A Regular Meeting of Council was held on the above date at the Fogo Island Central Academy Cafeteria with the following in attendance:

Councilors Present:
Mayor Wayne Collins
Councilor Barbara Jacobs
Councilor Samuel Rowe
Councilor Sheldon Hamlyn
Councilor William Hart
Deputy Mayor Paul Torraville
Councilor Janet Langdon
Councilor Scottie Hart
Councilor Tracey Hart

Staff:
Amanda McGrath, Clerk/Town Manager
Daphne Coles, Executive Administrative Assistant

1. **Call to Order:**
Mayor Collins called the meeting to order at 7:03PM and welcomed everyone.

2. **Delegation**

   **2.1 Lee Danisch – Concerned Resident of Barr’d Islands**
   - The objective of his presentation was to foster continuous improvement of relations between concerned citizens, who are primary stakeholders and the Town Council. Mr. Danisch presented the following issues:
     - **Strategy**
       - As part of a strategic plan the town should be concentrating on larger and more generic issues other than taxation of the home-based businesses. Should be sticking to already-agreed town goals of protecting the outport way of life and supporting entrepreneurs as a united community. Enhancing our strengths will be more productive and will generate more taxes than expending efforts on futile tasks.
     - **Already a great place**
       - Fogo Island has a relatively modern infrastructure that is running smoothly, diverse communities with strong cultural roots, a strong Cooperative Society and high visibility as a tourist destination. Fogo Island has a strong Economic Development Partnership with clear goals “...protecting and enhancing Fogo Island’s outport way of life, while encouraging and supporting an entrepreneurial culture that will strengthen the vision and goals of the three partners: the Town of Fogo Island, the Shorefast Foundation and the Fogo island Co-operative Society.”
     - **Already Getting Better**
       - Mr. Danisch thanked the Town for arranging a more public venue for the regular council meeting which was held at the cafeteria at the school. Also thanked the Finance Committee for inviting him and a representative from Home Base to their committee meeting for discussion on taxation issues.
     - **How the Council System Works (For Benefit of Stakeholders)**
       - Delegations can provide input to Council at the monthly council meeting, however this is not a place for debate or immediate decision-making regarding the delegation. There is provision for some questions from Councillors. However, there is provision for interaction with Committees that include Councillors and Stakeholders for the purpose of forming recommendations to Council.
     - The Clerk/Town Manager acts at the direction of Council to perform administrative functions and provide continuity.
     - **Improvement Ideas, Take Aways and Recommendations**
       - Following the Municipal Council Handbook as a reference to municipal leadership. This handbook also encourages the improvement principles that have become commonplace in a multitude of other organizations.
       - Formation of advisory committees including Stakeholders/Consultants/Mentors.
       - Attending training events is important for all members of the Town.
       - Public engagement is strongly encouraged.
       - Allowance for more attendance at council meetings. Providing an audio and/or visual feed is not enough.
- Work together with residents throughout any process of developing regulations, committee activity with stakeholder participation is one way to accomplish this.
- Concentrate on positive goals such as improving the viability of the economy.

- Mayor Collins thanked Mr. Danisch for his presentation. Mayor Collins also explained that Council cannot commit to using this venue monthly, cost is not the only issue with using the School, there is also time limits in place that meetings must be over at a certain time. This will be further investigated by both Council and Staff. A new Town building will hopefully correct this issue for everyone.

3. Agenda:
2019-153
W. Hart/Hamlyn
Resolved that the agenda be adopted as presented.
Resolution Carried. In favour 9. Against 0.

4. Minutes:
2019-154
Torvalle/Langdon
Resolved that the minutes of the regular meeting held on August 27, 2019 and the special meeting held on September 12, 2019 be adopted as presented.
Resolution Carried. In favour 9. Against 0.

