A Regular Meeting of Council was held on the above date with the following in attendance:

**Councilors Present:**
Mayor Wayne Collins
Councillor Curtis Burns
Councillor Scottie Hart (7:05)
Councillor William Hart
Councillor Sheldon Hamlyn
Councillor Tracey Hart
Councillor Barbara Jacobs
Councillor Samuel Rowe

**Staff:**
Karen Lane, Chief Administrative Officer
Amanda McGrath, Town Clerk/Treasurer

1. **Call to Order:**
   Mayor Collins welcomed everyone and called the meeting to order at 7:00 P.M.

2. **Agenda:**
   2017-318
   Burns/W. Hart
   Resolved that the agenda be adopted as presented.
   Resolution Carried. In favour 8. Against 0.

3. **Minutes:**
   2017-319
   Burns/ T. Hart
   Resolved that the minutes of November 28, 2017 be adopted as presented.
   Resolution Carried. In favour 8. Against 0.

4. **Business Arising:**
   **4.1 Sale of Deep Bay Community Hall**
   - Councillor William Hart excused himself from the meeting as being perceived as being in conflict of interest, due to the fact that he is a board member on the Deep Bay Community Committee Inc. Councillors voted in agreement.

   On July 31, 2017 Council passed a resolution to sell the Deep Bay Hall, to the Committee, included in this resolution was an exemption from Property Taxes. Since this time Councillors had concerns that if an exemption was being granted for a non-profit that isn’t a church and exempted by the Municipalities Act, than a precedent would be set that other non-profits would expect the same treatment. Clarification of the verbiage used in the purchase agreement was requested in order to avoid this issue. The Town does not currently have a policy in place providing an exemption of any portion of property taxes for non-profits. It was recommended that the sale of the Deep Bay Hall be amended to remove the exemption from property taxes and that further work be completed to create a policy regarding property tax assessment for all non-profits which could be applied going forward.

   - Councillor Scottie Hart joined the meeting at 7:05 PM

   2017-320
   Burns/ T. Hart
   Resolved that resolution number 2017-199 be amended to remove the exemption of property taxes. Therefore be it resolved that approval be granted to convey the Deep Bay Community Hall, land and contents with the exception of Fire Department related items; the pickup truck; and transfer the Trunk and copies of documents related to the old Council, to the Committee for the
amount of $1.00. Be it further resolved that the Committee will be required to make a request for property tax exemption.
Resolution Carried. In favour 6. Against 2 (Deputy Mayor Torraville and Councillor Rowe were against the resolution).

❖ Councillor William Hart rejoined the meeting.

4.2 Soccer Field
Staff was asked to check with the Recreation Director on the status of the soccer field.

5. Committee Reports
5.1 Transportation Committee
A public meeting has been scheduled for January 9, 2018.

5.2 Tourism
A meeting of the Tourism Committee was held in the Council Chambers at 6 PM, on December 6, 2017. The meeting was chaired by Councillor Burns and others in attendance were Councillor Hamlyn, Councillor Hart, Karen Lane, CAO and Sharon Bailey, Director.

The following items were addressed:

i. Brochure samples
The committee reviewed samples of brochures and discussed the best options for 2018. A standard rate for graphic design was discussed and the job creation program contains professional fees to cover the cost.

ii. Deep Bay Community Sign
Public works will follow up with placement and installation.

iii. Greenleaf Resources Visit Trail Project
Marc from Greenleaf Resources came out on November 30 and December 1, 2017 to access the trail work to date. A full report will follow on the work to date and next steps for winter transport of materials to specific sites.

iv. Trail crew – Thank you card
The crew finished work for the season and received a thank you card from residents thanking them for the work they had done on the trails.

v. Donation to the Museums
Ms. Jane Earl made a donation to the museums and stadium.

