A Regular Meeting of Council was held on the above date with the following in attendance:

**Councilors Present:**
- Mayor Wayne Collins
- Deputy Mayor Paul Torraville
- Councillor Curtis Burns
- Councillor Sheldon Hamlyn
- Councillor Scottie Hart (7:50 PM)
- Councillor Tracey Hart
- Councillor William Hart
- Councillor Barbara Jacobs
- Councillor Samuel Rowe

**Staff:**
- Amanda McGrath, Chief Administrative Officer (Acting)
- Daphne Coles, Administrative Assistant

1. **Call to Order:**
   Mayor Collins welcomed everyone and called the meeting to order at 7:00 PM. Councillors and staff filed their disclosure statements.

2. **Delegations**
   
   **I. Phil Barnes & Karen Decker, Fogo Island Co-op**
   - Mr. Barnes prepared a slide presentation portraying a 5 year strategic plan for the future of the Fogo Island Co-operative and Fogo Island.
   - Last summer the Co-op introduced a cod tongue cutting program to involve our younger generation, into the fish processing industry. This year the Co-op would like to hold a Cod Tongue Cutting Contest during our annual festivals, and they would like for the Town to write a letter to the different festival committees showing their support in this contest.
   - Mayor Collins thanked Mr. Barnes and Mrs. Decker for attending the meeting and they departed at 7:35 PM.

   **II. Dafna Mildenberger – Presentation of Swimming Pool Initiative**
   - Council was presented with a list with over 1675 signatures from residents around the island in support of a swimming pool. This list was compiled from door to door visits and lists posted at 14 local businesses here on the island. Also presented were letters of support from Beavers, Fogo Island Community Housing, Fogo Island Central Academy and a personal letter written by Abby Neil, student, listing reasons Fogo Island residents would benefit from a swimming pool.
   - In getting this list accomplished, Mrs. Mildenberger has talked with many residents and everyone is very interested in this new venture and eagerly signed the paper.
   - Mrs. Mildenberger further explained revenue resources such as family passes, birthday party rentals, school user fees, individual and senior user fees that are used at Cape St. George to help offset the cost incurred in operating this venue.
   - Council felt that residents have to be involved in getting this venture started, there will need to be a committee formed to help explore all avenues and concerns; fundraising will have to play an important role, even after the swimming pool is up and running. Finances are a major concern for Council if residents are not willing to alleviate some of the burden through a tax increase.
   - Mayor Collins thanked Mrs. Mildenberger for attending the meeting and her presentation to Council.

   - Councilor Scottie Hart joined the meeting at 7:50 PM.

3. **Agenda:**
   
   **2018-072**
   **W. Hart/Burns**
   Resolved that the agenda be adopted as presented with the following addition 8.4 MNL Symposium
   Resolution Carried. In favour 9. Against 0.
4. **Minutes:**
   2018-073
   Torraville/S. Hart
   Resolved that the minutes of March 1, 2018 be adopted as presented.
   Resolution Carried. In favour 9. Against 0.

5. **Business Arising:**
   - Inquired about the cost of purchasing the Skate Sharpener for the Stadium. Cost is $4200.00. This will be discussed further, later in the Recreation, Development & Special Events Report.

   **5.1 Instrument of Grant – Old RCMP House**
   New grant papers were received by email and needs approval for signing.
   2018-074
   Torraville/T. Hart
   Resolved that the new Instrument of Grant for the Old RCMP House be approved and signed.
   Resolution Carried. In favour 9. Against 0.

6. **Committee Reports**
   **6.1 Transportation Committee**
   A meeting of the Transportation Committee was held in the Council Chambers at 7:00 PM, on February 28, 2018. The following were in attendance: Paul Torraville, Deputy Mayor and Committee Chairperson, William Hart, Councillor and Committee Member, Clifford Rowe, Committee Member - Trucking Industry Representative, Samuel Rowe, Councillor and Committee Member, Eugene Nippard, Committee Member - Concerned Citizen Representative, Pauline Payne, Committee Member - Shorefast Foundation Representative, William Miller, Committee Member – Business Representative, Wayne Collins, Mayor, Amanda McGrath, CAO (Acting), Derrick Bragg, MHA and Honourable Steve Crocker, Minister of Transportation and Works.

