

A Public Meeting of Council was held at the Town Office on April 25, 2023, with the following in attendance.

Councillors Present:

Deputy Mayor Alexander Crawford
Councillor Mark Budden

Councillor Beverly Broders
Councillor Adam Young

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Absent:

Mayor Andrew Shea
Councillor David McKenna
Councillor Lary Roebbotham

1. Call to Order:

- In Mayor Shea's absence, Deputy Mayor Crawford chaired the meeting and welcomed everyone viewing the meeting on the ZOOM Platform, the public meeting was called to order at 7:10PM.

2. Agenda:

2023-076

Broders/Young

Resolved that the agenda be adopted with the following addition:

6.3 Request to Rescind Motion #2022-102 – 1 Walbourne's Road, Fogo

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

3. Minutes:

2023-077

Broders/Budden

Resolved that the minutes of the Regular Public Meeting held on March 28, 2023, be adopted.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

4. Business Arising:

- No business arising from the previous meeting.

5. Department Reports

5.1 Economic Development & Special Projects

- Committee meeting for Economic Development and Special Projects did not take place for the month of April.
- Economic Development Officer requested that the following items be discussed by Council.

A. Approval of new Director for Fogo Island Growth Inc, Board of Directors

2023-078

Broders/Young

Resolved that Jonathan Dalton be appointed as Director for Fogo Island Growth Inc Board of Directors

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

B. Approval for Age-Friendly Newfoundland & Labrador Communities Program Stream 1 Planning Grant

2023-079

Broders/Young

Resolved to apply for the Age-Friendly Newfoundland and Labrador Communities Program Stream 1 Planning Grant up to the maximum grant value of \$10,000.00. The planning grant will enable the Town to complete an age-friendly assessment and action plan for the completion of our Fogo Island Centre Island age-friendly green and outdoor recreational spaces.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

5.2 Recreation & Tourism presented by Councilor Young

A meeting was held in the Council Chambers on Tuesday, April 18th at 3:00pm, 2023 with the following present: Committee Chairperson, Deputy Mayor Alexander Crawford, Councillor Adam Young, Deputy Town Clerk Daphne Coles, Director of Recreation & Tourism, Colette Wells- Coish

The following items were discussed:

A. Recreation

I. Activities:

- a) The ice season at the Iceberg Arena has ended. Activities are being planned for the Spring and Summer to include indoor roller blading, ball hockey, archery, and bingo. Tentative start date for bi-weekly bingo is June 8th.
- b) The Fogo Island Family Resource Centre has requested permission to use four of the Town's hiking trails to offer a STORY WALK as part of their summer planning; Turpin's trail, Tilting, Ethridge's Point, Joe Batt's Arm, Lion's Den, Fogo, and The Courting Trail in Deep Bay.

2023-080

Young/Broders

Resolved to approve the Story Walk program for the Fogo Island Family Resource Center for use on Turpin's trail, Tilting, Ethridge's Point, Joe Batt's Arm, Lion's Den, Fogo, and The Courting Trail in Deep Bay. An agreement to outline set up and removal plans will be developed by the Director of Recreation and Tourism and in the event of vandalism the Town will not be held liable.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

- c) The Crowns Land application for the Park Area Project is in the final stages. Funding has been approved for \$16,000.00 to help develop this area as a Family Day Park that will be accessible, and inclusive for families and visitors to enjoy.
- d) Correspondence and a petition with 64 signatures from residents of Fogo was received on March 28th requesting repairs and upgrades to the basketball pad on Country Road, Fogo. A Caution barrier has been placed on the inside due to the drop of approximately 20' down to the brook. Proof of land ownership and a permit from Water Resources Management to do any improvements to the land will be required if approved. The town currently maintains a basketball pad by the Bleak House Museum.

- Deputy Mayor Crawford asked Council if he was in conflict of interest as he resides on Country Road and has children that will play on basketball court.
- Councilors voted on the request. Councilor Broders voted that he would be in conflict and Councilor Budden and Councilor Young voted that he was not in conflict. Deputy Mayor Crawford remained at the table for discussion.

- e) During discussion, Councilors felt that due to the safety concern caused by the high drop off to the brook a fence would be needed around the basketball pad and it would require extensive repairs.
- f) Councilors agreed to defer the decision until the next meeting and request that further review be done on the area. Also contact the Fogo Recreation Committee again to see if they have any interest in doing the project.

