A Regular Meeting of Council was held on the above date with the following in attendance:

**Councillors Present:**
- Mayor Wayne Collins
- Deputy Mayor Paul Torraville
- Councillor Curtis Burns
- Councillor Sheldon Hamlyn
- Councillor Scottie Hart
- Councillor Tracey Hart
- Councillor William Hart
- Councillor Barbara Jacobs
- Councillor Samuel Rowe

**Staff:**
- Karen Lane, Chief Administrative Officer
- Amanda McGrath, Town Clerk/Treasurer

1. **Call to Order:**
   Mayor Collins welcomed everyone and called the meeting to order at 7:50 P.M.

   It was noted that the Privileged that took place prior to the Regular Meeting, required more time than was scheduled; therefore the Regular Council meeting started 50 minutes late.

2. **Agenda:**
   - 2017-291
     Burns/Torraville
     Resolved that the agenda be adopted as presented.
     Resolution Carried. In favour 9. Against 0.

3. **Minutes:**
   - 2017-292
     Burns/ S. Hart
     Resolved that the minutes of October 30 and November 8, 2017 be adopted as presented.
     Resolution Carried. In favour 9. Against 0.

4. **Business Arising:**
   No business arising.

5. **Committee Reports**
   - 2017-293
     Jacobs/Burns
     Resolved that committee reports will no longer be read out at the Council Meeting, due to the lengthy process it is to read the reports and that Councillors are required to have the reports read and reviewed prior to the meeting.
     Resolution Carried. In favour 9. Against 0.

5.1 **Transportation Committee**

1. **Report**
   Committee Chairperson Paul Torraville presented the minutes of the Special Transportation Committee held on November 20, 2017.

**Update on Minister’s Meeting**
Members who were present at the meeting with the Minister and Department of Transportation representatives on Wednesday, November 15th provided a brief update on what was discussed, including the schedule and other requests for cameras, on-site management, etc. Consensus was that the results of the meeting on scheduling were what government was imposing in the way of a schedule, based on their collective agreement with ferry staff. The only concession received was
the extra early trip on Thursdays. While the committee does not support the outcome, government has implemented the schedule as they see fit. Other items were discussed at great length with their staff and they are agreeing that there are issues with the service and that some issues, like cameras on the wharfs are in the process of being implemented.

The discussion then centered on the next steps for the committee. It was determined from members that the citizens are asking for a public meeting to discuss these issues. As the Provincial Government is the governing body for the ferry service and makes the decisions, the committee feels that only a government attended meeting would be of any benefit to the public. The committee can advocate for change on behalf of the citizens but has no authority to make changes or the ability to explain governments position or reasoning for their decisions. It was decided that a letter would be sent to the Minister of Transportation and MHA Derrick Bragg requesting that a public meeting with the appropriate government representation be planned. The committee can assist in the logistics however it would be government’s meeting and their opportunity to directly engage with the public on the issues. CAO Karen Lane will write the letter and send to the appropriate contacts.

Revised Schedule
A revised schedule had been provided by Glenn Tremblett to Mayor Collins just before the meeting. The committee reviewed the schedule and consensus is that they do not agree with the changes to the late trips. There are changes to the timing of the last trip of the day on four days; Mr. Tremblett had indicated this was based on new information form their HR department on the requirements of the Collective Agreement and overtime concerns. The department was waiting on further clarification; however the revised schedule may come in effect as early as tomorrow. Another new schedule will just confuse the public more, and is not acceptable to the citizens or the committee. A call was placed to Mr. Tremblett and this was communicated with him. He indicated that they had received some conflicting information and that once it was clarified the schedule may or may not change, based on the interpretation of the collective agreement. The dangerous goods trip was also discussed with the committee indicating the preference was to have it on Wednesday. Mr. Tremblett indicated he thought this would be fine if that is what is requested. The changes to the afternoon trips were acceptable to the committee, as this was based on public feedback to move the 2:00 trip to a little later. The 30-minute rule in Farewell was also discussed. The Department had asked if it would be acceptable that once the traffic in the Change Islands lineup has been loaded and the Fogo Island traffic begins, no more Change Islands traffic would be allowed to board. The committee agreed with this suggestion, and it was noted that any late arriving Change Islands traffic would have the option to travel to Fogo Island in the regular flow of traffic and then disembark and line up to travel from Fogo Island to Change Islands if they would like.