5. Business Arising:

5.1 Response Letter – Denny & Jeanette Newman
- After reviewing the information presented by Mr. and Mrs. Newman at the July 30th council meeting, Staff responded to their concerns. They were informed of the cost saving measures for the Town and its residents by hiring a Mechanic/Operator, who also performs other duties including water and sewer maintenance, snow clearing, and road maintenance.
- An explanation was also provided for the statement concerning the Old Drug Store property not being rented because the individuals who were interested in renting this building were threatened with the RCMP by Town staff. This statement was misunderstood and is incorrect. During the telephone conversation with a group member, they had inquired what they needed to do to start up a new business and how the Town would enforce the order if someone didn’t obtain the necessary permits. In answering the first question, they were informed to apply for a Permit to Operate from the Town and it would have to include Fire & Life Safety and Accessibility Permits from Service NL for the building they were intending to use. With the second question they were advised that the Town would enlist the help of Service NL, Government and maybe the RCMP, there wasn’t any threatening of the RCMP against the individual. If this statement were true, why would this group use another building?
- With the tax rates for their rental property, there will not be any changes for this year, however they were informed that Council will be reviewing the business categories and tax rates for nightly rentals during the 2020 budget process.

5.2 Response Letter – Pauline Brown – Fogo Island Partridgeberry Harvest Festival
- Correspondence was forwarded to Ms. Brown with assurance that the Town and its Staff fully supports the festival by attendance and support for its vendors. As for the Mayor extending greetings on behalf of the Town, the current Mayor hasn’t received an invitation during his tenure for the last 2 years and staff cannot recall any requests ever being forwarded to the office. When an invitation is extended and the Mayor is unable to attend, arrangements are normally made for the Deputy Mayor or some other Councilor to bring greetings.
- There is financial support through the Stadium with a $500.00 rent subsidy, along with 2 or 3 days before the festival for setting up and 1 or 2 days after for dismantling and cleanup. As for chair rental, the festival has never been charged a rental fee.
- With respect to the small home-based business tax being a deterrent for potential participants, it is not the Town’s intention to tax individuals who participate in such a festival as a one-time event, only groups or individuals who are continuing to provide a service or sell products on an ongoing basis will be subject
to this tax. All indications from the Community Market is that they have a good number of participants involved who are in the same category as those participating in the festival.

- Unfortunately, during this weekend many Councilors and Staff are away for family events therefore are unable to make a commitment and it is also the dates that the Municipalities NL Convention is held in which Councilors and Staff have participated in the past. Over the past years the Town of Fogo Island has provided much financial support for this festival and plan to continue this in the coming years.

5.3 Email Correspondence – Home Base
- Email correspondence was received from several members of Home Base, the Committee for Home-based Tax Reform with regards to their petition and a motion that was passed by Council at the June 2019 regular meeting for a public meeting to be held. One of the emails was sent to members within the Department of Municipal Affairs and Environment.
- Emails were addressed by Council. Home Base has met with the Finance Committee for discussion on the small home-based business tax.
- Staff has been in contact with Sandy Hounsell, Director of Municipal Support with the Department of Municipal Affairs and Environment and he don’t recommend that council provide an exemption from this tax.

5.4 Committees of Council
- Council felt that the current committee structure wasn’t working. Most committees met once a month and meetings were taking up too much time dealing with day to day operations. Recommendations were coming to council for approval and were being referred to the committees again as Council did not know all the information to make a decision, thus slowing down the decision-making process.

2019-155
W. Hart/T. Hart
Resolved that the Town of Fogo Island abolish the current committee structure and proceed with a Department Head meeting every 1 or 2 months, (depending on the issues that arise), for all Councillors to attend. Further resolved that a committee of council can be appointed as they are needed and then abolished.
Resolution Carried. In favour 9. Against 0.

- Council requested that Department Heads prepare reports and email to Councillors prior to the meeting for review.

6. Committee Reports
6.1 Transportation Committee
- No meeting was held during the past month. There is a meeting arranged for Wednesday, September 25, 2019 with Minister Steve Crocker, Department of Transportation and Works and Minister Derrick Bragg, Department of Municipal Affairs and Environment.

6.2 Tourism, Culture and Heritage Committee
A meeting of the Tourism Committee was held in the Tourism Boardroom from 7:24PM to 8:30PM on September 9th, 2019. The meeting was chaired by Councillor Janet Langdon and others in attendance were, Evan Parsons Director of Tourism, Culture, & Heritage and Amanda McGrath, Clerk/Town Manager. Absent were Councillor Sheldon Hamlyn & Councillor Tracey Hart.

