Minutes of Regular Council Meeting  
October 30th, 2018 at 7:00 PM

A Regular Meeting of Council was held on the above date with the following in attendance:

**Councilors Present:**  
Mayor Wayne Collins  
Deputy Mayor Paul Torraville  
Councilor Barbara Jacobs  
Councilor Janet Langdon  
Councilor Samuel Rowe  
Councilor Scottie Hart  
Councilor Sheldon Hamlyn  
Councilor William Hart

**Staff:**  
Amanda McGrath, Clerk/Town Manager  
Daphne Coles, Executive Administrative Assistant

**Absent:**  
Councilor Tracey Hart

1. **Call to Order:**  
Mayor Collins called the meeting to order at 7:00 PM. Mayor Collins welcomed new Councilor, Janet Langdon to Council. Councillor Langdon was sworn in as Councillor on October 25, 2018.

Councillor Langdon’s disclosure statement was introduced as on file.

2. **Delegations**  
2.1 **Mr. Eugene Bailey, 17 Main Street, Fogo**  
- Mr. Bailey thanked everyone for their time. He was speaking on behalf of himself and his neighbor regarding the ongoing issue of a foul odor from the RV Dumping Station while trailers are dumping; the dumping station is located across the street from their homes.  
- Mr. Bailey said that this has been an ongoing issue for the past 18 years. This past summer was one of the worse years yet. He even had issues with campers blocking off the driveway to his rental cabin.

- Mr. Bailey and Mr. Walbourne submitted a letter to Premier Ball, letter was copied to the Minister of Municipal Affairs and Environment and to the Town.  
- He has been reading the previous council minutes and is pleased with the direction taken to help solve this problem and the discussions to find alternative solutions. They are prepared to let the process develop and willing to work with council to find a satisfactory conclusion for all parties.

- Mr. Bailey was informed that Council is taking their concerns into consideration; with a number of initiatives being looked at. This is still a work in progress and will keep them informed as the process moves along.

2.2 **Mary Decker, 134 Southside Road, Joe Batt’s Arm**  
- Mrs. Decker had attended council meeting on July 31st and presented her issues. Her property dispute is resolved, and she is anxiously waiting for hydro to connect power to her house.

- Mrs. Decker spoke about the following:  
  - Aware that there are several property disputes on Fogo Island, with one taking place just across from her property.  
  - Aware of the Town’s policy to not get involved in property disputes but said that if the Town issues permits, they are getting involved, especially if they issue a permit to one property owner involved in the dispute and not the other.  
  - Minutes of July 31st stated that only one permit was issued to disputed property. Other permits have been issued. Two permits were issued to the disputed property; one for repairs to a building and the second one for blasting operation and fill which she feels was a big mistake, when the issues involved the property lines.

- A permit has recently been issued involving another property in the area. Driveway is now in shambles and boat is blocked at the end of the driveway. She indicated that no site visit took
place when this permit was issued, or it hasn’t been rechecked to see if the scope of work disrupts the adjacent properties.
- Ms. Decker had compiled a long list of questions that she wanted answers to.
1. Why are permits issued on disputed property to one party and not the other party?
   - Municipalities Act talks about fairness and this isn’t fairness on behalf of the Town.
2. Why are there Rules and Regulations when issuing permits?
   - They are in place but not being followed.
   - Property line by driveway disputed at 125 Southside Road and permit to dump fill on the other disputed property has been issued. Disputed property is used to park a trailer this past summer that had a 4-inch hose coming from the back leading down to the ocean dumping grey water and sewer. Made calls to the office with concerns. Was told initially by Staff that dumping of grey water was allowed. After some investigation on the second call to the Town was told that Department of Environment does not allow this dumping and a letter was written to the owner of the trailer to remove the hose. This wasn’t done until after Thanksgiving weekend and the trailer was used during the weekend.
3. Asked if residents have to display permits for the public to see, and if so why isn’t this happening?
   - Permits issued should be completely visible to the public somewhere on the property. When they are not displayed, how are other residents to know if one is issued or not. Public cannot see if the scope of work on the permit is being carried out as it should be.
4. Would like some clarification on property assessments?
   - Her assessment on her new house has gone up over $45,000 this year. Don’t understand how this can happen as there hasn’t been any changes to her property, she doesn’t even live in the house yet.
   - Ms. Decker was informed that these property assessments are not prepared by the Town. Council is aware of the many increases to residential properties and this will be reviewed in the 2019 budget preparation when the mil rate is determined.
   - Council requested that due to the length of Ms. Decker’s presentation and time constraints with a full agenda for the meeting that she document all her issues in an email and forward to Staff and Council and a response will be sent back to her.

