

A Public Meeting of Council was held at the Town Office on September 26, 2023, with the following in attendance.

Councilors Present:

Mayor Andrew Shea
Councillor Mark Budden
Councillor Lary Roebbotham

Deputy Mayor Alexander Crawford
Councillor David McKenna
Councillor Adam Young

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Absent:

1. Call to Order:

- Mayor Shea welcomed everyone viewing the meeting on the ZOOM Platform, the public meeting was called to order at 7:10PM.

2. Agenda:

- Mayor Shea reviewed the meeting agenda for the public joining in on the ZOOM platform.

2023-168

McKenna/Young

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

3. Minutes:

2023-169

Crawford/Budden

Resolved that the minutes of the Regular Public Meeting held on August 29th, 2023, be adopted.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

4. Business Arising:

- No business arose from the regular public meeting of August 29th, 2023.

5. Department Reports

5.1. Economic Development presented by Councilor Young

A meeting of the Economic Development & Special Projects Committee was held at the Town Office on September 21, 2023, at 5:30 PM with the following present: Councillor Lary Roebbotham, Councillor Adam Young, CAO Pauline Payne, and EDO Cheryl Gardner.

The following items were discussed:

A. Economic Development Strategic Plan 2023 -2026:

I. Purpose of the plan

- a) The EDO has developed a three-year Economic Development Strategic Plan to establish a vision for the municipality, and to guide activities, programs and resources that will position Fogo Island for economic growth and to achieve economic resiliency. The Economic Development Strategic plan was presented to Council on July 31, 2023, and was distributed among Council for further review.

2023-170

Young/Roebotham

Resolved to adopt the Economic Development Strategic Plan and to provide public access to the plan by posting it on the Town of Fogo Island's website.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebotham and Councilor Young. Against - 0.

II. Support for the plan

a) Mayor has prepared a letter of support for the three-year Economic Development Strategy.

- Mayor Shea inquired to Council if he would be in conflict to vote on the letter of support. All Councilors agreed that the Mayor wasn't in conflict.

2023-171

Young/Crawford

Resolved to adopt the Mayor's Letter of Support for the Economic Development Strategic Plan 2023 - 2026.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebotham and Councilor Young. Against - 0.

B. Essential Service Development

I. Veterinarian Dr. Lesley Steele has expressed interest in opening a Veterinarian Clinic on Fogo Island

- a) Dr. Steele expects the clinic will come to Fogo Island every second month, for 1 week at a time, to start.
- b) Dr. Steele will be able to conduct animal examinations, vaccinations, and surgeries.
- c) Dr. Steele will also provide access to her virtual veterinarian clinic between on-island clinics.

II. Dr. Steele would like to rent a space from the Town of Fogo Island to conduct her bi-monthly weeklong on-island clinics.

- a) The Firehall in Joe Batt's Arm was presented as an option and would require a small renovation to provide some privacy in what would be determined as the surgery room and to provide access to the washrooms that are already established in the space.
- b) The Town of Fogo Island maintenance team has assessed the renovations to cost:
 - \$1500 for materials
 - \$3600 for internal construction labour
- c) The space can be shared and rented for other purposes when the vet clinic is not in operation. Dr. Steele will be bringing and taking her equipment when she comes and goes. The clinic will not be permanent set up and will be flexible and available for other uses.

2023-172

Young/McKenna

Resolved that Council approve to contribute \$5100.00 to prepare a portion of the Joe Batt's Arm Firehall, former town office and chambers for use as a veterinary clinic and other potential essential service providers in the future.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebotham and Councilor Young. Against - 0.

2023-173

Young/Crawford

Resolved that Council approve to rent the renovated space at the Joe Batt's Arm Firehall for \$100.00/day for a 1-year term, at which time a review will be done. CAO and Economic Development Officer will prepare a rental contract.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebotham and Councilor Young. Against - 0.

5.2. Recreation & Tourism presented by Deputy Mayor Crawford

A meeting was held at the Town Office on Tuesday, September 12th at 3:00 pm. In attendance were Deputy Mayor, Chairperson, Alexander Crawford, Councillor Adam Young, CAO Pauline Payne, and Director of Recreation & Tourism Colette Wells – Coish.

