Minutes of Regular Council Meeting
October 29th, 2019 at 7:00 PM

A Regular Meeting of Council was held at the Town Office on the above date with the following in attendance:

Councilors Present:
Mayor Wayne Collins  Deputy Mayor Paul Torraville
Councilor Barbara Jacobs (7:39PM)  Councilor Samuel Rowe
Councilor Sheldon Hamlyn  Councilor Tracey Hart
Councilor William Hart

Staff:
Amanda McGrath, Clerk/Town Manager  Daphne Coles, Executive Administrative Assistant

Absent:
Councilor Janet Langdon  Councilor Scottie Hart

1. Call to Order:
Mayor Collins called the meeting to order at 7:00PM and welcomed everyone.

2. Delegation
2.1 Mikaela Kautzky
- Council welcomed Ms. Kautzky to the table and introductions were done.
- Purpose of her presentation is to speak about creating recreational programs for youth, specifically through skateboarding.
- She has hosted free skateboarding lessons in the community of Fogo throughout the past summer and held one event at the Iceberg Arena, all with a good response from those involved.
- Have built 2 small ramps that can be used by the community and can be moved around. She understands building skateboards and has raised some money for this initiative.
- Ms. Kautzky feels that there is good potential on the island to proceed with the skateboarding proposal throughout the winter and into next Spring and Summer. She is inquiring if there is an indoor space available from the Town that can be used during the winter, building would need a concrete foundation/floor and an open space. Won’t require much heat. She has already been speaking with the committee that is taking over Fogo Rec Centre, this would be an ideal place.
- Council thanked Ms. Kautzky for her presentation and informed her that Skateboarding is an idea that the Town has been looking at options for over the past year and her ideas has provided excellent information for review and her expertise in this will definitely be a good asset to the Town.

3. Agenda:
2019-168
W. Hart/Hamlyn
Resolved that the agenda be adopted as presented.
Resolution Carried. In favour 6. Against 0.

4. Minutes:
2019-169
W. Hart/Torraville
Resolved that the minutes of the regular meeting held on September 24, 2019 and the special meeting held on October 7, 2019 be adopted as presented.
Resolution Carried. In favour 6. Against 0.

5. Business Arising:
Fire Protection
Meeting with Department of Transportation and Works
- Inquired if meeting has been arranged with Department of Transportation and Works to discuss after hours emergencies for fire protection once the Fire Stations close in Stag Harbour, Island Harbour and Tilting. Minister Crocker advised at that the 24-hour dispatch number was available for any emergencies, 709-292-4444.
- Staff has sent an email to the Superintendent at the Fogo Island Depot requesting a meeting with no reply yet. Superintendent will be off until Friday, November 1st.

**Fire Hydrant Hookups**
- Inquired about the new curb stop connections that are to be installed at the Fire Hydrants that are being used for water services to some residents, whether a quick disconnect would be a better solution.
- This will still require having to close the hydrants before disconnection and can still cause delays.

**6. Department Reports**

6.1 **Transportation**

A meeting of the Transportation Committee and the Department of Transportation and Works, Lewisporte Division was held in the Council Chambers from 10:00 AM to 12:00 noon, on September 25th, 2019, with the following in attendance:

**Committee Members Present:**
Wayne Collins, Mayor, Paul Torraville, Deputy Mayor and Committee Chairperson, Samuel Rowe, Councillor and Committee Member, William Hart, Councillor and Committee Member, Pauline Payne, Committee Member - Shorefast Foundation Representative, Clifford Rowe, Committee Member - Trucking Industry Representative, William Miller, Committee Member – Business Representative and John Greene, Committee Member – Fogo Island Co-operative Representative.

**Staff:**
Amanda McGrath, Clerk/Manager and Daphne Coles, Executive Administrative Assistant

**Also In Attendance:**
Mr. Derrick Bragg - MHA Fogo Island/Cape Freels, Minister of Municipal Affairs and Environment, Hon. Steve Crocker, Minister of Transportation and Works, Miranda Maddox, Marine Services Manager, Lewisporte Office and Gregg Cuff, Director of Maintenance and Engineering.