3. **Agenda:**
   2018-231
   Torraville/W. Hart
   Resolved that the agenda be adopted as presented with the following addition:
   7.2 New Councillor Appointment to Committees
   Resolution Carried. In favour 8. Against 0.

4. **Minutes:**
   2018-232
   S. Hart/Hamlyn
   Resolved that the minutes of the regular meeting held on September 25th, 2018, Special Meeting held on October 9th, 2018 and Special Meeting held on October 24th, 2018 be adopted as presented.
   Resolution Carried. In favour 8. Against 0.

5. **Business Arising:**
   **October 9th, 2018**
   - There is a request for Staff to meet with property owner to discuss the demolition permit for 46A Main Street, Tilting. No date has been scheduled for the meeting to date.
   **October 24th, 2018**
   - Update on work on new drainage system at Old Hospital Site. Repairs to the existing drain pipe on the road leading up to the old well are not completed yet. Request is sent in to Department of Municipal Affairs and Environment to use remaining funds for these repairs.
- No cost has been determined yet on the Booster Pump for Fogo Water Supply. Staff will check with Superintendent of Public Works for any inquiries.

6. Committee Reports

6.1 Transportation Committee

A meeting of the Transportation Committee was held in the Council Chambers at 1:30 PM, on October 9th, 2018. In attendance were Paul Torraville, Deputy Mayor and Committee Chairperson, Mayor Wayne Collins, Samuel Rowe, Councillor and Committee Member, William Hart, Councillor and Committee Member, Clifford Rowe, Committee Member - Trucking Industry Representative, William Miller, Committee Member – Business Representative, John Greene, Committee Member – Fogo Island Co-operative Representative, Eugene Nippard, Committee Member - Concerned Citizen Representative, Pauline Payne, Committee Member - Shorefast Foundation Representative, Amanda McGrath, Clerk/Manager, Daphne Coles, Executive Administrative Assistant.

Also in attendance were Miranda Maddox, Marine Services Manager and Gregg Cuff, Director of Maintenance and Engineering from Department of Transportation and Works and Derrick Bragg, MHA Fogo Island-Cape Freels

i) Request to leave two Vessels in service

- Decision was made to remove the Beaumont Hamel from service without any consultation with Committee. Requested to leave the Beaumont Hamel in service for another 2 weeks, request was denied.
- Lewisporte Office could have called or emailed the Town earlier for input, but reality is they cannot make decisions or changes on when the boat comes or goes, they just administer the rules. Statistics did not support leaving the boat for October. In correspondence with the Captain, the Veteran handled all the traffic with the Feile Tilting Festival and all traffic was cleared up by the end of each day.
- Wait time in lineup is longer now and this is unacceptable. Emergency trips for the Veteran delay crossings, especially at night and the first crossing don’t leave until late and many people miss important appointments.
- In the process of trying to make accommodations for emergency trips and trying to determine why the ferry is used as the first call service. Would prefer to use the Air Ambulance, waiting on the report from the Health Board.
- Beaumont Hamel should at least be tied up on Fogo Island instead of Lewisporte. Boat has a crew onboard, so why couldn’t it be used as an emergency vessel.
- Beaumont Hamel is currently getting maintenance work done in Lewisporte, so she is unable to come to Fogo Island. Will see if it is possible to have the vessel docked at Fogo Island, if she isn’t required as a swing vessel elsewhere, once maintenance is done, and possibly have her cover emergency trips.

ii) Winter schedule effective October 16, 2018

- Apparently crew of the Veteran has been notified of the schedule. No consultation with Committee. Indications are that there will be four trips each day with last trip leaving Farewell at 6:20pm.
- This notice was sent out to workers by the union. Schedule will be the same as last year with 3 long days and committee needs to determine which days is best for travelling public. Long days will still be 4 trips per day.
- Committee would like to see the current schedule remain throughout the fall until early in the New Year. Many residents travel off the island for Christmas shopping and there will be people travelling to the island for Christmas holidays.
- Committee is not satisfied with 4 trips, this will require longer wait times between trips and in line up when people don’t get on the boat. Committee is requesting 3 long days with 5 trips per day. Short days being Sunday, Monday, Tuesday and Saturday with the last trip leaving Farewell
at 6:00 PM and long days being Wednesday, Thursday and Friday with the last trip leaving Farewell at 8:00 PM.
- Winter schedule needs to be more consistent. Last years was a nightmare and very confusing with almost every day having a different schedule.
- Both Gregg Cuff and Derrick Bragg will strongly encourage Government to implement the 5th trip for the 3 long days. Gregg Cuff will be in St. John’s next week and he will confirm with the Committee then.