The following items were addressed:

i. General Updates
- Fogo Island Trails Project - Lion’s Den Trail is almost completed and within the next week they will continue work on Turpin’s Trail West.
- Change Islands are starting to initiate their upgrades and they have received the bulk of their materials. They have completed clearing the necessary sections of debris and in the process of starting to replace sections of their boardwalks and installing new ones.
- The Director has presented a few different types of ATVs to the committee for review. The ATV is desperately needed for trails maintenance and upgrades as it means the ease of transporting materials and workers to a trail which will cut travel and transport of materials by hand immensely.
- The museums have been soft closing as we have a reduction in number of staff. All museum Coordinators have been given signs to post on the buildings advising tourists of this and a number to call to book a tour.
- The Tourist Information at the Visitors Information Centre has been relocated to The Marine Interpretation Centre for the duration of the season and the Marine Interpretation Centre has also implemented scheduled tours. The building will be opened every day from 9:00 AM – 5:00 PM with scheduled tours at the following times: 9:30 AM, 1:00 PM, and 3:00 PM.
- The Marconi Centre will be opened every day from 9:00 AM to 5:00 PM.
- Museum Coordinators and other staff will alternate between the Marine Interpretation Centre and the Marconi Centre to ensure that we keep both buildings open as many days as we can.
- New design of the tourism maps has been discussed and the Director will continue to work on the tourism maps during the fall season for the new maps to be ready for next season. Director will also investigate producing hiking trail maps to assist tourists and visitors whose focus is hiking on the island.
- The Fogo Island Heritage Advisory Committee recently held a meeting, first one in 2 years to discuss some important issues with the heritage properties. The committee is requesting to meet with Council for further discussion. Council suggested that another meeting be set up with the Heritage Committee and the Fogo Island Heritage Advisory Committee and other Councillors can attend that meeting.

ii. Maintenance Updates
- Electrical repairs will commence at the Marconi Centre within the next week or two once we receive the parts.
- Tourism Maintenance has been busy working on multiple items including:
  - Finished installing the Dwyer Premises door including staining the door
  - Water issues at the United Church washroom.
  - Replacing garbage can in back cove that was taken
  - Replacing toilet handle and taps on women’s washroom at the Marconi Centre
  - Replacing taps at Experience Fogo washroom, toilet issues have been identified to be a lift station problem and Public Works has been notified. An out of order sign has been posted until issues are fixed.
  - Marconi Centre front door is broke. New screws were installed in hinges, but the door will need to be replaced as stripping from underneath. Weather stripping will need to be installed. The door will need to be replaced eventually, before the next season starts.
  - Fixed broken lawnmower that was in Fogo, but it has since broken again. While this is being repaired again, a replacement is made available if needed.
  - An assessment has been done by tourism maintenance of the Brett House. They have identified multiple repair issues and the Director will seek assistance through different committees and groups on the island to help repair some of the identified issues and will be researching different funding sources to help with the financial costs of repairing the building.

6.3 Recreation and Special Events Committee
A meeting of the Recreation and Special Events Committee was held at the council chambers on September 09, 2019 from 6:40PM to 7:20PM with the following present: Councillor William Hart, Town Manager/Clerk Amanda McGrath, and Recreation Director Colette Wells – Coish. Absent was Chairperson, Councillor Tracey Hart, and Councillor Scottie Hart.

Business arising from report:
- The Gas Detection Unit has been approved by Council and ordered from Control Pro.
- The new school playground was open on September 4th. The Director has been in contact with the principal regarding placing cameras in the playground and he is looking into this. Any new information will be forwarded to the town. The new inclusive swing donated by the Town is installed.
  - Summer Maintenance: this issue was discussed, and a decision should be made soon.
Repairs and Maintenance:
- There are regular checks being done of the stadium and playgrounds. There are no major issues to date to report.

Activities and Events:
- There are several family events planned for the fall. Please check the daily schedule at 266-1112 for updates and events.

Other:
- The current design of the fence in Fogo Playground has no gate. This was a concern for an individual. The area was reviewed by the Playground Inspector, the opening is located to the side, not at the front facing the street. Council discussed the area and some of the town playgrounds don’t even have fences around them, even the new school playground has the gate open at all times.
- Guardrail in the front of the stadium parking lot has been discussed and it should be done this fall.
- Startup date for the ice plant at the arena will be after the Thanksgiving weekend. The tentative start up would occur after the long weekend.

