

A Public Meeting of Council was held at the Town Office on June 27, 2023, with the following in attendance.

Councillors Present:

Deputy Mayor Alexander Crawford
Councillor Mark Budden
Councillor Lary Roebbotham

Councillor Beverly Broders
Councillor David McKenna (Via Zoom)
Councillor Adam Young

Staff:

Daphne Coles, Deputy Town Clerk
Germaine Morgan, Enforcement/Permitting Officer

Absent:

Mayor Andrew Shea
Pauline Payne, Chief Administrative Officer

- In the Mayor's absence, Deputy Mayor Crawford chaired the public meeting.
- In the CAO's absence, Germaine Morgan, Enforcement/Permitting Officer attended the meeting to operate the Zoom platform for public attendance.

1. Call to Order:

- Deputy Mayor Crawford welcomed everyone viewing the meeting on the ZOOM Platform, the public meeting was called to order at 7:03PM.
- Deputy Mayor Crawford also expressed congratulations to Brent Broders on behalf of Council and Staff, who is in Czech Republic playing in the U23 Men's World Junior Championships.

2. Agenda:

2023-112

Broders/McKenna

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

3. Delegation - RCMP

- During the last council meeting held on May 30th, Council requested to invite a member of the RCMP to the next public council meeting to discuss speeding concerns on the Island, especially in the communities of Seldom and Little Seldom with so much ferry traffic travelling through the area four and five times a day.
- Corporal Sheldon Walsh attended the meeting on behalf of the RCMP.
- Other items discussed included 911 protocol, importance of civic addresses on homes within our communities, speeding and speed limits in the school zone area and Shoal Bay, ferry traffic and speeding, ATV and dirt bike usage, and tourism.
- Deputy Mayor Crawford thanked Corporal Walsh for attending the meeting and suggested that moving forward it would be nice to hold occasional meetings to discuss concerns.

4. Minutes:

2023-113

Young/Roebbotham

Resolved that the minutes of the Regular Public Meeting held on May 30th, 2023, be adopted.

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

5. Business Arising:

- No business arose from the previous meeting.

6. Department Reports

6.1 Economic Development & Special Projects presented by Councilor Broders

A meeting of the Economic Development & Special Projects Committee was held in the Council Chambers on June 22, 2023, at 7:10 PM with the following present: Committee Chairperson Councilor Beverley Broders, Councilor Lary Roebbotham, Town Clerk Daphne Coles and EDO Cheryl Gardner.

The following items were discussed:

A. Economic development vision and strategic plan:

I. Preparing for a motion to adopt the strategic plan in the July public meeting.

- a) Coordinating a meeting with all of council to review the details of the strategy prior to the public meeting in July.

B. Small Business Supports & Community Capacity Building:

I. Support Local Business Campaign

- a) Support Local Business Campaign will roll out in July, waiting for print materials and t-shirts.
- b) Public contest details will be brought to the community after all promotional materials are in place.

C. Capital & Special Projects:

I. Affordable Housing Project

- a) Coordinating a meeting with all of council to review the details of our CMHC Housing Accelerator Fund Application Initiatives

II. MIC Project – Seldom

- a) The EDO is currently working on the funding proposal for marina and building upgrade project.
- b) Coordinating a meeting with all of council to review the details of the proposal, prior to submitting it to ACOA and other government funding bodies.

6.2 Recreation & Tourism presented by Councilor Young

A meeting of the Recreation, Tourism and Economic Development Committee was held at the Town office on Tuesday June 20th at 4pm. In attendance were Chairperson, Councilor Alexander Crawford, Councilor Adam Young, Pauline Payne, Chief Administrative Officer, and Colette Wells – Coish, Director of Recreation & Tourism.

The following items were discussed:

A. Recreation –

- I. A Teeny Bobber dance took place at the Stadium on Thursday June 22, with a Beach Party Theme.
- II. There is a Canada Day Bingo planned for June 29th, sponsored by the Lions Club. We want to thank the Lions Club for their continual support with this bingo every year.
- III. Canada Day activities are planned for Saturday, July 1st at the Stadium. This is a family day with various activities throughout the afternoon with fireworks to end the evening, in conjunction with Fogo Island Fire Services.
- IV. On July 8th we have Shanneyganock and Bud Davidge, performing at the stadium.