   The Following items were discussed:

   **Reinstatement of Summer Schedule**
   As per the previous collective agreement, summer schedule is to commence May 15. The committee feels that it is essential to introduce the summer schedule the beginning of April. The increased tourism industry and early opening of the fish plants will justify this decision. The Fogo Island Co-Op will have product coming to and leaving Fogo Island. As well the Fogo Island Inn will require the improved service to satisfy the many guests staying at the Inn. In addition FI/CI has increased traffic with tourists visiting much earlier in recent years.

   Minister Crocker advised the Committee that there has been no change in the collective agreement. Having the summer schedule start prior to May 15 is outside the government’s budget restraints.

   Request was made for trucks, with fresh produce, to have guaranteed passage; one per trip, when required, along with the required return trip from Fogo island.

   **Available Swing Vessel**
   Request that the available swing vessel be identified and have her docked at Fogo Island or Lewisporte.

   The Beaumont Hamel should be freed up within a week and will be docked in Lewisporte, as it is more cost effective and easiest place to be monitored by senior staff.

   **Introduction of Second Vessel**
   Request that this vessel be available to FI/CI by May 1 servicing CI and assisting with FI excess traffic. The Committee was informed that this will be dictated by numbers.
Request was made to have the Beaumont Hamel sent out, to transport commercial trucks. Committee was asked to watch the situation closely, with regard to the increase in traffic.

Other issues addressed included: not having the Veteran and the swing vessel coming into port at the same time, that a ramp can’t be used when there are two lanes of big trucks, employees getting on the boat without a ticket and that the swing vessel should be required to maximize the deck space used.

**Air Ambulance Service**

It is very obvious that an air ambulance service is necessary for FI/Cl. We are all aware of the aging population and the more frequent disruption of our ferry service. Arrangements with an air ambulance should be made to avoid future disruption of our ferry schedule.

This issue should be addressed with the Department of Health, Minister Crocker and MHA Bragg agreed to meet with Minister Haggie to discuss.

The group discussed the many disruptions in the ferry service that causes missed flights and appointments. In addition the ambulance is always late; more effort should be put in place for “non-emergencies” to be on time. It was noted that the swing vessel should make all emergency crossings.

Mr. Nippard gave an overrun on the activities that have and continue to take place to get an air ambulance in Central.

**Continuing Problems with the Veteran and the Legionnaire**

As we are all aware of the many issues with the new ferries, it was suggested that the problems are mostly related to lack of technical support. Practically all issues require technicians from St. John’s or further afield. It is the Committees recommendation to place qualified individuals on the vessels to troubleshoot and correct the problem. This will identify if the equipment or design is at fault or at least eliminate the reason of inexperienced engineers.

There is currently no budgetary previsions to hire extra staff.

MHA Bragg notified the Committee that the issue has been forwarded to Public Accounts, to investigate every aspect from design to current problems.

Committee requested to be informed of all issues, problems and causes of breakdowns.

**Traveling Public Having To Exit Vehicles During Crossings**

There was a suggestion made previously to have a designated room for passengers with medical issues. As this may not be the most practical solution as there are numerous medical conditions and most require some form of isolation. Another issue is the cost of having all vessels equipped with such space. Maybe the most practical solution is to have individuals with medical issues provide a certified doctors note. The same person accompanied by one other individual can remain in the vehicle providing the document is signed relieving Government of all responsibility.

Members were notified that an independent assessment is being done regarding this and should be completed by the end of April.

It was noted that the reason that passengers are not permitted to stay in their vehicle is due to safety reasons. All the crew members are assigned duties and areas that they are responsible for during an emergency and the PFD’s and life rafts are on the main passenger deck. In addition the elevators and doors do not operate during an emergency; having passengers in their vehicles
leaves them and crew members at risk in an emergency. Another option for passengers is to use an ambulance, if they are too ill to go upstairs.