6.4 Fire Services and Public Safety
A meeting of the Fire Services and Public Safety Committee was held in the Council Chambers 7:30PM to 9:30PM on September 11th, 2019. The meeting was chaired by Deputy Mayor Paul Torraville and others in attendance were Councilor Sam Rowe, Councilor William Hart, Fire Chief Tommy Simpson, Amanda McGrath, Clerk/Town Manager and Daphne Coles, Executive Administrative Assistant.

The following items were discussed:

Review of Previous Minutes
i. New Bank Account for Fire Equipment
- Request is sent to the bank for the new bank account.

ii. Emergency Management Plan
- Plan is sent to Fire and Emergency Services for review. Waiting to hear from Derrick Tilley.

iii. Special Assistance Grant
- The application has not been sent in yet; currently waiting on price quotes and approval for Air Compressor. Speaking with MHA Derrick Bragg and he said to include the cost of the Air Compressor in the grant request.

Review of Fire Chief’s Report
i. Fire calls
- Department responded to 6 fire calls during the last month.

ii. Fire Inspections:
- Fire Chief completed fire inspections on 2 commercial buildings.

iii. Station update:
- Fire Chief was able to meet with the members of Stag Harbour Fire Station to discuss the upcoming changes. They believe they will have zero members willing to stay on with Fogo Island Fire Department. They asked to keep their 1963 fire truck in the community as a piece of the community history. They also gave the Fogo Island Fire Department, bunker gear and helmets. Fire Chief will try to get their equipment maintenance complete by midmonth.
- When the Fire Chief was able to do the truck check at Island Harbour Fire Station, only one member was available to let him in the station to get the truck. Upon inspection, the truck needed major repairs.
The truck is now out of service until it goes to Gander for recalls. There may be 4-6 members willing to stay on with Fogo Fire Station. A water supply was established in the ocean up at the end of Island Harbour, at the area chosen for the boat launch. To use this area, we will need a 1500-gallon porta tank to maintain a sufficient water supply.

iv. Communication update:
- Due to summer vacation, Hi-Tech Communication was not able to provide the required information needed to upgrade our paging system or one radio system as suggested by Fire and Emergency Services, but they have made the commitment to provide information by the second week in September.

v. Training:
- As reported last month, the Fire Chief has been working with the Fire Department with training but due to fishing and summer vacation the numbers of members being trained are not as high as expected, however the Fire Chief has worked with the members who were available, providing training in breathing apparatus, gas detection, extrication, and more training is planned for September.

vi. Fundraising:
- A department fundraising has started, to help the Town purchase the equipment needed to provide the service. On August 31, 2019 the first annual Cod Derby and Boot Drive was held, an event that was sponsored by the community business who provided the prizes for the winners. Martins Fire Safety provided the food for the barbeque.
- In the process of planning “Chase the Ace” for a fundraiser.
- The Firettes are coming on board as well with the fundraising endeavors.
- With the help from the Recreation Director, the plan is to utilize the Stadium Common Room for training and meetings as it is central for all stations.

Major Issues
i. Air Compressor
- The air compressor needs to be replaced and due to age, cost of parts and missed recalls. It is unsafe to use as is, therefore the Fire Chief has taken the air compressor out of service. The Fire Department now don’t have any means of refilling their air cylinders. This is a very important piece of equipment for the Fire Department and must be replaced.
- Fire Chief has provided quotes the following quotes to replace the air compressor:
  - Martin’s Fire Safety - Single Phase - $31,000 + 2,700 plus HST and Installation
  - Three Phase (Used) - $8700 plus Electrical and Installation
  - Fire House - $11,500–HST & Delivery included. No installation needed; plug in to outlet.
- Committee recommends that the Town of Fogo Island purchase the Air Compressor from Fire House Service & Supply at the quoted cost of $11,500.00, HST and delivery included immediately and apply for the cost of the unit under the Special Assistance Grant.
- This was approved at the Special Meeting of Council being held on Thursday, September 12, 2019.

ii. Fire Service 2020 Training Program
- Fire Chief has concerns with registering the Firefighters early as some may not be able to take the course.
- Fire Chief will meet with Linus Tremblett, Fire and Emergency Services at the convention to discuss course outline.