The following items were discussed:

A. Recreation

- I. Two teeny bopper dances were held this summer.
- II. The Summer Camp Program ran for eight weeks at the Iceberg Arena with two youth Camp Coordinators employed under the Fogo Island Stadium Committee.
- III. The Senior's Garden Part was held July 12th at the stadium. This is coordinated annually by the Town and Newfoundland Health Services – Central Region. There were 41 people in attendance.
- IV. Maker's Market has been happening on Friday afternoons from 1-4pm and will continue for the remainder of September.
- V. We have been painting the stadium floor using latex paint which has caused a large buildup of paint scales and dust every spring. Most facilities now use "Jet Ice" which involves painting the ice with a special paint, not directly on the floor. It eliminates the dust particles in the spring when the ice is removed. There is a one-time cost of equipment, a gas operated tank, backpack, paint handle and supplies.
 - The committee has discussed this method of painting the lines, and recommends we refer this to the Finance Committee for approval to purchase.
- VI. Discussed the stadium rental rates, since rates were adjusted in October 2022 by 6.25% the Committee feels there should be no increase at this time.
- VII. The Canteen space and services at the stadium will be offered again to user groups. Contact will be made with Minor Hockey, the School Teams, and the Curling Club and offer them this opportunity.
- VIII. The Stadium Committee has ordered a new sound system for the stadium.
- IX. The Town and Mills & Wright Landscape Architecture are discussing a new project to develop the field near the stadium.
- X. The Stadium Committee and staff hosted a BBQ on August 25, with support from local businesses with donations of food supplies, funds were raised in support of the Gander and area SPCA. \$622.00 was raised.
- XI. The town provided staff and equipment to grub off the alders in the school playground and spread stone and gravel. The alders and other natural growth had become a major issue in the school playground.
- XII. The Island Harbour Slipway has been completed.

2023-174

Crawford/Young

Resolved that the Island Harbour Slipway be officially transferred to the Island Harbour Recreation Committee. The CAO will prepare a contract for representatives to sign.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Mckenna, Councilor Roebottom and Councilor Young. Against - 0.

- XIII. "Halloween in the Park" is being planned again this year and encourages everyone to get involved. A post will go out to encourage groups and individuals to participate.

B. Tourism

- I. A weekly record has been kept of visitor statistics to museums.
- II. We offered Cultural experiences at the Marconi, Brett House, Dwyer Premises, and at Experience Fogo. Thank you to those who volunteered their time to share their experience with visitors.
- III. Training for summer Museum Managers will be planned and recommended before next season.
- IV. We are discussing replacing plaques on our Heritage Buildings through Heritage NL at no cost to the Town.

C. Other

- I. The Fogo Island Stadium Committee Inc. and the Islanders Hockey team are planning the third NHL alumni Hockey game this fall. Updates will be made public as they become available.

5.3. Planning & Public Works

- No meeting was held for September.

5.4. Enforcement/Permitting

- No meeting was held for September.

5.5. Public Safety – Fire Services presented by Councilor McKenna

A meeting of the Fire Services Committee was held on September 21st, 2023, 6:34 pm at the Town Office. In attendance; Chairperson Councillor David McKenna, Councillor Mark Budden, Station Chiefs Paul Torrville, Bobby Parsons, Dion Harnett and CAO Pauline Payne.

The following items were discussed:

A. Fire Calls for August

I. Station 3

- Fire bottom of Shoal Bay
- Fire call at a restaurant
- Rescue on Brimstone Head

B. Training Update

- I. All training is on hold due to members not being available during busy time of year, set to resume in October.

C. Fire Services Ball

- I. Date set for October 14th at the Stadium.
- I. Each station will volunteer 2 members to plan the event, along with Firettes.
- II. The Stadium Committee will be asked to provide bar services.
- III. Caterer for the meal, quoted \$25.00 per person.

