Change wording of “being celebrated” to “being recognized”
Resolution Carried. In favour 9. Against 0.

6. Business Arising:
6.1 Date for Meeting with Municipal Assessment Agency
- Municipal Assessment Agency has requested a list of questions from Council prior to the meeting so they are able to research and provide the information that Council is looking for. Councilors were urged to forward their questions to staff and remaining councilors.
- Staff was advised to arrange a meeting for any time after the next 2 weeks and email council with the date.

6.2 Town Development Regulations – Amendment #1 – Mineral Workings
- Council requested more information on exact site location of the new quarry, distances from buildings and distances from roads in the area leading to Fogo and Joe Batt’s Arm before they could put forward a resolution for recommendation at the next meeting.

6.3 Stantec Report
- Reviewed recommendations on possible locations for new Town buildings.
- Site E known as the “Park Area” is the optimal site for a stand-alone Town Hall building with its proximity to existing services and utilities. Area is already owned by the Town, and approximate size is 21,470 metres squared. Only requirements would be an approved septic design and water supply.
- Site H, located on Route 334, road leading to Joe Batt’s Arm between Transportation Depot and Newman’s Garage is the recommended preferred site for a combined Community Building with a Town Hall, Community Hall and Fire Hall with its by the sea scenery, ease of access and open area space.

2019-027
T. Hart/Hamlyn
Resolved that Site E, known as the “Park Area” in the Stantec Report be approved as site location for the new Town Hall and Garages.
Resolution Carried. In favour 9. Against 0.

2019-028
T. Hart/Langdon
Resolved that the Town of Fogo Island engage in selecting Engineering Services for site development of Site E, known as the “Park Area” for the new Town Hall and Garages.
Resolution Carried. In favour 9. Against 0.

Committee Reports

Minutes of Regular Council Meeting
February 26, 2019 at 7:00 PM
7.1 Transportation Committee
A teleconference meeting of the Transportation Committee and the Department of Transportation and Works, Lewisporte Division was held in the Council Chambers at 10:00 AM, on February 12th, 2019, with the following in attendance: Wayne Collins, Mayor, Samuel Rowe, Councillor and Committee Member, Clifford Rowe, Committee Member - Trucking Industry Representative, William Miller, Committee Member – Business Representative, John Greene, Committee Member – Fogo Island Co-operative Representative, Eugene Nippard, Committee Member - Concerned Citizen Representative, Amanda McGrath, Clerk/Manager, Daphne Coles, Executive Administrative Assistant. Also in attendance via teleconference were Mr. Derrick Bragg - MHA Fogo Island/Cape Freels, Miranda Maddox, Marine Services Manager, Lewisporte Office and Gregg Cuff, Director of Maintenance and Engineering. Absent from the meeting were Paul Torraville, Deputy Mayor and Committee Chairperson, William Hart, Councillor and Committee Member and Pauline Payne, Committee Member - Shorefast Foundation Representative.

Teleconference call began at 10:00 A.M. Mayor Collins welcomed everyone to the meeting and introductions were done.

The following items were discussed:

i. Veteran engine replacement and relief vessel
- Previous email from Mr. Cuff stated that the Beaumont Hamel and the Sound of Islay was the replacement vessels when the Veteran goes out for repairs and maintenance. Now with ice in the area and the Sound of Islay not able to operate in ice conditions, they are looking for another replacement vessel.
- Veteran is expected to leave on March 4th, 2019. Engine replacement will be done in Lewisporte and take 5-6 weeks. Veteran will then go to St. John’s for propeller repairs that should take another 2-3 weeks.
- Committee is requesting that the Legionnaire be sent as the replacement vessel. Any other vessel isn’t adequate for Fogo Islands/Change Islands; for both capacity and with the ice season fast approaching. Minister Crocker is aware of this request as Mayor Collins sent him an email yesterday and MHA Derrick Bragg has been talking with him.
- Legionnaire will have a different schedule. This will be the lesser issue of dealing with boats that can’t handle the ice and traffic. There will be wharf construction taking place on Fogo Island and Change Islands and the upcoming crab season will be starting in early April. There is also a major hockey game taking place at the Stadium on the weekend March 23rd, 2019 with the Toronto Alumni Team that is sold out with many tickets being sold off the island. This will definitely cause traffic issues for 2 days.
- Mr. Cuff is going to St. Johns, he will forward this request to the Minister, as he will make the final decision. Town should hear a response possibly by Thursday of this week.
- Mr. Bragg suggested that if we don’t have any response by Thursday, the committee request to meet with the Minister in St. John’s on Monday to discuss.