- V. The annual Seniors Garden Party will take place on July 12th at the stadium. This is done in conjunction with Central Health. This is a great afternoon of music, entertainment, and refreshments. It is open to all seniors and especially enjoyed by residents of the long-term care unit at the Health Care Centre.
- VI. There were school groups enjoying the stadium floor space for three separate events when the weather was not suitable. The graduating class prepared a “Fun Day” on June 12. On June 13th and June 19th, it was used for School Sports Days. The Town is very pleased to offer the stadium and support these activities.
- VII. Correspondence was received from the school regarding their plans for their school garden space and requested that the Town provide our Summer Students to tend the garden by weeding and watering the vegetables 2 – 3 times a week throughout the summer. The summer students have specific roles and cannot commit to what is requested. We must consider the safety of all involved. We would like to offer support for next season to apply for separate funding and help the school in any way possible obtain a summer position, that allows kids to participate and get involved. Another option is to schedule parents and families who are involved in the planting and encourage participation and rewards. The town does have plans to provide Staff and equipment to assist in clearing a section of the alders on the playground and help with grounds work this summer.

2023-114

Young/Broders

Resolved to deny the request from the School for the Town to help with the School Garden Space throughout the summer by having Town Students tend the garden by weeding and watering the vegetables 2 – 3 times a week as the students have specific roles and responsibilities that involve overseeing children.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor Roebottom and Councilor Young. Against – 1 Councilor McKenna.

- VIII. Correspondence was received from a youth requesting the town place a basketball pad in Tilting. The committee discussed the Town will focus on maintaining our existing basketball pads and playgrounds. There is development planned for the central region in the future that will include additional opportunities for families.
 - a) Council discussed the letter and agreed that the Director refer this request to a committee in Tilting and the Town will aid with any fundraising or documentation for land ownership if needed.
 - IX. Correspondence was received in November 2022, from the JBS Recreation Committee requesting the Town install new equipment to the playground in Joe Batt’s Arm. There has been a site visit completed which determined there is space to add this equipment, and staff have added this work to their list to complete.
 - X. The cement floor at the stadium has been painted with the hockey lines each fall, and in spring it causes large amounts of paint scales and dust. With offering additional activities and programs at the stadium the town should consider ways to eliminate the dust. This issue was discussed with other stadiums who had the same concern and they have invested in a floor buffer. This was reviewed and although the item is not in our current budget it is suggested as an item the stadium committee can consider fundraising for.
 - XI. The Community Garden in Little Seldom has added five new plots for families this year.
- ❖ Councilor Budden departed the meeting at 7:53pm and returned at 7:55pm to deal with a work concern.

B. Tourism

- I. There is a temporary museum schedule that started on Monday June 19th with four sites open: The Dwyer Premises, The Brett House, The Bleak House, and the Former School House. There are also a great number of visitors coming to the island and stopping into the Visitor Information Center. See below the numbers from June 12-19th, 2023.
 - a) June 12th - 52
 - b) June 13th - 34

- c) June 14th - 50
- d) June 15th - 56
- e) June 16th - 47
- f) June 19th - 77
- II. Maintenance staff are determining necessary repairs at all museums. Safety is our priority as we open playgrounds, heritage sites and maintain hiking trails. It has been determined we will not add any new items this year but focus on maintaining what we have.
- III. The Fogo Brimstone Culture and Recreation Society has requested assistance to place a sign in the community remembering the “Sunset Glow”. This was a sailing vessel that, while transporting coal in 1949, decided to anchor for the night but during winds she went on a shoal, and the ship was damaged beyond repair. The area they have chosen has been visited by public works and it will not interfere with snow clearing. We do have to look closer at land ownership before we proceed. If this is on private property, the Committee will require a written agreement from the individual giving them approval.
- IV. They also have a new proposal submitted “Coopering in Fogo”. The Director visited the site and determined that there is room on the land on the water side of the road inside the fence. It’s not recommended that the sign be placed over in the existing “Coopering Store” as it would be a duplicate of tools.