II. Email from Kevin Walbourne
Mr. Walbourne’s email asking if the Town is going to take action against the Provincial Government for stopping the ferry, as discussed.

Karen Lane, CAO spoke with the Town’s lawyer on this issue and he commented that this is a Provincial service, all assets are owned by the province. In order for the Town to take legal action there would first have to be court action to have legal “standing” for the Town in this issue determined. It would be highly unlikely and very costly for the town to proceed with this sort of legal action, as there would have to be proof that the “Town” has suffered injury in some way. The Town’s role is to advocate on behalf of its citizens through political means, however a court challenge would not likely result in a positive outcome or impose any changes on a provincially run service.
III. Update on issues:

a) A Committee member stated that the protesters did not stop the ferry, the Government did. Also, it was suggested that the RCMP should not have been involved in negotiations between the Government and the protesters and should not have dropped in on the Committees emergency meeting.

It was explained that the RCMP had requested to attend for a short period and the Committee had agreed prior to the meeting.

b) The letter was forwarded to Minister Crocker, requesting he attend a public meeting on Fogo Island.

c) Council members were all in agreement that the ferry service is not satisfactory and they need to continue lobbying the Government for a better service.

5.2 Tourism

A meeting of the Tourism Committee was held in the Council Chambers at 6 PM, on November 21, 2017. The meeting was chaired by Councillor Curtis Burns and others in attendance were Councillor Sheldon Hamlyn, Councillor Tracey Hart, Karen Lane, CAO and Sharon Bailey, Director.

The following items were addressed:

I. Brochures for local businesses

Discussions were held around which types of brochures should be used for the upcoming season. The Director will provide samples of maps and brochures at the next meeting.

II. Signs removed from heritage locations

Councillor Hart discussed the story board signs that have been removed from sites. The Director stated that these story boards have been placed inside the properties for the winter and will be placed on site in the spring.

III. Regional Managers – employment dates

Discussions were held regarding regional managers being employed from the beginning of May until the sites close in the fall. More discussions will be held in the coming months.

IV. Welcoming/Attracting cruise ships

Discussions were held regarding attracting cruise ships to the Island. The committee agreed that this is worth looking into further and could possibly involve the economic development office.

V. Professional Assessment of Heritage Properties

The committee reviewed the proposal was received from Wiseman Architecture Ltd. Discussions were held regarding the importance of getting this done before winter sets in.

2017-294
Burns/T. Hart

Resolved that the proposal from Wiseman Architecture Ltd., in the amount of $9,750 plus HST, to carry out Historic Assessment/Architectural Services on six (6) Heritage buildings, be accepted. Resolution Carried. In favour 9. Against 0.

VI. Greenleaf Resources visit Trail Project

The committee agreed that the Director contact Greenleaf Resources to arrange a final visit before the trail crew finishes work on December 1, 2017.
7.2 Recreation and Special Events Committee
A meeting of the Recreation Committee was scheduled for Tuesday November 14th, 2017 at 10:00 am. However, the meeting did not go ahead as scheduled. There was no one present for the meeting.

Council was asked to review the following items

I. Municipal Capital Works Project
The Capital Works funding for the Stadium was approved, however the Town has not received the official signed agreement back from the Government. Request to arrange the site visit with Core Engineering, to complete an assessment.

This visit is required before any work can be done and new problems are occurring every day, therefore this work needs to be dealt with as soon as possible.

Staff will check with the Government to inquire if the Town can proceed.

II. Water
A 3 phase deep well pump had to be purchased, which supplies the entire building. It is my recommendation we have a spare pump in the event of a breakdown. These pumps often have to be ordered and can take 2-3 weeks on shipping. The price is $699.00, plus HST. It is also possible this pump is not lasting as long as it should due to water quality. Staff was asked to deal with this item.

The water continues to be a problem at the stadium. This has been a known issue for many years. The amount of calcium in it is causing many problems. A treatment system was discussed last year. However, no decision was made. Problems are continuing; the Zamboni blades are getting rusty and it had to be sprayed with undercoat; the ice conditions are softer and skate blades, pipes, and the machinery are getting rusty.