The following items were discussed:

**Potential Meeting between Fogo Island and Change Island Committee**
- A meeting request has been sent to Change Islands several times and no response has been received.
- Lewisporte Office has tried to set up the meeting, every time a date has been arranged Change Islands always cancelled out.
- Want to set up the meeting before the Beaumont Hamel leaves and there is only one vessel to serve both islands. MHA Bragg suggested contacting the Mayor on Change Islands instead of the Transportation Committee. Only 2 representatives from each committee will attend the meeting; the Mayor and Chairperson of the Transportation Committee.

**Loading at Farewell**
- Implementation of the First Come, First Serve scenario did not come into effect. This will only need to be in effect with the one-boat schedule.
- There has been no change to loading at Farewell pending the meeting with Change Islands. Thinks there may be issues with loading vehicles.
- Still waiting for discussion with Change Islands.

**Reduction of Deck Space Reserved for Change Islands from 25% to 15%**
- Fogo Island have continued to request a change whereby the existing 25% be reduced to 15%. There has been no change to deck space pending the meeting with Change Islands.
- Still waiting for discussion with Change Islands.

**Implementation of a System whereby all Ferry Users are paying for crossings.**
- Presently in some areas where no debit machine is available individuals without cash are traveling free. There are also several occasions where debit machine isn’t working and there is no system in place to
ensure users pay. In addition, employees of Government are exempt from paying. This is being abused to extended family members and additional vehicles being used unnecessarily. We are reminded frequently of the subsidy for ferry operations. Changes to ensure collection of applicable fees is paramount.

- Minister Crocker is in full agreement that this process must change, they have been trying to work out a better system, but it is very difficult.
- When the debit machine is out of service there is forms onboard the boat for billing, however they are not being used and people are getting on for free.
- It is in the Union Collective Agreement that workers and immediate family members can board for free.
- System is poorly managed, and this is not fair to other people using the service that must pay.
- If they went with a system where all users must pay, then anyone or groups requesting free crossing would have to send their request to Lewisporte Office, this is basically what is happening now.

**Schedule**

- We have continually requested a year around schedule. This we feel is essential to the traveling public and especially for consistency within our Tourism industry. The need to further address this with the Union in anticipation of arranging same is crucial.
- Schedule must be flexible year-round due to the difference in number of people travelling throughout the seasons. There is no benefit to operating a vessel with no passengers, wearing out ramps and equipment.
- With different schedules, Fogo Island still get to determine when the late trips take place and a second vessel is provided during summer months.
- Passenger count is down in all services across the province due to population decline and people using other methods of travel, especially the airlines.
- Work hours are based on the Union Collective Agreement; government has requested that the union use the same number of hours (213 hours) for summer and winter before but it didn’t change.
- More hours of use for the vessel, will require more maintenance.

**2nd Vessel**

- With the Veteran operating this summer with very few maintenance issues we are suggesting the possibility of a smaller vessel for Change Islands. It appears when this run is incorporated into the schedule the Veteran is subject to much more mechanical issues. The reasoning could be the design of dock, water depth, and/or more frequent use of ramps and other moving parts.
- There haven’t been any confirmed findings that the issues with the ferry are due to docking in Change Islands. Captains have some issues with docking in high winds occasionally as the wind push the vessel up against the wharf.

**Update**

- Since the meeting with the Ministers, the MV Beaumont Hamel has left and the MV Veteran is doing the service for both islands. The Veteran has incurred mechanical issues and will need to go to St. Johns for repairs. Staff has been in contact with the Lewisporte office and have requested that the Legionnaire be the replacement vessel for the Veteran, however no decision has been made.

**Emergency Trips**

This is still a huge problem with expectations of causing much disruption in schedule when the Beaumont is taken of the run. Dialogue with Central Health to emphasize the concerns surrounding this is very important. Using air ambulance will become more essential when a one vessel schedule is implemented.

