A Regular Meeting of Council was held on the above date with the following in attendance:

**Councilors Present:**
Mayor Wayne Collins  
Deputy Mayor Paul Torraville  
Councilor Barbara Jacobs  
Councillor Janet Langdon  
Councilor Samuel Rowe  
Councillor Scottie Hart  
Councilor Sheldon Hamlyn  
Councillor Tracey Hart  
Councilor William Hart (7:18 PM)

**Staff:**
Amanda McGrath, Clerk/Town Manager  
Daphne Coles, Executive Administrative Assistant

1. **Call to Order:**
Mayor Collins called the meeting to order at 7:13 PM and welcomed everyone.

2. **Delegation**

2.1 **Michael Chaulk - CBCL**
- CBCL is the consultant company responsible for investigating Fogo Water Supply to help find solutions to the water issues experienced in the community. Mr. Chaulk specializes in Water Treatment Plants and met with Council to review his findings to date.
- Mr. Chaulk has been in contact with Office Staff over the past 2 weeks and has gathered information on water flows in the community and has reviewed the as-builts for the water supply.
- Mr. Chaulk met with Mark Penton, Superintendent of Public Works at the Clean and Safe Drinking Water Seminar in Gander today.
- After getting to the island, Mr. Chaulk visited the community of Fogo, area of the Water Tank and Freemans Pond. He will be meeting with Public Works Staff tomorrow morning to look at the Water Shed, Meter Chambers and Water Tank.
- After reviewing the information Mr. Chaulk has determined that Freeman’s Pond water supply is at the upper end of the scale with color, turbidity (small dirt particles) and contains iron and manganese. All of this will cause many water issues for residents once mixed with chlorine.
- Water flows are extremely higher than normal with town demand being approximately 200 gallons per minutes and Crab Plant demand being approximately 200 gallons per minute. Average demand for population should be around 80 – 100 gallons per minute during the day with night demand being very low. This shows that there is possible leaks throughout the system. As the system is on gravity flow this loss of water is at a low cost to the Town.
- Mr. Chaulk is recommending a Water Treatment Plant with the installation of a pumping system and this would enable the Water Storage Tank to fill up and in turn increase water pressure through the community. Having the Water Tank already in place is a huge cost savings benefit.
- There are 2 treatment options that can be considered; Membrane Filtration System and Resolved Air Floatation System. Both are common industry standard systems with the second one used mostly in bigger towns like Corner Brook.
- Steel building will be approximately 50ft x 70ft. 3-Phase power is currently in the area, so this is a benefit. Costs to build and equip the building will be approximately 4 million dollars, engineering and HST costs included. Operations will include labour, parts, hydro and chemicals with an approximate cost of $90,000.00 per year.
- Mr. Chaulk will be doing further investigation on the system with water samples and flow rates in the next few weeks and will provide details as early as possible.
- Mayor Collins thanked Mr. Chaulk for his presentation and Staff will provide further follow-up information as needed.

2.2 **M’Liz Keefe – 48 Little Harbour Road, Barr’d Islands**
- At the previous meeting held on February 26th, 2019 Council addressed Ms. Keefe’s letter indicating that she don’t operate a business from a room in her home known as the “Joe Keefe
“Committee Member” Rowe, Councillor and Committee Chairperson 2019, with the following in attendance:

- In early 2018 Ms. Keefe received a letter from the Municipal Assessment Agency informing her that her residential property was reassessed and now included a commercial portion to include the “Joe Keefe Gallery”. At this time, Ms. Keefe met with the Clerk/Town Manager and was requested to send a letter to the Town stating that her business was no longer in operation however the letter was never received.
- Ms. Keefe indicated that the business in question was only open from June 10th to September 4th, 2017 during which time they held 4 community events that included a potluck supper, a display of art made from local artists and artisans and poetry readings.
- Community events were only advertised on Ms. Keefe’s personal social medial page and did not include any daily business hours, only calls from residents or tourists who wanted to come to her residence and look at the art display.
- Her policy for the artist who wanted to display their work was that they could just display their art work for show or they could display it to sell, whichever they choose to do. Ms. Keefe did charge a 25% commission on any art work that was sold. Four pieces of art were sold and income from the sales was $425.00 for 2017.
- No events were held in 2018 and the room known as the “Joe Keefe Gallery” no longer exists.
- Ms. Keefe is requesting that the Town have the property reassessed by the Municipal Assessment Agency to remove the commercial portion and return to residential status.
- Mayor Collins thanked Ms. Keefe for her presentation and that it would be taken under review by Council and Staff. Staff will correspond with her within the next few days with a decision.