iii) Veteran engine replacement and relief vessel
- The obvious replacement vessel needs to be the Legionnaire. Any other vessel isn’t adequate for Fogo Island/Change Islands.
- Currently the replacement vessel is the Beaumont Hamel. Veteran will be taken out of service early January, 2019 and may be out of service for 5 to 6 weeks. Work is being carried out at New Dock in St. Johns and parts will be onsite before the Veteran leaves. Latest inspection shows that there are some damages under the hull that needs to be repaired.
- Government had previously agreed that the Legionnaire would be used as the swing vessel for Fogo Island/Change Islands whenever the Veteran is undergoing repairs, but the vessel would be under the Bell Island union regulations and hours of operation.
- Committee is requesting the Legionnaire as the swing vessel. Using the Beaumont Hamel for both islands is not acceptable. Will need 2 vessels, one for each island, the Beaumont Hamel alone won’t be able to handle traffic for both islands, people will be missing important appointments.
- Committee is requesting to be notified by December 1st, 2018 of the exact date the Veteran will be leaving for repairs.

iv) Discussion on 2nd vessel for summer of 2019 and arrival/departure time.
- This past summer the Beaumont Hamel didn’t come into service until mid-July due to Bell Island having trouble with one of their vessels and would not take the Beaumont Hamel away.
- This is too late. Tourism season this year started very early and crab season opens in mid-April, with the Crab Plant in operation.
- Committee is requesting that the 2nd vessel for 2019 begin service May 1st and remain in service until October 31st.
- Staff was advised to email Minister of Transportation and Works to provide information to support the demand for the vessel to be in operation for a duration of 6 months.

v) Discussion on commitment from Minister Hawkins regarding year around schedule
- This schedule changed under the administration of Minister Crock. Why our area is treated differently is difficult to accept and as of now haven’t been justified by the present administration.
- Year-round schedule will provide consistency for the travelling public with the same number of trips leaving the same time every day.
- This schedule solved a lot of issues with very few complaints. Fogo Island has seen a downgrade in ferry services over the years.
- Schedule was presented to the union and declined due to the extra over-time. Many trips in the winter months with very little traffic.

vi) Loading at Farewell
- The Committee has made several requests that a system be implemented whereby traffic arriving will be provided a number with the ticket purchase, regardless as to whether it’s FI or CI traffic - “First Come, First Serve”.
- This request was discussed this morning with Change Islands and they are not in favour with this process, it will create problems for freight trucks coming to the island and residents getting back from hospital appointments.
- Change Island traffic will then have to be in the lineup the same as Fogo Island traffic.
- Committee is requesting that the “First Come, First Serve” system be implemented, effective the same day as the new winter schedule comes into effect. Will only apply to loading traffic in Farewell as this is where most issues occur, and Fogo Island traffic will need priority when leaving Fogo Island on the first crossing in the morning. This will be a fair system for all.
- Trying to implement this process may require a teleconference call with the Mayors of both islands and Government Officials. Town will be notified if this is required.

vii) Reduction of deck space reserved for Change Islands from 25% to 15%.
- We have requested this for the past year or more with no response from Government. There hasn’t been any change and no reason provided as to why not.
- Our argument has been to compare population and/or stats with respect to the volume of traffic from FI vs CI. Compare stats from June to August which are the busiest months for both islands.
- The only indication of any response was from the Deputy Minister saying that both issues are being addressed.
- Stats will be reviewed again. Decisions like this affect another community and both communities need to be consulted for input, if they are not in agreement, decision will have to be made by higher levels of Government. It is out of their hands.

viii) Strict enforcement of 30-minute rule at Fogo Island.
- Crew make the call to Change Islands 30-minutes before departing Fogo Island to see what traffic is in the line-up and then they leave extra spaces in case more traffic comes to the Change Island line-up before the vessel gets there.
- As a result, vehicles have been left on Fogo Island and when they get to Change Islands there isn’t enough traffic to fill the spaces left. This is unfair to Fogo Islanders, especially on the first crossing when people may miss important appointments.
- 30-minute rule not being enforced. Who is responsible to enforce this rule, the Captain or the Wharfinger.

ix) Review rates from Farewell to Fogo Island compared to Farewell to Change Islands, then Change Islands to Fogo Island. In addition, system at Change Islands continues to allow for users to travel free of charge.
- Current rate for vehicle and passenger to travel from Farewell to Fogo Island is $25.50. Farewell to Change Islands is $10.25 and Change Islands to Fogo Island is $10.00: combined total of $20.25 and a difference of $5.25.
- No debit machine at Change Island terminal, so many people are travelling for free, especially when travelling from Change Islands to Fogo Island.
- Rates are set by the Treasury Board, not sure how this difference was determined. Will do further investigation on the rate system.

x) The existing requirement to have vehicle being used for travel on vessel left in lineup.
- Many individuals don’t have two vehicles or can’t afford a taxi to take them back home after leaving a vehicle in lineup and then to take them back the following morning.
- Many people travelling with small children have to transfer car seats and this can be time consuming.
- Didn’t think this was a requirement that was put in place by Government. Rule is on the sign put up by Government that is located at the line-up. Will discuss this further with Management and Government.