Other Business arising:

- I. The Stadium Committee is planning to review price quotes gathered for a new sound system and have it installed soon.
- II. The CEDP – Community Economic Development Partnership Historical grant has been received for \$12,400.00.
- III. We also want to point out Brent Broders is in Czech Republic playing in the U23 Men’s World Junior Championships.

6.3 Public Safety/Fire Services presented by Councilor Budden

A meeting of the Fire Services Committee was held on June 20th, 2023, 8:11 pm at the Town Office. In attendance; Chairperson Councilor David McKenna, Councilor Mark Budden, Station Chiefs Paul Torraville, Bobby Parsons, and CAO Pauline Payne. Absent: Dion Harnett

The following items were discussed:

A. Fire Calls

- I. **May**
 - a) Station 1
 - Grass and brush Fire
- II. **June**
 - a) Station 2
 - Lost tourist
 - Flooded basement
 - Overheated stove and chimney Fire

B. Training Update

- I. Minimal training is happening during the summer months due to work schedules.
- II. Basic First Aid training was completed.
- III. Fall Arrest training was completed.

C. Equipment update:

- I. Equipment stored in the upstairs area of the Town Office will be reviewed and moved to JBA Hall.
- II. Repairs identified for each Station;
 - a) Station 1
 - Eavestrough
 - b) Station 2
 - Eaves.

- Inspection under windows and repair any rotted.
- Install garage door.
- Review washroom for needed upgrades.
- c) Station 3
 - Review windows for replacement.
 - Ceiling needs completion.
 - Potential addition to back of building and move washroom.
- III. It has been identified that we should replace the aging furnaces that are costing us heavily for repairs and fuel with more efficient Heat Pumps. It was noted that heat pumps cannot be used as a sole source of heat.

2023-115

Budden/Roebotham

Resolved that the CAO obtain quotes for heat pumps for Station 2 and 3 before the cold weather comes. Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor McKenna, Councilor Roebotham and Councilor Young. Against - 0.

- IV. Fire Services has agreed that a review of the Town Emergency Plan must be done with Council as soon as possible and will aim to coordinate for the end of July.
- V. A meeting was held on June 19th with Barry Porter of Service NL and Linus Tremblett, Fire Protection Officer. This meeting was attended by Fire Inspector Paul Torraville, Sheldon Hoffe, Public Works Superintendent, Germaine Morgan, Enforcement Officer, Daphne Coles, Deputy Town Clerk and CAO Pauline Payne. The purpose of this meeting was to review specific files of properties on the island that are in contravention of various regulations. Staff received directions and suggestions from both Service NL and Fire Protection Services for inspections and training.

6.4 Transportation presented by Councilor Budden

A meeting of the Fogo Island Transportation Advisory Committee was held at the Town Office on June 19th at 7:17 pm. Present at the meeting were Chairperson Councilor McKenna, Councilor Budden, CAO Pauline Payne, John Greene, and Clifford Rowe. Unable to attend were Amanda Decker-Penton and Bill Miller.

The following items were discussed:

A. Complaints about Washrooms on the Veteran.

- I. It has been noted that the urinals in the men's washroom have been closed off/broken for 2 years.
- II. The soap dispenser in both washrooms on the ferry is either broken or has been dismantled and has been replaced with a bottle of soap taped to the dispenser.
 - a) Response from Dept. of Transportation; They are aware of the urinals on the Veteran and the piping on those urinals have a long delivery time and we have been advised today that they will not be shipped until July 5th, the soap not the same issue, we will follow up on those immediately."

B. Speed a Big Problem on Fogo Island.

- I. Staff were asked to explore this concern.
 - a) After making some calls we have determined we cannot have speed bumps at any roads that are 50 km zones.

C. Canteen Services on the M. V. Veteran

- I. Update from the Dept. of Transportation - The vending service was tendered out but unfortunately, we ran in to some complications which we are working through at the present time.

D. Other

- I. The Committee requested to invite Colin Power, the Regional Manager for Marine Services to come out to the Island for a visit to meet with the Committee.

2023-116

Budden/Broders

Resolved that the CAO invite Mr. Power to the island for a meeting with the Transportation Committee. Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor Mckenna, Councilor Roebotham and Councilor Young. Against - 0.

- II. Sand & Salt delivery for the fall needs to be better organized to not displace travelers at the peak crossings.