- Need to discuss with Central Health, if the patient can wait until the next day then that is what they should be doing as the hospital makes the decision on when the patient leaves Fogo Island and what mode of transportation is used. Government is just the provider of the service, don’t have any say on when it is used.
- In many cases using the ferry is much faster than using the Air Ambulance, as they need a flight medical team for Air Ambulance.
Ferry Users having Medical Conditions
- We have individuals who travel to receive medical treatment and find it very difficult to go to passenger’s lounge. Some should not be in contact with other users due to chemo and other treatment. We must find a way to allow such individuals to remain in vehicle or have a secluded area for such users.
- An independent study was performed last year by a consultant and it confirms that the government is doing right by having all passengers go to the lounge. This is a safety issue for passengers and employees. Government do not want to be responsible for any unsafe practices in case of injury and fire.
- Lewisporte office has been in contact with Central Health to find out what is required in this room; ie bed, equipment and sanitization. Government has to see how this extra room will fit in their budget; a secluded room may result in a portion of the passenger lounge being used.

After Hour Emergency Services
- Concerns have been expressed regarding snow clearing issues after hours for emergency services. With the Town closing 3 of the smaller fire stations, it will be difficult to reach the communities of Tilting, Stag Harbour, Island Harbour and Deep Bay. Superintendent of Public Works Department has reviewed the town’s equipment and with just 2 Loaders in the fleet, one being in Fogo and the other in Joe Batt’s Arm the Town won’t be able to provide access to those communities if an emergency occurs for Fire and Ambulance Services. It is important that the Department of Transportation and Works Staff be on standby for call-in during the winter months especially during snowstorms.
- Department of Transportation and Works and municipalities have always had a good working relationship. Minister Crocker recommended to use the 24-hour Dispatch Line for any emergency that occurs after hours. Whenever the department is needed, they will provide the service.
- Winter hours start on October 17, 2019 and Dispatch is available 24/7.
- Minister Crocker will speak with Joe Dunford, Assistant Deputy Minister, Operations, Transportation and Works on this issue.
- MHA Minister Bragg advised that he will set up a meeting with the local Depot for discussion on this issue, if they will not meet then he will set up a meeting with Grand Falls office.

Paving
- We have made representation over the past years for new paving on highway leading from Seldom to Center of Island. This area is in very bad condition and we request your department to address this as soon as possible. In addition, the section leading from Stoneville to last placement of new paving is in urgent need of new paving.
- Plans are for Stoneville road be paved in the 2020 budget. Fogo Island pose different challenges as the paving company would have to come to the island. Government is working on a plan to get the Seldom road done in 2020 as well, there is 7.4kms of road and the approximate cost is 4 – 5 million dollars.

Other
i. Ferry Maintenance
- Veteran is going out for maintenance later in the fall, no date is set yet. There is one engine down now and this will be about 2-3 weeks for repairs. There was no commitment for the Legionnaire as the replacement vessel however, the Legionnaire will be going for maintenance before the Veteran.

ii. Announcements.
- Announcement still not being done as they should, tourists don’t know when they reach Fogo Island. One announcement is played before docking and there are times when the Captain will make the announcement that the vessel is docked. This was supposed to have been corrected when the Veteran was on dock last Spring.
- All announcements are on the boat, Lewisporte Staff will check with the Captain on their return trip this afternoon.
6.2 Tourism, Culture and Heritage

General Updates
Another season has ended. In my opinion, we have done the very best we could do with the available staff and resources at our disposal. The merchandise and museum passes have gone over well, there will be a full detailed report completed in the next few weeks. This report will detail specific focus areas, our coordinators reports (minus Tilting as our coordinator had to leave due to a family emergency), details on sales of merchandise and museum passes, heritage property statistics, areas for improvements, and recommendations for the upcoming season.

Maintenance Updates
- Tourism Maintenance has been working with Public Works to get the heritage buildings shutdown, seasonal equipment stored, and winterizing the necessary buildings. Work on these items should be completed this week.
- Weather pending, they will be working on installing side shingles on the Brett House Museum.
- A resident from Fogo has inquired again about the Wishing Well that they said was “destroyed by Council” a few years back. They have inquired if Council will consider helping rebuild (either by providing materials and/or labour) the Wishing Well so that it could be restored to its original wooden state. The Director recommends that if Council assists the Fogo Heritage Committee in rebuilding the Wishing Well then, the Fogo Heritage Committee should be solely responsible for the upkeep and maintenance of it in the future.
- The Wishing Well was damaged by the Trail Project during the first year of the project and it was replaced with a rock structure. Council requested that the Director work with the Fogo Heritage Committee to get the old well restored to its original state.