New Business
i) Letter from Minor Hockey
- Emailed request to have one of the late days changed to the weekend, preferably Saturday to accommodate travelling hockey teams.
- It was agreed at the previous meeting to make the request to Marine Services for a late trip on Sunday’s when the teams are travelling, as needed.
2018-233
S. Hart/Langdon
Resolved that the Town of Fogo Island send a request to Marine Services to have the late ferry crossing on Thursday changed to Saturday to accommodate Minor Hockey teams travelling and an additional trip be added into the normal schedule on Thursday to offset the dangerous goods crossing.
Resolution Carried. In favour 8. Against 0.

-Staff was directed to send an email to members of the Transportation Committee informing them of this change before request is sent in to Lewisporte Marine Services office.

6.2 Tourism, Culture and Heritage Committee
- No committee meeting held. Report prepared by Director on the following items:

i) Applications
- JCP – Winter 2018 – This program has been applied for since the end of September. Projects included will be to help with community hall rentals, community building cleanliness, as well as some upgrades and maintenance for Town Buildings that the Department of AESL will allow (Currently being reviewed).
- Green Development Project – Aimed at reducing the amount of physical waste heading to our transfer station. Researching different ideas including but not limited to: community composting site.
- Checking into funding opportunities for the MIC wharf and cost estimates.
- Researching MANL operational grants that we may have used in the past.

ii) Museum shut-down
- The aim is to have a more thorough shut-down this year. Focusing on moisture control material being distributed, nets, lobster-pots, other exhibit materials being stored out of the weather.
- Putting away tables, bins, and chairs in each community.
- Maintenance and JCP workers to work with Regional Supervisors to address specific concerns.
- Shoring up the Keefe Stage in Tilting for the fall and winter.
- Sections of Bleak House roof have been patched and tarred, making the leaking less prominent (over the back bedroom). The rebuilt section will be re-shingled in the spring, as temperatures will be more conducive to tarring the wooden shingles to the roof.

iii) Trails
- Work was done recently on the Fogo trails for the first time this summer. While there is more to address in Tilting and Joe Batt’s Arm, we’ve addressed a substantial number of hot spots in those regions.
Upcoming tasks include:
- Brush clearing along most trails outlined in the Phase 1 report, with a focus on Tilting wooded sections before the project ends for the season.
- Substantial rot discovered on a section of Lion’s Den Trail, to be addressed by the trail crew.
- Mild onset rot in sections of hand rails on Fogo Trails outlined in Phase 1 report. Being monitored and to be addressed.
- Processing warranty and maintenance on trail equipment that has been purchased in the last year, to have functional equipment for the next season of work.
- Trail project concluded on Thursday, October 25th, 2018

iv) Budget requests
- Working on requests based on the needs of the department as well as focusing on the needs of visitors. Balancing these perspectives will ensure everyone gets a little of what they need. We want to be able to run the tourism program well for the island, and for the visitors while attempting to increase the number of return visitors.
-To ensure this the budget should focus on investment in revenue generation, tourism promotional materials, and operational/maintenance needs for the Visitor Information Centre and Museums.

**Noteworthy:** Granite sign has been installed in Eastern Tickle, featuring the family from the “Letters from Eliza” documentary

**6.2 Recreation and Special Events Committee**
- No committee meeting held. Report prepared by Director on the following items:

**i) Business Arising from Previous Meeting**
- There has been little response in forming a snowmobile association on Fogo Island. The main snowmobile trails have been marked on a map. A copy has been given to the Town Office and one has been given to the RCMP detachment.
- The Deep Bay Community Committee has an approved site for a playground. A letter has been sent to the Town indicating any other requests needed for approval.
- The swimming pool project is still under review. The engineer has been extremely busy but hopes to have a report soon. The pool committee has not proceeded with any other plans until they see the recommendations and cost associated.
- All stadium rental rates have been adjusted showing a 5% increase.