6.5 Finance and Administration presented by Councilor Roebotham

A meeting of the Finance and Administration Committee was held at the Town Office on June 21, 2023, at 5:30PM. In attendance were Chairperson, Councilor Lary Roebotham, Councilor Adam Young, Pauline Payne, CAO, and Daphne Coles, Deputy Town Clerk.

The following items were discussed:

A. Business Arising from Last Council Meeting

I. Request to Rent Scotiabank Parking Lot

- a) At the last public council meeting Council directed Staff to further investigate this request with Department of Municipal & Provincial Affairs on regulations for conflict of interest with any other properties in the area that can provide the same service.
- b) Staff contacted the Department of Provincial and Municipal Affairs and provided information under the Municipalities Act and insurance requirements.

2023-117

Roebotham/Young

Resolved to approve rental of the former Scotiabank Parking Lot ONLY located in Fogo to Top Dog Catering under Section 201.1 of the NL Municipalities Act, 1999 providing the following criteria is met:

1. As requested by the Town's Insurance Policy, Top Dog Catering must provide a copy of their insurance policy to the Town showing commercial general liability in the amount of \$2,000,000 and name the Town as the third party on the insurance policy.
2. It is understood that if at any time the Town needs the property, Top Dog Catering will vacate the property immediately upon notice.
3. The Town and Top Dog Catering shall enter into a written agreement which clearly outlines the rental amount and responsibilities of both parties.

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor Mckenna, Councilor Roebotham and Councilor Young. Against - 0.

B. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during May 2023

2023-118

Roebotham/Borders

Resolved to adopt the cheque register from May 1st – 31st, 2023 in the amount of \$227,256.17. Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor Mckenna, Councilor Roebotham and Councilor Young. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for May 2023

- i) Breakdown of Receipts
- ii) Quick Statistics Summary
- iii) Detailed Income Statement
- iv) Bank Reconciliation

2023-119

Roebbotham/Young

Resolved to adopt the Financial Reports for May 2023 as presented.

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor Mckenna, Councilor Roebbotham and Councilor Young. Against - 0.

III. Approval of Invoices

2023-120

Roebbotham/Broders

Resolved to approve Invoice # 0-7271 to Richard Power, Chartered Professional Accountant in the amount of \$8050.00 (HST Included)

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor Mckenna, Councilor Roebbotham and Councilor Young. Against - 0.

2023-121

Roebbotham/Young

Resolved to approve Invoice #1596488 to Pinchin in the amount of \$8,567.50 (HST Included)

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor Mckenna, Councilor Roebbotham and Councilor Young. Against - 0.

IV. Request for Donation – Gander and Area SPCA

- a) The Gander and Area SPCA is reaching out to all central NL municipalities and local service districts within their region for donations to help cover operational costs for their shelter.
- b) Fogo Island is within their area, and they do provide a service to the island in times of need for stray animals.

2023-122

Roebbotham/Broders

Resolved to approve to organize a fundraiser to support the Gander and Area SPCA.

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor Mckenna, Councilor Roebbotham and Councilor Young. Against - 0.

7. Correspondence

7.1 Municipal Assessment Agency Update

- Board of Directors met in St. John's on June 1, 2023.
- The letter was addressed by Council.

7.2 Municipal Assessment Agency – Clar Simmons Scholarship

- Mr. Simmons was the Business Manager for the Municipal Assessment Agency from 1998 until his untimely death in 2004. In his memory the Municipal Assessment Agency set up this scholarship fund.
- Any child, grandchild, or ward of a municipal council member or employee in a community served by the Agency, upon graduation from the NL Senior High School Program can apply. Deadline for applications is August 25, 2023.

7.3 Department of Municipal & Provincial Affairs – Increase in Municipal Operating Grants

- All municipalities receiving Municipal Operating Grants will receive an increase in their 2023 MOG of approximately 13.6%.

7.4 MNL Conference – St. John's, October 25 – 28, 2023

- Registration is now open for the 2023 MNL Conference taking place in St. Johns from October 25 – 28, 2023.
- Council requested that Staff book hotel rooms and if any Councilor is interested in attending, they can contact the CAO or Deputy Town Clerk.

