A Regular Meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**
- Mayor Wayne Collins
- Councillor Curtis Burns
- Councillor Scottie Hart
- Councillor William Hart
- Councillor Samuel Rowe
- Deputy Mayor Paul Torraville
- Councillor Sheldon Hamlyn
- Councillor Tracey Hart
- Councillor Barbara Jacobs

**Staff:**
- Karen Lane, Chief Administrative Officer
- Amanda McGrath, Town Clerk/Treasurer

1. **Call to Order:**
   Mayor Collins welcomed everyone and called the meeting to order at 7:00 P.M. and introductions were made.

2. **Swearing in of New Councillors:**
   Amanda McGrath, Town Clerk/Treasurer and Returning Officer conducted the swearing in and the following Councillors received their Oath of Office:
   - Councillor Scottie Hart
   - Councillor Tracey Hart
   - Councillor Barbara Jacobs

3. **Agenda:**
   2017-241
   Jacobs/Rowe
   Resolved that the agenda be adopted, with the following additions: outstanding permit issues and Municipal Capital Works letter regarding unsuccessful applications.
   Resolution Carried. In favour 9. Against 0.

4. **Minutes:**
   2017-242
   W. Hart/T. Hart
   Resolved that the minutes of September 14 and 19, 2017 be adopted as presented.
   Resolution Carried. In favour 9. Against 0.

5. **Business Arising:**
   - Impact Two line Hockey Group
     - Their request for ferry pass has been granted.
   
   - Dangerous Goods Trip
     - The concerns from the operator of Island Propane regarding the change of date and time were addressed with their supplier. The supplier had been under the understating that the trips would be 8:30AM from Farewell and 7:30PM from Fogo Island. However it was clarified that the proposed dangerous good trips would be on Thursdays, at 11:30AM from Farewell and 7:30PM from Fogo Island; the supplier had said that the change would not affect the maximum hours for their drivers.

6. **Appointment of Committee Members**
   Mayor Collins appointed members to the following Committees:
7. Committee Reports

7.1 Transportation Committee
- A review was conducted of the minutes, from the meetings held on September 25, 27 and October 3, 2017,
- Councillors discussed the Departments proposed schedule change, which will result in losing the 7:30PM from Fogo Island and the 8:30PM crossing from Farwell. Councillors are not in agreement with this and are working on getting this changed.
- An email was sent to Glenn Tremblette requesting that the Department confirm the maintenance schedule for the Veteran and if there will be a second boat available. No response has been received yet.
- The letter from the Impact Two-Line Hockey requesting that the late schedule remain in place will be forwarded to the Department.
- A Public Meeting will be set up soon for the nomination and appointment of the members to represent business, trucking industry and a concerned citizen.
7.2 Tourism

I. Trail Project (Phase 1)

a) Sign Branding and Graphic Design
- This will be tendered as the service is estimated to be over $10,000.

2017-243

Torraville/Hamlyn
Resolved that the Town of Fogo Island tender the Sign Branding and Graphic Design for the Trail Project (Phase 1).
Resolution Carried. In favour 9. Against 0.

b) Transporting of Materials on Brimstone Head
- The transporting of materials has to be done by a contractor or individual who is covered under Workplace Health and Safety.
- Management will decide on a safe work plan.

7.3 Recreation and Special Events Committee

I. Iceberg Arena Upgrades
- Councillors were in agreement that services of a mechanical engineer should be retained to complete the work.

2017-244

Jacobs/S. Hart
Resolved that the Town of Fogo Island retain the services of Core Engineering Inc., Mechanical and Electrical Consulting Engineers for Iceberg Arena Upgrades Project No. 17-SCF-18-00036.
Resolution Carried. In favour 9. Against 0.

II. Hot Water Tanks
- Approval to purchase hot water tank(s) was discussed. The two hot water tanks supply hot water to the showers and change rooms only and for the past year only one has been in operation.
- Three quotes were received; cost is approximately $4,500 per tank with an approximate 4-6 week delivery time.
- Councillors were in agreement to purchase one tank, at this time, as one tank was sufficient last year.