**ii) Maintenance Update**
- A site visit was completed on Thursday October 4th by Harold Fowler of Core Engineering Inc. In attendance was Mark Penton, Superintendent of Public Works; Colette Wells–Coish, Recreation Director; Lary Roebotham, LGR Electrical (Contractor for Young’s Refrigeration); Terry Ford, Stadium Maintenance and two staff members of Young’s Refrigeration.
- Progress is going well. The pipes in the header work is complete. The lines have been drained, cleared and the brine removed and put back in. The de-superheaters have been installed.
- The water conditioner should arrive next week. The Director recommends having the new water system in place before any flooding. Our main problem last season was the water condition.
- The electrical work is ongoing, and on schedule.
- Hope to prepare ice on schedule as outlined and see improvements to the ice conditions. There was a conference call with Core Engineering on Friday October 26th. A representative from Young’s was on site for Monday October 29th to help with startup and ice making should begin within a couple days if all goes well. Updates will be provided as new information becomes available.
- There will be an additional exit door installed in the Ice plant as a precaution and a safety concern in case of any ammonia leaks. This has been discussed extensively with Service NL and our engineer. It will not be completed under stadium repair project. This is a requirement and will be possibly contracted out.

**iii) Programs and Services**
- CEEP funding is approved and will employ as many locals who meet the criteria. A Job Creation Project has been applied for under the Stadium Committee. There are two individuals hired under a program for displaced workers. There is another funding opportunity being applied for under the Wellness Coalition. This information was also shared with other community groups to open opportunities for services and events. The Adult Dance on September 29th went well. There were 101 sold tickets and a good group of volunteers in attendance. Please note that there is planning in progress to do a Canada Day Dance in 2019.

**iv) Additional Staff**
- The Director has indicated the need for extra staff. A full-time position is required, can work possibly part - time in the stadium and assist other departments as required. This flex person
would be required to do maintenance, ice cleanings, and attendant duties at the stadium. The Individual would have to be flexible and able to work in any area as needed. The Director’s position requires much more time in the office, meetings, training and planning events.
- Council commented that any requests for additional staff should be presented to Management and the Finance Committee for review.

v) Update on School Playground
- The Director met with the School Principal; the project has gone to tender for the second time and has come back over budget. However, they are planning as usual, but are now seeking the assistance from as many resources as possible to complete this playground for the children.
- Principal is requesting if the Town can help in any way with the site preparations, gravel and pea stone.
- Playground will be open to the Family Resource Center and he is confident it will be open to the public after school hours.
- School has a template of a written agreement that can be put in place between the school and the Town. This would outline who would be responsible for inspections and maintenance during the summer months when school is closed.
- The school will need approximately 220 yards of pea stone which will cost $7,590.00. This does not cover the delivery cost to Fogo Island. The Director suggest we consider this new information and contribute in anyway if possible, to this new playground area.
- Council feels that this request should come from the School Board in writing. Staff will correspond with the Director.

vi) Other:
- Events are planned for Halloween, Remembrance Day, Bonfire, and Christmas

Possible 2019 Budget Items for Consideration
* Air Exchanger for Stadium
* Rink Boards
* Storage shed/ Maintenance Work shop
* Stage for events
* Replace heaters (originals – florescent lights to LED
* Showers to automatic – save water & energy
There will be a cost quote prepared for the above suggestions, and other items will be added as this is to be discussed further.
- Council reviewed list, some of these items can be done by staff and will be reviewed further during budget preparation.

vii) New Business
Deep Bay Community Committee
- Requested to Council to supply and spread gravel and pea stone for new playground in community.
- Committee did not supply the amount of materials needed or costs involved.

Hamlyn/S. Hart
Resolved that the request from the Deep Bay Community Committee to supply and spread gravel and pea stone for new playground be referred back to the Recreation Committee for more information on the amount of materials required and the cost associated.
Resolution Carried. In favour 8. Against 0.

6.4 Fire Services and Public Safety
- No committee meeting held.

i) Fogo Fire Department – Truck
- Working with Nalcor Representative on having a truck donated from their vehicle fleet.
**ii) New Fire Chief**
The candidate to be hired was unable to accept the position as offered.

**6.5 Public Works**
A meeting of the Public Works Committee was held in the Council Chambers on October 22\(^{nd}\), 2018 at 4:30 PM. The following were present, Councillor Samuel Rowe, Chair, Deputy Mayor, Paul Torraville, Councillor Scottie Hart, Amanda McGrath, Clerk/Manager Daphne Coles, Executive Administrative Assistant and Mark Penton, Superintendent of Public Works

The following items were addressed:

**Monthly Report**

i. **Fire Truck Repairs**
- Superintendent has talked with Central Technical Services and the Technician should be here by the third week in November.

ii. **Streetlight Request – Freake’s Road, JBA**
- Hydro was out but looked at the poles in Fogo instead of JBA as their work order stated “Town of Fogo”. Will be checking the poles in JBA this week.