ii. Reduction of deck space reserved for Change Islands from 25% to 15%.
- At the last meeting Mr. Cuff stated that he would set up a meeting with Change Islands, Fogo Island and Government to discuss this. Has there been any movement on setting up this meeting?
- Mr. Cuff stated that the meeting got postponed. When he speaks with Minister Crocker, he will try to get it rescheduled.
- As stated in previous meeting, Change Islands will need to agree, and they were not in agreement of the change at their last meeting.
- Mr. Bragg suggested setting up a meeting in Lewisporte with Fogo Island, Change Islands, Minister Crocker and other government officials.

iii. Loading at Farewell-
- Traffic is still being stopped to load late CI traffic and then upon entering Change Islands, Fogo Island vehicles had to move/dismount the ferry to allow this late Change Island vehicle to get off.
- Still has many issues, Change Island traffic is never left behind in the lineup to wait for the next boat.

iv. Strict enforcement of 30-minute rule at Fogo Island.
- 30-minute rule still not being enforced. Captain is not enforcing of the rule.
- Brief discussion on the “First Come, First Serve”. system whereby traffic arriving will be provided a number with the ticket purchase, regardless as to whether it’s FI or CI traffic. Change Island traffic will then have to be in the lineup the same as Fogo Island traffic. This system will help eliminate the loading issued.

v. Announcements.
- Announcement still not being done on a regular basis, why isn’t this being enforced.
- McKay Marine has been contracted to make changes to the announcements on the Veteran when the boat is in Lewisporte getting engine repairs.

- Committee will wait to hear from MHA Derrick Bragg on a meeting with Minister Crocker to discuss replacement vessel for the Veteran next Monday, February 18th, 2019.
- Mr. Cuff will arrange for a meeting in Lewisporte with Fogo Island, Change Islands, Minister Crocker and other government officials to further discuss reduction of deck space, loading at Farewell, enforcement of the 30-minute rule and any other items requested by any party.

Meeting in St. John’s with Government Officials
- Mayor Collins, Councillor Rowe, Eugene Nippard and MHA Derrick Bragg met with Minister Crocker and John Baker on Monday, February 18th, 2019 to discuss replacement vessel for the Veteran.
- Meeting went well. MV Legionnaire will be the replacement vessel while the MV Veteran is out for essential maintenance and repairs however the Legionnaire has its own hours of operation built into its contract and Fogo Island/Change Islands will have to abide by those hours. The only other options would be a smaller boat that would require longer wait times.
- A later trip was requested for Saturday’s schedule and was denied due to overtime hours.
- Requested that Staff set up another meeting with the Transportation Committee to discuss the highlights of the meeting with Minister Crocker and discuss the schedule for the Legionnaire before it is made public.

7.2 Tourism, Culture and Heritage Committee
An update is being provided to council on behalf of the tourism department in lieu of a committee meeting, as there is no matter which directly requires committee or council intervention.

The following items were addressed:

i. Change Islands Trail Development
- A meeting has been called for February 18th, 2019 between the Tourism department, Town Staff and the Tourism Committee of Change Islands and Fogo Island. Chris Tuck is coordinating the meeting, and it will occur the morning of February 18th and the meeting will end in time for the 230pm ferry.
- Tourism Director and Committee attended the meeting on Change Islands. Everything is moving forward with the trail project.

ii. Brochures
- Design has been mostly finalized, we wanted to provide draft before moving forward with the edits we’ve identified. We will be following up with brochure distribution provincially to see where we can send our brochures for the start of the season.
- We are still working on updating the map. However, the visitor guide maps will not be distributed provincially until summer 2020 as they must feature tap compliant accommodations. We plan to require tap compliance by April 1st of next year. After that, we will have the option to distribute more material.
- It was noted that the Brett House Museum is not on the brochure. Staff will speak with Tourism Director. Also discussed utilizing the Terminal building in Farewell and the ferry to have brochures for tourists before they get to the island.

iii. Meeting with TRACS and Parks Canada
- Discussed TRACS’ plans to move into a self-sufficient and self-reliant model, of taking some stress of building upkeep for the Reardon House Studio and Jenny Keefe Studio by taking over the buildings officially in the future.
- Also discussed the idea of TRACS and the Town entering into an informal partnership with Parks Canada. What this means is that the Tourism Committee will be part of the conversation with TRACS and Parks Canada, allowing Parks Canada to assist us with promotions and potential fundraising activities in the future. This being an informal partnership means that we and they are not beholden to any agreement or commitment beyond remaining open to each other’s ideas.