**Lewisporte Office**
Management in this office, has the lack of authority, as in previous meetings we have identified many concerns and suggestions and very few were addressed. If the personnel don’t have the authority and/or have reason not to implement our suggestions and recommendations then it was asked that the Committee be advised of the reason. Presently no replies have been received with regard to requests and the following are examples:

a) Suggestion to reduce CI deck space from 25% to 15%. Our reason behind this is the population of Fogo Island is 2300 and Change Islands is approximately 150 or lower. To justify this change the stats could easily verify our recommendation. There has been no change and no reason provided as to why not.

b) Loading at Farewell. The rule states that CI traffic is to commence loading first and then FI traffic is to start loading. There is not supposed to be a disruption of this procedure by late arrival for CI. This isn’t being enforced and the officers of the vessel are responsible. Problem being there is no follow up action by Lewisporte office.

c) Should item b not be more effective, then a change must occur. The suggested change is to introduce a first come basis. Tickets are sold by number both CI and FI would then be treated equally. When the suspected appropriate number of tickets is sold to fill the vessel then no more are sold until it is determined by crew members loading the vessel.

Committee members said that this option should be implemented and that staff, in the booth and on the wharf has to enforce this too make it work.

d) Schedule meetings between Lewisporte office and our Transportation Committee must occur. This will provide us the opportunity to identify concerns of the traveling public and suggest recommendations for improvement. In addition officials from Lewisporte office should travel to and from the Islands more frequently.

The Committee was told that they need to make contact with Lewisporte to arrange meetings.

Meeting adjourned at 9:05 PM.

**6.2 Tourism**
A meeting of the Tourism Committee was held in the Council Chambers at 4:30pm, on March 13th 2018. The meeting was chaired by Councillor Burns and others in attendance were Councillor Hamlyn, Councillor Hart, Director Nick Wells, and Amanda McGrath, Acting CAO. Mr. Andrew Shea was present as a community delegate, for the first 20 minutes of the meeting.

The following items were addressed:

**Fogo Heritage Committee/Communities in bloom**
Mr. Andrew Shea met with the tourism committee citing issues within the Community of Fogo, those issues were also addressed in a letter received from the Fogo Heritage Committee (letter drafted and signed by Chrissie Oake and William Miller). Issues including but were not limited to: missing story board signs for various locations around the community of Fogo and local Lion’s Den trail systems, the location of The Town of Fogo Island signage, and concerns with the trail enhancement program.
Additionally, community in bloom was discussed, as Mr. Shea wishes to pursue the international competition with support from council for the community (meaning one region, not all regions) of Fogo. Details of the commitment are unknown at this point.

Committee recommends that councillors with any knowledge regarding the aforementioned signage be sent to the Director of Tourism, Heritage, and Culture, Nick Wells. Additionally, placement of the panel quilts, previously displayed on the ferry, was discussed.

The Bleak House Museum Association
Their application for a Beautification Grant was discussed. Information regarding financial statements was incomplete, and financial records have been requested to complete application.

Tourism season
The proposed tourism season is to start May long weekend and end at minimum, Labour Day. It may be prudent to extend the tourism season until thanksgiving. Jobs have been posted for the Trail Project. Hiring should be completed by the end of April.

Council discussed the idea of extending the tourism season until after thanksgiving and how the museums would be staffed. Volunteer workers for the museum sites could be an option. Presently there isn’t any policy in place for volunteer workers. Insurance coverage for non-paid staff could also be an issue in the event an accident occurs in the workplace.

Staff will check to see if extending the season is within the budget. Other issues included visitor numbers at the sites, if there is heat in the buildings and whether or not our insurance policy has coverage for non-paid staff.

Regional Supervisor change proposal
Discussion on current hiring practices: For this season, it was proposed that the Town continue hiring as normal for our supervisor positions, while leaving room open for discussion on changing practices from previously accepted “permanent seasonal employees” to become posted yearly. This would leave room to allow people to adjust to a new, more competitive system that incentivises people to grow with our tourism industry, thus allowing for more residents of the Town of Fogo Island work and compete for interesting and meaningful tourism jobs.

