

A Regular Meeting of Council was held at the Town Office on November 29th, 2022, with the following in attendance.

Councillors Present:

Deputy Mayor Alexander Crawford
Councillor Beverly Broders (Via ZOOM)
Councillor Lary Roebbotham

Councillor Adam Young
Councillor David McKenna

Absent:

Mayor Andrew Shea

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk
Germaine Morgan, Admin Assistant

1. Call to Order:

In the Mayor's absence, Deputy Mayor Crawford chaired the meeting, and welcomed everyone that was viewing the meeting on the ZOOM Platform. The public meeting was called to order at 7:02PM.

2. Agenda:

Deputy Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-199

McKenna/Roebbotham

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

3. Minutes:

2022-200

McKenna/Young

Resolved that the minutes of the Regular Public Meeting held on October 25th, 2022, be adopted as presented.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

4. Business Arising:

4.1 Bi-Election

- At the public meeting held on October 25th, Bi-election Nomination Day was set for November 22nd, 2022 and date for Bi-election was set for December 13th, 2022.
- On Nomination Day two (2) candidates came forward, Aaron Brown and Mark Budden.

a) Appointment of Returning Officer

2022-201

Young/Roebbotham

Resolved that Daphne Coles, Deputy Town Clerk be appointed Returning Officer for the Bi-election held on December 13th, 2022.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

b) Appointment of Alternate Returning Office

2022-202

Roebotham/McKenna

Resolved that Germaine Morgan, Admin Assistant be appointed Alternate Returning Officer for the Bi-election held on December 13th, 2022.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebotham, Councillor Young. Against - 0.

c) Appointment of Poll Clerk

2022-203

Young/McKenna

Resolved that Pauline Payne, Chief Administrative Officer be appointed Poll Clerk for the Bi-election held on December 13th, 2022

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebotham, Councillor Young. Against - 0.

4.2 Update on New Bank

- Since the last update in October, the Atlantic Edge Credit Union has been gathering responses from the public survey which officially closed on November 14th. Thank you to all that have shared the link on social media and to your fellow community members to garner interest. There were just over 210 households that have responded to the survey with a great representation from our 45+ age groups and our business community.
- Regarding next steps, the Atlantic Edge Credit Union is currently tabulating the results and will be presenting it to their Board of Directors in their December meeting. If the Board agrees that the results are promising, they will have one final meeting before an announcement is made either way. They just announced they are merging with Hamilton Sound and other Credit Unions so they have a few new board members that need to review this decision to open a new branch here.
- It is very important for residents and businesses to keep their banking as-is so we can support the Credit Union if they decide to come here. All indications are that there is more than enough business on Fogo Island to support the Credit Union so let's hope that it is just a matter of time until they're here.

5. Departmental Meeting Reports

5.1 Recreation, Tourism & Economic Development presented by Councillor McKenna

A meeting was held at the council chambers on Wednesday, November 9th, at 10:30am. In attendance were Chairperson, Deputy Mayor Alexander Crawford, Councillor David McKenna, Chief Administrative Officer, Pauline Payne, Director of Recreation & Tourism, Colette Wells – Coish

The following items were discussed.

A. Recreation

- a) Young's Refrigeration completed refit of both MYCOM compressors at the stadium.
- b) Control Pro completed calibration of the gas detection
- c) Rates for skate sharpening were discussed, the cost is now \$5.00 and with the increase in costs skate sharpening should be increased by \$2.00.

2022-204

McKenna/Roebotham

Resolved that the cost for skate sharpening at the Iceberg Arena be increased by \$2.00 and the cost will be \$7.00 per pair of skates.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebotham, Councillor Young. Against - 0.

- d) The Food and Fun Camp was a 6-week program that started September 27th. Funding was received from the Community Healthy Living Program. It was a free program with eighteen kids enrolled and we received excellent reviews.
- e) The Haunted Park took place on October 27th, 2022. There were approximately 108 kids in attendance and treats were donated by Harbour Authority, Department of Fisheries and Oceans, and the RCMP.
- f) Ice skating officially started at the stadium on Thursday, November 3rd.
- g) Contact has been made with stadium user groups to see if any are interested in operating the canteen this season.
- h) Curling update: There is a Curling Committee formed; the schedule and details will be set soon. The Director is reaching out to other Towns for used equipment to help reduce the high cost of equipment to start, Bishop Falls Curling Club has loaned us some curling rocks for two years at no cost. As Curling is a new sport, we hope to provide the opportunity to try it for free. Council would like to encourage all residents to come out and try curling.

2022-205

McKenna/Broders

Resolved that the Town will offer the first month of ice time free for the Curling Club, and this must be passed on to all users who wish to try Curling.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebottom, Councillor Young. Against - 0.