iii. Communications among Stations/Merging Members from Closing Stations.
- Members from the core stations of Fogo, Seldom and Joe Batt’s Arm are working well together. There is little response from the members of the closing stations of Stag Harbour, Island Harbour and Tilting with little or no attendance to training activities and meetings.
- Little or no interest from the members of the closing station to combine with their corresponding core station. Island Harbour Fire Station may have a few members that are willing or have shown interest to join with the Fogo Fire Station, however if they do not participate in the training activities, they will not be able to remain with the department.
- A mail out to community residents informing them of the upcoming changes and provide them with the phone number for fire protection whether it be 911 or a new local number for the whole island will need to be distributed in the upcoming months before the stations close out. Emergency contact information will need to be decided on before the information is sent to residents. Fire Chief is planning to meet with Bell Technician to discuss this.

vi. Visa Card and Spending Limit for Fire Chief
- Fire Chief has requested a Visa Card and an increase in the approval limit for spending within the department. Current approval limit for the Fire Chief is set at $1,000.00 and many purchases within the department are above this amount.

2019-156
Toraville/Rowe
Resolved that the Approval Spending Limit for the Fire Chief be increased to $3,500.00 and a Town Visa Card be provided.
Resolution Carried. In favour 9. Against 0.

vii. After Hour Emergency Services
- Fire Chief has concerns regarding snow issues after hours for emergency services. It is important that the Department of Transportation and Works be on stand-by for call-in during the winter months especially during snowstorms.
- Council has discussed this with the Public Works Superintendent, to develop a plan using the Town equipment. Council is also arranging a meeting with the Minister of Transportation and MHA Derrick Bragg and this is on the agenda for discussion.

viii. Station Upgrades Update
- Fire Chief and Superintendent of Public Works have visited the 3 Fire Stations and reviewed the upgrades that are recommended in the Stantec Report.

**Fogo Fire Station:** This station needs a full facelift and expansion. The Stantec report shows expansion off the back and off the main door side. Agreed with all suggestions except space for compressor room since the compressor will be housed at the Joe Batt’s Arm station. Recommend a change for the showers be separate for men and woman. It is agreed that there would be very little site work needed to start this project.

**Seldom Fire Station:** This station like the Fogo station has the same recommendations from Stantec and the same recommendations for this building apply. No compressor room, and male and female showers. The groundwork would be minimal at this station, their plan calls for extension off the back however would request the extension come off the front. And lose the grade transition from bay to bay.
Joe Batt’s Arm Fire Station: This project depends on the land issue with Shorefast, the public works building could work with an expansion off the back of the building. To accommodate their fleet and equipment.

New Business
i. Community Committee Meeting Requests
- Several community committees have requested to meet with Council and/or the Fire Services Committee.
- Fire Chief is compiling information before these meetings can be arranged.
- It was suggested that if a committee wants to meet with Council, they can attend a regular council meeting as a delegation.

ii. Jaws-of-Life Equipment
- All Fire Stations have provided some funding to purchase new Spreaders for the Jaws-of-Life from CODE 4 at a cost of $12, 900 plus HST. Money from fundraising events will be used to help cover the purchase.

2019-157
Toraville/W. Hart
Resolved that the Town of Fogo Island provide the remaining funds to purchase the Spreaders and the money will be repaid to the Town when the fundraising is done.
Resolution Carried. In favour 9. Against 0.

iii. Firefighter’s Banquet – October 5, 2019
- Members have agreed to hold one Firefighter’s Banquet this year at the Stadium. A committee has been formed to organize the event. Committee has requested that Council provide a donation to help cover some of the costs.

2019-158
Toraville/W. Hart
Resolved that the Town of Fogo Island provide a $1000.00 grant to the Fogo Island Fire Department for the Firefighter’s Banquet.
Resolution Carried. In favour 9. Against 0.

6.5 Public Works
A meeting of the Public Works Committee was held in the Council Chambers on September 11, 2019 from 6:30PM – 7:46PM. The following were present; Councilor Samuel Rowe, Chair, Deputy Mayor Paul Toraville, Councilor Scottie Hart Amanda McGrath, Clerk/Town Manager, Daphne Coles, Executive Administrative Assistant and Mark Penton, Superintendent of Public Works.