Old Trap Skiff – Bleak House Property
The condition of the old trap skiff was discussed. This boat is in poor condition and needs to be removed from site due to safety issues. Mr. Hayward King donated this boat to the Bleak House Museum Committee and originally the Best family owned the boat.

2018-075
T. Hart/Jacobs
Resolved that Nick Wells, Director of Tourism, Culture and Heritage contact Mr. King to see if he would like to have the boat, if he accepts the offer, he will be responsible to remove the boat from site within 30 days of notification. Further resolved if Mr. King declines the offer, the Best family should be contacted (Don Best or son’s Glenn or Jerry) before the boat is destroyed. If neither of the former owners accepts the boat, Public Works Department will remove it from site and take to the Transfer Station.
Resolution Carried. In favour 9. Against 0.

6.3 Recreation and Special Events Committee
A meeting of the Recreation and Special Events Committee was held on Tuesday March 13th at the Stadium at 10:40AM. The following were present; Councillor Tracey Hart, Councillor Scottie Hart and Collette Wells – Coish, Recreation Director

The Following items were discussed:
Arising from previous meeting:

Skate Sharpener: Other information required-
Council discussed information provided by staff; the skate sharpener was purchased new by the owner and is in excellent shape and is portable and can be set up on a table for use. It requires very little space and training to use is very little. This would bring additional revenue and requires very little maintenance.
Council requested that the Manager check with the seller to see if the shop vac used for collecting shavings is included with the sharpener.

2018-076
T. Hart/S. Hart
Resolved that council approve the purchase of the Skate Sharpener at a price of $4200.00.
Resolution Carried. In favour 9. Against 0.

Repairs and Maintenance:
The new project to do stadium upgrades is progressing. There has been correspondence with Wilf Maloney, Department of Municipal Affairs and Environment and we hope to hear more soon.

The Recreation Committee recommended that the Director become more involved in the Stadium Upgrades Project. This season is coming to a close and we want this work to proceed as soon as possible. There are items that have to be ordered i.e. the condenser. The water system is a priority and this needs to be done as soon as possible.

New Initiatives for Fogo Island
a) Gym Equipment
Gym equipment available for donation to the Town, and one possible place to set it up is the Recreation Centre in Fogo. This building has been identified as a suitable site. It has potential to be used on a regular basis with some basic repairs and maintenance to provide a gym, and offer other social opportunities to all age groups. The Recreation Committee recommends council consider this idea. There can be various services at scheduled times. The Rec Centre is currently in need of minor repairs and should be used more than what it is in order to be viable. This will increase usage, and add physical and social opportunities for everyone. This can be coordinated with community groups, organizations and youth to provide services to all. This needs to be addressed and a decision made to continue or look for another location for the gym equipment.

The Rec Centre is currently used by the Fire Department several times a year for events during winter carnival and the Brimstone Head Folk Festival. This building is heated with electric heat in one part of the building and an oil furnace for the rest of the building. The oil furnace is in poor condition and really needs to be replaced. A central location would be the best option, this could be something that can be included in the new swimming pool initiative and used to bring in extra revenue.

Council requested that the Manager obtain more details on the operating cost and the need for showers and changing rooms. Also contact Shorefast and see if we can accept the equipment and keep it stored at one of their buildings and confirm if the equipment needs to be stored in a heated building.

b) Swimming Pool Initiative
There was a meeting held on Tuesday March 6th at the Common Room in the stadium and Mayor Peter Fenwick from Cape St. George presented a detailed report on their pool project. Mayor Collins along with other Councillors and residents were present to listen and ask questions. The Recreation committee and the Director support this idea; however feel that we need to get
additional support from the residents and that Council should review all avenues before any decisions are made. It is also suggested to approach the public and see what interest there is in forming a pool committee or club to become part of the process.