III. Salary Review
- A salary review of the Stadium Maintenance Worker position will be completed at the HR and Policy Committee meeting next week.

7.4 Fire Services and Public Safety

I. Fire Services Plan - Fogo Island Fire Department
- The draft Fire Services Plan for the Fogo Island Fire Department will be discussed at the Committee meeting next week.
- It was noted that there was no cost estimates for a staffed central fire station and a few errors were also noted.

II. Fire Chief Position
- No applications were received for the Fire Chief position for the Fogo Island Fire Department.

7.5 Public Works

I. Freeman’s Pond Intake
- A quote was received for the coupling in the amount of $6,700, from The Engineering Pipe Group.
2017-245
Hamlyn/Burns
Resolved that the Town of Fogo Island proceed with ordering the coupling for the Freeman’s Pond intake from The Engineering Pipe Group in the amount of $6,700 and to proceed with securing divers for installation.
Resolution Carried. In favour 9. Against 0.

II. Cube Van
- One tender was received for the Cube Van Tender in the amount of $55,696.20 including taxes, licensing and delivery, from Hickman Motors.

2017-246
S. Hart/Jacobs
Resolved that the Town of Fogo Island award the tender to Hickman Motors for the supply of a Cube Van in the amount of $55,696.20 including taxes, licensing and delivery
Resolution Carried. In favour 9. Against 0.

III. Council Orders
- Councillors reviewed outstanding orders and ratified order numbers 2017-01 for 8 Mercer’s Memorial Drive and 2017-03 for 77 Main Street, Tilting.

2017-247
Burns/Jacobs
Resolved that the Town of Fogo Island ratify order number 2017-01 for 8 Mercer’s Memorial Drive; that all construction stop and the building be removed, until such time a development approval is issued for the property and the required permit being picked up so that it complies with the Town of Fogo Island Development Regulations for 2015-2025.
Resolution Carried. In favour 9. Against 0.

2017-248
Burns/W. Hart
Resolved that the Town of Fogo Island ratify order number 2017-03 for 77 Main Street, Tilting; that the backfill be removed to within 15 meters from center of road to clear the Department of Transportation and Works drainage ditch, so that it complies with the Town of Fogo Island Development Regulations for 2015-2025 and the Department of Transportation and Works right of way.
Resolution Carried. In favour 9. Against 0.

IV. Komatsu Loader
- The Komatsu Loader has been at SMS Equipment in St. John’s for approximately two months and they have not been able to find the problem with loader. Staff was asked to follow up.

V. Capital Works Projects
New Building Canada Fund
Small Communities Fund Project No. 17-SCF-18-00036
Iceberg Arena Upgrades

2017-249
W. Hart/S. Hart
Resolved that the Town of Fogo Island accept funding for Iceberg Arena Upgrades under the New Building Canada Fund - Small Communities Fund, for Project Number 17-SCF-18-00036 in the amount of $209,616. With the reduction of the GST/HST rebate, the cost sharing will be: Federal -$57,026, Provincial - $57,026 and Municipal $76,035.
Resolution Carried. In favour 9. Against 0.
New Building Canada Fund  
Small Communities Fund  
Project No. 17-SCF-18-00048  
PH System – Fogo Water Supply

2017-250  
Rowe/Toraille  
Resolved that the Town of Fogo Island accept funding for PH System – Fogo Water Supply under the New Building Canada Fund - Small Communities Fund, for Project Number 17-SCF-18-00048 in the amount of $88,000. With the reduction of the GST/HST rebate, the cost sharing will be: Federal -$26,598, Provincial - $45,223 and Municipal $7,980.  
Resolution Carried. In favour 9.  Against 0.  

New Building Canada Fund  
Small Communities Fund  
Project No. 17-SCF-18-00040  
Green’s Lane – Water and Sewer

2017-251  
S. Hart/Burns  
Resolved that the Town of Fogo Island accept funding for Green’s Lane – Water and Sewer under the New Building Canada Fund - Small Communities Fund, for Project Number 17-SCF-18-00040 in the amount of $215,775. With the reduction of the GST/HST rebate, the cost sharing will be: Federal -$65,218, Provincial - $110,887 and Municipal $19,567.  
Resolution Carried. In favour 9.  Against 0. 