Trail Updates
- The Trails Crew has been working steadily and hard on Turpin’s Trial the past few weeks. They had closed a section of trail (Wild Cove section) as it was a safety concern and has since been opened again to the public. The Director has done a weekly report with the foreman since they have started this season and are available at the Town Office for viewing. Before they finish work for this season, the foreman will provide all notes and stats on the trails to the Director.
- The Trails crew should be finishing up as of October 25th, 2019 as the temperature has dropped and the ground is starting to become harder to work with.
- It is hoped that an ATV will be purchased before next season to bring in supplies rather than the workers doing it. Council suggested that it could be a good idea for the Director to get someone to take materials in during the winter by skidoo.

Museum Updates
- The museums closed as of October 11th, 2019. Coordinators, with the exception of one has provided end of season reports which will be included in the Director’s full end of season report in the next few weeks. This report will be emailed and uploaded to the iCloud Drive for viewing.

Proposals for repairs at the Marine Interpretation Centre are as follows:
1. The AFN engineering assessment has been estimated at $23,000 which includes:
   - Site visit
   - Assess condition of wharf and building foundation (assessment includes underwater diving investigation)
   - Produce report of findings, including recommendations for upgrades
2. The DMG engineering assessment has been estimated at $5,698 which includes:
   - Site visit
   - Inspection & initial review
   - Building measurements
   - Site survey
   - As-built drawing sketches
   - Analysis of structural elements
   - Assessment report & recommendations
Estimated cost for repairs to the building would be approximately $86,500. Based on the 2018 cost estimate. We will apply to Heritage NL for funding to help with the cost of repairs. The breakdown is as follows:

- Demo, replacement of clapboard and trimming (4000 sq/ft) $35,000
- Refurbish 23 windows and doors $25,000
- Demo and replacement of roof and eaves $15,000
- Foundation $15,000
- 20% Contingency $18,000
- 20% Contingency $108,000

- Heritage NL pays 50% of eligible window and door related expenses and 30% other eligible restoration expenses up to the maximum grant.
- Main priority would be the foundation, then followed by the remaining windows, doors, clapboard, roofing, eaves, etc.
- Council requested Staff check with Heritage NL to find out if there is a larger percentage coverage for expenses and the Director get a quote for repairs to the building from a local Contractor.

❖ Councillor Jacobs joined the meeting at 7:39PM

Tourism Maps
- There was a meeting about the Tourism Map design on October 10th, 2019. The changes will be implemented this fall in collaboration with a graphic designer. The tourism maps should be ready and sent to the printer in March 2020. Distribution of new tourism maps will commence in May 2020.
- All accommodations will be removed from the map. Reasoning behind this is that it will eliminate our maps only being available on the island. Trying to prove TAP compliance for accommodations with no enforcement is very cumbersome.
- All non-tourist essential businesses will be removed from the front side of the map and there will be a business directory located on the back of the map. Some examples of businesses that would be considered essential for tourists would include restaurants, gas stations, and grocery stores, etc.
- Places like liquor, restaurants, grocery stores, etc. will be labelled with a symbol instead of a number. If there are more than one business in a community such as Fogo, then there will be a symbol and a number next to it to reference it on the back of the map.
- The back side of the maps will have a similar feel, the background picture will be updated, standard information left, and the items will be sectioned off per community as it is already.
- Emergency services, i.e. police, hospital, etc. will have a larger symbol next to the building indicating it as an emergency service.
- Additions to the front side of the maps would include picnic areas, lookout points, old cemeteries, full hiking maps showing the length of the trail and difficulty. The map will also have a map scale which will help tourists when understanding how long it will take to get to one community to the other.
- Deletions to the front side of the maps would include Change Islands as this was only there because the original map had an enlarged section of Change Islands which has since been replaced by Fogo Island Central.
- Councillors were in agreement with the proposed changes.