7.5 Agreement and Petition – JBA Recreation – Luke’s Landing

2023-123

Young/McKenna

Resolved to approve Letter Agreement and permit application for JBA Recreation Committee for the development of Luke’s Landing in the area of Freezer’s Cove, JBA as approved by Crown Lands License to Occupy and Water Resource Management Approval. With this area including town infrastructure with a Sewer Outfall and Lift Station, Letter Agreement includes the following conditions:

In consideration of the issuance of the Licence to Occupy and the mutual covenants contained herein, the Town and JBA Recreation agree as follows:

- 1) If at any time during the term of the Licence to Occupy the land subject to it or any portion thereof (the “**Subject Property**”) is deemed to be necessary for municipal infrastructure purposes, JBA Agrees to relinquish any interest it has in the Subject Property upon 90 days’ notice from the Town. In such case, JBA shall vacate the Subject Property and remove all structures and installations on it within such 90 day period.
- 2) If at any time during the term of the Licence to Occupy the Subject Property is required by the Town for municipal infrastructure purposes on an emergency basis as determined in the Town’s absolute discretion, JBA Recreation agrees to immediately vacate the Subject Property and remove all structures and installations on it upon receipt of notice from the Town specifying the emergency nature of the Town’s requirement for the Subject Property.
- 3) In the event that the Town requires the Subject Property in either of the circumstances set out in paragraphs 1 and 2 hereof, JBA Recreation agrees to execute and deliver such further deeds and instruments as required to release its interest in and to the Subject Property and the Licence to Occupy as may be required by the Town or Crown Lands. JBA Recreation further agrees that it shall not be entitled to any compensation from the Town.
- 4) JBA Recreation covenants and agrees that it shall not transfer or assign the Licence to Occupy except as may be required under paragraph 3 hereof.
- 5) JBA Recreation covenants and agrees that it shall not seek to have the Licence to Occupy converted to a Crown Lease or Crown Grant or otherwise obtain a superior or other title interest in the Subject Property. This Letter Agreement shall be binding on the parties hereto and their respective successors and assigns.

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor McKenna, Councilor Roebottom and Councilor Young. Against - 0.

7.6 Letter from Concerned Citizen – Closure of Fogo Dumping Station

- ❖ Councilor McKenna declared conflict of interest and left the Zoom Platform at 8:43pm.
- Council and staff received a letter from a concerned resident in Joe Batt’s Arm regarding closure of Fogo Dumping Station.
- Council addressed the Crown Lands Refusal Letter received June 2020 as a result of a crown lands application submitted for an easement on the dumping station area. Application was cancelled due to the Department of Transportation advising that access to Route 333 was not permitted at the location.

- ❖ Councilor McKenna returned to the meeting at 8:50pm.

8. New Business

8.1 Sale or Donation of Jordair Breathing Air Compressor

2023-124

Budden/Young

Resolved that the Town of Fogo Island donate the Jordair C1-1E Breathing Air Compressor to Woody Point Fire Department. Further resolved that if Woody Point Fire Department is unable to accept the donation for any reason, proceed with the sale of the Jordair C1-E1 Breathing Air Compressor to Newfoundland & Labrador Breathing Air Inc at the bid price of \$2000.00.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor McKenna, and Councilor Young. Against - 0.

8.2 Tilting Beach Committee

- Councilor Broders brought to the table an email received from the Tilting Beach Committee regarding some upgrades to the public washrooms on the beach.
- Staff will refer this concern to the Director of Recreation & Tourism

8.3 New Signage, Tilting

- Councilor Broders inquired about the status on the new signage for Poore's Lane and Post Office Lane in Tilting.
- Signs have been received and are on the work list for Public Works.

9. Date of Next Regular Meeting:

- Public Council Meeting – Tuesday, July 25th, 2023 @ 7:00pm.

10. Adjournment:

2023-125

Young/Budden

Resolved the public council meeting of June 27th, 2023, be adjourned at 9.00PM.

Resolution Carried. In favour – 6. Deputy Mayor Crawford, Councilor Broders, Councilor Budden, Councilor McKenna, Councilor Roebottom and Councilor Young. Against - 0.

Daphne Coles
Deputy Town Clerk

Alexander Crawford
Deputy Mayor