2017-321
Burns/ T. Hart
Resolved that the Town sent a thank you card to Ms. Earl for her donations. Resolution Carried. In favour 9. Against 0.

vi. Job Creation Program
Applications for the winter 2018 will need to be submitted. Discussions were held regarding which department should apply.

vii. Canadian Museums – Young Canada Works Application
Applications are now being accepted for 2018. Deadline is January 10th.
viii. Heritage Foundation NL
Wiseman Architecture Ltd will be coming to the island in early January to complete the assessment of the heritage properties.

ix. Core Training Status – First Aid
Anyone working alone will be required to have first aid. Principal Jeff Neil was asked to notify the students that they need to have First Aid in order to work for the Town this summer.

x. Letter from Resident regarding Dwyer Premises
Extra ballast is needed to stabilize the outside wharf on the Dwyer Fishing Premises. Discussions were held regarding the lack of resources required to upkeep all of the properties owned by the town. Public works will be directed to follow up and report back to the committee.

xi. Trade marking Fogo Island
Councillor Burns discussed the information that was provided to the Economic Development Committee regarding the benefits of trademarking the name “Fogo Island”. Shorefast Foundation representatives were in touch with a lawyer regarding the various uses of the name and if it was appropriate for control to be put in place to prevent unauthorized usage, and example were scarves branded as Fogo Island that were made in China and sold by a non-resident company. It appears that only the Town has the right to trademark the name. The costs associated would include lawyer’s fees and filing for trademark.

2017-322
Burns/Hamlyn
Resolved that the Town proceed with this filing, trademarking the Fogo Island Name, the benefits of owning the name could be substantial.
Resolution Carried. In favour 9. Against 0.

5.3 Recreation and Special Events Committee
A meeting of the Recreation Committee was held on Thursday December 07, 2017 at 10:00 am. The meeting was chaired by Councillor Tracey Hart and others in attendance were Councillor Scottie Hart, Karen Lane, Chief Administrative Officer and Recreation Director, Colette Wells – Coish.

The following items were discussed:

i. Revenue Report:
   Monthly Report for November 2017: Total: $13,601.79
   Monthly Report for November 2016: Total: $12,522.25

ii. Repairs and Maintenance:
   A site inspection was carried out by Brian Evans with Core Engineering Company on Tuesday December 05, 2017. This inspection covered all areas of the plant and refrigeration system. There was inspection of the refrigeration trench, and a close look at the design, and the water system. A water sample was taken for analysis. Staff present during this inspection were; Director, Colette Wells – Coish, Maintenance, Terry Ford and Manager of External Operations/Public Works, Cordell Waterman. The report and cost analysis is attached.

   The water has been a problem at the stadium for user groups. A sample of our water has also been sent to Dyna Pro in Lewisporte for analysis. A request has gone out to the public for interested parties to delivery water to the stadium on a daily basis. The cost and effectiveness will have to be determined at a later time.
2017-323
T. Hart/S. Hart
Resolved that once we know the quality of the water, Council will look into installing a filtration system for the Zamboni and ice, as this would be the best option because trucking water to the stadium will be required daily and would be a substantially higher cost than a filtration system. Resolution Carried. In favour 9. Against 0.

2017-324
T. Hart/S. Hart
Resolved that the Town will look into purchasing a new 1000 gallon holding tank for the ice plant, as the current original tank is in very poor condition and it supplies water to the entire stadium. Resolution Carried. In favour 9. Against 0

2017-325
T. Hart/S. Hart
Resolved that the Town will look into purchasing a spare brine pump for the ice plant because if the brine pump fails we have no replacement. Resolution Carried. In favour 9. Against 0

iii. Projects
- The Community Enhancement Project has started which will see improvements in various locations.
- The Canada Day application has been applied for 2018.

iv. Events
- Christmas Social for Seniors - lunch and card game - December 5th
- Skate Day in Canada and Tree lighting - December 10th
- Teddy Bear and Mitten Toss Hockey Game - December 15th
- Annual Iceberg Cup Tentative - February 16th – 17th, 2018
- Montreal Alumni Game March 17th, 2018
It was noted that there are many events planned for the upcoming months.

v. Other:
 a) AED
The committee recommends the Town purchase an AED unit to place in the office. In the event there are issues with the one we have at the stadium it can be used there.

2017-326
T. Hart/S. Hart
Resolved that the Town purchase an AED unit to place in the office. Be it further resolved that in the event there are issues with the one at the stadium it can be used there. Resolution Carried. In favour 9. Against 0

b) CORE
Students applications will soon be posted and it is encouraged all students and residents who hope to work this summer to obtain first aid training if possible.

