1. Call to Order:
Mayor Collins called the meeting to order at 7:06 PM and welcomed everyone. Gallery was full to the capacity of 23 people and apologies were made for the lack of space to accommodate all the public. The windows were opened for spectators outside to listen to the proceedings.

2. Delegation

2.1 Denny & Jeanette Newman
- Mr. & Mrs. Newman presented information to Council on the following properties:
  ➢ Newman’s Gas and Diesel
    - They moved home four and a half years ago to operate the family business, which has provided services to the Town for over 20 years. They were available for callouts anytime of the day or night and always gave priority to fixing Town equipment when it came to the garage.
    - In the past year the Town has made changes to their level of service; first by requesting a Standing Offer for mechanic services from the garages on the island and Newman’s was awarded the standing offer so rates were kept at the same level. Shortly after, the Town hired a full-time mechanic, therefore their services were no longer required, with no explanation why this was done creating a major loss in revenue for the business.
    - Council’s Mechanic/Maintenance Person position fulfills several job functions and was a huge cost savings for the Town, because many times Town equipment had to be sent off island for repairs.
  ➢ Old Drug Store, Main Street Fogo
    - They were approached last Spring by several residents to rent the building for a Flea Market. They had approximately 8 people willing to sell their crafts and home baked goods, however when they approached the Town Office, they were discouraged with information on business taxes and other regulations and felt as if they were shunned upon and indicated that someone was even threatened to have the RCMP called. The rental was cancelled. Later they see the ad for the Flea Market at the Stadium.
  ➢ Harbour View Suites, North Shore Road, Fogo
    - Building houses 2 units with a fully equipped kitchen, bathroom and one bedroom. It is rented monthly during the slow season and nightly during the summer. The last 2 years one unit was rented to a Teacher for 10 months of the year.
    - Provided discussion on the different mill rates that is being charged to other businesses that are providing similar services. Some businesses are charged 15mils and others are charged 10mils; Harbour View Suites is in the 15mil category along with the Hotels, Motels, Inns and Efficiency Units; same as the Fogo Island Inn. Provided a definition for an efficiency unit versus a vacation home. They feel that they are operating a vacation home.
    - Have paid all taxes to date except for the business tax and these won’t be paid until Council reviews and provides valid information as to why Harbour View Suites is categorized as an efficiency unit rental. Mayor Collins urged the importance of paying their business taxes and if any changes are to be made their account will be adjusted and reimbursed if needed.
    - Wondered how the Town can distinguish between the businesses and use different categories and inquired as to who makes the decision for the mil rates charged. Mayor informed them that the
finance committee, management and council is responsible for the budget preparation along with information supplied from the Municipal Assessment Agency. Categories were determined in 2015 and haven’t changed since, mil rates have changed slightly.

- Mayor Collins thanked them for their presentation and advised that their concerns would be noted however they should follow-up with their concerns in writing. Staff will do a thorough investigation and let them know when a decision is made.

### 2.2 M’Liz Keefe
- Speaking on behalf of the committee formed for Small Home-based Business Tax Reform called HOME BASE with approximately 30 members.
- Committee was formed opposing the small home-based business tax after some residents received a letter from the Town informing them that if they were operating a small home-based business to please register their business with the Town for taxation purposes.
- Information was presented by Ms. Keefe on the following items:
  - Brief introduction on the committee, its commitments and benefits to the island and the people who make it unique.
  - The adverse effects of this tax. Taxing small-time entrepreneurs, artists/artisans, craftspeople etc, would be the wrong thing to do. Implementing this tax will discourage entrepreneurship, innovation and economic growth. It will affect the participation in community events like festivals, craft fairs and community yard sales with the disappearance of Fogo Islands legacy and heritage.
  - Who is actually being taxed? The elderly/seniors who built everything they needed to survive by hand both in the fishery and everyday life and now share their life-time wisdom and historic knowledge of life skills. Bakers, jam makers, knitters, sewers, quilt makers, carpenters and fishermen who want to share their legacy. Our youth must be nurtured, encouraged and thought the traditional way of life for Fogo Island.
  - Urgent economic times. Many believe that we are facing an economic crossroads that requires our urgent and immediate attention. The fishery is maintained by an aging labor force and the island’s population is in a decline with smaller families.
  - Petition. Presented a petition with 295 signatures to support deferment of the small home-based business tax and the creation of a round table of all stakeholders to create fair and equitable policies.