3. **Agenda:**

   **2019-037**

   S. Hart/W. Hart

   Resolved that the agenda be adopted as presented with the following addition:
   9.1 Reduction in Crab Quota

   Resolution Carried. In favour 9. Against 0.

4. **Minutes:**

   **2019-038**

   Jacobs/S. Hart

   Resolved that the minutes of the regular meeting held on February 26th, 2019 be adopted as presented.

   Resolution Carried. In favour 9. Against 0.

5. **Business Arising:**

   **5.1 Business Development – Hydroponic Farm – 12 Stag Harbour Road South**

   - No objections were received from the public.

   **2019-039**

   Hamlyn/Langdon

   Resolved that the Town of Fogo Island approve the new business development of a Hydroponic Farm at 12 Stag Harbour Road South, Stag Harbour.

   Resolution Carried. In favour 9. Against 0

6. **Committee Reports**

   **6.1 Transportation Committee**

   A Transportation Committee meeting held in the Council Chambers at 7:00 PM, on February 28th, 2019, with the following in attendance: Paul Torraville, Deputy Mayor and Committee Chairperson, Wayne Collins, Mayor, William Hart, Councillor and Committee Member, Samuel Rowe, Councillor and Committee Member, Clifford Rowe, Committee Member - Trucking Industry Representative, William Miller, Committee Member – Business Representative, John Greene, Committee Member – Fogo Island Co-operative Representative, Evan Parsons, Administrative Assistant. Absent from meeting: Amanda McGrath, Clerk/Manager, Daphne Coles, Executive
The following items were discussed:

i. Meeting in St. John’s with Government Officials
- Mayor Collins, Councillor Rowe, Eugene Nippard and MHA Derrick Bragg met with Minister Crocker and John Baker on Monday, February 18th, 2019 to discuss replacement vessel for the Veteran.
- Minister Crocker stated that there are 3 options for replacement vessel:
  1. Legionnaire
  2. Flanders
- On Monday, February 25th, the Town received confirmation that the MV Legionnaire will be the replacement vessel while the MV Veteran is out for maintenance and repairs.

ii. Ferry Schedule
- The Legionnaire has its own hours of operation built into its contract and Fogo Island/Change Islands will have to commit to her current schedule as per union rules.
- The current schedule with the Legionnaire has the last trip leaving Farewell for Saturday’s is 4:55 PM. A later trip was requested and was denied by the Union due to overtime hours. There is no flexibility in schedule.
- Only feedback on schedule was with Minor Hockey. Saturday’s schedule would pose problems for teams leaving and coming to the island as they would not be able to get home on the same day. No other feedback was relayed.
- Committee felt that the schedule should be posted on the Town’s Social Media and the Information Channel. A public notice was discussed, and Staff will post the public notice on Friday, March 1st, 2019.

New Business
i. Meetings with Lewisporte Officials
- Council inquired about the date for the meeting in Lewisporte with Change Islands and Government Officials. Staff has been in contact with Miranda Maddox at the Lewisporte office and the date hasn’t been set yet.
- Council requested Staff to set up a meeting with Lewisporte Official’s and the Transportation Committee to discuss early implementation of the Summer Schedule with the crab fishery and tourism season starting in April.

6.2 Tourism, Culture and Heritage Committee
A meeting of the Tourism Committee was held in the Council Chambers at 7:00 PM, on March 21st, 2019. The meeting was chaired by Councillor Janet Langdon and others in attendance were Councillor Sheldon Hamlyn, Councillor Tracey Hart, Nick Wells Director of T, C, & H and Amanda McGrath Town Clerk/Manager.

The following items were discussed:

i. Applications
- All applications have been submitted for summer student positions and JCP.

ii. Trail Crew
- Foreman, Rex Payne has been brought up to speed. He is aware of the changes to his responsibilities. Director recommends hiring the same crew again and he recommended to treat these workers as we treat the Regional Tourism staff: seasonal permanent for the duration of the project. The trail consultant Marc Poirier, Green Leaf Resources will be visiting in May for our trails and Change Islands.
iii. Merchandise
- Merchandise has been ordered and has arrived. It is simple, looks good and believe it will be very effective at generating revenue. The real big generator will be museum passes. Director agrees with the committee that for long term planning, we should use VistaPrint this summer as an effective way to get established and move toward buying locally printed shirts and mugs etc.

iv. Transition Document
- The transition document is complete. It covers everything from passwords, to claims, to personal development and beyond.