Request to have the water issue be placed as a priority; it needs to be treated as soon as possible.

It was noted that the water that was trucked in, in previous years was not used to make ice.

Staff was asked to further investigate the water treatment system, from Eco Water Systems / Dyno Pro, for the removal of calcium, etc., and to get the water retested.

Councillors were concerned what could be done in the interim, Management will be asked to find a short term solution.

III. Soccer Field Land
Under crown lands the ownership is under the Fogo Island Improvement Committee. This should be further discussed for clarification. The Fogo Island Co-op is aware of this and is discussing it at their next board meeting. Councillors were asked to discuss this issue. The town occupies and uses it for events as does the school. It is important to clarify in the event of safety and if problems were to occur.

IV. Other
The job roles and duties have increased with scheduling and work commitments from the office to the ice.

Rentals and activities seem to be equal to the previous season. It is only early in the season, but events are going well.
7.3 Fire Services and Public Safety
On Wednesday, November 8th, 2017 a meeting was held with the Fire Chiefs of Fogo Island. In attendance were Committee Chair, Deputy Mayor Paul Torraville, Karen Lane, CAO, and Newman Coish, Stag Harbour - Treasurer, Rick Holmes, Seldom-Little Seldom – Assistant Chief, Edmund Reardon, Tilting – Assistant Chief, Bobby Parsons, Joe Batts Arm, Barr’d Islands and Shoal Bay – Chief, Jamie Hoven, Fogo – Chief, Berkeley Sheppard, Stag Harbour – Chief, and Barry Bailey, Island Harbour – Chief.

Committee members Councilor William Hart and Councilor Samuel Rowe were not in attendance. Given the attendees were invited it was decided to hold the meeting without quorum in order to provide information to and obtain feedback from the chiefs. Items discussed were as follows:

I. Appointment of New Fire Chief
Currently a volunteer position, there is no incentive for someone to take it on. The reps discussed the need for a paid position and the role that person would be playing. If the different fire halls are to be expected to work together more and share equipment, training, etc., there is a need for one unifying voice. The consensus was that if it was paid and full time that a suitable candidate could be found locally.

II. Training – Island Wide
Training is an issue for all departments, need to start with the basics and get everyone on the same level. A train-the-trainer arrangement might work best, something a new chief could be doing. For budget considerations for 2018, they group requested that Basic Firefighting with B.A.’s be provided for approximately 60-90 people. Linus Tremblett with FES would be able to provide costs. A second request would be for all firefighters to be recertified for First Aid as needed on an ongoing basis and the cost be included in the budget. Training for the jaws-of-life is available from the JBA department and they are willing to provide it, if another department wants it. Fire school continues to be held during the busy fishing season on the island and is a major deterrent for the members to attending.

III. Foam Supply
Quote was requested from Mic Mac Fire Services, Brenkir Industrial Supply, and KD & Pratt for the larger size foam, to be shared with the departments; CAO Karen Lane will provide this at the next Fire service meeting. Departments without foam on their trucks requested that a handheld option be provided. Tilting in particular would like to have this option.

IV. Jaws of Life
The previous CAO was supposed to look into a quote on cutters for the Jaws of Life. Was it approved by council and were any quotes received? CAO Karen Lane will provide an update, to committee at the next meeting.

V. Helmet Lights/On Scene Portable Lighting
LED lights for helmets are available from Brenkir Industrial Supply for approximately $100 a set. At a recent fire in Stag Harbour it was very dark and members were dealing with a downed wire in total darkness. They asked that the committee look into a cost to provide this to each member and recommend to council to include funding in the 2018 budget.