The following items were discussed:

Business Arising from Previous Council Minutes
i. Land for New Town Garage
- Cecon has been notified that their bid has been accepted by the Town and to start work as soon as time permits.
- Scope of work to include costing for site plan, road access, and septic design.

ii. Streetlight Request
- Rita Penton has requested that two streetlights be installed around the War Memorial in Joe Batt's Arm.
- Superintendent will check the area for the best location on the new lights.

iii. CO Detection for Stadium
- Quotes are as follows
  Control Pro - $12,456.00 plus HST
  Enviro Med - $11,400.00 and commissioning ($1,760) for a total of $13,160 plus HST
  A third quote has been requested from Martin’s Fire Safety however nothing has been submitted to date.
- Superintendent has reviewed the quotes.
- Committee and Superintendent recommends that the Town of Fogo Island accept the quote from Control Pro at the cost of $12,456.00 plus taxes for the CO Detection System for the Stadium.
- Item will be discussed at a Special Meeting of council being held on Thursday September 12, 2019.

vi. Advanced Drinking Water System in Seldom
- Hydro has the new pole up and work is proceeding with the electrical hookup.

New Business
i. Temporary/Full-time Seasonal Worker – Winter Operations
- Did not hire from the job posting for the Full-Time Operator/Maintenance Worker Position.
- Superintendent has reviewed the position and the workload for Public Works Department and feel that the position would be more appropriate to hire as a temporary/full-time seasonal position for winter operations.
- Tentative work schedule to be early January to mid-April, 2020. Superintendent is confident that the current public works staff can handle the workload until then.

ii. Water Intake at Tilting Pump House
- Experienced some issues with the water intake getting plugged with ice slush early last winter. This has not been fixed. Superintendent is requesting permission to have a Diver inspect the intake to see what can be done with the water intake to avoid it from happening again. This can be done while Staff cleans out the wet well in the Fall.
- Committee advised the Superintendent that when this issue occurred originally, that divers from Central Diving were onsite and can provide information on the intake system. Superintendent will contact Central Diving.

iii. Streetlight Requests – Island Harbour
- After the council meeting at the end of August a resident from the community contacted the office and inquired about the Town taking over payment for their streetlight that is currently in their garden. The homeowner had requested that the Town install the streetlight in their garden several years ago when they moved to the property however their request was denied due to distance from the main road. Public Works Staff visited the property again and the streetlight is located over 200 feet from the road.
- Before amalgamation, the former Towns had disconnected some of the streetlights that were a long distance from streets.
- The Town do not pay for any streetlights to light up resident’s gardens or driveways, the purpose of streetlights is to light up the streets.
- Resident also requested that the Town install streetlights in an area of Island Harbour; between Payne’s Harbour and the Old School property. This is a very dark area. Superintendent has looked at the area and there are 15 light poles between these locations and adding a streetlight on every third pole, would require 4 – 5 streetlights.

2019-159
Rowe/Torraville
Resolved that the Town of Fogo Island install the streetlights needed for the area between Payne’s Harbour and the Old School in Island Harbour.
Resolution Carried. In favour 9. Against 0.

iv. Curb Stop Installations – Fire Hydrants
- Town has several fire hydrants that have water lines connected to them to provide a water supply for seasonal residents. At a previous council meeting this was discussed, and the Fire Chief requested to discontinue this service as this use is not permitted for fire hydrants and can be a safety issue especially
Minutes of Regular Council Meeting
September 24th, 2019 at 7:00 PM

during an emergency. Council decided to install new curb stops at the fire hydrants so residents can connect to the curb stop.
- Superintendent has determined that these curb stops will need to be connected to the main water line outside the fire hydrant valve and will need to be done by a Contractor. As most seasonal residents will soon be disconnecting their waterline from the fire hydrant, the work can be done in the Spring before they want to connect again.

v. Water Supply for Central – Fire Services
- After review with the Fire Chief, it has been determined that the swimming pond on the highway to Fogo is a better location for a central water supply. Area will require a small amount of fill to level the area leading to the pond for truck access.
- The crown lands application for the easement to the pond below the RCMP Station is still awaiting approval, will still proceed with this area as a secondary supply.
- Committee requested that the Superintendent proceed with getting price quotes for work at the swimming pond site on Fogo Highway before the next council meeting.

vi. RV Dumping Station
- No work has been done yet to upgrade the dumping station in Fogo, waiting on Crown Lands for approval on Easement application.