As we learn more about the new CORE requirements we will develop new policies and procedures accordingly.

c) School Playground
The CAO was asked to follow up with the Recreation Director.
5.4 Fire Services and Public Safety
A meeting of the Fire Services and Public Safety Committee was held in the Council Chambers from 6:09 PM to 7:02 PM. The meeting was chaired by Deputy Mayor Torraville and others in attendance were Councillor Sam Rowe and Karen Lane, CAO.

The Following Items were discussed:

i. Jaws of Life
Forms need to be filled out by the Joe Batt’s Arm Faire Department in order for the Town Clerk to apply for the funding of the requested purchase of cutters for the Jaws of Life. Deputy Mayor Torraville will have the department complete the forms.

ii. Snow Clearing at Government Wharf – Joe Batt’s Arm
Call was made to the HA representative who confirmed that they own the road access. As it is not Town property we have not been plowing it on the regular rotation. There may be liability issues if the Town were to plow a private road.

2017-327
Torraville/Rowe
Resolved that the Town will notify the department that council will not be plowing this area and that Council recommended they use the area near the fish plant on JBA South.
Resolution Carried. In favour 9. Against 0.

iii. Training Budget
Fire departments are requesting that all firefighters have access to Firefighter 1 training. It was discussed that this may be available online and there may be funding available. CAO will contact Linus Tremblett with Fire Service to discuss this possibility and provide update to committee.

iv. Equipment at Deep Bay
Equipment should be provided to the Fogo Fire Department as they have taken over service for that area.

2017-328
Torraville/Rowe
Resolved that Deputy Mayor Paul Torraville, and the Manager, External Operations Cordell Waterman accompany Town staff to the hall and remove the equipment to be delivered to Fogo Fire Department. Be it further resolved that any equipment deemed surplus by them can be distributed to other fire halls showing greatest need.
Resolution Carried. In favour 9. Against 0.

v. Foam
Due to the large costs and expiration date of foam 10 pails will be ordered now.

2017-329
Torraville/Rowe
Resolved that 10 pails of foam be ordered to replenish the available foam and that fire departments will provide requests for next year once it is needed.
Resolution Carried. In favour 9. Against 0.

vi. Fire Chief
The committee reviewed the prior recommendation of a paid position and is standing by that request.
2017-330
Torreville/Rowe
Resolution that the Fire Chief position, become a paid, full-time employee of the town was deferred for further discussion during the budget meeting.
Resolution Carried. In favour 9. Against 0.

vii. Old Neck Road, Seldom
Discussion around this road will also be referred to Public Works Committee.

2017-331
Torreville/Rowe
Resolved that a letter be sent to area residents advising them to remove the debris from “Old Neck Road” in order to facilitate fire services and that snowclearing be done by the Town to the bottom section of the road between Bruce and Andrew Blundon’s to allow the fire department to stage from that area hydrant and run hoses up that road if necessary.
Resolution Carried. In favour 9. Against 0.

viii. Emergency Plan
Plan needs changes and review, a meeting solely to update this plan will be held early in the new year in order to meet the town’s requirements.

ix. Fire Services Review
Review was completed with recommendation for the necessary changes to fire services. A new fire chief is needed to help drive this plan forward and until this option is explored the committee has no further recommendations on this plan. Council will need to determine the course forward if changes are to be implemented as needed.

x. Email from NL 911 re Decals
Deputy Mayor Torreville will provide the details to the Fire Chiefs, these decals are provided free of charge and are available to order.
Update: Decals have been ordered.

xi. Street Names and Numbers
There may be confusion when dealing with NL 911 and local fire services due to the repetition of some street names throughout the island and numbers not being displayed on homes.

2017-332
Torreville/Rowe
Resolved that Council provide notice to all residents to display house numbers on their homes to help facilitate fire services. Be it further resolved that discussion is needed on changing the street names that are repeated, in order to avoid issues in the future with fire services dispatched to the wrong address.
Resolution Carried. In favour 9. Against 0.

xii. Budget Items
The committee recommended that an additional AED be purchased for the Town Office that could be moved to the stadium if the need arises. There may be a need for these to be purchased for the fire halls as well, depending on who has one and who will be active in the future.