VI. Deep Bay Equipment
Members are wondering why equipment in Deep Bay has not been made available to other departments. They could all use equipment that is there and soon it won’t be usable if it’s not looked after. The Chairperson indicated he will bring it to the Mayor and Councillor William Hart on the committee to follow up on this item.
Councillor Hart indicated that there is no issue with the Departments getting the equipment from the hall; staff will coordinate this. It was noted that due to the fact that the Fogo Fire Station is responsible for providing fire services to Deep Bay that they should be provided with the items they need first.

vii. Update on Fire Plan Study
Study has just been finalized with recommendations that will greatly impact the different fire departments, if implemented. They are aware that most likely a reduction in numbers is coming. They would like a copy of the final report if Council is going to go ahead with it, and to be kept informed on any decisions ASAP.

viii. Update on Proposed Municipal Complex
This will be based in part on the Fire Services plan; however a central fire hall doesn’t look like the best option. Members indicated that as volunteers and where people are living, a volunteer central station wouldn’t work.

ix. Fire Department Financial Reporting Requirements
The Chairperson reminded the departments that their financial reports should be provided to the office on a timely basis. A couple reports are almost done and will be sent in ASAP.

x. Budget Planning – Items for 2018
Additional items requested were funding for AED’s, approximately 2-3 are needed, and additional training dollars.

xi. Snowclearing on Government Wharf in Barr’d Island and Joe Batt’s Arm
There is a town hydrant on the wharf in Barr’d Islands and Joe Batt’s Arm. The government doesn’t snow clear there and previous calls to the Town indicated that the Town doesn’t do it either. Right now it gets very slippery and would be impossible to access the hydrants in a storm if no one clears it. Who is responsible to have it cleared and accessible? Can the town do it or at least contact the government to see if they are responsible? This will be added to the agenda of the committee to discuss at the next meeting.

7.4 Public Works
The meeting of the Public Works Committee was held in the Council Chambers on November 20, 2017 at 4:30 PM. The meeting was chaired by Councillor Samuel Rowe and the others in attendance were, Deputy Mayor Paul Torraville, Cordell Waterman, Manager of External Operations and Karen Lane, CAO.

i. Review of Agenda
The Committee reviewed the Agenda and the following item were added:
   Terms of Reference
   Snow Blade repairs

II. Freeman’s Pond – Water Intake
The coupling has arrived and is at Fogo garage and the diver will be here on the island Wednesday to start the work.

III. CASE Backhoe Lease Agreement
The lease for the CASE backhoe is up on March 1, 2018, different options were explained and a discussion was held on what would be the best option for the Town. There was a concern about the warranty and bringing the backhoe to St. John's to have any repair work completed.

The committee discussed having the lease extended for an additional 6 months and to get information on a new lease.
Item deferred back to the Committee for further information, including an appraisal value.

iv. Transfer of the Old School House and Community Hall in Deep Bay
A letter was submitted from the Deep Bay Community Committee with regards to the Old School House in Deep Bay and they would like to have the School House included in with the transfer of the Community Hall and they would also like to be exempt from paying any town taxes. The CAO explained that this arrangement had been based on the Hall being used primarily for church activities. If no taxes are to be paid and it is not based on this exemption, other community groups with non-profit status may be expecting the same exemption going forward. This may cause conflict with other committees on the island and this should be a decision of council. The committee agreed and recommended they should revisit the agreement about the Hall with council. The school house is a separate structure and the committee feels council should look at how we are disposing of these buildings and the terms of these agreements before any decision is made on this building.

v. PDWU Location
The council has decided to put one unit on the water line in Seldom and the other in the center of the island. A location in the center of the island needs to be decided; Municipal Affairs are willing to work with us on getting these until installed before the end of this year. Wilf Maloney and Kevin Harding, Department of Municipal Affairs will be here on Friday to discuss the possible locations. The Manager will meet with them to find out a possible solution for the unit and inform the committee.

vi. Bleak House Roof Repair Invoice
The Town had Alspec Roofing complete some repair work on the Bleak House and the original quote was for $9,800 plus tax for patching and $16,800 for replacement. Council approved the expenditure to fix the roof, but the contract signed by the previous CAO was for $9800. They completed the repairs and went ahead and installed a better quality roof coating, he indicated that he was told to make a decision on what was best when he looked at the job and did so. The invoice is $16,800 plus tax. Committee feels that the job done was acceptable and should be paid; invoice was received on September 1, 2017. Invoice will be forwarded to the Finance Committee for review. 30% of the funding for this expense will be recouped from an approved grant.

vii. Cigarette Disposal Units for Town buildings
The CAO informed the committee that the Town was in the process of purchasing some cigarette disposal units for the Town Halls and other Town owned building. The Cost for each unit was submitted. There was a discussion on which building they would go to and how many the town would purchase.