- i) The Stag Harbour Recreation Commission is considering additions to Stag Harbour Pond and other areas. They will follow up with Council later with their scope of work so that they can follow the necessary process.
- j) Residents on County Road have requested the Town repair the old basketball pad on their street. They have been advised to contact the Recreation Committee in the community and present their intentions for repairs and maintenance for its review.
- k) TRACS have indicated they are considering a new project for Sandy Cove Beach area and will present their proposal to Council for review later. It was noted that any committee who has the intention to make improvements in the community must provide written request outlining their intentions with a drawing of the area if possible. It will be reviewed, and recommendations and input provided accordingly.
- l) The Textiles program and gently used clothing sales have ended for this season. The total sales of clothing were \$195.00. This amount will be forwarded to the School Breakfast Program, and we defer to the Finance Committee a request for Council to match this amount the school breakfast program.
- m) The date for the Town tree lighting evening has been set for December 6th, will be followed by an hour of FREE public skating at the stadium with hot chocolate.

B. Tourism

- a) All museums are shut down and winterized.
- b) Staff met with Engineers at The Marine Interpretation Centre earlier this fall. It was determined the foundation requires repairs. Waiting to follow up from them with recommendations.
- c) The Director identified a need for signage to be erected in Farewell in the Spring to promote Fogo Island. There is currently no indication of Fogo Island for the traveling public.

2022-206

McKenna/Roebottom

Resolved that the Director of Recreation & Tourism contact the Town of Change Islands and discuss placing new signage in Farewell that advertises both Fogo Island and Change Islands in the Spring of 2023. This partnership is important between both islands.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebottom, Councillor Young. Against - 0.

- d) An inventory of the current historical Story Boards around the Island is planned for this winter and Spring. We will look for funding to replace and/or repair. In addition, there are areas where new boards can go. There will be outreach with community groups who have been involved in the past.

C. Other:

- a) Remembrance Day Ceremony took place at the Joe Batt's Arm Cenotaph on Friday November 11th at 10:45am. All clergy, veterans and community groups were encouraged to participate, and a post went out to invite any new individuals or groups who wanted to place wreaths.
- b) The Community Enhancement Project has been approved for \$25,000.00 and started on November 21. Work will involve making new benches for communities for the summer of 2023 and basic repairs to the beach washrooms on Sandy Cove Beach.
- c) Update on Slipways for Island Harbour and Stag Harbour. Both areas are different and with the land already under ownership in Island Harbour the process seems a little faster. However, both areas are still at the government level as per regular process.
- d) The Ronald McDonald Red Shoe fundraiser and sale of paper hearts collected \$110.00. This money will be forwarded to the Ronald McDonald House in St. John's. The Committee defers to the Finance Committee a request for Council to match the amount of \$110.00 collected for the Ronald McDonald House.

5.2 Fire Services/Public Safety presented by Councillor McKenna

A meeting of the Fire Services & Public Safety Committee was held at the Town Office on November 23rd at 7:00PM. In attendance were Chairperson, Councillor McKenna, Councillor Broders, Deputy Fire Chief Paul Torraville, Deputy Fire Chief, Bobby Parsons, Deputy Fire Chief Rick Holmes, Secretary Lary Roebbotham and CAO Pauline Payne.

The following items were discussed:

A. Fire Calls

- a) 1 Car Rollover
- b) 2 Chimney Fires

B. Training Update

- a) Driver training is ongoing
- b) Pumper training is ongoing
- c) Regular training ongoing
- d) Training required for the FIRE Q and pagers
- e) Cold Water Rescue Training

2022-207

McKenna/Young

Resolved that the CAO & Staff organize a Cold-Water Training Instructor to come to the island to do Cold Water Rescue Training with Fire Services.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

- f) Basic First Aid training required for members whose certification has expired or about to expire.

2022-208

McKenna/Young

Resolved that the CAO & Staff organize a Basic First Aid Training for Fire Services members whose certification has expired or about to expire. If any spaces are available after Fire Services members are included, a public notice can go out for any individuals that would like to attend to ensure that the spaces are fully utilized.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

C. Equipment Update – Budget Requirements

- a) For Fire Services Budget for 2023, the Fire Services would like to explore the possibility of a Rural Response Vehicle to replace the Ram Pick-up.
- b) This truck will enable a few members to go to the fire scene in a timely manner with pumps, hoses, and a limited amount of water to set up a primary source for fire fighting before the Fire Pumper can be on scene.

2022-209

McKenna/Broders

Resolved that the CAO research the cost and details for a Rural Response Vehicle to replace the Ram Pick-up currently being used by Fogo Station 3 as the first response for Island Harbour and Deep Bay for inclusion in the 2023 Municipal Budget.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebottom, Councillor Young. Against - 0.