6.3 Recreation and Special Events

Business Arising from the Council Meeting:
- A new policy for an ammonia escape plan was prepared by the Director. It has been accepted by council and a copy will be placed near the entrance to the ice plant at the stadium. This policy will be discussed with all staff and used when necessary.

2019-170
T. Hart/W. Hart
Resolved that the Ammonia Emergency Plan for the Iceberg Arena be adopted as presented. Resolution Carried. In favour 7. Against 0.
Maintenance Update:
- The painting required to start the refrigeration system is completed. There were two workers hired as requested by Council. The refrigeration unit has been replenished with calcium and turned on. The second day of running an electrical problem was discovered in the panel installed last fall. An electrician was called to the stadium to access the problem. It is being further investigated and cooling is continuing and working fine. Staff are working as effectively as possible to get things operating as soon as possible.
- Stadium rentals began on October 29th with minor hockey rentals.
- The gas detection unit has been installed by Control Pro.
- The winter maintenance staff is back for the seasons and has expressed his concern for working alone on most occasions. This is a common concern in many stadiums and as safety is the number one concern at worksites the Director is requesting that this be further discussed by Council. Staff has forwarded some information from OH & S regarding working alone in the workforce. Worker may need some extra training and a Work Alone Policy will have to be developed.
- The Zamboni repairs will be completed on schedule.
- A wish list is currently started, and quotes are being gathered for several items for the budget.

Events Update:
- The Seniors Prom on September 18th was a success. This event took place under funding for seniors. If done again a heat source would need to be brought in. Some individuals were a little cold during the meal.
- The Mayor's March went ahead with seven participants involved. A total of $222 was forwarded to Heart and Stroke.
- We had a Teeny Bopper Dance on September 13th with 64 kids attending.
- We had an Adult dance on September 14th - the band Mandown were great entertainers.
- There have been three birthday parties in September and two in October in the Common Room and surface.
- This fall the first combined Fireman's Banquet for the Fogo Island Fire Department was held on October 5th at the Stadium, which went very well.
- The 12th annual Partridgeberry Harvest Festival was held on Thanksgiving weekend. Their volunteers start set up on Wednesday to get all work required done on schedule.

Other Business:
- In 2014 council changed the stadium manager position to the Director of Recreation and Leisure Services. This became a permanent position to organize and bring new events for all ages. It should also provide time to partner with other community groups and committees to inform them of funding opportunities, plan events and strengthen our services. To date there has been many different ideas and activities that require time and planning. However, every fall the focus must turn directly back to the stadium. This has been challenging with limited staff and volunteers, but it has been very rewarding as well. Every fall there are many questions and comments that arise. Individuals even wonder what the position involves. There are always new ideas too but there is only so much one person can accomplish. This has become very frustrating and sometimes it appears as a personal attack.