iv. Meeting with Bleak House Association
- As of now the Bleak House Association are not interested in taking a primary role in the running of the buildings in Fogo. However, we have formed an informal partnership with them to tackle the maintenance issues and other concerns in the community. We are open to conversation and working together to do what is best for the buildings. Additionally, this means that they are committed to taking a more prominent role in the buildings, which is a very promising thing.

v. Marine Interpretation Centre Wharf Repair
- Council requested that Staff get an update on the wharf repair proposal for the Marine Interpretation Centre in Seldom from the Tourism Director and forward to Council by email.

Other
Director of Tourism, Culture and Heritage Resignation
- On Friday, February 8th, 2019 Nicholas Wells resigned from his position as Director of Tourism, Culture and Heritage. The position has been posted.

7.3 Recreation and Special Events Committee
A meeting of the Recreation and Special Events Committee was held at the stadium on February 12, 2019 at 7:30 pm with the following present: Councillor Tracey Hart, Chairperson. Councillor Scottie Hart, Amanda McGrath, Clerk/Town Manager and Colette Wells-Coish, Recreation Director. Absent was Councillor William Hart.

i. Business Arising
MOU – School Playground
- A copy of the Memorandum of Agreement drawn up by the Town has been sent to the school administration for review. The school administration will forward it to the school board for approval. We will be notified as soon as this is completed. The school has ordered the new playground equipment.

Dehumidifier
- The Director recommends a dehumidifier be installed at the stadium. A dehumidifier will remove the humidity and clean the air when necessary. We are waiting other quotes and possible funding opportunities to purchase this item. We can also do specific fundraisers for this item.

Rink Boards
- The only requirement is the surface sheets of face plastic, the kick strip and edges. Discussed applying for a JCP program to help with this cost. The estimated cost for materials for this is $35,895.00.

ii. Maintenance
- There was another brine leak identified. It was quickly repaired, and no rentals were interrupted. Plans are being made to replace all u-bends in the spring. All other equipment is working good.

iii. Revenue
- A report was provided of the annual Iceberg Cup 2019. The bar results are not finalized to date. It was a successful event.

iv. Other
- The Deep Bay Committee has requested to council for site preparations for a playground in Deep Bay. The materials is estimated at $3,500.00. This would include gravel, stone and pea stone. This does not include labor, and excavator, this is an additional cost.
- The Director recommends this request be referred to Council for further discussion and decision.

2019-029
W. Hart/Hamlyn
Resolved that the request for funds for site preparation for a playground by the Deep Bay Community Committee be denied.
Resolution Carried. In favour 9. Against 0.

- Several applications have been sent for student programs for the summer. Additional funding applications are being reviewed at this time.
- The arena matting has arrived and will be a great improvement to the building. It will start in the main entrance covering the existing grey painted floor areas. It will allow skaters easy access to the public washrooms, canteen and other areas. It will eliminate painting every year, and the floor will not be as slippery when wet.
- There is the possibility of an adult dance for the Father’s Day weekend in June; more details will be provided when they become available. It was noted at the meeting that the bands are now confirmed for the dance.

7.4 Fire Services and Public Safety
A meeting of the Fire Services and Public Safety Committee was held in the Council Chambers 7:30PM on the above date. The meeting was chaired by Deputy Mayor Paul Torraville and others in attendance were Councilor Sam Rowe (7:30 PM), Rex Brown, Fire Chief, Amanda McGrath, Clerk/Town Manager and Daphne Coles, Executive Administrative Assistant. Absent from the meeting was Councilor William Hart

The Following Items were discussed:

I. New Fire Chief Role
- General review and discussion of the role and responsibilities of the position. Primary role will be focused on organization, administration and training of the Fogo Island Fire Department.
- Fire Inspections will be a priority role. Deputy Mayor Torraville will forward the list of inspections that currently need to be done and assist in any way he can.
- Training is very important and will require some commitment from members to achieve the levels needed. Upcoming Firefighter 2020 training is mandatory for everyone within the department however it is going to cause some Firemen to leave. Fire Chief will contact Mr. Linus Trembllett for information on any upcoming training available; ie Train the Trainer, Officer 1, Fire Department Management.
- Fire Chief has scheduled a meeting with the current Fire Chiefs for Sunday, February 17th, 2019 at 7:00PM. Chairperson Deputy Mayor Torraville will attend the meeting. Recommended that the Fire Chief have the Fire Station Chiefs compile a list of their training to have on file.
- Fundraising within the Department is still going to have to play an important role. Combined fundraising and activities may help with bringing the Firemen together and create a feeling of one department.

ii. Other

Vehicle for Fire Chief
- Role of new Fire Chief will require a lot of travelling around the island.
- A vehicle within the existing Fire Stations may be suitable after we go to the 3 Stations of Fogo, Joe Batt’s Arm and Seldom.