2017-295
Rowe/Torraville
Resolved that the Town purchase cigarette disposal units at the lowest price.
Resolution Carried. In favour 9. Against 0.

viii. Seasonal Maintenances Position
The Town has received 2 resumes for the seasonal maintenance position and interviews will start in the next week.

ix. Tourism Report Items from Last Meeting
There was a list of items from the regional tourism manager submitted at the last council meeting and the manager explained that some of these items have already been taken care of months ago. In the past years these smaller project have been taken care of by students or project
workers. There was also an email with more items on it and the manager explained that these items had also been taken care of.

x. Sandy Cove Beach Building
The Town currently has a building on Sandy Cove beach that the Town is paying the electricity on. However the building has only been used once during the last summer season for Tilting come home year. Sandy Cove beach is used by a lot of people during the summer months however there is no change room on the beach. The committee was concerned about the residents of Tilting and if they would be having another festival this year and they wanted the manager to contact them and see if they will be using this building and to let the committee know.

xl. Street Light - Island Harbour
There was a request from a resident to have a street light moved to another location in Island Harbour. The manager explained that there is a way that this can be done and the Town would not have to pay for this. The committee wanted the manager to check and see if this could be done and let them know so they could recommend to council.

2017-296
Rowe/Torraville
Resolved that the request to move the street light in Island Harbour be moved pending cost, to relocate the light.
Resolution Carried. In favour 9. Against 0.

iv. Tenders for Snow Clearing

 Councilor Rowe declared himself in conflict of interest and was excused from the Council Chambers.

a) Town Office and Stadium Parking Lots
Three tenders were received:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Hour Rate</th>
<th>Complete Clearing</th>
<th>Seasonal Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kings Construction</td>
<td>$80 per hour</td>
<td>$1,100 per trip</td>
<td>$10,000 per season</td>
</tr>
<tr>
<td>R &amp; K Construction</td>
<td>$185 per hour</td>
<td>$550 per trip</td>
<td>$5,400 per season</td>
</tr>
<tr>
<td>Fogo Island Construction</td>
<td>$100 per hour</td>
<td>$290 per trip</td>
<td>$5,400 per season</td>
</tr>
</tbody>
</table>

The committee member reviewed the Tenders and while he agreed that the lowest seasonal price would be the best option, given that there was no committee quorum, it would like this to be reviewed by council.

2017-297
Torraville/S. Hart
Resolved that Fogo Island Construction be awarded the tender to plow the Town Office and Stadium Parking Lots, in the amount of $5,400 plus HST, for the season.
Resolution Carried. In favour 8. Against 0.

b) Tender for Seldom, Little Seldom and Stag Harbour
One tender was received:

R & K Construction

<table>
<thead>
<tr>
<th>Tender A – Seldom and Little Seldom</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) $185 per Hour</td>
</tr>
<tr>
<td>b) $1,100 per complete clearing</td>
</tr>
<tr>
<td>c) $38,000 per season (December 4 – April 15)</td>
</tr>
</tbody>
</table>

Tender B – Stag Harbour
Councillors reviewed the tendered amounts and decided that they would not accept the tender amounts, due to high cost.

c) Tender for Sand/Salt Pick Up
Two tenders were received for the pickup of the sand/salt material from the Department of Transportation and Works Highways Depot. The committee members would like to have this reviewed by council, no committee quorum.

R&K Construction $7.00 per ton plus HST
Kings Construction $18.00 per ton plus HST

2017-298
S. Hart/Toraville
Resolved that R&K Construction be awarded the tender for the pickup of the sand/salt material from the Department of Transportation and Works Highways Depot, in the amount of $7.00 per ton plus HST.
Resolution Carried. In favour 8. Against 0.

❖ Councilor Rowe rejoined the meeting.

7.5 Policy and Human Resources
A meeting of the Policy and Human Resources Committee was held in the Council Chambers at 4:30 PM, on November 15, 2017. The Committee Chair, Councillor Barbara Jacobs was unable to attend. In attendance were Councilor Sheldon Hamlyn, Councilor Scottie Hart (acting as chair) and Karen Lane, CAO

The following items were discussed:

I. Remote Meeting Policy
The committee reviewed a sample remote work policy from the Town of Paradise and made some changes to reflect local needs. The Policy was created with these changes. The draft policy is attached for council.