7.6 Policy and Human Resources
- No report.  

7.7 Finance

I. Report
- Councillors reviewed the financial report for August 2017 as submitted.  

2017-252  
Burns/Hamlyn  
Resolved that the invoice from Richard Power, Chartered Accountant totaling $8050.00 be paid.  
Resolution Carried. In favour 9.  Against 0.  

2017-253  
Burns/S. Hart  
Resolved that the financial Report for August 31, 2017 be approved.  
Resolution Carried. In favour 9.  Against 0. 

II. Signing Authority and Credit Card

2017-254  
S. Hart/ Burns  
Resolved that Karen Lane, Chief Administrative Officer be signing authority for the Town of Fogo Island. Be it further resolved that interim signing authority for Daphne Coles, Administrative Assistant/Field Officer conclude.  
Resolution Carried. In favour 9.  Against 0.  

2017-255  
Burns/S. Hart  
Resolved that Karen Lane, Chief Administrative Officer be approved for a Town Credit card, with a $5000 limit.  
Resolution Carried. In favour 9.  Against 0.
8. **Administration**  
- Committee meeting will begin next week.

9. **Correspondence**  
9.1 **Municipal Assessment Agency (MAA) – Call for Nominations – Central Director**  
- Council members were not interested in running for the MAA Board of Directors.

9.2 **Central Newfoundland Waste Management – Appointment of Member**  
- Mayor Collins agreed to sit on the board.  
- Mayor Collins temporarily vacated his seat as chairperson of the meeting and Deputy Mayor Torraville took the chair.  
- Deputy Mayor Torraville appointed Mayor Collins to Central Newfoundland Waste Management, Central Regional Service Board.  
- Mayor Collins resumed the chairperson position.

9.3 **Central Health – Community Advisory Committee – Municipal Representation**  
- Councillor Jacobs agreed to represent the Town on the Central Health’s Community Advisory Committee.

9.4 **Fogo Process 2067**  
- Councillors discussed the Fogo Process 2067 Conference taking place from October 19-22, 2017. Mayor Collins is unavailable to attend and Deputy Mayor Torraville agreed to represent the Town.

2017-256  
**Burns/T. Hart**  
Resolved that the Town of Fogo Island provide up to $1,200 to the Fogo Process 2067 Conference taking place from October 19-22, 2017.  
Resolution Carried. In favour 9. Against 0.

9.5 **Deep Bay Community Hall**  
- The survey was completed on the property last week.  
- Council was informed that the community group has been incorporated; Deep Bay Community Inc.

9.6 **2017-18 Municipal Capital Works Applications**  
- Council members reviewed the letter from the Department of Municipal Affairs and Environment notifying the Town that the following applications were not approved:  
  - Fogo Island Municipal Complex – Comments: Deferred, pending outcome of previous EDI project.  
  - Barr’d Islands W/S – Phase 3 - Comments: Application complete, limited program budget.  
  - Bleak House Repairs - Comments: Application complete, limited program budget.

10. **New Business**  
10.1 **Remote Meeting Attendance**  
- Referred to Policy and Human Resources Committee for review and to develop a policy.

10.2 **Fiber Optic Cable**  
- Newfoundland and Labrador Hydro will be replacing its underwater cable by 2020 and it was suggested that this would be a great opportunity to have fiber optic cable installed at that time, to bring high-speed internet to Fogo Island.  
- There is Federal Government funding available; Connect to Innovate.  
- Referred to the Economic Development Committee
11. Date of Next Meeting:
   November 1, 2017 at 7:00 PM

12. Adjournment:
   2017-257
   Torraville
   Resolved the meeting adjourned at 9:45 PM

Amanda McGrath                         Wayne Collins
Town Clerk/Treasurer                   Mayor

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