Fire Chief Resignation
- On Friday, February 15th, 2019 Rex Brown resigned the position of Fire Chief.

Closing of Fire Stations
2019-030 Torraville/Rowe
Resolved that November 30th, 2019 be set as the closing date for the Fire Stations in Tilting, Stag Harbour and Island Harbour and the firemen be amalgamated with the three Fire Stations in Fogo, Joe Batt’s Arm and Seldom. Further resolved to have the existing Fire Chiefs of Fogo, Joe Batt’s Arm and Seldom Fire Stations develop a fire plan to serve their corresponding communities that can be initiated by September 1st, 2019 to determine if the process will work before the closing date.
Resolution Carried. In favour 9. Against 0.

7.5 Public Works
A meeting of the Public Works Committee was held in the Council Chambers on the above date at 7:00 PM. The following were present, Councillor Samuel Rowe, Chair, Deputy Mayor, Paul Torraville, Amanda McGrath, Clerk/Town Manager, Daphne Coles, Executive Administrative Assistant and Mark Penton, Superintendent of Public Works. Absent from the meeting was Councillor Scottie Hart.

The following items were discussed:

Monthly Report
i. Insurance Claim Update
- Repairs have been completed to JBA chlorination building on School Hill.

ii. New Pickup Update.
- Truck will arrive in Grand Falls Wednesday and should be ready for pickup on Friday.

iii. Fogo Garage Update.
- The inspection on the garage was completed and everything was in order. We have received our garage inspection license and have picked up all the books required to carry out inspections.

iv. Tilting and Seldom Pump House Electrical Switches.
- LGR Electrical will be starting this work in the spring as we will have to schedule a shutdown of water for those communities. Given the time of year, there could be a chance water freeze ups if we proceed now.
v. Electrical Work.
- Stadium Ammonia Detection System has been completed by LGR Electrical. This will clear the directive issued by Service NL and place the stadium in good standing.

❖ Mayor Collins and Councillor Langdon left the meeting at 8:38PM due to conflict of interest. Deputy Mayor Torraville assumed the position of Chair during the Mayor’s absence.

- Superintendent of Public Works has been in contact with Blue Jay Contracting regarding Deep Bay Old School and work may start this Saturday or Monday. Hydro had to do an inspection before the work could begin.

- Council has concerns that the work is not done yet and damages occurred almost 3 months ago in November 2018. Artist cannot work in the building due to no power.

2019-031
W. Hart/Hamlyn
Resolved that if the work is not completed on the Old School by Friday, March 1st, 2019 job will be retendered.
Resolution Carried. In favour 7. Against 0.

❖ Mayor Collins and Councillor Langdon returned to the meeting at 8:42PM.

vi Backhoe Tires.
- The tires are ready and will be delivered this week.

vii. Tender for Plow/Sander Truck.
- The tender has been released and will close on March 14, 2019

New Business
i. Dumping Station Upgrades
- Letter was received from resident requesting an update on their request to close the dumping station in Fogo prior to 2019 tourist season.
- Superintendent has been in contact with Department of Environment and have received specs on dumping stations. There are no regulations on distance from residential properties.
- Upgrades to Fogo Dumping Station will be done first. Construct a concrete pad, 6’ X 8’ with a sloped in 4” drain in the center of the pad with a foot operated accepted cover. Modify existing plumbing and install anti-siphon devices to existing water supply. Install self-retracting hose reel. Approximate cost is $900.00.
- Seldom Dumping Station will require the same upgrades as Fogo however may not have to replace cement pad and cover. Complete upgrade will have an approximate cost of $900.00 or a partial upgrade to the water supply will be approximately $150.00.
- Tilting Dumping Station will need the same upgrades as Fogo, however the pipe will need to be moved and connected in to the main sewer line leading into the lift station, this will require digging down to the main sewer line. Department of Environment do not permit dumping directly into the lift station as it is now. More consultation is needed before an estimate can be prepared.
- Form and cement work may need to be contracted out while the remaining work can be done by Public Works staff.
- Proper signage will need to be erected at all three sites.