2017-299
Jacobs/Hamlyn
Resolved that the Town adopt the Remote Meeting Policy as presented.
Resolution Carried. In favour 9. Against 0.

II. Staffing
The committee had a detailed discussion regarding current staffing levels, pay scales, various suggestions for new positions, the current job descriptions, and the organization chart of the Town. It was the consensus that current staff should be looked after before any additional hires are made. However, there are a couple positions that need to be added ASAP to meet required
service levels for the Town. Details regarding these recommendations will be discussed in a Privileged meeting of Council.

**III. Former CAO Staffing Review**
Report has been reviewed in detail with Mr. Turner present, committee will take all recommendations into account in future decision making.

**iv. Letter from Gerald and Eileen Freake**
A letter was received indicating that the Freake’s are upset by the number of bird feeders a neighbor has installed on his fence. They feel it is attracting birds and rodents to the area and wish to have the committee consider implementing a policy on bird feeders. The committee discussed the validity and determined that no other towns appear to have this in place, and that the current policy for roaming animals is only for domestic animals is sufficient for town enforcement. There would be no way for the town to enforce a ban/limit on bird feeders with current staffing levels, and there have been no other complaints from any other residents. Councillors were in agreement that no policy is required and that the CAO will write a letter to the Freake’s explaining same.

**v. Office Christmas Hours**
The three (3) office staff submitted a request that the town office be closed during Christmas week, which was the custom for some previous town council offices before amalgamation. Employees would take their vacation leave and have the three days from Wednesday, December 27 to Friday, December 29 off to spend with their families. It was noted that the office was open the past couple years but there was very little drop-in or phone requests from citizens. The outside workers are not affected by this closure and the emergency contacts would remain the same.

2017-300
Jacobs/Hamlyn
Resolved that that if all three staff members are in agreement to take vacation from December 27-29, that the office can be closed for those three days in addition to the statutory holidays. Sufficient advertising to the public of the closure would be required.
Resolution Carried. In favour 9. Against 0.

**vi. Public Posting of Minutes for Council Meetings**
Previous the minutes for the council meetings were only posted publically once they were reviewed and accepted by the council at the next meeting. This allowed for any errors and omissions to be corrected before they were made public. Council had changed this practice on the advice of the previous CAO, with draft minutes posted to the website, and corrections are posted later if needed. Municipal Affairs had indicated to our Town Clerk that nearly all other Town’s post minutes only after they are accepted by council. Errors in minutes can actually make the town liable for the stated error once they are public.

2017-301
Jacobs/S. Hart
Resolved that Council minutes will only be posted publicly after they are accepted in the next meeting, which will allow time for review and any errors corrections.
Resolution Carried. In favour 9. Against 0.

**7.6 Finance**
A meeting of the Finance Committee was held in the Council Chambers at 4:30 PM on November 21, 2017. The meeting was chaired by Councillor Sheldon Hamlyn others in attendance were Councillor Curtis Burns, Councillor Barbara Jacobs, Karen Lane, CAO and Amanda McGrath, Town Clerk/Treasurer
I. Financial Report
The Committee members reviewed in depth, the financial reports as submitted and noted the current financial state of the Town is positive.

2017-302
Hamlyn/Burns

II. Invoices for Payment
a) Alspec Roofing & Contracting Ltd.
An overview of the Bleak House roof repairs was given.

2017-303
Burns/Hamlyn
Resolved that invoice number 0553 from Alspec Roofing & Contracting Ltd in the amount of $16,800 plus HST be paid. Resolution Carried. In favour 9. Against 0.

b) Harty Engineering Consultants Limited
2017-304
Hamlyn/Jacobs
Resolved that invoice number 17003 from Harty Engineering Consultants Limited, for consulting fees for Little Harbour Paving project, in the amount of $6,519.60 plus HST be paid. Resolution Carried. In favour 9. Against 0.

c) Nortech Construction Company Limited
2017-305
Hamlyn/Jacobs
Resolved that invoice number 1 in the amount of $373,020.42 (HST included) and release of holdback in the amount of $41,446.71 (HST included), from Nortech Construction Company Limited, for the Little Harbour Paving Project and patching of various Town roads, be paid. Resolution Carried. In favour 9. Against 0.

