

A Regular Meeting of Council was held at the Town Office on October 6<sup>th</sup>, 2022, with the following in attendance.

**Councillors Present:**

Mayor Andrew Shea  
Councillor Adam Young  
Councillor Lary Roebbotham

Deputy Mayor Justin Hearn  
Councillor Beverly Broders  
Councillor David McKenna

**Absent:**

Councillor Alexander Crawford

**Staff:**

Pauline Payne, Chief Administrative Officer  
Germaine Morgan, Acting Deputy Town Clerk

**1. Call to Order:**

Meeting was called to order at 7:07PM.

Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

**2. Agenda:**

Mayor reviewed the agenda for the public attending by ZOOM Platform.

**2022-172**

**Broders/Hearn**

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham Against - 0.

**3. New Council Member to be sworn in**

David McKenna, new Council member that was elected on September 27<sup>th</sup>, 2022, was sworn in

**4. Minutes:**

**2022-173**

**Roebbotham/Young**

Resolved that the minutes of the Regular Public Meeting held on September 7<sup>th</sup>, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor McKenna. Against - 0.

**5. Business Arising:**

**5.1 Update on Doctor**

We have two doctors that are hoping to receive approval to work at The Fogo Island Health Centre. We have a doctor that is willing to move to Fogo Island for permanent work and we have a doctor who is willing to travel as a locum. These doctors will be available to work once they are approved by The College of Physicians.

**4.2 Update on New Bank**

The Atlantic Edge Credit Union held their initial planning session, they are now in the process of releasing the survey in the next week or so. All residents and business owners are asked to complete the survey which includes personal financial information, but please note all information will be confidential.

## 6. Department Reports

### 6.1 Recreation, Tourism & Economic Development presented by Councillor Young

A meeting was held at the council chambers on Monday, October 3, at 4:00PM. In attendance were Councillor Chairperson Alexander Crawford, Alternate Deputy Mayor Justin Hearn, Chief Administrative Officer Pauline Payne, Director of Recreation, Tourism & Economic Development Colette Wells – Coish, Absent Councillor Adam Young.

#### A. Recreation

- I. Young's Refrigeration has been contacted to come and do the repairs needed to the Refrigeration System before starting up. This work is preventative maintenance required according to running hours on the refrigeration unit and compressors.  
The Committee recommends that Council approve for Young's Refrigeration to complete the necessary preventative maintenance prior to start up at the Iceberg Arena, as previously discussed by the Finance Committee.

#### 2022-174

##### Broders/Roebotham

Resolved that Council approve for Young's Refrigeration to complete the necessary preventative maintenance work on the Iceberg Arena for \$15,066.25 plus HST

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor McKenna. Against - 0.

- II. Ice preparations are scheduled to start after the Thanksgiving weekend provided there are no issues.
- III. A discussion on seasonal departmental requirements and restructuring suggestions were tabled.
- IV. Discussion on the possibility of increasing the rental rates of the Iceberg Arena  
The Committee recommends current ice rental rates to increase by 6.25 % for the 2022-23 season rates will be \$85.00, taxes included, for one hour of ice time.

#### 2022-175

##### Young/Hearn

Resolved that Council approve for the ice rental rates to increase by 6.25 % for the 2022-2023 season, rates will be \$85.00 taxes in for one hour of ice time.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor McKenna. Against - 0.

- V. A discussion on the basketball pad located on Country Road outlined the primary reason this area not being upgraded due to safety concerns. There is an embankment and brook in this area that is a concern.
- VI. New initiatives and activities have been discussed and there appears to be a great interest in curling. We are pricing equipment and put a post out last week to see what interest there is on the island.  
The committee recommends Council approve purchasing the used equipment to proceed with this new sport estimated at \$25,000.00. This is a one-time cost for rocks and other items.  
Funding has been received to have staff trained on ice preparations.

**2022-176**

**Young/Roebotham**

Resolved that Council approve the purchase of used equipment to proceed with Curling estimated at \$25,000.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor McKenna. Against - 0.

- VII. An afterschool program for Food Camp has started. This will continue for 6 weeks. Funding was received through the Community Healthy Living program as well as the Wellness Coalition.
- VIII. Further discussion is needed on the air quality in the stadium. A mechanical ventilation system is required to complement the existing gas detection unit. Also, discussion on replacing the fans in change rooms and washrooms is needed and adding additional fans or dehumidifiers. The CAO will schedule a meeting to further discuss requirements for our stadium. This work will not interrupt scheduled activities.

## **B. Tourism**

- I. A revised schedule for museums went out again last week. The ferry interruptions have made a significant difference to the number of visitors we are seeing. All museums are scheduled to close for tours effective October 7<sup>th</sup>, 2022.
- II. There is a list of repairs and maintenance needed on the various sites. Roof work is needed to the Lane House and the Marconi. We are waiting on price quotes to determine cost and the timeline.
- III. Staff are meeting with an engineering company later this week regarding the Marine Interpretation Center to discuss future projects and the necessary repairs for that premises. The current funding received for minor repairs from Heritage NL will be discussed and incorporated into future planning.
- IV. Plans are being discussed to highlight businesses in who are registered with all government safety requirements and Canada Select. There will be discussions and suggestions as staff develop a new promotional incentive before the tourism season of 2023.