5.5 Public Works
A meeting of the Public Works Committee was held in the Council Chambers at 4:30 PM. The meeting was chaired Councilor Sam Rowe, others in attendance were Deputy Mayor Paul Torreville, Councilor Scotty Hart, Karen Lane CAO and Cordell Waterman, Manager of External Operations
i. Review of Agenda
The Committee reviewed the Agenda and the following item were added:
Upgrade to Old Town Hall Road
Brook on Country Road
Cemetery Road in Fogo

ii. Business Arising from Previous Minutes
The Committee reviewed the previous minutes and the following items were discussed.
- Street light in Island Harbour. The Manager explained to the committee that he had the number of the pole and they would have to put in a request with Hydro to have the light taken down and another request to have the light relocated and he wasn’t sure how long this would take.

iii. Fire Hall Parking lot in Fogo
This item was deferred from the last meeting. The area has since been cleaned up.

iv. Building in Sandy Cove
At the last committee meeting a decision was made to contact a resident from Tilting in regard to using the old stage and turning it into a changing room for the beach. The Recreation Director was in contact with a committee member from two groups in the community and they were in agreement with this idea.
The committee was in agreement that we proceed with the change room at Sandy Cove beach.

v. Standing offer for all services
The Town currently has a standing offer with King's Construction for the Backhoe, Dump Truck and Excavator services until May 19, 2018. There was a discussion on what items that the Town would need a standing offer for. The Committee would like the Manager to contact the contractors on the island and get a list of the equipment they have, and prices for each unit.

vi. Old Neck Road in Seldom
This item was deferred back to Public Works from the Fire Service committee. The Manager explained to the Committee that the Town currently does not own the road. There was a discussion on the vehicles that are abandoned in the area and a letter should be sent to the owners asking them to remove the vehicles. The Manager then suggested to the committee that they install a hydrant at the end of the road to provide fire service to the residents. This would eliminate the need to snow clear the road in the winter as they could access the hydrant from the main road.

2017-333
Torraville/Burns
Resolved that the Town look into installing a fire hydrant on “Old Neck Road”.
Resolution Carried. In favour 8. Against 0.

vii. Dwyer Fishing Stages
The Town received a letter from a resident of Tilting in regards for the need for extra ballast to stabilize the outside wharf at the Dwyer fishing premises. The Manager showed the committee a picture of the wharf and asked for suggestions on how to get the material out to the outside portion of the wharf.

It was recommended that the Tourism Department apply for funding to get this fixed in the spring.
viii. COR Requirements
Cordell Waterman, Manager of External Operations attended the COR training course in Gander recently. He has since met with HR Committee to discuss a need for a OH&S committee and the policies that the Town will have to develop to put in the Safety Manual.

It was recommended that the Manager meeting with Council and present the requirements to them.

ix. CASE Backhoe Lease Agreement Options

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<td>Total due March 1, 2018</td>
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$52,482.45   Buyout
$18,770.76   LESS 6 Renewals
$33,711.69   Total due – September 1, 2018

This included all of the attachments that we currently have with the backhoe (3.0 yd3 snow bucket, 10' blade and SC36 Hammer.

2017-334 Torraville/Burns
Resolved that the Town lease the Case backhoe for an additional 6 months and then proceed with purchasing the Backhoe in September.
Resolution Carried. In favour 8. Against 0.

x. Nippard’s Lane in Deep Bay
The Town received a letter from resident that live on Nippard’s Lane and they were wondering if the Public Works Department would snow clear this lane for the residents. The Town does not currently own this Lane and we have a policy that we do not plow personal driveways and in addition it is not permitted under the Municipalities Act 1999.

The committee and Council were in agreement that we would not snow clear this Lane because there was no room to turn around the truck and we would be on private property.

xi. Old Town Hall Road in JBA
There was a request made for an upgrade to Old Town Hall Road in JBA. The Manager will look into the condition of the road and would do the necessary repairs to the road if required.

xii. Brook on Country Road in Fogo
There was a request from a resident living on the road to have the brook cleaned out behind his house. The Town employees recently did some work on the brook along a common flooding area to prevent flooding next spring. The committee would like the Manager to contact Environment and also fisheries to see if they could proceed up the brook to help the resident.

xiii. Cemetery Road in Fogo
A committee member asked about the road leading up to the Cemetery in Fogo. The agreement was that the Town only upgrades the bottom portion of this road when needed. The committee agreed that we would only fix the bottom portion.
Staff was asked to get a copy of the agreement letter for review.