**New Business**

i. **Damages to Residents Snow Blower - 12 School Road, Joe Batt’s Arm**
- First letter outlining damages done to snow blower was discussed previously at a council meeting.
- Council decided to defer the letter back to the committee until they receive the price quote.
- Resident submitted costs involved in repairing the snowblower and they were reviewed by the committee.

*2018-235*

**Rowe/Torraville**
Resolved that the Town of Fogo Island pay 50% of the cost incurred for parts and travel towards the costs of repairs to the snowblower for a total of $327.45.
Resolution Carried. In favour 6. Against 2. Councillor W. Hart and Councillor Jacobs were against the resolution.

ii. **Update on Water Issue – 89 Main Street, Fogo**
- Resident has been experiencing high amounts of water in back yard. Public Works has investigated the area for water leaks and didn’t find anything conclusive.
- Work has been done by residents in the area to cover and block drainage areas without permits from the Town.
- Removal letters have been sent to the owners requesting that drainage area be restored to previous state.
- Public Works will continue to monitor.

iii. **Tender for New Pick-Up**
- Government Purchasing Agency did not provide a contract this year.
- Tender was issued; closing date was October 23\(^{rd}\), 2018 - 2 tenders were received.
- Superintendent emailed results to Committee Members and recommendation to Council to purchase the 2019 Chevrolet Silverado 2500HD 4wd Crew Cab 167” at the tendered price of 49,651.00 plus HST. Tender meets all specs.

*2018-236*

**Rowe/Torraville**
Resolved that the Town of Fogo Island purchase the 2019 Chevrolet Silverado 2500HD 4wd Crew Cab 167” from Riverhead Motors at tendered cost of $49,651.00 plus HST.
Resolution Carried. In favour 8.
iv. Tender for Delivery of Sand/Salt
- Tender was awarded to R & K Construction

v. Stadium Update
- Pressure testing on Ammonia pipes have been completed and no leaks detected.
- Condenser won’t be shipped from Ontario until November 19th, the Electrical Panel won’t be shipped from Ontario until November 9th, and both should arrive within a week of being shipped.
- Staff is waiting on price quotes for the hot water tanks.
- Committee requested that Staff set up another conference call with the Engineer, Contractor and Municipal Affairs representative to discuss the stadium project. Teleconference took place on Friday, October 26th, 2018.

vi. Quote for JBS Hall Furnace
- Water pipes for the furnace need to be replaced. The original piping is Ky-tek (orange in color) and is discontinued.
- In the past we have experienced problems with the furnace and the Technician is recommending that this pipe be replaced.
- 2 quotes were obtained.

2018-237
Rowe/S. Hart
Resolved that the Town of Fogo Island accept quote from Emberley’s Contracting for repairs to the furnace at Joe Batt’s Arm Community Hall/Fire Hall in the amount of $3012.10.
Resolution Carried. In favour 8. Against 0.

vii. Quote for Seldom Pump House
- Quote was obtained to upgrade the electrical panel to provide generator power during power outages. This will enable the use of one pump.
- Committee is recommending the electrical upgrade for Seldom Pump House to enable generator power for the usage of one pump.
- Committee also requested that Staff obtain a quote to upgrade Tilting Pump House.
- Council discussed the new work to be done at each pump house and requested that the Superintendent obtain further quotes before a decision is made to proceed.

viii. Neck Road, Seldom
- High volume of water coming down over the road during the rain storm this past weekend, washouts occurred in some areas and a drainage issue on an adjacent resident property.
- Public Works have looked at the area and determined that new residential construction has not provided an adequate water drainage system and water is now coming out over the road.
- Culverts will be needed to divert the water across the road and down along the side of the resident’s property adjacent to the side of Neck Road to provide access to the culvert crossing Harbour Drive.
- Staff will further investigate the work to be done.

ix. Capital Works Projects
- Committee discussed the current buildings that the Town owns, the maintenance and operational costs incurred.
- Some buildings are not being used, thus not providing any revenue to the Town.
- Both garage facilities lack lunch room area and office space, and no bathroom facilities in Fogo Garage.

2018-238
Rowe/Torraville
Resolved that the Town of Fogo Island proceed with selling and/or issuing expressions of interest for both Town Garages located at 19 Garrison Road, Fogo and 222A Main Road, Joe Batt’s Arm and reinvest funds to build a central Town garage and salt shed.
Resolution Carried. In favour 8. Against 0.

x. Snow Clearing in Seldom
- Equipment is ready. Planning to use the Case Backhoe for snow clearing as last year and the new International Sander Truck for sanding.
- Plan to hire additional staff to help with snow clearing, if required.
- Requesting to budget for a new Sander Truck like the International Truck in 2019 budget and will be placed in Seldom as well when we get it.