New Business  

i. New Amended Trail Agreement
- Staff informed Council that the new amended agreement for the Trail Project that includes Change Islands has been received.

2019-040  
Langdon/T. Hart
Resolved that the Town of Fogo Island accept the amended letter of financing from the Department of Tourism, Culture, Industry and Innovation in the amount of $150,000.00 and agrees to the terms and conditions contained within the agreement.
Resolution Carried. In favour 9. Against 0

6.3 Recreation and Special Events Committee
No Recreation Committee meeting held this month as there weren’t any pressing issues.

Business Arising from Previous Council Meeting
- A response letter has been sent to the Deep Bay Community Committee with council’s decision regarding their request for gravel, stone and pea stone for a playground area. It was also stated in the letter that council has agreed to support the new central playground that is scheduled to begin this spring.

Maintenance:
- There was another brine leak identified. Supplies are ordered to replace all U-bends in the spring as soon as the ice is removed from the surface area. All other equipment is working fine. Much of the new arena matting has been put in place, and another section of protective netting has been added.

Revenue
- Several daily rentals have been interrupted due to the weather conditions, and the brine leak. The user groups are continuing to use weekly slots regularly. However, it is quite challenging to interest groups to come here for weekend activities.

Other
- The “Pink at the Rink” event went well on March 1st. We raised $207.00 that will be forwarded to the Daffodil Place in St. John’s.
- March is nutrition month, we are encouraging physical activities, and Canada’s new food Guide, as outlined by the local Public Health Nurse and offered Yoga sessions on March 11th in the common room.
- The Fireman’s and First Responders hockey game is scheduled for April 5th.
- A Skate-A-Thon is planned for April 4th for all ages. @ 7:00PM
- Volunteer week is April 7th – 13th. there will be events planned for volunteers of all ages.
- Various funding applications have been submitted to provide services and enhancements if approved.
  ➢ United Way – a dehumidifier for stadium
The Following Items were discussed:

I. Jaws-of-Life Equipment
- Fire Chief Bobby Parsons ordered the new equipment from Martin’s Fire Safety. Estimated time of delivery is 6 weeks.
- Jaws-of-Life equipment has been received.

II. Firefighter 2020 Training
- Fogo, Joe Batt’s Arm, Tilting and Seldom have instructors in place. Island Harbour Fire Station members has shown little interest in doing the training.
- It is confirmed that the Smoke House will be brought on the island by Fire and Emergency Services to do that section of the training.
- Books need to be ordered for each department. Some of the material in the book isn’t available in the teaching curriculum and they will provide a good reference/study guide for member’s if they miss a session or studying for the final test.

III. Combined Firemen’s Banquet for 2019
- Committee suggested having one Firemen’s Banquet at the Stadium this year, before the Partridgeberry Harvest Festival. This would show the process of coming together as one Fire Department.
- Fire Chiefs expressed concerns about the large number of people in attendance and the amount of time required to present awards and speeches. Would be approximately 250 – 300 people with all the Firemen, Firettes and guests. Catering services would be required.
- If they have the banquet in their own community proceeds from the bar for the night go to the individual Fire Station which in turn provides a little fundraiser.
- Provides the opportunity for Fire Stations to give back to their community members who have supported them throughout the year by providing free admission to the dance and bar specials.
- Question was raised, what would the Town provide for the banquet if it was held at the Stadium.

iv. Fire Station Closures
- Committee informed Fire Chiefs that at the last meeting of Council a motion was passed to begin the process of closing out the Fire Stations in Tilting, Stag Harbour and Island Harbour and have the existing Firemen amalgamate with their corresponding Fire Stations. Date for closure is November 30th, 2019. Joe Batt’s Arm will be responsible for fire services in Tilting, Seldom-Little Seldom will be responsible for Stag Harbour and Fogo will be responsible for Island Harbour and Deep Bay.
- Concerns were expressed whether any firefighting equipment would be left in the communities losing their Fire Station. Possibly a portable pump and fire hose so they would be able to begin getting the water before the Fire Truck was on scene. The Station Fire Chiefs were asked to bring this information back to their fire stations and provide feedback back to the committee.
- Snow clearing could become a major concern during a big snow storm and the fire truck cannot get to the fire scene. Could there be a piece of firefighting equipment in each community. A possible solution would be to have a plan in place with the Department of Transportation and Works that during a snow storm their equipment operators could be on call.
- Fogo and Seldom-Little Seldom Fire Stations will now be responsible for communities without fire hydrants, Fire Chiefs will need to know areas in the communities to get the water from the ocean as some areas in the communities the ocean is very shallow.