Presentation was made by Dafna Mildenberger earlier in the meeting. A list of over 1675 names was presented along with letters of support from Beavers, Seniors Complex and the School in support of this new swimming pool.

**2018-077**  
**Burns/T. Hart**  
Resolved, that a Special Committee of Council be formed, a Pool Committee that will be responsible for setting up, organizing and planning this new project. Further resolved, that the committee consist of nine (9) members: three (3) members of the Recreation Committee, the Director of Recreation and Leisure Services and five (5) members from the public to represent the residents of Fogo Island.  
Resolution Carried. In favour 9. Against 0.

c) **Physical Activity – New Ideas**  
There was discussion on new ideas to bring to the centre of the island for the youth in summer time. Soft ball is a popular sport but with small numbers and several different communities struggling to form leagues it has become an issue. It was suggested that the Town consider this idea for the centre of the island. The Director supports the idea, but outlined the need for volunteers and staff to take on other programs. The location would have to be further discussed before any decisions made.

**Summer Jobs**  
There has been application made for students under Canada Summer Jobs, Community Healthy Living Fund Application and under the New Green Initiatives Programs. Without funding for programs the cost will be higher and the number of staff will be fewer.

**Planned Events**  
*Volunteer week is April 15th- 21st the Director is planning an event.  
*Also the annual Yard sale /flea market will happen at a date to be announced. Residents can either book a space and get a table of their own or clean up and drop off items to see to the stadium.  
*After school ball hockey, the director would like more involvement from coaches, parents and players. This is a very enjoyable sport that enrols 40-50 kids.  
*Canada Day activities July 1st will be planned  
*Seniors Garden Party  
*September Adult Dance – date and band to be announced. The Director will be discussing this further with the stadium committee but plans for mid – late September. Also last year with Canada 150 the fireworks show was a great event. It was well enjoyed by the residents this is something we should consider as a Town to make an annual event.

**Revenue**  
February 2017 ..................total $16,143.03  
February 2018 ..................total $18,442.22

**Other:**  
The Director indicated the ice season will be ending on the Easter Weekend which is a little earlier than last season. We have had a relatively good year. The Iceberg Cup in February was a great weekend. Four teams participated and everyone enjoyed the hockey.

The Director identified the need for a summer maintenance person with the Recreation Department. There are many items identified and the playgrounds will be open soon as well. It
was discussed in the past the idea of a summer maintenance person for the Recreation and Tourism Departments combined. This needs to be considered before the summer season begins.

2018-078
Burns/T. Hart
Resolved to rehire Jerome Dwyer as seasonal maintenance worker and he will be responsible for maintenance with both the Tourism and Recreation Departments.
Resolution Carried. In favour 9. Against 0.

The annual Recreation Conference is being held in Gander from May 10th-12th. The Director would like permission to attend this conference.

2018-079
T. Hart/S. Hart
Resolved that the Director be given permission to attend the Recreation Conference in Gander from May 10-12.
Resolution Carried. In favour 9. Against 0.

There will be no further business; the meeting was adjourned at 12:00PM.

6.4 Fire Services and Public Safety
A meeting of the Fire Services and Public Safety Committee was held in the Council Chambers at 6:15 PM on March 20th, 2018. The meeting was chaired by Deputy Mayor Paul Torraville and others in attendance were Councillor Sam Rowe, Councillor William Hart and Amanda McGrath, CAO (Acting)

The following items were discussed:

i. Emergency Plan
Committee members spoke about the updates that needed to be completed; a follow up will be done with staff. In addition Harbourview Manor, Riverhead Manor, the hospital and the school will be contacted for a copy of their plan.

Updates need to be done to include a plan for ammonia leaks for the stadium and fish plants (JBA, Fogo and Seldom).

ii. Fire Services Plan
The plan has been copied for the Fire Stations. Committee members all were in agreement that the plan for Fire Services needs to proceed and a discussion is needed for the future of the Fire Stations.

iii. Fire Chief
Committee recommends proceeding with the hiring of a Fire Chief, as it is a budgeted item. They discussed the importance of hiring a paid Fire Chief and liability to the Town and staff.