vii. MNL Emergency Meeting - Wastewater
- Superintendent along with the Mayor attended the meeting in St. John’s. Main discussion at the meeting was on compliance with the Federal Wastewater System Effluent Regulations with outfalls. Town has 3 outfalls that are being monitored by BioMaxx and they are not compliant with these regulations.
- There are 197 non-compliant municipalities in NL. Gander, St. John’s and Marystown are the only 3 municipalities in NL that are compliant. Meeting the requirements of these regulations are quite costly and many municipalities cannot afford this cost.
- Seven of the provinces MP’s attended the meeting. Many Councils are upset with these regulations as councilors and staff can be held liable for millions of dollars in fines and possible jail time and they voiced their concerns at this meeting.

viii. After Hour Emergency Services
- Fire Chief has concerns regarding snow issues after hours for emergency services.
- Superintendent has reviewed the equipment and with just 2 Loaders in the fleet, one being in Fogo and the other in Joe Batt’s Arm, it is important that the Department of Transportation and Works be on stand-by for call-in during the winter months especially during snowstorms.
- Council is also arranging a meeting with the Minister of Transportation and MHA Derrick Bragg and this is on the agenda for discussion.

6.6 Policy and Human Resources
- No meeting was held.

6.7 Finance
A meeting of the Finance Committee was held in the Council Chambers on September, 2019 from 4:00 PM – 5:25PM. The meeting was chaired by Councillor Sheldon Hamlyn and also in attendance were Councillor Barbara Jacobs, and Amanda McGrath, Clerk/Town Manager. Councillor Janet Langdon was absent.

The following items were discussed:

Delegation
➢ M’Liz Keefe and Lee Danish, representative from the Committee for Small Home-Based Business Tax Reform were present to discuss taxation of small home-based businesses.
➢ The Committees request is for Council to defer taxation of small home-based businesses. It is Councillors understanding that the Town Council is not in agreement with deferring this tax.
➢ Want to set up a committee with their group and Council to discuss taxation, economic development; members from Council possibly include Finance and Tourism department. It would be to boost the economy and try to advance how operations work.
➢ There was a discussion on the tax rate and the definition Councillors put forth at the last Council meeting.
  Small Home-Based Business - An undertaking supplying a product or service for a fee, on a continual or ongoing basis, that has not or cannot be assessed under the Municipal Assessment Agency. Minimum business tax of $25, maximum of $400, at 2.5% of Gross Revenue. Individuals are asked to please advise the Town of your Gross Sales and your appropriate taxes will be applied.
➢ The onus will be on the individual to come to the office and register their business, Staff will not be policing the public for who has a business. Once the office receives complaints however, it is their responsibility to act on them.
➢ The Town is obligated to investigate, when they are notified of a business operating within the Municipality or when the Town becomes aware when individuals openly advertising. More importantly Council don’t want to put the Town at risk to be sued, which consequently will filter back to its residents as a financial burden.
➢ The committee requested that a minimum amount of sales be set, prior to individuals being recognized as operating a business. Councillors feel that this would be hard to control and be solely based on truthfulness.
➢ Revenue Canada’s minimum of $30,000 for businesses to collect and remit HST was suggested. This is a tax that is collected directly from customers and remitted to Revenue Canada, it is not a determination if someone is operating a business.
➢ A set rate for the tax was discussed and possibility could work.
➢ Many other Municipalities across the province tax home-based businesses, the tax rates are much higher than Fogo Island’s and most are having difficulties with individuals not registering with the Town. Some Towns have staff who continually check online for businesses that are operating.
➢ Councillors advised the group that any individual can request an exemption, by writing Council, if they feel that they are not operating a business or for other reasons.
➢ It was also noted that these small home-based businesses are taking business away from registered businesses.
➢ The group were also advised that they should contact the Gander and Area Chamber of Commerce and invite them out for a discussion.
➢ The Finance Committee thanked Ms. Keefe and Mr. Danish for meeting with them.

Business arising
i. Traditional and Recreational Stages and Wharfs
It is the Committees intent that traditional and recreational stages and wharfs be exempt from property tax; if it is a commercial operation it would be listed as a tenant in the Municipal Assessment Roll book for taxation purposes.
2019-160
Hamlyn/Jacobs
Resolved that the Traditional and Recreational Stages and Wharfs be exempted from Property Taxes starting the 2019 taxation year.
Resolution Carried. In favour 9. Against 0.