❖ Fogo Fire Chief, Darryl Hart left the meeting at 8:30PM

- Fire Trucks will need to be upgraded, Seldom Fire Station will need a new Fire Truck to service Stag Harbour, A funding application has been submitted again to Fire and Emergency Services for a new truck. Smaller trucks will come from the stations being closed or Nalcor donate their used trucks to fire departments. Fogo Fire Station is currently working with Nalcor to get a pickup truck.
- Fire Chiefs stressed that Council should hold a public meeting in Tilting, Island Harbour and Stag Harbour to inform the residents of the closures and listen to their concerns.
- Committee requested the Fire Chiefs from Fogo, Joe Batt’s Arm and Seldom-Little Seldom Fire Stations meet with the Chiefs from their corresponding fire station within the next two weeks and develop a fire plan to provide fire services to their community. Would like to have the plan ready to be put in place by September 1st, 2019 to ensure that it will work before the other fire stations are closed at the end of November 2019.
- Committee and Fire Chiefs will meet again after a couple of weeks to discuss the fire plans.

v. Fire Chief Position
- Fire Chiefs were informed that Rex Brown resigned his position as Fire Chief on February 15th, 2019.
- Committee asked the Fire Chiefs if they felt that the position for Fire Chief should be reposted. Everyone agreed that it should be reposted to serve as an administrative role in the development of the Fogo Island Fire Department. This is going to require a lot of organization and commitment in moving forward.

vi. Other
Snow Clearing Around Fire Hydrants
- Fire Chief’s expressed concerns that fire hydrants are not being cleared away after snow storms and will cause problems if a fire occurs. Fire hydrant on School Hill in Barr’d Islands has been buried in snow most of the winter and hydrants in Seldom have not been cleared out for a while. Even if every second hydrant was cleared out would be acceptable.
- It was confirmed that all hydrants were cleared last week but with the latest snow storm and high winds causing heavy drifting in many areas, workers were kept busy keeping the roads open. Public Works Department normally start clearing snow from the hydrants once roads are cleared and have been doing so all winter.

**Seldom Hall**
- Seldom-Little Seldom Fire Chief inquired about the liquor license that their Fire Station has in the building. If the building is sold or transferred to another individual or group, can they transfer their liquor license to the Fire Hall. Deputy Mayor Torraville replied that the license can be transferred once a capacity order and fire, life and accessibility inspection is done on the building. Deputy Mayor Torraville will do the inspection on the building.
- Concerns were expressed about a location for their firemen’s banquet this fall if the community hall in Seldom is not available. Not a lot of interest in having it at the Stadium.

**New Business**

**i. Breathing Apparatus Equipment**
- Deputy Mayor Torraville stated that there are issues with some of the Breathing Apparatus equipment within some of the Fire Stations.
- Committee requested that Staff set up a meeting with the Fire Chiefs to discuss.

**ii. Recent House Fire in Tilting**
- Council expressed condolences to the family of Louise Broders in Tilting on the loss of Ignatius Broders during the house fire on Sunday March 24th, 2019 and commended the Tilting and JBS Fire Stations on their abilities of fighting the fire.

**iii. Social Media**
- News of the closing of the Fire Stations in Tilting, Island Harbour and Stag Harbour was on Facebook with many harsh comments from resident regarding Councils intentions.
- This was not an easy decision for Council, and they want to provide the best fire services possible for the residents of Fogo Island.
- The initial Fire Services Review that was done several years ago was to have one Fire Station located at the centre of the Island which later changed in a second review to 3 Fire Stations being located at Fogo, Seldom and Joe Batt’s Arm.
- Council later met with Minister Andrew Parsons who was Minister for the Department of Municipal Affairs at the time and they would not accept the report until it was reviewed by Fire and Emergency Services.
- Council held a meeting with Fire Commissioner, Derek Simmons and Linus Tremblett, Fire Protection Officer and they highly recommended accepting the report and work towards having 3 Fire Station on Fogo Island.
- Buildings and fire equipment need to be upgraded and/or repaired and all firefighters need further training.