2018-080
Torraville/T. Hart
Resolved that Council proceed the hiring of a new Fire Chief.
Resolution Carried. In favour 7. Against 2 (Mayor Collins and Councillor Jacobs were against the resolution)

Meeting adjourned at 7:05 PM
6.5 Public Works
A meeting of the Public Works Committee was held in the Council Chambers on March 20, 2018 at 4:30 PM. The following were present, Councilor Sam Rowe, Chair, Councilor Scotty Hart, Amanda McGrath, CAO (Acting) and Darryl Hart, Maintenance Worker.

The following items were addressed:

i. Business Arising
   a) Collin's Road
   Harty Engineering Ltd. was contacted to do an engineering assessment.

   b) Location of the PDWU
   Crown land has been applied for near the Hospital and the application near Shoal Bay Brook is in the process of being completed.

   c) Gord Payne's Water
   Staff has been taking samples and they have been good, including the other samples in nearby residences. Conversation also took place on a new water line to Mr. Payne’s.

   d) Fogo Water Supply
   Discussion took place on Freeman’s Pond intake, water tower and the possibility of a buster pump near the old hospital site.

   e) Shelving for Cube van
   This has been completed.

   f) Sandy Cove water supply
   It was recommended to wait until the spring to determine if the line is blocked.

   g) Overtime
   Staff has been placed on a schedule to reduce overtime.

   h) Log Books
   Vehicle log books have been placed in the vehicles and will be regularly reviewed.

ii. New Business
   a) Tilting
   - Staff will be installing a vent when the weather cooperates, as electrical components are being exposed to chlorine vapors.
   
   - Recent problems with manhole covers being dislodged by plow trucks; there is nothing that can be done during the winter season.

   b) JBS
   - Town Hall - two areas of ceiling need repairs, along with the flooring in the kitchen. The door needs repairs or replaced as door box is broken in lock area as well. Council approved work for roof repairs for kitchen area, and the installation of a new main door. This work can be done by our Public Works Staff.
   
   - Water Tower
   Damage has occurred to the water tower with a vehicle, the RCMP was contacted and an insurance claim has been filed.

   c) Fogo
   Continuing issues with water supply.
Staff will have the intake pipe checked and complete further investigation and further determine if there is rocky bottom in the pond where intake valve could possibly be placed; may have to get divers out, if staff cannot find a solution to the problem.

Maintenance workers have checked the pond for areas of rocky bottom and they found an area. It will require more investigation to see how big the area is and how deep before we can take steps to move the intake.

Committee also discussed possible water leaks in the system with the high water usage; will to have to attempt to find where we have leaks in community. We may require the service of an engineer. The possibility of erecting a dam and building a reservoir was discussed.

d) Seldom
- Follow up with Terra Nova Water Services Inc. on the installation of the PDWU was done.

- Water and Sewer project for Greens Lane should be reviewed, when approvals have been completed by Municipal Affairs.

- Pump House - Previous problem with fluctuations in 15hp pumps has been corrected.

e) Stag Harbour
- As discussed prior, Collins Road will be assessed by an engineer. The possibility of raising the road instead of drilling and blasting may be an option. It was noted that the assessment cannot be completed until this spring.

f) Deep Bay/ Island Harbour
- Purchase of playground equipment- issue will be forwarded to the recreation committee for discussion.

g) Equipment repairs
The acting CAO has spoken with the Technician regarding regular equipment repairs and checking permits.

h) HR
The Acting CAO will deal with employee issues.

i) Seasonal Tourism/Recreation Maintenance Personnel
Refer to the Tourism and Recreation Committee

j) Repairs to trucks
The problem with the large truck is corrected. The small truck is waiting on the arrival of transmission/motor mounts. Both should be ready in a day or so. The sander on the small truck isn’t working properly and will be looked at. All other issues will be looked at this spring.

k) Letter from John Hancock
Mr. Hancock’s letter outlining damage done to his snow blower as a result of Town equipment entering his driveway and disturbing the rocks was discussed.