- Council thanked Ms. Keefe for her presentation and informed her that the Town is bound by the Municipalities Act, 199 for taxation. The committee’s presentation and requests will be further investigated by Staff and Council in conjunction with our lawyers and Municipal Affairs before a decision can be made.

### 3. Agenda:
#### 2019-115
W. Hart/Hamlyn
Resolved that the agenda be adopted as presented with the following addition to Correspondence:

8.6 Dept of Municipal Affairs & Environment – Municipal Capital Works Application Status

Resolution Carried. In favour 9. Against 0.

### 4. Minutes:
#### 2019-116
S. Hart/Torraville
Resolved that the minutes of the regular meeting held on June 25th, 2019 and the Special Meeting held on July 3rd, 2019 be adopted as presented.
Resolution Carried. In favour 9. Against 0.

### 5. Business Arising:
#### 5.1 Proposed Municipal Plan Amendment #1-2019 – Sandy Cove Park – Date for Public Meeting
- Next step is to start the public consultation process with a public meeting. Date for the public meeting was set for Tuesday, September 10th, 2019.

6. **Committee Reports**

6.1 **Transportation Committee**
- No meeting was held.

6.2 **Tourism, Culture and Heritage Committee**
A meeting of the Tourism Committee was held in the Tourism Boardroom on July 9th, 2019 from 7:42pm to 9:13pm. The meeting was chaired by Councillor Janet Langdon and others in attendance were, Councillor Tracey Hart, Evan Parsons Director of Tourism, Culture, & Heritage and Amanda McGrath, Clerk/Town Manager. Absent was Councillor Sheldon Hamlyn.

The following items were addressed:

i. **General Updates**

**Trail Project**
- Project workers have been working on Turpin’s, Waterman’s Brook, Joe Batt’s Point, and Brimstone Head Trails. Crew have been busy with installing retaining walls, transportation of materials, fixing damages, and brush clearing. Change Islands are starting to initiate their upgrades in the next week or so. Currently working on “Courting Trail” in Deep Bay.
- From the assessment done by Green Leaf Resources “The Turpin’s Trail inland section which is roughly 1.5 km in length requires major surface upgrades and from a tourism perspective does not have major appeal. An argument could be made as to whether this 1.5 km section should be upgraded or dismantled and closed.” It was noted that this section of trail is indeed used by residents and tourist and more though should go into the possible closure of this section.
- Director is actively searching for a used ATV (and trailer) that the Town can purchase for use on the trails. An ATV is desperately needed for trails maintenance and upgrades as it means the ease of transporting materials and workers to a trail which will cut travel and transport of materials by hand immensely. Council feels that this should have been researched during the past winter so it would have been available when the workers started work this season.

**Museums**
- Students have been hired and trained.
- Museums have been doing well with the admission-based model and museum passes. To date sales are up from last year however, visitor numbers were down, but June was a poor month weather wise. Residents can visit the museums for free, this was posted on the Town’s social media.
- Permission has been granted to install two brochure racks in each ferry terminal. Tourism maintenance will install these brochure racks. Racks have not been installed yet.
- The Town received permission to use power from 4 Post Office Lane again this year, for electrical hook-up in the Old Post Office for the video display. Museum Coordinator, Joan Foley will touch base with Dan Murphy to gain access to house.