**iv. Email – JBA Fire Chief**
- During the house fire in Tilting some of the Firemen’s bunker suits became contaminated and need to be professionally cleaned before they can be worn again. There are 2 suits from JBS Fire Station and 4 suits from Tilting Fire Station. There are other suits available for firemen to wear while waiting to get those suits cleaned if needed.
- Deputy Mayor Torraville has been talking with K & D Pratt and he is currently waiting on pricing to get the suits cleaned. Information will be forwarded to Staff when received and suits will be sent out for cleaning services.

**6.5 Public Works**
A meeting of the Public Works Committee was held in the Council Chambers on March 19, 2019 at 4:00 PM. The following were present; Councilor Samuel Rowe, Chair, Councilor Scottie Hart, Amanda McGrath, Clerk/Town Manager, Daphne Coles, Executive Administrative Assistant and
Mark Penton, Superintendent of Public Works. Absent from the meeting was Deputy Mayor, Paul Torrovilla.

The following was discussed:

**Monthly Report**

1. **Backhoe Tires**
   - Tires were received and installed on the Case Backhoe. They have greatly improved our ability to snow clear.

2. **New Pickup**
   - Truck has been picked up by the Town and is currently been used by Superintendent. This is a replacement truck for the one that was taken out of service a couple of years ago.

3. **Pump house Electrical**
   - Currently being worked on by LGR Electrical and at this stage the panels are being fabricated.
   - Work on Seldom pump house will require the pumps to be shut down for approximately 4 to 5 hours, therefore it is planned to have this work completed first before the Shrimp Plant begins operation. Tilting pump house will only need to be shut down for a couple of hours.

4. **Iceberg Arena**
   - Electrical work on the sensors have been completed and the U-bends have been ordered.

4. **Deep Bay Studio**
   - Service has been completed and hydro has connected the building.
   - The Superintendent ensures that any price quotes or tenders in the future will have a completion date on the tender when it goes out to bidders.

**New Business**

i. **Dumping Station Upgrades**
   - Another letter was received from Mr. Bailey in response to the letter sent after last council meeting, informing him and his neighbor of the new upgrades that will be done on the dumping station in Fogo prior to 2019 tourist season. Mr. Bailey is not happy with the upgrades and will close the dumping station themselves in May if nothing is done by the town.
   - Superintendent has been in contact with Department of Environment and a “Permit to Construct” will be required to perform the upgrade work on the dumping stations. This will require drawings prepared by an approved engineering firm and will need approval by the Department of Environment before work begins.
   - Superintendent will meet with Deneen Spracklin from Department of Environment next week when he attends a Water Seminar in Gander to discuss this issue.

**2019-041**

Rowe/S. Hart
Resolved that the Town of Fogo Island proceed with the “Permit to Construct” from the Department of Environment for the Fogo Dumping Station first, to get the upgrades done as soon as weather permits.
Resolution Carried. In favour 9. Against 0

**2019-042**

Rowe/S. Hart
Resolved that the Town of Fogo Island send out a new “Request for Proposals” for engineering services for the Town.
Resolution Carried. In favour 9. Against 0

ii. **Clean & Safe Drinking Water Seminar – March 26 – 28, 2019, Gander**
   - Mark Penton, Superintendent of Public Works, and Darryl Hart, Maintenance Worker will be attending the seminar.
iii. Tour of Pump Houses
- Councilor Langdon has requested a tour of the 4 pump houses and any other Councilor who would like to attend to help familiarize with the operations.
- The Superintendent will provide the tour early in the spring when the snow clears from the roads as parking is limited in some areas.
- Clerk/Town Manager has also requested to take part in the tour.

iv. Cement and Insulation Estimates on Proposed Garage
- Superintendent has been working on some estimates for the costs of cement work and insulation for new garages at the central location.

v. Plow Truck Tender
- Received 1 tender. Tender was from Western Star. Bid total $249,600.00, HST included.
- Delivery date will be 280 days, making delivery in late November. A 5-year warranty at a cost of $4,795.00 is also included in price. This is a replacement truck for the one that was taken out of last year.
- Management recommends awarding the tender to Western Star.
- Committee recommended that the Superintendent contact Western Star to get a price on the Western Star Truck with a Detroit Diesel Engine instead of the Cummins Engine as stated in the tender package and to have the price before the regular council meeting next week. Price of a Western Star Truck with a Detroit Diesel Engine was approximately $40,000 - $50,000 increase. 