2023-175

McKenna/Young

Resolved that the Town of Fogo Island covers the cost of the meal at approximately \$4800.00.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebottom and Councilor Young. Against - 0.

D. Fire Prevention Week

- I. October 8th to 14th is Fire Prevention Week
- II. On the evening of Oct. 11th all stations will provide an opportunity for kids to experience the Fire Trucks, and equipment at the Stadium.

E. Complaint received regarding Fogo Fire Hall building.

2023-176

McKenna/Budden

Resolved that the CAO respond to the complaint that the Fogo Fire Hall does need repairs and upgrades and that the CAO is to provide a list of required repairs and upgrades with costs versus building replacement.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebottom and Councilor Young. Against - 0.

F. Town of Fogo Island Emergency Plan

- I. Date for review of the Town's Emergency Plan – to be determined.

5.6. Finance and Administration presented by Councilor Roebotham

A meeting of the Finance and Administration Committee was held at the Town Office on September 20th, 2023, at 5:30PM. In attendance were Chairperson, Councilor Lary Roebotham, Councilor Adam Young, CAO Pauline Payne and Deputy Town Clerk, Daphne Coles.

Call to Order: Meeting was called to order at 5:35PM

The following items were discussed:

A. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during August 2023

2023-177

Roebotham/Crawford

Resolved to adopt the cheque register from August 1st – 31st, 2023 in the amount of \$349,359.13. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Mckenna, Councilor Roebotham and Councilor Young. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for August 2023
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2023-178

Roebotham/Crawford

Resolved to adopt the Financial Reports for August 2023 as presented. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Mckenna, Councilor Roebotham and Councilor Young. Against - 0.

III. Approval for Payment of Invoice #6654

2023-179

Roebotham/Budden

Resolved to approve payment of invoice #6654 in the amount of \$10,903.00 (Plus HST). Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Mckenna, Councilor Roebotham and Councilor Young. Against - 0.

IV. Request for 2022 Business Tax Adjustment

- a) Business closed as of September 30th, 2022.

2023-180

Roebotham/Young

Resolved to approve to prorate the 2022 Business Tax to September 30th, 2022 for Account #: JOEBA002.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Mckenna, Councilor Roebotham and Councilor Young. Against - 0.

V. Request for Exemption of 2023 Business Tax

- a) Business is closed and has not operated in 2023.

2023-181

Roebotham/McKenna

Resolved to approve an exemption of the 2023 Business Tax plus applicable interest charged to Account #: BEACH001 in the amount of \$2156.37.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

VI. Referral from Recreation and Tourism Committee – Approval of Price Quote from Jet Ice

2023-182

Roebbotham/Crawford

Resolved to approve to purchase the equipment needed for Jet Ice for the Iceberg Arena at the quoted price of \$7549.00 plus HST.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

VII. Kids Eat Smart Radiothon

a) Donations will be directed to Fogo Island Central Academy for the Breakfast Program.

2023-183

Roebbotham/McKenna

Resolved to approve to donate \$200.00 to the Kids Eat Smart Radiothon for the breakfast program at Fogo Island Central Academy.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

VIII. Civic Address Policy

2023-184

Roebbotham/Crawford

Resolved to adopt the Civic Address Policy as presented by the CAO and the deadline for residents to be in compliance with the policy is June 30, 2024.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

IX. Bi-Election - Appointment of Returning Officer and Nomination Day

2023-185

Roebbotham/Young

Resolved to appoint Deputy Town Clerk, Daphne Coles as the Returning Officer for the November 16th Bi-Election and Nomination Day for Candidates be held on October 24th, 2023.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

6. Correspondence

6.1 Permit Application – 1 Harbour View Drive, Island Harbour

- Under Regulation 10 of the Town Development Plan, permit can be approved as a discretionary use within the Community Development Area.
- Permit application was advertised for 2 weeks on Town Website, Facebook Page and faxed to businesses. No responses were received.