ii. **Maintenance Updates**
- A price quote was sent out for repairs at the Marine Interpretation Centre’s wharf area and work has begun. A new assessment must be completed on the Marine Interpretation Centre as a whole, Director has reached out to get a list of possible companies to provide this assessment.
- Tourism Maintenance Worker has been working on fixing broken yard equipment, cutting grass, repairing and installing flags, installing glass in windows, installing plexiglass in a showcase, and also working on making a door at Dwyer Premises.
- Council feels that some of the work is not being done as it should, especially keeping the grass mowed maybe someone could be hired and it was mentioned that some of the sites are still not open on a full-time basis. With no JCP workers and fewer student positions approved it is hard for one maintenance worker to keep up with all the work. Once work is identified the Town Worker should give this a priority
to get it done, if they are unable to get the work completed, maybe the Director and Committee should look at getting another worker, either by contract or part-time basis.

iii. Other
- Susan Cull from Shorefast has inquired about possibly adding a hiking trails map to the EDP Community Guide. Susan also asked, once they have them printed, how many Community Guides the Town would need. They haven’t decided on a price for them but approximate $3 - $5 per guide.
- Shorefast has offered to place the Quilt Panels that the Town has in the St. John’s Church in Joe Batt’s Arm for visitors to view. They will have a student at the church 1-2 hours a day. Also, they added that they will not sign an agreement for damages if anything happens to them and have offered this as a courtesy. Alternatively, perhaps we can place them at one of our many heritage sites either for the tourist season or during a set time. Update – the panels are now on display at the Winds and Waves.

6.3 Recreation and Special Events Committee
A meeting of the Recreation and Special Events Committee was held at the council chambers on July 9, 2019 from 6:30pm to 7:30pm with the following present: Councillor Chairperson Tracey Hart, Councillor Scottie Hart, Recreation Director Colette Wells – Coish, Amanda McGrath, Clerk/Town Manager. Councillor William Hart was absent.

i. Business arising from Council Meeting
- The agreement for the new school playground has been signed and accepted. The Director did speak to the School Administration, that Council suggested placing a camera in the playground area. Council requested that Staff contact Ms. Jackie Crane with the School Board for information on the Town putting in a camera system for the playground.
- The recreation committee recommends placing the new inclusive swing in the school playground.

ii. Community Market Program
- The Coordinator started the position on Saturday, July 13th. There was a meeting scheduled for July 9th, at 8pm for those interested in having booths. There were several comments made regarding the small home-based business tax. However, if this issue arises individuals will be directed to call the Town Office for further information. The initial purpose of this program is to encourage social, and physical involvement for residents and visitors of all ages. The wellness of our people is the focal point.

iii. Summer Update:
- There was discussion on summer camp times and ages. These programs will run for 6 weeks.
- There are presently 5 students with summer jobs at the stadium; under different programs.
- There are different opportunities available for different age groups. Posters are placed in local businesses and on Facebook and individuals can call for more details.

Other
- Funding was awarded in the amount of $25,000 from Farm Credit Canada, to replace the lighting in the dressing rooms and on the exterior of the stadium. Further details will become available when we get them.
- The Director is working on a new policy for Ammonia Release or Leak for the stadium.

6.4 Fire Services and Public Safety
A meeting of the Fire Services and Public Safety Committee was held in the Council Chambers from 7:00PM to 8:35PM on July 4, 2019. The meeting was chaired by Deputy Mayor Paul Torraville and others in attendance were Councillor Sam Rowe, Councillor William Hart, Fire Chief Tommy Simpson, Amanda McGrath, Clerk/Town Manager and Daphne Coles, Executive Administrative Assistant.