II. Repairs and Maintenance - Stadium:

- a) Minor cement repairs around the rink.
- b) The exit door facing the school has drainage issues. A possible plan is to discuss further but potentially place weeping tile on that side of the stadium.
- c) A cover and casing for the deep well is being repaired.
- d) The flagpole in the parking lot must be repaired.
- e) A section of plastering is necessary in the main foyer.
- f) A fenced storage space with chain link wire 20' x 20' is being quoted for out back of the stadium for storage.

B. Tourism

- I. The Lane House Museum, Tilting requires complete roof repairs. This is a Registered Heritage site and we have received a \$3,000.00 maintenance grant.

2023-081

Young/Budden

Resolved to award the Lane House Museum Roof Repairs to Steve Freake, Sole Proprietorship, providing all company documents are submitted by May 10th, 2023, with a price quote of \$10,993.59, HST included. Further resolved that If documents are not provided by May 10th, 2023, the Lane House Museum Roof Repairs will be awarded to Parsons Skyline Roofing & Construction with a price quote of \$12,017.50, HST included. Town will provide the additional funding.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

- II. A detailed list of repairs and maintenance is being gathered of all the Town heritage sites.
- III. The summer brochure is ongoing, and all updates will be forwarded to Council to review.

C. Other:

- I. The compost tumblers have arrived at the Town Office and can be purchased for \$51.74, HST included.
- II. National Volunteer Week was April 16th- 22, 2023. A pancake event was held for all community volunteers Wednesday April 19, 2023, in the Visitor Services Center, Stag Harbour.
- III. A Canada Day Grant has been received for \$1560.00. This Family event will be planned to take place at the Stadium on Saturday July 1st, 2023.

5.3 Planning & Public Works presented by Councilor Broders

- Committee meeting for Planning and Public Works did not take place for the month of April. Superintendent of Public Works, Sheldon Hoffe prepared the report below for council discussion.

A. Maintenance:

I. Preventative Maintenance

- a) All routine maintenance in the pump houses have been completed for the month of April and intake screens have been cleaned in Fogo, Seldom and Tilting. We will be scheduling water line flushing in the next couple weeks.
- b) All lift stations have been inspected.
 - H & R Enterprises are scheduled to be here on May 2, 2023, to complete the repairs to the lift station located near the Experience Fogo site.

II. Vehicle Maintenance/Inspections

- a) KMR Transport has started completing the 2023 inspections on town vehicles as they expire. Town staff have started to remove snow clearing attachments from our equipment.

B. Other:

I. Permit Applications

- a) Field visits are ongoing to determine compliance, as requested.

II. Water turn on/turn-off

- a) Water turn on/turn-offs being requested intermittently.

III. Advanced Drinking Water System:

- a) Both units are fully operational. Terra Nova Water Services were here from March 30, 2023, to April 3, 2023 to perform the annual service on both ADWS units.

IV. Water and Sewer Project, Main Street Seldom

- a) The tender for the Seldom water and sewer project closed on March 30, 2023. There was only one bid received for \$1,942,980.78. Total Government funding available for this project was 792,066.60 with the Town being responsible for any cost overruns.
Our options for this project are;
 - 1. Proceed to award the contract with the Town covering the cost overruns in the amount of \$1,150,914.18.
 - 2. Change the scope of work for the project and re-tender.
 - 3. Cancel the project.
- b) Councillors discussed the options above and requested to defer the decision for further discussion at the next public council meeting.

V. Spring Clean-Up 2023

- a) Arrangements have been made with Central Newfoundland Waste Management for this year's spring clean-up to be held from May 30, 2023, to June 17, 2023, with a curb side pickup being done by Town Staff and a free residential drop off at the transfer station. Following with last year the Town will possibly be holding another free residential drop-off at the transfer station in the Fall.

VI. Apiaries

- a) Complaints have been received from residents recently about the beehive apiaries that have been placed in Stag Harbour. Staff inquired with the Town Plan Consultant and Apiaries are considered agricultural use and are only permitted in Rural Zones subject to approval from the Department of Agriculture and Council.

2023-082

Broders/Budden

Resolved to request that the beehives located in various communities around the island be relocated to the Community Garden in Little Seldom and Staff arrange a meeting with the owner to discuss an appropriate location in a Rural Zone where bee keeping is a proposed use.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

5.4 Public Safety/Fire Services presented by Councilor Budden

A meeting of the Fire Services Committee was held on April 17th at 6:30pm at the Town Office. In attendance; Chairperson Councilor David McKenna, Councilor Mark Budden, Station Chiefs Paul Torraville, Dion Harnett, Bobby Parsons, and CAO Pauline Payne.

The following items were discussed.