2019-043
Rowe/S. Hart
Resolved that the Town of Fogo Island accept the tender from Western Star for $249,600.00, HST included.
Resolution Carried. In favour 9. Against 0

vi. Freezing of Water Main in Little Harbour, Barr’d Islands
- Last week the water main going to Little Harbour in Barr’d Islands froze again, first time was 2 years ago. Water main is freezing by the causeway as the water line is not insulated and it will probably happen again in the future during extreme cold temperatures. Frost was down in the ground to a depth of almost 7 feet.
- Water flow is very low most times, therefore, to help increase the flow a fire hydrant at the end of the line has been left running, out into the ocean, to help keep the water flowing especially during the night time. Residents are unable to leave water running inside their homes as they are all on private septic systems.
- Superintendent will do further research and provide 3 different options along with prices on work that can be done on the watermain to prevent another freeze up in the area.

vii. Possible Water Leak in Fogo
- There may be a possible water leak in the area of Millers and Roy Leyte’s. There is higher than normal levels of water run-off in the area, pools of water and ice forming down around the back of the properties and Mr. Leyte has noticed that his sub-pump has been cutting in more than usual.
- Workers have also noticed that water flows at the pump house have increased during the past month.
- Public Works will be doing further investigation in the area as soon as the ground thaws and the winter water run-off is over.

6.6 Policy and Human Resources
- No meeting was held.

6.7 Finance
A meeting of the Finance Committee was held in the Council Chambers on March 20, 2019 at 4:00 PM, on the above date. The meeting was chaired by Councillor Sheldon Hamlyn and also in
The following items were discussed:

**Business arising**

**I. Remote Cabin Property Tax**
- Notice was posted in the newsletter stating that beginning 2020, remote cabins will be taxed a property tax, as per the Municipalities Act. Some verbal complaints were made to Council members and staff.

**New Business / Correspondence**

**i. Financial Reports**
- A review was completed of the financial reports: Accounts receivable, accounts payable and bank balances.

**2019-044**
**Hamlyn/Jacobs**
Resolved that the Town of Fogo Island accept the financial reports for February 2019 as presented.
Resolution Carried. In favour 9. Against 0

**ii. Rate for Small Home-Based Businesses**
- Committee members reviewed business tax rates and information from other Town’s. It is apparent from discussions with other Town’s most are also struggling with home-based businesses operating without permits and licences from the Town.
- As per the Municipalities Act, 1999:
  2. (c) Business includes:
  (i) a commercial, merchandising or industrial activity or undertaking,
  (ii) a profession, trade, occupation, calling or employment,
  (iii) an activity which provides goods or services, and
  (iv) a credit union, co-operative, corporation, sole proprietorship or association of persons, whether or not it is for profit.

120. Business tax
(1) A council shall impose an annual tax, to be known as "the business tax", on all businesses carrying on business in the municipality.

- The Town of New-Wes-Valley, which is similar size as the Town of Fogo Island are taxing all home-based businesses, including people who sell crafts, fly tying, direct sellers (Avon, etc), wood workers, furniture makers, etc in their homes.
- It was noted that all the various Town’s contacted have various rates ranging from a minimum $25 up to $700.

**2019-045**
**Hamlyn/Jacobs**
Resolved that small home-based businesses tax rate be set at 2.5% of Gross Sales, with a minimum of $25 up to a maximum of $400. Small home-based businesses include but are not limited to crafts, woodworking, arts, textiles, electronic retailing (e-tailing), jewelry and direct sellers and all businesses shall register with the Town.
Resolution Carried. In favour 8. Against 1 – Councillor William Hart was against the resolution.

**iii. Business Tax Exemption Requests and Rate reduction Letters**
- Committee discussed letters received from residents operating home-based businesses. Issues included reducing the minimum rate of $400 and claims that they are not operating a business, although they advertise online and sell product.
- Other businesses operators have complained via telephone, that all business should be taxed as they are, as they are taking business away from registered businesses.
- As per the resolution above those businesses will be contacted when the final decision is made by Council on the rate of tax.

iv. Deep Bay Community Committee Inc.
- The letter from the Deep Bay Community Committee Inc. in response to their request for an exemption was reviewed.
- The finance committee’s resolution to grant a 50% exemption on property taxes was denied at the January Council meeting.
- It was noted that no tax exemptions were part of the sale of the building and they should be reminded that any exemptions considered, will not be for Business Taxes. They are operating a Licensed Bar and are in direct competition with other businesses. Furthermore, they should pay their taxes now and, in the event, that Council does decide to grant an exemption or reduction in property taxes, they will be reimbursed for that amount.

v. Request for Expressions of Interest

❖ Councillor Tracey Hart declared herself in conflict of interest and departed the meeting at 8:09 PM.