2018-239
Torraville/S. Hart
Resolved that the Town of Fogo Island proceed with purchasing new winter tires for the Case Backhoe for snow clearing.
Resolution Carried. In favour 8. Against 0.

xi. Staff Hiring
- Interviews have been completed.

❖ Councilor Rowe left the council meeting at 8:50 PM due to conflict of interest and Councilor Scottie Hart took over as Chairperson of the Committee.

2018-240
Torraville/S. Hart
Resolved to enter a privileged meeting from 8:51 PM to 8:55 PM.
Resolution Carried. In favour 7. Against 0.

- Members in the gallery were asked to leave the meeting during this time

2018-241
S. Hart/Torraville
Resolved that the Town of Fogo Island hire Rick Holmes as Mechanic/Maintenance Worker.
Resolution Carried. In favour 7. Against 0.

❖ Councilor Rowe returned to the meeting at 8:56 PM.

xii) New Business
- Komatsu Loader is having mechanical problems and displaying codes on the dashboard again, same as it did last year.
- Requested that the Superintendent of Public Works evaluate and assess the equipment fleet and make recommendations for the 2019 budget.

6.6 Policy and Human Resources
- No committee meeting held.

6.7 Finance
A meeting of the Finance Committee was held in the Council Chambers on October 24, 2018 at 4:00 PM, on the above date. The meeting was chaired by Councillor Sheldon Hamlyn and also in attendance were Councillor Barbara Jacobs and Amanda McGrath, Clerk/Town Manager.

The following items were discussed:

i) New Business / Correspondence
Financial Reports
- A review was completed of the financial reports: Accounts receivable, accounts payable and bank balances.

2018-242
Hamlyn/W. Hart
Resolved that the Town of Fogo Island accept the financial reports as of September 30th, 2018
Resolution Carried. In favour 8. Against 0.

- Staff was requested to provide Council with information pertaining to the operations of the Stadium for 2017 and 2018 to date and to check amounts on the Gas Tax funding.

Approval of Invoice(s)
2018-243
Hamlyn/Jacobs
Resolved that the Town of Fogo Island approve payment of invoice Number 908 in the amount of $14,490 HST included to King’s Construction for delivery of stone for road maintenance.
Resolution Carried. In favour 8. Against 0.

ii) 2019 Budget Discussion
Property Tax Discount's
- Committee members discussed different options for property tax discounts and completed a review on the practices of other towns.
- It was agreed to pursue the idea of offering a 10% discount to all individuals with the following stipulations: All prior year’s taxes, including Water and Sewer Tax must be paid in full; Current property taxes must be paid by May 31st of current tax year; Applies to one property within the Town, in which the resident lives: permanent place of residence.

Taxation of Remote Cabin’s
- This option of generating revenue at a possible minimum charge of $50 will be explored.

Curb stop on/off Fee
- Some residents have stated that the fees are too high and have suggested to remove the charge completely or reduce the amounts.
- Different options were discussed and Committee members felt to keep the fees in place.

Property Assessments and Tax Rates
- Property assessments have increased; values are calculated using the properties physical characteristics and property sales.
- On Fogo Island the sale of properties has increased over the past number of years and the sale prices have dramatically increased, which has contributed to the increase in assessed values.
- The mill rate will be considered when preparing the budget.

7. Administration
7.1 6A Country Road, Fogo
- Staff presented information to Council regarding a property issue concerning blocking the right of way to resident’s property in respect to approving a crown lands application. Adjacent property owner has acquired a portion of the Town’s bi-road blocking access to resident’s property.
- Crown Lands map provided with the application in 2011 shows that the land applied is on the opposite side of the property that is blocking his right of way.
- Staff is investigating with Crown Lands how the resident obtained ownership of Town owned property without any approval from the town.

7.2 New Councillor Appointment to Committees
- Councilor Langdon was appointed by the Mayor to sit on the Tourism and Heritage Committee and the Finance Committee.

8. Correspondence
8.1 Firemen’s Banquet – Seldom-Little Seldom Fire Station - November 17th, 2018
- Invitation for 1 member of Council and guest to attend Firemen’s Banquet. RSVP date is October 26th, 2018.
- Councillor William Hart and guest will attend the banquet and speak on behalf of the town.

8.2 Firemen’s Banquet – JBS Fire Station – December 1st, 2018
- Invitation for 2 members of Council and guests to attend Firemen’s Banquet. RSVP date is October 26th, 2018.
- Deputy Mayor Torraville and Councillor Hamlyn will attend the banquet.