## **C. Other:**

A letter has been received from a concerned resident outlining the lack of space for services for long term care residents at the Health Care Center.

This issue requires Councils Support to see a new multipurpose room added to our Health Care Center. A proposal was submitted to government in 2021. Additional information is being gathered for Council in support of this issue.

The Director attended the Community Advisory Meeting held on September 20<sup>th</sup>, 2022. It was the first one in person since the pandemic. This committee wanted to especially recognize and thank the Town for their efforts on recruiting doctors for Fogo Island.

## **6.2 Planning & Public Works presented by Councillor Broders**

A meeting of the Planning and Public Works Committee was held in the Council Chambers on September 28, 2022, at 6 PM with the following present: Committee Chairperson, Councillor

Beverley Broders, Councillor Lary Roebbotham, Superintendent/Foreman of Public Works Sheldon Hoffe, and CAO Pauline Payne.

**A. Maintenance:**

**Preventative Maintenance**

- a) There have been several water leaks in the last couple weeks that have delayed our regular intake screen cleaning and lift station inspections for this month.
- b) Due to the dry weather conditions and several extensive water leaks some of our water supply ponds are getting low. They will continue to be monitored regularly and further actions will be taken if deemed necessary. Residents are reminded to please conserve water and limit all unnecessary usage.

**Vehicle Maintenance/Inspections**

KMR Transport has been servicing and maintaining our vehicles as needed. We will be getting our equipment prepared for the upcoming snow clearing season in the next few weeks.

**B. Other:**

**I. Permit Applications**

Field visits ongoing to determine compliance, as requested.

- a) A permit application has been received from a resident at 5 Payne's Harbour Road, Island Harbour, to operate a domestic sawmill. A public notice was posted from September 7, 2022, to September 21, 2022, and no objections were received. This development can be considered by Council as a discretionary use.

Committee recommends approving this application.

**2022-177**

**Broders/Young**

Resolved that Council approve the application for a permit to operate a domestic sawmill at 5 Payne's Harbour Road, Island Harbour.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor McKenna. Against - 0.

**II. Water turn on/turn-offs**

Water turn on/turn-offs being requested intermittently. Residents are reminded that 48 hours' notice is required prior to scheduling water turn on/off.

**III. Advanced Drinking Water System:**

Both units are fully operational.

**IV. Water/Sewer Extension Main Street Seldom**

The project has received environmental approval to proceed to the tendering stage. Due to the time of the year and the unlikelihood of the project being completed this year, we have decided to wait until late Winter/early Spring to go to tender.

**V. Mobile Radar Activated Speed Sign**

Our mobile radar activated speed sign will remain in operation for another couple weeks before going into storage for the winter season.

**VI. Paving**

Paving of Route 333 and a section of Mercer Memorial Drive has been completed by the Department of Transportation and Infrastructure. The Town had J 1 Construction pave Hewitt's Point Road and Green's Lane, Twin City Paving did Etheridge's Point and some patching of areas in Fogo. There were other areas scheduled to be paved,

but due to the timing of the asphalt plant leaving, these unfortunately didn't get paved at this time.

## **VII. Free Residential Waste Drop Off**

During the Spring 2022 clean up residents were given the option to bring their waste to the Central Waste Management site free of charge. Management is recommending we offer this free of charge drop off again for 2 weeks this fall for residential waste only.

Dates have been arranged with Central Newfoundland Waste Management they are as follows October 12-14, 19-21 from 8AM to 4:30PM and October 15 and 22 from 8AM to 12PM

### **6.3 Public Safety and Fire Services presented by Councillor Broders**

A meeting of the Fire Service committee was held on Sept. 26th, at 6 PM at the town office, with Councilor Broders, CAO Pauline Payne and Assistant Chiefs; Paul Torraville, Bobby Parsons and Ryan Holmes, Absent; Rick Holmes.

#### **Information for Council:**

**Fire Calls – 2, (1 vehicle accident, 1 fire call)**

#### **Training Update**

- a) Driver training is ongoing
- b) Pumper training is ongoing

#### **Equipment update**

- a) 20 new fire helmets have been received. They will be distributed over the coming weeks.

### **6.4 Finance and Administration presented by Justin Hearn**

A meeting of the Finance and Administration Committee was held at the Town Office on September 29th, 2022, at 4:30PM. In attendance were Chairperson, Deputy Mayor Justin Hearn, Councilor Lary Roebbotham, Pauline Payne, CAO, and Germaine Morgan, Acting Deputy Town Clerk

The following items were discussed:

#### **A. For Council Approval**

##### **I. Adoption of Cheque Register**

- a) Committee reviewed the cheques that were issued during August 2022 and the Account Payable on file to date.

Committee recommends that Council adopt the cheque registers from August 1<sup>st</sup> – 31<sup>st</sup>, 2022 in the amount of \$232,328.79.