Rec Centre, Fogo
2019-046
Hamlyn/Langdon
Resolved that the Town of Fogo Island transfer ownership of the Fogo Rec Centre to the Recreation Community Enhancement Committee in Fogo, when they finalize forming their group. In addition, the group will be asked to formalize their detailed plan prior to the transfer of the building.
Resolution Carried. In favour 6. Against 2 – Councilor William Hart and Councilor Scottie Hart were against the resolution.

❖ Councillor Tracey Hart returned to the meeting at 8:14 PM.

Town Hall, Seldom
- A tender was received not an Expressions of Interest; the Committee feels the building is worth more that the offer. No community group submitted an Expression of Interest.

2019-047
Hamlyn/Jacobs
Resolved that the Town of Fogo Island place the building on tender, with a minimum offer of $10,000, the tender will be open to all.

- Appraisal on the building isn’t done. Staff has done inquiries; they are unable to get an Appraiser to come to the island unless costs are incurred however the assessed value is on record with Municipal Assessment Agency.
- Building is rented for men’s and women’s darts, children’s birthday parties, and Firemen/Fireettes for winter carnival and banquet.
- Building has a bar license owned by the Seldom Fire Station. Fire Chief has inquired about transferring the bar license to the Fire Hall if the building is transferred or sold.
- Council requested to arrange a meeting with Seldom Fire Station and Fireettes to discuss the Fire Hall upstairs facilities and inform them that the Community Hall will be put out for sale by tender if no Committee from the community comes forward to take over the building.

❖ Councillor Hamlyn withdrew the resolution.

❖ Councillor Janet Langdon declared herself in conflict of interest and departed the meeting at 8:24 PM.
Resolved that the Town of Fogo Island sell the Old School House in Deep Bay to Bruce Pashak for the sum of $500, as presented in his offer.
Resolution Defeated. In favour 4. Against 4 – Mayor Collins, Deputy Mayor Torraville, Councilor Rowe and Councilor Scottie Hart were against the resolution.

- It was noted another offer by email was received 8 days after the Request for Expressions of Interest closed, therefore it could not be considered.
- Deep Bay Community Committee have expressed an interest in taking over the building in the past.

❖ Councillor Janet Langdon rejoined the meeting at 8:31PM.

vi. Letter & Payment of 2015 & 2016 Business Taxes as per Court Decision - 65 Main Street and 78 Main Street, Fogo
- Letter and cheque for 2015 and 2016 Business Taxes plus interest for the business operating at 65 Main Street and 78 Main Street, Fogo, as ordered Judge Jenkins, was received on March 6, 2019.
- The Business owner has appealed her tenant charge with the Municipal Assessment Agency; a date for the appeal has not yet been confirmed between the agency, Commissioner and Town.
- A water disconnection notice has been mailed to the Business/Property owner for her three properties located at 65 Main Street, 78 Main Street and 2 Little Harbour Road, Fogo, if her 2017 and 2018 Business Tax Arrears plus interest is not paid in full by April 10, 2019.

vii. TRACS email
- Shorefast Foundation has committed to the sale of an old historic home in Tilting to TRACS, however they have an issue with TRACS not being a registered business. TRACS is therefore requesting that the Town accept the house from the Shorefast Foundation and then immediately transfer it to TRACS on the same day.

2019-0 Hamlyn/Langdon
Resolved that the Town of Fogo Island accept the house from the Shorefast Foundation and then immediately transfer it to TRACS on the same day.
Resolution Carried. In favour 9. Against 0.

viii. Bleak House Museum Association – Request for Community Grant
- The Community Grant application from the Bleak House Museum Association did not include any financial information from their committee, which is a requirement.

2019-050 Hamlyn/Jacobs
Resolved that before the Town can consider the request, the Bleak House Museum Association should be contacted to submit a complete application.
Resolution Carried. In favour 9. Against 0.