Below is a list of events that were planned and took place over the last six months:
- April 2019: A volunteer breakfast and brunch, funding provided
- Attended Recreation NL Annual conference in Grand Falls–Windsor from Thursday – Saturday.
- Annual flea market/yard sale at stadium. Also open to groups or vendors to set up and sell items.
- June 2019: partnered with the school and did a kid’s fun day with physical activities and healthy lunch, applied for funds for kids k-6. A final report was required.
- In June a Teeny Bopper Dance was held and an Adult Dance. Great numbers and a good time were had by those who came along.
- In June 200 new chairs was purchased under funding received to accommodate events and activities. They are also available to rent. A rental policy is in place and was done through the stadium during the summer.
- July 1st was Canada Day with family activities and fireworks. Funding was applied for and businesses sponsored fireworks. A final report was required.
- July 2nd - August 16th: Summer jobs started. There were two students with the Food and Fun camp funded by the Community Healthy Living grants; applications are applied for in January and money received in April. Also, groceries were funded by the Wellness Coalition. A final report is required.
- There were 3 other students hired under Canada Summer jobs and Green Initiatives to do summer sports and green ideas. This year we received funding to purchase basketball units, and backboards to place in other areas. There were sports enjoyed 5 days a week at camp. Also, kids planted flowers, vegetables and went on field trips to the park. We also placed flowers this summer in every community. A final report was required.
- There were also several community clean ups done involving the Director, community groups and volunteers who were available on the dates.
- Community Market Program - this program provided work for one coordinator, and an opportunity for vendors to display weekly their talents. It brought people out, helped with physical, mental and social barriers. It was a very positive experience and it generated some extra revenue for everyone. Also, during this time, a flea market/yard sale took place inside the stadium that many enjoyed visiting. All funding was provided, and a final report required.
- A Seniors Garden Party was held in conjunction with Central Health. Funding was provided by Community Healthy Living for food and entertainment.
- July 30th, we had a family campfire night and sing along in conjunction with the Fire Department.
- Every Tuesday from 9am - 12noon there was green thumbs time. It was a time to plant, watch and learn new ideas about growing, plants, flowers and vegetables. This was for adults as well as kids.
- Soccer was offered every Tuesday at 6:30 pm and ball hockey every Wednesday at 3:00PM.
- Also, from May - September there was one adult working under the displaced workers program. We have two individuals starting with us on October 21st under the same program. These individuals require supervision and guidance. It is a very important program and it is very beneficial to these individuals.

Funding:
- There was $25,000.00 awarded under FRCC for lighting. This is progressing, the contract has been signed.
- A summer JCP application was done and approved but due to lack of participants the project did not go ahead.
- A $2,000.00 grant was awarded to do beautifications to the park.
- A $1,500.00 grant was received to do a 6-week program for youth and seniors to teach basic artwork such as rug hooking, and painting.
- The Community Enhancement Employment Program project has just been approved for $30,000, which will start by the end of October.
- There was a new inclusive swing purchased under funded money which was donated to the school playground.
- Application was made under “Take Charge for LED Bulbs” this was received, the bulbs were given to the Minor Hockey executive who passed them out to kids who registered to distribute to their families.

Other activities planned each year:
1. Halloween event
2. Remembrance Day Service
3. Christmas Tree Lighting/ free skate
4. Christmas social for seniors

This does not mention the daily activities of answering emails, deposits, phone calls, drop-ins, community gardens, interviews, staff discussions, playground checks, and so on. I have offered my assistance to any department when asked. I do my best to get my work done as effectively and as possible. I treat coworkers and customers with respect and professionalism.
6.4 Fire Services and Public Safety

Fire Calls
1 garbage fire in Joe Batt’s Arm
1 alarm in Shoal Bay

Inspections
1 Home Inspection for Medical o²

Community Education
- Mail out for use of the 911 phone number to all communities along with reminder for civic numbers to be posted on properties.
- Fire prevention information “Not Every Hero Wears A Cape” on web site and community channel.
- Beavers and Cub’s demonstration.
- Seldom battery exchange for homeowners.

Upcoming Community Education
- School inspection, k-3 junior firefighter program and fire extinguisher training.

Development in Merging of Fire Stations
- The Firefighters Banquet had a great turnout from Seldom, Fogo, JBS, Tilting, and one person from Island Harbour, 0 from Stag Harbour. Long Service Awards were handed out, along with membership pins for people with 5-10-15 years’ service. MHA Derek Bragg and MP Scott Simms were also in attendance. The meal was cold plate, and everyone had positive comments about the meal and the dance.
- Firefighters Memorial service was held in Church of the Holy Spirit with 4 members of the Fogo Island spiritual community on the alter this was a very nice evening to pay tribute to the past and say thank you to the present members. The lunch was served by the ACW at no charge, the fire stations will make a donation to the group.
- Contact was made with Tanya Vokey at 911 Newfoundland, she is the Tech Manager, the changes have been made for the Department Contact for emergencies;
  ● Emergency calls to Island Harbour - 911 will now page Fogo,
  ● Emergency calls to Stag Harbour - 911 will be paged with Seldom,
  ● Emergency call to Tilting - 911 will call Joe Batt’s Arm.
  ● Emergency call to Deep bay - 911 dispatch will continue to call Fogo

Truck Maintenance Update
JBS: Water level sending unit in tank
      Calibrated and sized new sender
      Air brake valve.
Fogo: New Tachometer
      New large intake gauge
The mechanic was to replace leaver rods on all pumpers but broke his machine while on site. Island Harbour truck is booked for service in Gander on October 31st.