**2022-178**

**Hearn/Broders**

Resolved that Council adopt the check register in the amount of \$232,328.79 from August 1<sup>st</sup> – 31<sup>st</sup>, 2022.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor McKenna. Against - 0.

##### **II. Adoption of Finance Reports**

a) Committee reviewed the following reports for August 2022:

- i) Breakdown of Receipts
- ii) Quick Statistics Summary
- iii) Detailed Income Statement
- iv) Bank Reconciliation

Committee recommends that Council accept the Financial Statements from August 1<sup>st</sup> – 31<sup>st</sup>, 2022 as presented.

**2022-179**

**Hearn/Young**

Resolved that Council accept the Financial Receipts from August 1<sup>st</sup> – 31<sup>st</sup>, 2022 as presented. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor McKenna. Against - 0.

- Councillor Roebbotham left the meeting at 7:36PM

**V. Request for Exemption of Interest on Business Tax – Account # PEGOS002**

Resident has asked for an exemption of the interest on the business account, the owner was waiting for a decision to be made by council on the covid relief amount and this interest was accumulated during this time.

Committee recommends that Council approve the exemption.

**2022-180**

**Hearn/Young**

Resolved that Council approve the request for exemption on the interest accumulated on account PEGOS001.

Resolution Carried. In favour – 5 Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, and Councillor McKenna. Against - 0.

- Councillor Roebbotham returned to the meeting at 7:38PM

**IV. Approval of Preventative Maintenance on the Compressors at the Iceberg Arena**

Preventative Maintenance will have to be completed on the compressors at the Iceberg Arena. Youngs Industrial has provided a quote of \$15,066.20 plus HST.

Committee recommends hiring Young's Industrial to complete the preventative maintenance required for the Iceberg Arena

**V. The Committee for the Partridge Berry Festival is requesting relief on the rental rates that they will be charged for their festival in 2022**

Committee recommends that the council give the Partridge Berry Festival a 50% relief on the rental rates for 2022.

**2022-181**

**Hearn/Broders**

Resolved that Council approve the request for a relief on the rental rates of 50% for 2022.

Resolution Carried. In favour – 6 Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham and Councillor McKenna. Against - 0.

**7. Correspondence**

**Municipal Assessment Agency – Memo**

The Municipal Assessment Agency's board of directors met in Forteau, Labrador to develop a strategic plan to guide the agency into 2026.

## **8. New Business**

### **8.1 Conflict of Interest, CAO Pauline Payne**

There has been an alleged conflict of interest by a resident against CAO, Pauline Payne, regarding a land dispute.

**2022-182**

**Young/Roebotham**

Resolved that Council has determined that CAO Pauline Payne is not in conflict of interest regarding this land dispute.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Roebotham, and Councillor Broders Against – 1. Councillor McKenna.

### **8.2 Proclamation – Miles for Smiles**

The mayor proclaims the month of October as Child Abuse Prevention Month in the Town of Fogo Island.

### **8.3 Town of Fogo Island Development Regulation Amendments**

**Amendment NO. 1, 2022 (small Homes)**

**2022-183**

**Broders/Hearn**

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Fogo Island adopts Amendment Number 1, 2022, to the Development Regulations for 2015 to 2025.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Young, Councillor Roebotham, and Councillor McKenna. Against - 0.

**Amendment NO. 2, 2022 (correct map 5)**

**2022-184**

**Broders/Young**

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Fogo Island adopts Amendment Number 2, 2022, to the Development Regulations for 2015 to 2025.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Young, Councillor Roebotham, and Councillor McKenna. Against - 0.

**Amendment NO. 3, 2022 (accessory buildings)**

**2022-185**

**Broders/Roebotham**

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Fogo Island adopts Amendment Number 3, 2022, to the Development Regulations for 2015 to 2025.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Young, Councillor Roebotham, and Councillor McKenna. Against - 0.

### **8.4 Resignation of Deputy Mayor Justin Hearn**

After serving a year on council deputy mayor Justin Hearn has decided to put in his resignation. He thanks everyone for their support over the past year.

The Town staff and council would like to thank deputy mayor Hearn for all his hard work and dedication to the Town of Fogo Island. His expertise and knowledge in his position was very beneficial to us, and he will be greatly missed.

**2022-186**



**Roebotham/Young**

Resolved that the Council accept the resignation of deputy mayor, Justin Hearn.

Resolution Carried. In favour – 5. Mayor Shea, Councillor Broders, Councillor Young, Councillor Roebotham, and Councillor McKenna. Against - 0.

**9. Date of Next Regular Meeting:**

Privileged Meeting – Tuesday October 25<sup>th</sup>, 2022, at 6:00 PM (if required)

Public Council Meeting – Tuesday October 25<sup>th</sup>, 2022, at 7:00 PM

**9. Adjournment:**

**2022-187**

**Mayor Shea/Broders**

Resolved the public council meeting of October 6th, 2022, be adjourned at 7:55PM.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor McKenna. Against - 0.

Pauline Payne  
CAO

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Andrew Shea  
Mayor

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