Call to Order: Chairperson Deputy Mayor Torraville called the meeting to order at 7:05PM and Committee welcomed Fire Chief Simpson to his position with the Town.
- Fire Chief Simpson thanked the Committee for the opportunity of being the Fire Chief of Fogo Island Fire Department and he looks forward to building modern and safe fire services for our communities and Fire Fighters. He presented a brief overview of his plans moving forward and goals for the next 3 months to include the following:

- First and foremost is meeting with the current Fire Chiefs and Firefighters, getting to know them and begin building team spirit, especially with the stations that are closing out to include them with the existing 3 stations. Discuss the role they will play in improving Fire Services for Fogo Island.
- Better radio system and pager system, one that will have all members on the same system and move toward an automatic response for all members when a call comes in; i.e. I AM RESPONDING PROGRAM.
- Equipment testing; i.e. trucks, hoses, ladders, truck pumps and portable pumps. Review PPE (Bunker Suits, Helmets and Boots) and try to replace if needed. Start the groundwork for a new fire truck be it a pumper, tanker or pumper tanker.
- Develop a training program. Equipment training to include hose stream patterns and advancing, ladder training, BA training with a local smoke house, car fire evacuations and jaws of life. Work towards Pro Board Certification. Has already been in contact with Instructors for pricing on training courses and has brought with him a large library of study material that is available for use.
- Work with Council and Staff to develop a budget for training to get our members up to a safe and confident standard.
- Records for gear checks and annual maintenance, all station call outs and training exercises. Develop an accountability system for the fire ground to keep track of who is doing what on the fire scene.
- Get the information on the (CISM) Critical Incident Stress Management for our Firefighters and First Responders.
- Fire Service Rebranding.
- Plan to work with the Public Works Department to get pressure tests and flow tests on all the hydrants.

Committee was very pleased with the presentation.
- Fire Chief provided an update on work that has been done since he has been hired. Council commended the Fire Chief for the progress that has been made to date.

i. Training & Equipment
- Fire Chief has visited all Fire Stations and have met with members of Tilting, JBS and Seldom Fire Stations. Fire Trucks have been checked, hose testing has been done and some were busted during testing. PPE Gear is checked and is in good condition. He has also contacted Fogo, Island Harbour and Stag Harbour Fire Station and plans to meet with these stations soon.
- On September 27th, 2019 Chris Christy is coming to the island for Extrication Training with the Jaws-of-Life equipment in New Car Technology course.
- Breathing Apparatus’ have been tested and 8 have failed testing and must be removed. New ones will need to be purchased; Fire Chief has done some research on cost figures. Council requested that the Fire Chief meet with Clerk/Town Manager to review the budget expenditures to date and if funding is available to proceed with purchasing the new breathing apparatus.
- All training and equipment maintenance are now being recorded.

ii. Fire Trucks
Donation
- Fire Chief has a 1993 GMC Fire Tanker donated from Cape Breton Regional Municipality.
- Tanker has a 1500-gallon tank.
- Truck will need to be inspected before leaving Cape Breton. Repairs are minimal.
2019-117 Torraville/Rowe
Resolved that the Town of Fogo Island accept the donation of a 1993 GMC Fire Tanker from Cape Breton Regional Municipality, providing the inspection repair costs are not in excess of $5000.00.
Resolution Carried. In favour 9. Against 0.

1976 International Pumper – Tilting Fire Station
- Pumper is not in service.

2019-118
Torraville/Rowe
Resolved that the Town of Fogo Island place the 1976 International Pumper on tenders and use the proceeds from the tender to purchase new breathing apparatuses for the Fogo Island Fire Department. Resolution Carried. In favour 9. Against 0.

6.5 Public Works
A meeting of the Public Works Committee was held in the Council Chambers on July 22, 2019 from 7:00 PM to 8:15PM. The following were present; Councilor Samuel Rowe, Chair, Deputy Mayor Paul Torraville, Amanda McGrath, Clerk/Town Manager, and Mark Penton, Superintendent of Public Works. Councilor Scottie Hart was absent.