Sale of the Tilting Pumper
- Truck was sold for $1253.00 plus tax to Brian Coates
- The Fogo ½ ton Pickup will be on tender next.

Equipment update:
- The breathing air compressor will be shipped the week of the 21st.
- The Tanker Truck in Seldom is working fine.
Training:
- With the firefighter’s ball and memorial service along with fire prevention week we will be able to get back on track with basic education.
- I have received permission from Fire and Emergency Services to teach and quiz the 20/20 program, just waiting on Mr. Tremblett to come out and go over the course curriculum.
- Members will be required to take the Air Brake Endorsement in order to drive the tanker and pumper with air brakes.
- Would like to have a Water Shuttle Test on November 2nd from the rails to the stadium.

Recruitment /Retention Program:
- Program has started with ads on social media, web site and community channel for new members, both male and female.

6.5 Public Works
ADWS Update
- Payment has been sent to hydro for the new pole that has to be installed for the Seldom location. When the pole is erected then electrical hook-up can take place. Following this Keith Harding will be out to provide training on the unit.
- Preparations are being made for a well to be drilled at the centre of the island just up from the hospital. Municipal Affairs and Environment is currently tendering for a well drilling company and the Town will be constructing an access road to the drill site.
- Hydro pole is now up and waiting for Hydro to hookup the building.

New Sander/Plow Truck
- The truck is currently being fitted with snow attachments and should be ready for delivery around second week in November.

Streetlight Request.
- Applications for streetlight request has been sent to hydro.

Land Development for Garages
- Spoke with Cecon Engineering and reports will be ready this week.

Part-time Hire for Winter Operations.
- The position has been posted and will close on October 24, 2019. Interviews for position will follow shortly after.

Water Supply for Central Firefighting.
- The tender has been awarded to Kings Construction and work at the site will start this week.
  Update
- Work has been done on the area, Council requested that a guard rail or maybe big rocks is needed on the outside where the area is built up for safety purposes as the edge is now a drop of several feet and the water is very deep there.
- Staff will discuss this with the Fire Chief.

New Business
Pumphouse Generators
- Inquired if Public Works Superintendent has checked the new generator hookups at the Seldom and Tilting pumphouses to ensure that they are working properly.
- Staff will discuss with the Superintendent.

6.6 Policy and Human Resources
- No report was presented.
6.7 Finance

Financial Reports
A review was completed of the financial reports accounts receivable, accounts payable and bank balances.

2019-171
W. Hart/Jacobs
Resolved that the Town of Fogo Island accept the Financial Reports as presented.
Resolution Carried. In favour 7. Against 0.

Request to Combine Properties – 63-65 Main Street Fogo
2019-172
W. Hart/Hamlyn
Resolved that the request to combine the properties at 63-65 Main Street, Fogo be denied as they are not similarly used and there is no cost saving to the Town.
Resolution Carried. In favour 7. Against 0.

Air B & B, Walbourne’s Road, Fogo – Request for Business Tax Exemption
- Owner has requested a business tax exemption for a portion of the year as the house is not used as a full time B & B and is normally winterized from early December to the end of April.
- It was noted that it is essentially impossible to police what months a business is open or closed, and additionally no way to monitor this for all businesses in a fair and impartial manner.

2019-173
Hamlyn/Rowe
Resolved that request for a business tax exemption for a portion of the year for the AIR B & B, Walbourne’s Road, Fogo be denied.
Resolution Carried. In favour 7. Against 0.

7. Administration
- No new business to discuss.

8. Correspondence

8.1 Municipal Assessment Agency
- Update on the meeting of the Board of Directors held in St. Anthony on August 23, 2019.
- Letter was addressed by Council.