2023-186

Budden/McKenna

Resolved to approve a permit for a Domestic Sawmill at 1 Harbour View Drive, Island Harbour as a discretionary use under Regulation 10 of the Town Development Plan.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

6.2 Quarry Permit Applications – KMR Transport

- #7115894 – Gull Pond, Deep Bay Intersection, Fogo Island Central
- #7117800 – Gull Pond, 1km South, Fogo Island Central
- Due to conflict of interest, Councilor Budden departed the meeting at 8:13PM.
- Permit applications are for existing quarries.
- Both applications are to add drilling, blasting, crushing and screening to each quarry.

2023-187

Crawford/Young

Resolved that Council approve Quarry Permit Application #7115894 - Gull Pond, Deep Bay Intersection, Fogo Island Central and Quarry Permit Application #7117800 – Gull Pond, 1km South, Fogo Island Central to KMR Transport for 1 year to allow for drilling, blasting, crushing and screening of materials for the purpose of completing projects on Fogo Island such as backfilling and construction jobs.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Roebottom and Councilor Young. Against - 0.

- Councilor Budden returned to the meeting at 8:15pm.

6.3 Letter - Fogo Island Central Academy – Request for Rainbow Crosswalk

- Town has received a letter from students of Fogo Island Central Academy's Gender and Sexuality Alliance to propose the town assist with the installation of a rainbow crosswalk crossing the road between the school and the Iceberg Arena.
- This is not a town owned road, it is owned by the Department of Transportation & Works.

2023-188

McKenna/Crawford

Resolved that the CAO respond to the Gender and Sexuality Alliance informing them that the town does not have ownership of the highway and provide contact information for the Department of Transportation and Works. Further resolved that the CAO also provide a letter of support from the Town for the installation of a rainbow crosswalk and forward it to the Department of Transportation & Works Depot on Fogo Island and Grand Falls.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebottom and Councilor Young. Against - 0.

7. New Business

7.1 List for 2024 Municipal Capital Works

- Deadline to submit applications for Municipal Capital Works for 2020 is September 30, 2023.
- The following priority list has been recommended for 2024 Municipal Capital Works Applications:
 - **Watershed Study – Fogo** – The study will assess our water supply for the community of Fogo and give the best solution going forward to solve the discolored and dirty water conditions and low water issues the Town have been experiencing in Fogo for the past couple of years. \$50,000.00
 - **Seldom Pump House Upgrade** – This project will upgrade the Seldom Pump House with new pumps and electrical system and provides the best solution going forward to solve the low water pressure issues experienced when the Shrimp Plant is in operation and will allow for extension of households to the water system, along with a new housing project under review for the community. \$1,136,425.12
 - **Septic Outfall Issie, Brown's Point – Joe Batt's Arm** – This study will assess the concern of raw septic pooling in the cove at the end of Brown's Point Road causing a foul smell for residents living in the area and provide us the best solution going forward to solve these concerns the town has been experiencing in Joe Batt's Arm the past couple of years. \$50,000.00

- **Watershed Study – Joe Batt’s Arm** – This study will assess our water supply and give us the best solution going forward to solve the low water issues we have been having in Joe Batt’s Arm the past couple of years, especially during the dry season. \$50,000.00

2023-189

Roebbotham/McKenna

Resolved that the Town of Fogo Island submit applications for Municipal Capital Works Funding for 2023-2024 under the priority list below with costs of projects to be determined later in the application process.

- Watershed Study – Fogo
- Seldom Pump House Upgrade
- Septic Outfall Issie, Brown’s Point – Joe Batt’s Arm
- Watershed Study – Joe Batt’s Arm

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

8. Date of Next Regular Meeting:

- Public Council Meeting – Due to Halloween being the last Tuesday of October, meeting is rescheduled to November 1st, 2023.

9. Adjournment:

2023-190

Crawford/Budden

Resolved the public council meeting of September 26th, 2023, be adjourned at 8:23PM.

Resolution Carried. In favour – 6. Mayor Shea, Councilor Broders, Councilor Budden, Councilor McKenna, Councilor Roebbotham and Councilor Young. Against - 0.

Pauline Payne
Chief Administrative Officer

Andrew Shea
Mayor