7. Administration

7.1 Memorandum
- Clerk/Town Manager provided an update on the following:

i. Central Newfoundland Regional Appeal Board
- A 3rd party appeal hearing will be taking place in Gander on April 10, 2019, against a permit for landscaping at 127 Southside Road
- The appellant is property owner at 125 Southside Road.
ii. Municipal Assessment Agency – Assessment Appeal
- An appeal will go ahead sometime over the next couple of months
- Business owner will be appealing her Tenant Portion at 2 Little Harbour Road, 65 Main Street and 78 Main Street, Fogo

iii. Professional Development and Training:
- As per the Gas Tax Agreement, the Councillors and Staff are required to attend training to be eligible to receive Gas Tax funding.
  - **Professional Municipal Administrators (PMA) Annual Convention June 4-7, 2019 in St. John’s**
    - Council approved attendance of Amanda McGrath, Clerk/Town Manager and Daphne Coles, Executive Administrative Assistant
  - **Clean and Safe Drinking Water Workshop – offered by Municipal Affairs and Environment.**
    - Gander from March 27–29, 2019
      - Mark Penton, Superintendent of Public Works and Darryl Hart, Maintenance are registered to attend.
  - **Registering for the CNAM Asset Management Awareness Remote Workshop**
    - Session A – Intro to AM and Benefits -Tuesday, March 26, 2019 1:30-5:00
    - Session B – How to get started -Tuesday, April 2, 2019 1:30-5:00
    - The Clerk/Town Manager is registered
  - **Advanced 2 (Municipal Finance), offered by PMA April 30-May 1 – Gander**
    - Clerk/Town Manager will register.
  - **International Institute of Municipal Clerks (IIMP)**
    - Clerk/Town Manager is registered as a full member with IIMC
    - Registered for Certified Municipal Clerk Designation - Must be an IIMC member for two years before you can become certified.
  - **Recreation NL AGM May 23-25, 2019**
    - Colette Wells-Coish, Director of Recreation and Leisure Services will be attending.
  - **MNL Central Regional Meeting – Gander - April 12-13, 2019**
    - Mayor Collins and Councillor Rowe will attend.
  - **MNL Symposium – Gander - May 2-4, 2019**
    - Councillors Hamlyn and Langdon will attend.

8. Correspondence

8.1 Email – Derek Reardon
- Email was addressed by Council. Resident is not pleased with the Capital Works Priority Listing for Water Services for Stag Harbour.
- Members of council have had some discussion with Minister Graham Letto on this project and the Density Ratio is at approximately $100,000.00 per household and the limit for Department of Municipal Affairs and Environment approval is set at $35,000.00 per household.
- Council requested that Staff reply and include that the Potable Drinking Water Unit initially approved for Stag Harbour will be installed in Seldom between Vanessa’s Convenience Store and the Chlorine Booster Station in the next couple of months.

9. New Business

9.1 Crab Quota Reductions
- Concerns were expressed over the 30% reduction in crab quotas in Area 6 by Department of Fisheries and Oceans.
- Council requested that Staff write a letter to Department of Fisheries and Oceans.
9.2 Crown Lands
- Council discussed how hard it is to acquire land within our communities to build new homes taking up to 1 – 2 years or longer to get applications approved.
- Council would like for the Town to have control to grant approvals for crown lands within their boundaries. MNL has been requesting this for years from government with little success.
- Clerk/Town Manager informed council that this has been discussed before and Councillors were requested to identify areas on the island that would be good locations to apply for with no response from anyone.

9.3 Central Newfoundland Waste Management
- Update on Western division - Towns in that area do not want to come on board until the costs are reduced however they are bringing their garbage to Norris Arm transfer station.
- Garbage fees for the Town of Fogo Island is approximately $180,000 per year costing $140 per household.
- To help lower costs town should be able to combine with other communities

2019-051
S. Hart/T. Hart
Resolved that the regular council meeting be paused at 8:58PM to enter a privileged meeting. Members sitting in the gallery left the meeting.
Resolution Carried. In favour 9. Against 0.

2019-052
S. Hart/T. Hart
Resolved that the regular council meeting reconvene at 9:23 PM.
Resolution Carried. In favour 9. Against 0.

9.4 Hiring New Director of Tourism, Culture and Heritage
- 2 Candidates were interviewed for the position.

2019-053
Langdon/Hamlyn
Resolved that the Town of Fogo Island hire Evan Parsons as the new Director of Tourism, Culture and Heritage on April 1st, 2019 with a 6-month probationary period. Further resolved to advertise for a replacement for the position of Reception/Administrative Assistant immediately.
Resolution Carried. In favour 9. Against 0.

10. Date of Next Regular Meeting:
Privileged Meeting – April 16th, 2019 at 6:30 PM (If required)
Regular Meeting – April 16th, 2019 at 7:00 PM

11. Adjournment:
2019-054
S. Hart
Resolved the meeting be adjourned at 9:32 PM.