8.2 Stag Harbour Recreation Committee
- Committee is requesting to take over the Fire Hall once the station is closed for use by the volunteer committees so the building can remain a part of the community. They are willing to pay for all upkeep on the building including heat and light.

2019-174
Torraville/Rowe
Resolved that Town of Fogo Island work with the Stag Harbour Recreation Committee to transfer the Fire Hall to the Committee for use as a meeting place for groups in the community and the building be available to Fogo Island Fire Department/Fireettes for free rental after the Fire Station is closed on November 30th, 2019.
Resolution Carried. In favour 7. Against 0.

- Upon acceptance of the building, Staff will prepare an agreement like the ones used for other buildings that are being transferred to committees in other communities.
8.3 Gander International Airport Authority
- Seeking expressions of interest from individuals to join the Board of Directors.
- Letter was addressed by Council

8.4 SID Action Committee
- Committee still has some concerns with the water units for Stag Harbour and Island Harbour, Roads and Island Harbour Slipway.
- Council request that Staff respond to the letter with updates on those concerns again.

8.5 Donation Request for Brent Broaders, World Junior Ball Hockey Championship
- Brent Broaders has been selected to play in the Team Canada “World Junior Ball Hockey Championships” for the 3rd time, game to be held in Switzerland from June 21st- 29th, 2020. This will be his 3rd World Championship and they won Gold in the first 2 games. Along with winning, he also scored the winning goal in the Gold Metal game in Sheffield, England, the first year; had the most points in the tournament in Mount Pearl and declared as the “Top Junior Ball Hockey Player” in Canada last year.
- Request for donation to help cover the cost of travelling to Switzerland.

2019-175
T. Hart/Torraville
Resolved that Town of Fogo Island donate $500.00 to Brent Broaders to attend the World Junior Hockey Championship in Switzerland in June 2020.
Resolution Carried. In favour 7. Against 0.

8.6 26 North Shore Road, Fogo
- Owner is requesting a reimbursement of interest charges as late payment occurred due to the mil rate issue. They have indicated that their business does not operate as a “All Year Around” business. Only operate as a nightly rental from June to September, and then operate as a monthly rental, specifically to teachers who move in the unit in September and move out again in June.

2019-176
W. Hart/Rowe
Resolved that Town of Fogo Island deny the request for exemption of interest charges incurred on the business tax for 26 North Shore Road, Fogo.
Resolution Carried. In favour 7. Against 0.

8.7 Stag Harbour Fire Truck
- Council has received a request from an individual to purchase the Stag Harbour Fire Truck when the station is closed.
- Stag Harbour Fire Department has requested to the Fire Chief that the 1963 Fire Truck be allowed to stay in the community of Stag Harbour after the Fire Station is closed to be used for heritage as a piece of community history.

2019-177
Torraville/W. Hart
Resolved that Town of Fogo Island donate the 1963 Fire Truck to the community of Stag Harbour for heritage use, truck will be decommissioned before it is transfer over to the community. Further resolved that the committee will be responsible for the upkeep of the truck, if this not adhered to and it becomes rusty and dilapidated, the Committee will be responsible to dispose of the truck.
Resolution Carried. In favour 7. Against 0.

9. New Business
9.1 Stadium Canteen.
- An Expression of Interest was issued for an interested party to rent and operate the Canteen at the Stadium. This is normal protocol for the Town to tender for goods and/or services. Over the years there has been several other vendors who have rented and occupied this space.
- Tender has been awarded for canteen rental for this season. Some questions were raised over the operations of this business.
- The business is registered with the Town and has been for some time, the kitchen is approved by Service NL. It was noted that the tender was advertised to operate a canteen, not a commercial restaurant and should only be open when the stadium is open.
- Council requested that Staff discuss this with the Stadium Director.

10. Date of Next Regular Meeting:
   Privileged Meeting – November 26th, 2019 (If required)
   Regular Meeting – November 26th, 2019 at 7:00 PM

11. Adjournment:
   2019-178
   Hamlyn
   Resolved the meeting be adjourned at 8:40 PM.

Amanda McGrath                                      Wayne Collins
Clerk/Town Manager                                   Mayor

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