8.3 Letter – Parish of Fogo Island West
- Letter was addressed by Council.
- Letter is written on behalf of the Deep Bay Community Committee regarding taxes being charged to the property at Town Hall Road, Deep Bay as this is a not-for-profit organization. Most of the fundraising proceeds is donated to the church and the building is used by the church for its many functions.
- Original Transfer plan provided an exemption from property taxes as stated in minutes of Regular Council Meeting held on July 31st, 2017, resolution #2017-199. Tax exemption was later removed in the Regular Council Meeting held on December 20th, 2017, resolution #2017-320. Councilors had concerns that if an exemption was being granted for a non-profit that isn’t a church and exempted by the Municipalities Act, then a precedent would be set that other non-profits would expect the same treatment.

❖ Councillor Scottie Hart left the meeting at 9:44 PM due to conflict of interest.

- The Committee has acquired a bar license for the building.
- Other businesses on the island hold a bar license and are being taxed. The Committee holds fundraisers and events that are in competition with those businesses. Other businesses will expect to be exempt from taxes as well.

❖ Councillor Scottie Hart returned to the meeting at 9:45 PM

- Requesting a meeting with Council and the Deep Bay Community Committee to discuss the issues for early November.
- Council requested Staff to contact the Parish and offer the opportunity to attend the next council meeting to speak on their concerns.

8.4 Letter – Hon. Andrew Parsons – Fogo Dumping Station
- Letter was addressed by Council. Copy of letter sent to Mr. Bailey and Mr. Walbourne in response to their letter to Premier Ball regarding issues with Fogo Dumping Station.
- Council requested that Staff correspond with Mr. Bailey and Mr. Walbourne to keep them updated on any future decisions regarding work to be done on the dumping station.

8.5 Circular – Dept of Municipal Affairs & Environment – 2019-20 MCW & Cost-Sharing Program Applications
- Letter was addressed by Council.
- Deadline to submit applications is December 21st, 2018. No applications have been sent in yet.
- Cost-shared ratios for the Municipal Capital Works and Multi-Year Capital Works programs vary based upon project categories and population.
- New cost-shared ratios have been introduced for new municipal roads and community centre projects under the Investing in Canada Infrastructure Program. Cost share ratios for this new program vary by program stream, population and other criteria.

8.6 Letter – Dept of Municipal Affairs & Environment – 2018-19 MCW Applications
- Letter was addressed by Council.
- No Municipal Capital Works applications for 2018 from the Town were approved.

9. New Business

9.1 Letter – 84A North Shore Road, Fogo
- At a previous council meeting held on May 29th, 2018 it was decided to exempt water and sewer taxes on the property beginning January 2018, resolution # 2018-129.
- Owner is requesting that the property be exempt from 2017 water and sewer taxes plus applicable interest charged to the account.

2018-244
Jacobs/S. Hart
Resolved that the property located at 84A North Shore Road be exempt from 2017 water and sewer taxes and associated interest charges, with the following stipulation that all outstanding property taxes and associated interest must be paid in full prior to receiving the exemption. Further resolved that failure to pay your property taxes and associated interest will void any exemptions and no other exemptions will apply.
Resolution Carried. In favour 8. Against 0.

9.2 Letter – Fogo Island Co-op
- Co-op will be holding their annual Co-op Day Skate on December 2nd, 2018 at the Iceberg Arena and they are requesting a donation from the Town for the event.
- Council agreed to waive the fee for ice time during the event and advised Staff to prepare a promotional package from the Town with items that have the Town Logo like Town Flags, Lapel Pins, Writing Pens and Flash Drives.

9.3 Capital Works Applications – Priority List
- Council reviewed the application list from previous years and other issues that have arose in the past year that need funding.
- The following priority list was recommended for this years Municipal Capital Works applications:
  1. New Town Building
     - Start new building. Request meeting with Stantec to discuss report. Council can be available in the next week to have a meeting.
  2. Barr’d Island Water and Sewer – Phase 3
  3. Fogo Water Study
     - Engage Engineering Services for study on clean and safe drinking water and providing adequate water pressure to residents of community.
  4. Additional Funding for PDWU at Fogo Island Central
  5. Stag Harbour Water and Sewer
     - Costs of projects to be determined.

10. Date of Next Regular Meeting:
Privileged Meeting – November 27th, 2018 at 6:30 PM (If required)
Regular Meeting – November 27th, 2018 at 7:00 PM

11. Adjournment:
2018-245
Jacobs
Resolved the meeting be adjourned at 10:27 PM.

Amanda McGrath
Clerk/Town Manager

Wayne Collins
Mayor