The following items were discussed:

Business Arising from Previous Minutes
i. Pump House Electrical
- Both pump houses have the generator panels installed.

ii. PH system for Fogo
- The tender for the PH system went through the St John's Office and is scheduled to close this Wednesday July 24. Tenders have closed, no response from Municipal Affairs to date.

iii. Water sample from Shoal Bay Brook.
- The sample has been dropped off to Government Services; waiting for the results.

iv. Access road
- The land has been applied for through crown lands and now awaiting approval. Ownership of land must be approved before obtaining some of the necessary permits.

v. Signage in Park
- “No Cutting” signs are up in the park reminding residents this is a no cutting area.

vi. ADWS
- The ADWS for Seldom has been put in place and the next step is to get the electrical permit to connect.
- The Contractor is having trouble getting the permit number from the subcontractor in St. John’s and will be contacting Service NL directly. In addition, a new pole will have to be erected on site and hydro has the placement marked.
- It is anticipated that the unit will be operational by the 3rd week in August.

New Business
i. Lift Stations
- Individuals have been flushing wipes, rags and other materials into the sewer system causing breakdowns and damage to the lift stations.
- Committee recommended to post a notice to residents asking them not to flush wipes, rags, etc. into the sewer system. Staff has prepared notice and it has been sent out to businesses and posted on the Town’s social media sites.

ii. Turnaround areas for Foleys Lane and School Hill Road
2019-119
Rowe/Torraville
Resolved that the Superintendent of Public Works proceed with getting price quotes to have turnaround areas installed on Foley’s Lane and School Hill Road.
Resolution Carried. In favour 9. Against 0.

iii. Park
There are a lot of windfalls out in the park that needs to be removed.

2019-120
Rowe/S. Hart
Resolved to have the windfalls throughout the park area cut down and removed. A plan will be put in place, through Expression of Interest to have them removed; the trees will be identified prior to allowing anyone permission to cut.
Resolution Carried. In favour 9. Against 0.

- If more than one submission is received, then the area will be divided in sections.

iv. Town Garage
- Committee recommends putting the new garage on Town land near the stadium and further recommends that this be dealt with by this fall. Financing the project will be done through the sale of the current Town garages and bank funding if required.
- After Council discussion it was recommended that Staff engage an Engineering Firm to prepare detailed cost figures to have the garage in this area before a decision is made.

2019-121
Rowe/Toraville
Resolved that the Town of Fogo Island issue an Expression of Interest for the sale of the two Town garages and that they be sold at fair market value.
Resolution Carried. In favour 9. Against 0.

v. RV Dumping Station

2019-122
Rowe/S. Hart
Resolved that the Town of Fogo Island pursue an area to install a dumping station in the Community of Joe Batt’s Arm.
Resolution Carried. In favour 9. Against 0

vi. New Operator/Maintenance Worker
- Superintendent has some concerns on filling the position. Previous worker was a resident of Fogo and he was the equipment operator for snow clearing in that community.
- Council indicated that if the new hire is from another community on the Island, how will the Town deal with an emergency during the winter if there is a snowstorm overnight. If a storm is forecasted, the new hire may need to plan to stay in the community overnight.
- Town cannot discriminate from hiring an individual based on the community they live in.

vii. Island Harbour Slipway
- Item was brought to Council last December and request was denied. Land title and quote for the work was supplied.

2019-123
W. Hart/Langdon
Resolved that the Town of Fogo Island pursue costs and engineered drawings to put a slipway in Island Harbour.
Resolution Carried. In favour 9. Against 0

- Council requested that Staff contact the Island Harbour Slipway Committee to confirm that the existing quote for completion of work will still be honored by the Contractor.
Councillor Scottie Hart departed the meeting at 8:45PM.

6.6 Policy and Human Resources
A meeting of the Policy and Human Resources Committee was held in the Council Chambers on July 23, 2019 from 4:05PM to 5:13PM. In attendance were Committee Chair, Councillor Barbara Jacobs, Councillor Sheldon Hamlyn and Amanda McGrath, Clerk/Town Manager. Councillor Scottie Hart was absent.