D. Items for Discussion:

a) Insurance Policy for Firefighters

- I. Request was made by Seldom Fire Station #1 for a copy of the Town's Insurance Policy for Volunteer Fire Fighters, CAO distributed copies to all 3 Station Chiefs to take back to their respective stations.

E. Other

a) Discussion was had concerning:

- I. Counselling for Fire Fighters after a traumatic incident and the need for Stations to have Posters and cards to hand out with contact information as well as formal debriefing.
- II. Seldom Fire Station #1 has elected a new Executive. Update on who and their roles will be presented at the next meeting.
- III. The dedication of the new Fire Pumper was discussed, and the Committee is not yet prepared to present recommendations to Council.

5.3 Planning & Public Works presented by Councillor Broders

A meeting of the Planning and Public Works Committee was held at the Town Office on November 8, 2022, at 7:00PM with the following present: Committee Chairperson, Councillor Beverly Broders, Superintendent/Foreperson of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The Following Items were discussed:

A. Maintenance:

a) Preventative Maintenance

- I. All routine maintenance in the pump houses have been completed for the month of October and intake screens have been cleaned in Fogo, Seldom and Tilting.
- II. A boil water advisory was issued in Seldom on October 27, 2022, due to mechanical issues with the chlorination system. Repairs were completed on November 1, 2022, and the boil advisory will be lifted once satisfactory test results are received by Service NL.
- III. With the rain and damp weather, the water levels in Joe Batts Arm, Tilting and Seldom's water reservoirs have returned to an acceptable level. Fogo's water supply remains at a very low level and will continue to be monitored regularly.
- IV. All lift stations have been inspected.
 - i) During the routine inspections, issues were found at the lift station located at the Experience Fogo site. Both pumps were found to be damaged, and the cement bottom is cracked and broken, therefore will need extensive repairs. Staff have been working with engineers and suppliers to come up with a solution, but it is likely that the entire chamber will need to be replaced.

b) Vehicle Maintenance/Inspections

- I. KMR Transport has been inspecting and preparing the snow clearing equipment for the upcoming season. The 2002 Cat loader will need repairs and replacement parts in order to be ready for this season. Estimated cost of these repairs are \$20000.
- II. Replacement parts will include new bushings, new hydraulics, front and back windshields.
- III. Money was allocated in the 2022 Municipal Budget for these repairs.

2022-210

Broders/Young

Resolved that Council approve the repairs for the 2002 Cat Loader at the estimated cost of \$20,000.00 as quoted by KMR Transport.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

B. Other:

a) Permit Applications

- I. An application has been received from a resident at 112 Northshore Road, Fogo to operate a domestic sawmill on the property. A public notice was posted for 2 weeks ending on November 15, 2022, and no objections were received. The Towns Development Plan allows for approval for this application as a Discretionary use.

2022-211

Broders/McKenna

Resolved that Council approve the domestic sawmill permit for 112 Northshore Road, Fogo as a Discretionary Use under Regulation 10 of the Town Development Regulations.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

b) Water turn on/turn-off

- I. Water turn on/turn-offs being requested intermittently. Residents are reminded that 48 hours' notice is required prior to scheduling water turn on/off.

c) Advanced Drinking Water System:

- I. Both units are fully operational. Both units were closed for 2 days in October to complete the required yearly maintenance.

d) Mobile Radar Activated Speed Sign

- I. Our mobile radar activated speed sign has been put in storage for the season. Residents are reminded to obey posted speed limits as speeding still remains to be an issue in most communities.

e) Free Residential Waste Drop Off

- I. For 2 weeks in October the Town offered an opportunity for residents to drop off their waste at the Central Waste Management Site free of charge. Stats have been requested from CNWM by the Town to evaluate the usage and cost of this service and to determine if this is something we can offer again in the coming years.

5.4 Finance & Administration presented by Councilor Roebbotham

A meeting of the Finance and Administration Committee was held at the Town Office on November 24, 2022, at 10:00AM. In attendance were Chairperson, Councilor Lary Roebbotham, Councilor Adam Young, Pauline Payne, CAO, Daphne Coles, Deputy Town Clerk and Germaine Morgan, Admin Assistant.

The following items were discussed:

A. For Council Approval

a) Adoption of Cheque Register

- I. Committee reviewed the cheques that were issued during September and October 2022.