Mr. Hancock will be asked to get a quote for repairs and a quote for replacement, equal size to his snow blower.

Council decided to defer the letter back to the committee until they receive the price quote from John Hancock.
I) Case Backhoe Warranty
The Committee suggested that contact be made with Madsen Equipment to see if the 24 month warranty would be transferrable if the backhoe were to be sold. Winston Crane, Madsen Equipment has since confirmed that the extended warranty on the Case Backhoe is transferable to a new buyer if the backhoe were to be sold within this time frame. Cost of the 24 month warranty is $2400.00 and covers powertrain and hydraulics.

2018-081
Rowe/Torraville
Resolved that Council proceed with purchasing the 24 month warranty on the Case Backhoe.
Resolution Carried. In favour 9. Against 0

m) Training Circular – Municipal Safety Council NL
Some of the training that will be offered are:
• Fit Testing
• SCBA Training
• Powerline Hazard
• Traffic Control
• Trenching & Excavation
• WHMIS

The information will be forwarded to the Fire Department members.
Staff should have transporting dangerous goods; contact will be made with the Co-op’s safety officer for upcoming training sessions.

Acting CAO has been in contact with the Safety Officer with the Co-op and she will be making arrangements soon.

Meeting adjourned at 6:12 PM

n) Meaney's Road, Joe Batt's Arm – Driveway Issues
The water issue that has occurred in Mr. Lynch’s driveway since the new pavement was put on the road, this has been an ongoing issue ever since. Road material has been put there several times but it isn’t solving the issue. The road isn’t level and it is tipped in towards his driveway, thus when we have a lot of rain or snow melting, the water always floods in over his driveway.

Council requested that Public Works staff look at this again and consider building up the driveway with some heavier stone, making it a little higher than the road to stop the water from flooding and then cover it with a more finer rock material.

❖ Deputy Mayor Torraville and Councilor Scottie Hart were excused from the meeting at 9:30 PM due to a chimney fire in Fogo.

2018-082
Collins/Hamlyn
Resolved that Councilor Rowe replace Mayor Collins as Chair due to a conflict of interest.
Resolution Carried. In favour 7. Against 0

❖ Mayor Collins declared himself in conflict and left the meeting at 9:40 PM

o) JBA Pumphouse – Electrical Work
An email was received earlier this evening from Bradley Collins, Blue Jay Electrical, with regard to the repairs to the electrical panel at the JBA Pumphouse. Due to a critical error made by his supplier, the drivers were not the proper units that were required for the system. The Contractor

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asked his supplier for a CPC unit (Centrifugal Pump Controller), and he received a VFD (Variable Frequency Drive). He requested that either his quote be cancelled or a price adjustment on his existing price quote be accepted due to the great increase in the pump drives that will have to be ordered from Electric Pump & Motor in St. Johns. The Contractor was sorry for the confusion and apologized for the delay in the work that needed to be done at the pump house. A copy of the new price of the unit was received by email during the council meeting.

2018-083
Hamlyn/Burns
Resolved that the price quote from Blue Jay Electrical be cancelled and the new price not be accepted, as it would be an unfair advantage to the other two bidders. Further resolved that an analysis be done on the two remaining quotes, from LGR Electrical and H & B Construction, and award the contract to the lowest bidder.
Resolution Carried. In favour 4. Against 2. (Councilor Jacobs and Councilor Tracy Hart were against the resolution)

❖ Mayor Collins returned to the meeting at 9:55 PM

5.6 Policy and Human Resources
No report presented.

6.7 Finance
A meeting of the Finance Committee was held in the Council Chambers at 4:00 PM. The meeting was chaired by Councillor Sheldon Hamlyn and others in attendance were Councillor Barbara Jacobs Councillor Curtis Burns and Amanda McGrath, CAO (Acting)

i. Letter from Diane Strickland
Ms. Strickland’s letter regarding her business tax was discussed and committee members were all in agreement to uphold all previous decisions with regard to business taxes.

ii. Price Quote
A price quote will be issued for the purchase of propane.

iii. Business Arising from Previous Meeting
a) Tax rates
With regard to the change in business tax rates, the rational was to bring up the rates to pre amalgamation rates and tax information gathered from other Towns, to bring it up to par.

b) Pool Initiative
Members also spoke about service fees, levy or an increase in taxes, for example if the pool initiative were to go ahead. Another option would be for the YMCA to take on this venture.