The following items were discussed:

i. Fire Hydrant Connection Policy
- Committee members recommended adopting the revised Fire Hydrant Connection Policy.
- Council discussed the policy with Fire Chief Simpson and Deputy Fire Chief Torraville and the time delays that can arise for the Fire Department during a fire emergency if a water line is connected to a fire hydrant.
- Fire Chief Simpson requested that it be noted that he will not be held liable for any issues or accidents that occur during a fire callout as a result of having a waterline connected to a fire hydrant.

2019-124
Jacobs/Hamlyn
Resolved that the Town of Fogo Island discontinue the fire hydrant connection policy and install a seasonal curb stop to the main water line by the fire hydrant for residents to connect and the same fees will apply as per the fire hydrant connection policy.
Resolution Carried. In favour 8. Against 0

ii. Sale of Property to Community Organizations
- Committee members reviewed Section 5 in Schedule B of the Sale of Property contract.

2019-125
Jacobs/Hamlyn
Resolved that Section 5 in Schedule B of the Sale of Property contract remain in the contract as is.
Resolution Carried. In favour 7. Against 1. Councilor William Hart was against the resolution.

- Section 5, states that the Town has the first right of refusal to the building if the group no longer wishes to retain ownership; the building would become the property of the Town again for the same value as initially transferred ($1.00) and the cost of maintenance or upkeep will be given consideration on a depreciated value providing all expense incurred are supported by documentation, up to a maximum of 25% of sale value.

- This clause was added to the agreement to prevent the organization for purchasing the property for $1 and then immediately reselling it for profit. If the property were to be transferred back to the Town and the Town were to resell it, then the group would receive up to 25% of the sale vale if they have supporting documentation for the maintenance cost, they incurred. For example, if the property sells for $100,000, then the group would be given $25,000 if they have supporting documentation of repairs and maintenance.

Seldom Town Hall
- Staff met with the operators of Wild Cove Wellness to discuss the sale of the hall.

2019-126
Jacobs/Hamlyn
Resolved that the Town of Fogo Island sell the Seldom hall to Wild Cove Wellness for $1, as per section 5 in schedule B noted above and that the Fire Department/Firettes be permitted to use the building free of charge, be available to the public for rent and that Municipal Taxes will apply.
Resolution Carried. In favour 7. Against 1. Councilor William Hart was against the resolution.
- Council requested Staff notify Seldom Fire Station and Firettes of the sale and the conditions within the sale.

iii. Small Home-Based Business Tax
- Committee members discussed the small home-based business tax and the incorrect information some individuals are portraying to the public. This tax was implemented this year as a result of verbal and written complaints from the business community, that individuals are operating businesses, are not paying taxes and are taking business away from their established business. Under the Municipalities Act, 1999 if an individual is operating a business, they must notify the Town. The Town was advised by their lawyer that when the Town becomes aware of an individual operating a business, even small home-based businesses, they must investigate and are obligated to tax the business, by not doing so would be considered discrimination.

- Committee members recommend the following definitions, to avoid confusion by the public:

**Small Home-Based Business**
An undertaking supplying a product or service for a fee, on a continual or ongoing basis, that has not or cannot be assessed under the Municipal Assessment Agency. Minimum business tax of $25, maximum of $400, at 2.5% of Gross Revenue. Individuals are asked to please advise the Town of your Gross Sales and your appropriate taxes will be applied.

- Council requested that this Item be deferred until further review of the presentation from the HOME BASE Committee can be completed.

6.7 Finance
A meeting of the Finance Committee was held in the Council Chambers on July 24, 2019 from 5:15 PM to 6:07PM. The meeting was chaired by Councillor Sheldon Hamlyn and also in attendance were Councillor Barbara Jacobs, Councillor Janet Langdon and Amanda McGrath, Clerk/Town Manager.