A. Fire Calls

- I. One House fire in Joe Batt's Arm – All stations responded.
- II. False Alarm responded to by Station 2

B. Training Update

- I. Driver training ongoing
- II. Pumper training ongoing
- III. Regular training ongoing

IV. Air Brakes Training required.

C. Basic First Aid training

I. Classes going ahead on April 27th & 28th and 29th & 30th

D. Equipment update:

I. Review of all equipment inventory to be done for each station to determine the most efficient use of resources. The committee will review to ensure best usage and placement for the island.

E. Items for discussion:

- I. Fundraising Winter Carnival – Not enough time to get this on the go this past winter. Will keep on our radar to start planning earlier next winter.
- II. Quote for pagers for Station 3 \$4,657.41. Decided to review systems used by other Fire Services. Meanwhile we will attempt to refurbish pagers currently not being used that are in storage.
- III. EMAIL received from resident requesting for civic numbers to be placed on all properties to ensure emergency services can identify the location of an emergency.

2023-083

Budden/Broders

Resolved that the CAO develop a new regulation that all properties within the Town of Fogo Island boundaries must have civic numbers attached to the main building that easily identifies that property. To be presented for Council review prior to the May Council meeting.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

- IV. Building review for all Stations to call out any repairs required this Spring and Summer.
- V. CAO to circulate a date and time for Fire Services to review the Town Emergency Plan, after which a meeting will be scheduled with Fire Services and Council to review together.

6. Correspondence

6.1 Proclamation – International Day for Homophobia and Transphobia

2023-084

Broders/Young

Resolved proclaim May 17th, 2023 as INTERNATIONAL DAY AGAINST HOMOPHOBIA AND TRANSPHOBIA.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

6.2 Fogo Dumping Station

- The town has been working with a Not-For-Profit Organization on Fogo Island to find an alternate location for a RV Dumping Station in Fogo as the existing dumping station by the canal must be closed permanently. After requesting financial assistance, the Town has received correspondence informing them that the organization is not in a position to support this new dumping station with funding.
- Council requested that the CAO respond to the organization in writing thanking them for their time and consideration on this matter.

6.3 Request to Rescind Motion #2022-102 – 1 Walbourne's Road, Fogo

- House fire on lot in 2021 that completely destroyed the residence. Due to the lot being below the minimal requirements of 450 meters squared for a building lot, Council passed Motion #2022-102 at a public meeting held in May 2022 which states:

“Resolved that that Council approve the exemption of the yearly water and sewer taxes charged to Account #BENND001 as the lot is below the minimum lot size requirement in the Town Development Regulations and no new development is permitted on the lot.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebottom, and Councilor Crawford. Against - 0.”

- Recently the town received a request from the property owners' brother on behalf of his brother to have Motion #2022-102 rescinded and the property reviewed to allow for rebuilding on the lot.
- The request was sent to the Plan Consultant for review and it was determined that the property was grandfathered in to the Town Development Plan as it existed prior to the Town Plan coming into effect, therefore a new structure can be erected similar to the footprint of the pre-existing residence.

2023-085

Broders/Young

Resolved to rescind Motion #2022-102 passed at a public council meeting held on May 31st, 2022 which states:

“Resolved that Council approve the exemption of the yearly water and sewer taxes charged to Account #BENND001 as the lot is below the minimum lot size requirement in the Town Development Regulations and no new development is permitted on the lot”

Further resolved that all water and sewer taxes that were previously exempted since the structure fire in 2021 for 1 Walbourne's Road, Fogo be reinstated.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

2023-086

Broders/Budden

Resolved to allow development on the lot listed as 1 Walbourne's Road, Fogo in accordance with the following:

- 1) The new structure must adhere to the Development Regulation of 1.5m from side property lines on the lot.
- 2) Must allow room for access for a minimum single vehicle driveway.
- 3) If development is within the 10-meter town right of way from the centre of the road at both Walbourne's Road and Silver Street the Town will not be liable for any damages incurred during snow clearing or any other town related work.
- 4) Building Plan must be approved by Council before a permit is issued and any new development begins.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

7. New Business

7.1 Update on New Bank

- The Board of Directors for the Atlantic Credit Union will be holding their vote for Fogo Island as a member of their branch on May 25th, 2023.

8. Date of Next Regular Meeting:

- Public Council Meeting – Tuesday, May 30th, 2023 @ 7:00pm.

9. Adjournment:

2023-087

Budden/Broders

Resolved the public council meeting of March 28, 2023, be adjourned at 8:12PM.

Resolution Carried. In favour – 4. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, and Councilor Young. Against - 0.

Pauline Payne
CAO

Alexander Crawford
Deputy Mayor