ii. PH Control for JBA Water Supply.
- Water testing from Water Resource Management detected a low exceedance of lead at a residential property within the community. This is site specific and is not coming from the Town Water Supply.
- The most common source of lead in drinking water is from the corrosion of plumbing materials such as pipes, solder, brass fittings on faucets and lead service lines that can come from low PH levels in the water. Resident has been notified by the town staff.
- As a corrective measure PH Adjustment can be added to the water supply and should be added to the Municipal Capital Works list for next year.
- Committee inquired on the status of the PH Adjustment project for Fogo Water Supply. Staff tried to reach the Engineer working on the project with no reply, message was left, hoping to hear from him in the next day or so. Last information was that the Engineer was still waiting on a response from Environment. Email was sent to Municipal Affairs for an update and it is not submitted to them for final approval yet.

7.6 Policy and Human Resources
- No meeting was held.

7.7 Finance
- No meeting was held.

i. Financial Reports
2019-032
Hamlyn/Jacobs
Resolved that the financial reports for January 2019 be accepted as presented.
Resolution Carried. In favour 9. Against 0.

ii. Business tax Exemption – 48 Little Harbour Road, Barr’d Islands
- The business in question is a room in their house known as “The Joe Keefe Gallery” in which they display art made from local artists and artisans for residents and tourists to view and purchase. They held 3 art shows, 2 poetry readings and several gatherings or shed parties in 2017. Due to spouse having work commitments in another province no events were held in 2018 but plan to hold similar events again in the future.
- Items are sold for a commission from the gallery.
- Request was denied by Council, Staff will respond to the letter.

8. Administration
8.1 Date for April Meeting – April 16, 2019
- Regular Council meeting for April is scheduled for Tuesday April 30th. Request to change date as Staff and Councillors will not be available due to other commitments.
2019-033
Torraville/S. Hart
Resolved that the regular council meeting for April be rescheduled for April 16th, 2019.
Resolution Carried. In favour 9. Against 0.

9. Correspondence
9.1 Department of Municipal Affairs & Environment – 2019 Budget
- 2019 Budget was reviewed and no material deficiencies were revealed.

9.2 MNL – Plastic Bag Ban
- On March 11th, 2019 MNL will partner with the Plastic Bag Ban of Newfoundland and Labrador group to stage a “Ban the Bag Social Media Day of Action” to call on the provincial government to develop a province-wide ban on single-use plastic bags.

- Letter was addressed by Council.
- Staff was advised to respond to letter informing the homeowners what upgrades will be done to the Fogo Dumping Station in the Spring as recommended by Department of Environment.
9.4 Memo – Municipal Assessment Agency Update
- Letter was addressed by Council.

9.5 Municipal Assessment Agency – Collaborative Initiative Fund
- Purpose of the fund is to foster and encourage collaborative partnerships with municipalities to support innovation in property assessments and valuation.
- Municipal clients of the Agency can request a one-time grant of up to $2.00 per assessed parcel to assist in funding to enhance property assessment and valuation.
- Staff was advised to gather more information on the grant and apply for funding.

9.6 NL Public Library
- Request for a representative from Council to attend Local Library Board Meetings in an ex officio role.
- Councillor Hamlyn volunteered to attend the meetings on behalf of the Town of Fogo Island.

10. New Business
10.1 Municipal Symposium – May 2-4, 2019 – Gander
- Councillor Langdon and Councillor Hamlyn will attend the Municipal Symposium.

10.2 Ultimate Gas Tax Agreement – 2019-2024
2019-034
S. Hart/W. Hart
Resolved that the Town approve the funding allocated under the Ultimate Gas Tax Agreement for 2019-2024 for the Town of Fogo Island.
Resolution Carried. In favour 9. Against 0.

10.3 Business Development Application – 58 Harbour Drive, Seldom
- Proposed development is a 20 lot RV Park with 3 Cabins for recreational purposes and tourism.
- This development is a discretionary use and area is zoned as a Community Development Area within the Town Development Regulations.
2019-035
Jacobs/Langdon
Resolved that the Town of Fogo Island not approve the proposed development based on its location next to residential homes, potential noise levels within the residential neighbourhood and accessibility.
Resolution Carried. In favour 9. Against 0.

10. Date of Next Regular Meeting:
Privileged Meeting – March 26th, 2019 at 6:30 PM (If required)
Regular Meeting – March 26th, 2019 at 7:00 PM

11. Adjournment:
2019-036
W. Hart
Resolved the meeting be adjourned at 9:05 PM.