The following items were discussed:

**Business arising**

i. Combining Properties
- The Committee reviewed the article from the Municipal Assessment Agency with regard to joining parcels at the request of the municipality provided certain criteria were met:
  - The parcels are adjoining
  - The parcels are owned by the same person or company
  - The owner had no objection
  - The parcels to be joined had similar use or zoning.

2019-127

Hamlyn/Jacobs
Resolved that the Town of Fogo Island utilize the practice of combining properties as a means of saving money both for the property owner and the Municipality.
Resolution Carried. In favour 8. Against 0.

ii. Removal of Recreational Stages and Wharfs
- The requests were sent to the Municipal Assessment Agency to have all Recreational Stages and Wharfs removed from the roll. The Agency stated that they are is obligated to assess all real property in the boundary of Fogo Island. Therefore, they are unable to complete our request to remove “wharfs and stages” from the Assessment Roll.

- For our benefit, they provided the following information:

The “Assessment Act” provides the following direction in relation to the assessment of real property:
Assessment of real property
Section 3. (1) Where a tax is imposed on real property by the city or a council, all the real property in the city or a municipality, whether or not it is subject to taxation, shall be assessed in accordance with this Act,

Section 1.2(S) of the “Municipalities Act” defines "real property" as,
   (i) land or an interest arising from land, and includes land under water,
   (ii) land and buildings, structures, improvements, building service systems and storage facilities and fixtures erected or placed upon, in, over or under land or affixed to land,
   (iii) a building that is erected on land under a lease, licence or permit, but does not include the land upon which the building is erected, and
   (iv) a mobile home;
And subsection (2) directs that: All docks, quays, wharves and structures touching the boundaries of a municipality and all ships attached either permanently or temporarily to a dock, quay, wharf, ship or structure shall be considered to be within and to be a part of the municipality.

- Committee recommends that Recreational Stages and Wharfs be exempted from Property Taxes starting the 2019 taxation year.
- Council requested that this Item be deferred until further review with the Municipal Assessment Agency to clarify how the Municipal Assessment Agency makes the distinction between a recreational stage and wharf compared to commercial fishing stages and wharfs.

New Business / Correspondence
i. Financial Reports
- A review was completed of the financial reports: Accounts receivable, accounts payable and bank balances.
  2019-128
  Hamlyn/Jacobs
  Resolved that the Town of Fogo Island accept the financial reports as presented.
  Resolution Carried. In favour 8. Against 0.

ii. 2018 Audit
  2019-129
  Hamlyn/Jacobs
  Resolved that the Town of Fogo Island accept the 2018 Audit and further recommends that the auditor be requested to present to Council either in person or via teleconference.
  Resolution Carried. In favour 8. Against 0.

- Council requested Staff to check with the Auditor to see if the audit can be presented at the next council meeting on August 27, 2019 and how much time he would need.

iii. Email – Diane Strickland – Grandfathering In
- Ms. Strickland email regarding her business being “grandfathered in” for exemption from business tax, same as the Fogo Island Lions Club is, was discussed.
- This matter was investigated with former staff and Councillors of the former Town of Fogo, it was adamantly expressed that under no circumstances was her business exempted from Business Tax and that if it was not taxed it was in error.

iv. Letter – Bradley Sargent – Request for exemption on Business Taxes
- Mr. Sargent’s letter requesting to be exempt from business tax, as his business is closed was discussed.
  2019-130
  Hamlyn/Jacobs
  Resolved that Progressive Auto Care Ltd. business taxes and accumulated interest, under section 111. (1) of the Municipalities Act, 1999, be written off in the amount of $3,933.70, under the condition that
confirmation can be made that business had closed at the time specified by the owner and that the Town obtain a signed copy of the Accountant records to confirm the closure date of the garage. Resolution Carried. In favour 6. Against 2. Deputy Mayor Torraville and Councilor Rowe were against the resolution.

v. Letter – M’Liz Keefe
- Ms. Keefe’s letter regarding the letter she received from the Town with regard to registering her artist studio was read.
- It was noted that there was an error in the letter regarding naming her studio.