Committee members said that they are not prepared to go ahead with the pool initiative until further information and research is done, i.e. operating cost.

c) Bank Loan – New Dump Truck
The committee recommends that money be transferred from the business account to the general account to cover the payment of the new dump truck, until the bank loan is finalized.

Update – The letter of Approval has been received from Department of Municipal Affairs and sent to Scotiabank. There are still several small items that need to be worked out at the bank and the loan will be finalized for payment.
iv. Financial Reports
A review was completed of the financial reports.

a) Tax Arrears
Committee members reviewed the tax arrears of the Town; a more aggressive approach will be taken, water cut offs, tax sale, collection company, etc. For water cut offs staff will start marking curb stops in June.
Option of hiring someone seasonally for tax collections was discussed.

With regard to the previous list for tax sales, legal titles have not been finalized by the lawyer.

b) Economic Development Corporation
The committee recommends that the Town pull out of the Economic Development Corporation.

This issued was discussed by Council. There is an Economic Development meeting scheduled for Thursday, April 5 at the council chambers, it was agreed that a decision will be made after the Economic Development meeting.

c) Town Vehicles
Members spoke about TELUS mobility; they are now offering a service to track vehicles (Following vehicle, Find nearest vehicle), driver monitoring (speeding, after-hours usage, scoring reports) and vehicle maintenance (productivity, maintenance).

Staff was asked to check out fees for this service.

d) Reports
A review was completed of the financial reports.

2018-084
Hamlyn/Curtis
Resolved to accept the financial report for February 2018.
Resolution Carried. In favour 7. Against 0.

Meeting adjourned at 5:15 PM.

7. Administration

7.1 Tenders
i. Old Pumper Truck, Deep Bay

✓ Councilor Rowe declared himself in conflict and left the meeting at 10:03 PM

One tender was received from Clifford Rowe in the amount of $10

2018-085
Hamlyn/W. Hart
Resolved that Clifford Rowe be awarded the tender for the Old Pumper Truck in Deep Bay for $10. Be it further resolved that the truck must be removed from site within 30 days of notification.
Resolution Carried. In favour 6. Against 0.

✓ Councilor Rowe returned to the meeting.

ii. Old Cube Van - Tilting
No tenders were received.
Council requested that the Cube Van be taken up to the Transfer Station by our Public Works staff.

8. Correspondence

8.1 Fogo Island Co-op – Economic Development Partnership
Letter was addressed by Council.

8.2 ATIPPA – Appointment of Head
Letter was addressed by Council. The head of the municipality for the purpose of ATIPPA is the designated decision maker for the municipality. Currently the Town Clerk is the Co-ordinator and the CAO position is still vacant.

2018-086
Burns/Hamlyn
Resolved that the CAO will be required to act a head of the municipality for the purpose of ATIPPA. Resolution Carried. In favour 7. Against 0.

8.3 Diane Strickland
Letter was addressed by Council. A tender letter for these services will be prepared by Staff.

8.4 MNL Symposium – Gander, NL – May 3rd – 5th.
Any councilors interested in attending the MNL Symposium are asked to contact the office. Staff is asked to book rooms at the hotel and remind councilors by mid-April so they can be registered.

9. New Business
No new business to discuss.

10. Date of Next Regular Meeting:
Special Meeting – March 31st at 1:00 PM / Privileged meeting at 12:30 PM
Regular Meeting - April 24, 2018 at 7:00 PM

11. Adjournment:
2018-087
Hamlyn
Resolved the meeting be adjourned at 10:25 PM.

Amanda McGrath
CAO (Acting)

Wayne Collins
Mayor