III. Other
a) Sale of Deep Bay Community Hall and Old School
Committee members spoke about the precedent it would set if the Deep Bay Community Committee Inc. were given an exemption on property taxes as a condition of the sale.

Although the group is non-profit, a public domain, the consequences of a tax exemption could be huge.

2017-306
Hamlyn/Burns
Resolved that the issue of tax break for non-profit organizations be referred to the policy committee. Resolution Carried. In favour 9. Against 0.

2017-307
Hamlyn/Burns
Resolved that the sale of the Deep Bay Community Hall and Old School to the Deep Bay Community Committee Inc., with no tax exemption. Resolution Defeated. In favour 4 (Mayor Collins and Councillors Hamlyn, Jacobs and Burns). Against 5 (Deputy Mayor Torraville and Councillors S. Hart, T. Hart, W. Hart and Rowe).
Issue was deferred to the next Council meeting for more discussion.

**iv. Employee Salaries**

2017-308

Hamlyn/Burns

Resolved that the Town approve the salary increases as presented.
Resolution Carried. In favour 9. Against 0.

**6. Administration**

**i. Permits – Discretionary Use**

a) Green Depo operating from 29 Main Street, Fogo

As per the Town of Fogo Island Development Regulations, the proposed development is a discretionary use located in the Community Development Zone in the Community of Fogo, in the Town of Fogo Island.

It was noted that no objections were received from the published notice in the newspaper for this development.

2017-310

S. Hart/Burns

Resolved that the Town approve the permit to operate a Green Depo operating from 29 Main Street, Fogo.
Resolution Carried. In favour 9. Against 0.

b) Wind Turbine operating from 22-24 Garrison Road, Fogo

As per the Town of Fogo Island Development Regulations, the proposed development is a discretionary use located in the Community Development Zone in the Community of Fogo, in the Town of Fogo Island.

It was noted that no objections were received from the published notice in the newspaper for this development.

2017-311

S. Hart/Burns

Resolved that the Town approve the permit to install a Wind Turbine operating from 22-24 Garrison Road, Fogo.
Resolution Carried. In favour 9. Against 0.

**ii. Invoices**

a) Hickman Motors Limited – Cube Van

2017-312

Burns/ S. Hart

Resolved that the invoice from Hickman Motors Limited for the purchase of a 2017 Chevrolet Express Cutaway 45 in the amount of $48,108 plus HST, be paid.
Resolution Carried. In favour 9. Against 0.

b) Central Diving Ltd. – Diving Services (Repairs to Freeman’s Pond Intake)

2017-313

Jacobs/Burns

Resolved that the invoice from Central Diving in the amount of $9,900 plus HST, for diving services for repairs to Freeman’s Pond Intake.
Resolution Carried. In favour 9. Against 0.
c) Stewart McKelvey – Lawyer Fees (Small Claims Court)
2017-314
Burns/Hamlyn
Resolved that the invoice from Stewart McKelvey in the amount of $5,099.73 plus HST, for Lawyer Fees for small claims court action
Resolution Carried. In favour 9. Against 0.

d) Emergency Management & Training
2017-315
Jacobs/Burns
Resolved that Invoice Numbers 1562 totaling $18,256.15 and 1576 totaling $15,723.75 for the Fire Services Plan be paid when the Provincial Government releases the payments.
Resolution Carried. In favour 9. Against 0.

7. **Correspondence**

7.1 Municipal Assessment Agency – Ballot Central Director
2017-316
Jacobs/Burns
Resolved that the Town of Fogo Island nominate Councillor Pat Woodford for Central regional Director for the Municipal Assessment Agency.
Resolution Carried. In favour 9. Against 0.

❖ Due to the lateness in the evening Councillors were all in agreement to defer all remaining item to the next Council meeting

8. **Date of Next Meeting:**
December 20, 2017 at 7:00 PM

9. **Adjournment:**
2017-317
Burns
Resolved the meeting adjourn at 10:49 PM.

Amanda McGrath
Town Clerk/Treasurer

Wayne Collins
Mayor