2019-131
Hamlyn/Jacobs
Resolved that a response letter will be forwarded to Ms. Keefe apologizing for the error in naming her artist studio.
Resolution Carried. In favour 8. Against 0.

vi. Letter’s from residents – Small Home-Based Business Tax
- The Committee members discussed the letters received and the petition posted with regard to the Small Home-Based Business Tax.
- The Town’s lawyer has stated the Town has a duty to tax individuals that provide goods or services and not be discriminative. It is also the individual’s responsibility to notify the Town that they are operating.
- Many other Town’s across the Province are experiencing the same problems with individuals operating businesses and not notifying the Town or obtaining permits to operate.

7. Administration
- No items for discussion.

8. Correspondence
8.1 Letter – SID (Stag Harbour, Island Harbour & Deep Bay) Action Group
- Group expressed concerns regarding the road conditions to Deep Bay-Island Harbour intersection, shortage of long term and acute care beds at the Fogo Island Health Centre, financial support for Deep Bay playground, combination of fire services for Fogo Island and gravel pits.
- Council requested the Staff respond to the letter.

8.2 Dept of Municipal Affairs & Environment – Emergency Services Division
- The Regional Emergency Management Planning Officers position has been filled by Derek Tilley.

8.3 Dept of Municipal Affairs & Environment – 2020 Budget & Municipal Taxation
- Reminder that municipalities are required to implement taxation in accordance with the Municipalities Act, 1999.
- Unsupported taxation and failure to link taxes, fees, or adjustments with the necessary legislative authority under the Municipalities Act, 1999 may expose council to unnecessary litigation and/or financial liability.
- Municipalities may be asked to provide additional information to confirm they are correctly billing and reporting budget revenue.

8.4 Dept of Municipal Affairs & Environment – Project Funding Approval – PWDU for Central
2019-132
Hamlyn/Langdon
Resolved that the Town of Fogo Island accept the cost-sharing funding as outlined in the Municipal Affairs and Environment project approval letter dated July 23, 2019 to complete Potable Drinking Water Unit 17-G1-20-00005 for $194,814.00. Town of Fogo Island agrees to provide $17,666.00 in funding for this project and authorizes the Mayor and Clerk/Town Manager to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Fogo Island.
Resolution Carried. In favour 8. Against 0.
8.5 Dept of Municipal Affairs & Environment – Provincial Solid Waste Management Strategy Review
- This is the first comprehensive review of the strategy since it was announced in 2002.
- Feedback gathered during the public consultations period will provide valuable information and insight into local, regional and provincial waste management issues and be important in informing the work of the review.

8.6 Dept of Municipal Affairs & Environment – Municipal Capital Works Application Status
- Applications for Stag Harbour Water and Sewer Phase 1 and Barr’d Islands Water and Sewer Phase 3 were not successful in obtaining funding this year.
- Deadline for new applications for 2020 funding is September 30, 2019. Council urged everyone to consider any new projects for this year’s priority list for Municipal Capital Works.

9. New Business
9.1 Community Grant – Fogo Island Codversations
2019-133
Hamlyn/Jacobs
Resolved that the Town of Fogo Island approve a $500.00 grant for the Fogo Island Codversations for the development and promotion of the local newspaper.
Resolution Carried. In favour 8. Against 0.

10. Date of Next Regular Meeting:
Privileged Meeting – August 27th, 2019 (If required)
Regular Meeting – August 27th, 2019 at 7:00 PM

11. Adjournment:
2019-134
Langdon
Resolved the meeting be adjourned at 10:00 PM.

Amanda McGrath                        Wayne Collins
Clerk/Town Manager                    Mayor

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