New Business / Correspondence
i. Office Equipment
- The office computers need to be replaced as they cannot be upgraded and will not be able to operate the Town’s accounting program starting January 2020.
- The price for the replacement of the 5 computers that are required is approximately $6,000 plus HST, which is below the budgeted amount for office equipment.
2019-161
Jacobs/Langdon
Resolved that the Town of Fogo Island purchase 5 new computers for the office.
Resolution Carried. In favour 9. Against 0.

ii. Financial Reports
A review was completed of the financial reports accounts receivable, accounts payable and bank balances.
2019-161
Hamlyn/Jacobs
Resolved that the Town of Fogo Island accept the Financial Reports as presented.
Resolution Carried. In favour 9. Against 0.

7. Administration
- No new business to discuss.

8. Correspondence
8.1 Clean Harbours Initiative
- A group created to deal with harbour and ocean pollution within the province. They are encouraging municipalities and harbour authorities to take a lead role to assume the responsibility of this particular problem by including in future budgets money necessary to cover the costs of such cleanups through working partnerships with government funding agencies and DFO.
- They are requesting to meet with Council to present a 20-minute power-point presentation documenting some of their findings.
- Council requested that Staff respond with an invitation to attend a regular council meeting as a delegation.

8.2 Sexual Violence Awareness Week
- This week is dedicated to raising public awareness on sexual violence that occurs in our province.
- September 16th – 20th was designated as Sexual Violence Awareness Week.

8.3 Canadian Union of Postal Workers
- Letter was addressed by council.
- With the Federal Election in process, the Canadian Union of Postal Workers is requesting that municipalities question the political parties on their intentions for Canada Post and request that they make public commitments with issues regarding establishing postal banking to offset the loss of financial services, creating an ambitious climate change action, maintaining door-to-door mail delivery, preserving the public postal service and maintaining rural post offices.

8.4 Kids Eat Smart Radiothon – November 6, 2019
- Requesting a donation for the Kids Eat Smart Radiothon that is taking place on November 6, 2019 on all stations of VOCM/Big Land FM Radio Network VOCM, live at the Avalon Mall from 9am to 1pm. Donation will go towards providing breakfast to children in our school system.
2019-162
Jacobs/Torraville
Resolved that the Town of Fogo Island donate $300.00 to the Kids Eat Smart Radiothon for Fogo Island Central Academy.
Resolution Carried. In favour 9. Against 0.

8.5 Dafna Mildenberger – Table Speakers for Council Meetings
- Residents who attend the regular council meetings are finding it very difficult to hear the table discussion and when the meeting was aired on the Town Facebook page the sound was very muffled.
- A resident provided some information on a table speaker system to help solve the issue. System is good for 14 to 20 people and is provided by Logitech, approximate price between $700-$1400 depending on the components that are needed.
- Council will review the information and see what is needed for the Town meetings.

8.6 2019 Fall Training Schedule
- The Department of Municipal Affairs and Environment (MAE) has provided a Municipal Training Circular listing training and development opportunities available to municipal administrators and elected officials throughout the fall of 2019.
- Registration is free and the Municipal Training Financial Assistance Fund is available to provide travel subsidies.
- List was provided to Councillors for review. Councillor Langdon has requested to attend the Municipal Budget presentation in Grand Falls on October 16th, 2019.

8.7 RCMP – School Zone Speed Limit
- RCMP with the Fogo Island Detachment has contacted the Town with concerns over the current speed limit of 50km/hour within our School Zone.

2019-163
Jacobs/Langdon
Resolved that the Town of Fogo Island request to the Department of Transportation and Work that the current speed limit of 50km/hour within the School Zone be reduced to 30km/hour.
Resolution Carried. In favour 9. Against 0.

9. New Business
- No new business for discussion.

10. Date of Next Regular Meeting:
- Privileged Meeting – October 29th, 2019 (If required)
- Regular Meeting – October 29th, 2019 at 7:00 PM

11. Adjournment:
- 2019-164
- S. Hart
Resolved the meeting be adjourned at 8:30PM.

Amanda McGrath
Clerk/Town Manager

Wayne Collins
Mayor

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