2022-212

Roebbotham/McKenna

Resolved that Council adopt the cheque registers from September 1st – October 31st, in the amount of \$459,851.84.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

b) Adoption of Finance Reports

- I. Committee reviewed the following reports for September and October 2022:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-213

Roebbotham/Broders

Resolved that Council adopt the Financial Statements from September 1st – October 31st, as presented.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

c) Approval of Payment of HST/GST Loan at Scotiabank for Barr'd Islands Watermain Municipal Capital Works Project #17-GI-21-00112

2022-214

Roebbotham/Young

Resolved that Council approve payment of loan at Scotiabank for HST/GST Portion for Barr'd Islands Watermain Municipal Capital Works Project #17-GI-21-00112 in the amount of \$83,449.00 plus accrued interest.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

d) Request for Exemption of Business Tax – Account #STAGH002

- I. A local Committee has requested an exemption of business taxes that is being charged to them as they own the liquor license in a Town building.
- II. Only one function was held in 2021 where the liquor license was used.
- III. There are several groups within our Town that will fall under this category, more information will need to be gathered before Council can make a fair decision. There needs to be a better understanding of the different committees on the island, their mandate, and the services they provide.

2022-215

Roebbotham/McKenna

Resolved that the CAO research how other Municipalities charge local Committee's business taxes and prepare a proposal for Council review. Request for exemption of business taxes for Account #STAGH002 will be reviewed again when the proposal is complete.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

e) Request for Exemption of Poll Tax – WOODB001

- I. Resident is requesting an exemption of 2021 Poll Taxes as they only lived and worked on the island from September 8th to December 9th, 2021.

2022-216

Roebbotham/Young

Resolved that Council approve the exemption of 2021 Poll Taxes charged to Account #WOODB001 plus accrued interest fees.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

- f) **Recommendation from Recreation, Tourism & Economic Development Committee for Council to match the funds collected from the Used Clothing Program in the amount of \$195.00 for donation to the School Breakfast Program.**

2022-217

Roebbotham/McKenna

Resolved that Council match the funds collected from the Used Clothing Program in the amount of \$195.00 for donation to the School Breakfast Program.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

- g) **Recommendation from Recreation, Tourism & Economic Development Committee for Council to match the funds collected from the paper hearts in the amount of \$110.00 for donation to Ronald McDonald House.**

2022-218

Roebbotham/Broders

Resolved that Council match the funds collected from the paper hearts in the amount of \$110.00 for donation to Ronald McDonald House.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

6. New Business

6.1 Arrange Meeting Date with Department of Fisheries & Oceans

- DFO will be on the Island from January 24th – 27th, 2023 and would like to arrange a meeting with Council for community consultation.
- Council requested that the CAO contact DFO to arrange a date and time to meet with them and notify Council.

6.2 Set Up a Temporary Committee Structure for Economic Development

- With the new Economic Development Officer now set up in her new role, she is requesting that Council set up a temporary Economic Development Committee that can help provide focused guidance to ensure that the economic development for the town is moving in the right direction.
- Council requested that the CAO prepare a Terms of Reference for an Economic Development Committee and it will be reviewed at the next public council meeting.

6.3 Fire Services Appreciation Gift

- Councillor Roebbotham and Councillor McKenna departed the public council meeting at 7:52PM
- A brief discussion was held on the idea of giving a gift certificate for Christmas to each member within the Fogo Island Fire Services Department to say thank you for all their dedication and services that they provide to the residents of Fogo Island as volunteers. These Firefighters risk their lives at every incident that arises.

2022-219

Young/Broders

Resolved that the Town give a \$50.00 Gift Certificate to each member of the Fogo Island Volunteer Fire Services for Christmas to show appreciation for all their dedication and services that they provide to the residents of Fogo Island as volunteers.

Resolution Carried. In favour – 3. Deputy Mayor Crawford, Councillor Broders, Councillor Young.
Against - 0.

➤ Councilor Roebbotham and Councilor McKenna returned to the public council meeting at 7:55PM

6.4 Fogo Island Housing Initiative

- This initiative is very much needed on Fogo Island and the Town feels that it is very important to further investigate the need. The Economic Development Officer has been focusing much of her time on this new project.
- To get things started and organized a Not-For-Profit group will need to be set up to get the process started and apply for funding through Government to help build low-income housing.

2022-220

Young/McKenna

Resolved that Council approve for the CAO to gather information for the establishment of a Not-For-Profit Organization for the new Housing Initiative.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, and Councillor Young. Against - 0.

7. Date of next meeting

Privileged Meeting – Tuesday, December 20th, 2022, time TBD (If required)

Public Council Meeting – Tuesday, December 20th, 2022 @7:00 PM

8. Adjournment:

2022-221

McKenna/Roebbotham

Resolved the public council meeting of November 29th, 2022, be adjourned at 7:57PM.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Young, Councilor Broders, and Councilor McKenna. Against - 0.

Pauline Payne
CAO

Andrew Shea
Mayor