- Councillor Rowe declared himself in conflict of interest and departed the meeting.

**xiv. Water delivery to the stadium**
The Town received 3 quotes on the delivery of water to the stadium based on 2000 gallons:

- **Fogo Island Construction Limited**  
  - $295.00 per day  
  - $1500.00 per week  
  - $24,000.00 per 16 weeks - March 31th, 2018

- **Kings Construction**  
  - Seasonal Rate - $31,850.00

- **R & K Construction**  
  - $350.00 per trip delivering 1200 gallons per trip.

It was noted that it would require R & K to make 2 trips per day. There was a discussion on the options to deliver the water and where the funding was going to come from. The manager informed the committee that they had someone from COR engineering out to the stadium to do a review on the upgrades for the arena. There was a water sample taken and there would be a water quality report sent back with the recommendation on what we would need to fix the water problem. There was also a quote for a new water filtering system for the stadium that may help with the high level of calcium in the water.

The committee recommended and Council agreed that the Town would proceed with a water filter system once we received the water quality report.

- Councillor Scottie Hart was excused from the meeting due to a prior commitment.

**vx. Snow clearing options for Seldom**
The Town received 2 tenders for the snow clearing – Seldom, Little-Seldom and Stag Harbour:

- **Kings Construction**  
  - $39,000.00 plus tax for Seldom - Little Seldom and Stag Harbour

- **R & K Construction**  
  - $35,000.00 plus tax for Seldom - Little Seldom
  - $10,000.00 plus tax for Stag Harbour
  - $45,000.00 plus tax for Seldom - Little Seldom and Stag Harbour

The committee reviewed the prices and discussed other options for the snow clearing and would like this to be reviewed by Council.

An overview of staff’s recommendation was given to Councillors and all were in agreement that the Town would perform the snowclearing, by moving equipment around and hiring another seasonal worker.

**2017-335 Torraville/Burns**
Resolved that the Town would not accept the snowclearing tender’s for Seldom, Little Seldom and Stag Harbour, due to high cost.
Resolution Carried. In favour 7. Against 0.
Resolved that the Town perform snowclearing in Seldom, Little Seldom and Stag Harbour and hire a full time seasonal maintenance worker. Be it further resolved that the Town re-tender for the use of a backhoe for loading salt/sand material at one of the Town Garages either in Joe Batt’s Arm or Fogo.
Resolution Carried. In favour 7. Against 0.

 privileged Meeting – 8:30 PM
Resolved that the Regular Council Meeting pause for Councillors to enter into a Privileged Council Meeting at 8:30PM.
Resolution Carried. In favour 8. Against 0.

Regular Council Meeting – 8:44 PM
Resolved that the Regular Council Meeting resume at 8:44PM.
Resolution Carried. In favour 8. Against 0

Councillor Burns was excused from the proceedings for a short period.

5.6 Policy and Human Resources
A meeting of the Policy and Human Resources Committee was held in the Council Chambers at 4:35 PM. In attendance were Committee Chair, Councillor Barbara Jacobs, Councillor Sheldon Hamlyn, Councillor Scottie Hart and Karen Lane, CAO.

The following items were discussed:

i. Staffing
A. Manager, External Operations
The current employee spoke to the committee regarding his concerns relating to his position He would like the committee to review his position regarding title, specific job role, and then provide an updated salary package based on this review if it is deemed necessary.

Resolved that the job role of Manager, External Operations be reviewed as soon as possible by the committee before any changes are made to the current salary structure. The employee would continue to be paid his current rate plus overtime when required, however the CAO is to review and approve overtime before it is incurred whenever possible.
Resolution Carried. In favour 7. Against 0

B. Fire Chief
The committee discussed the fire chief and wishes to make the same recommendation as the previous report.

Resolved that pending budget review, this position become a paid position with the Town; responsibilities to include training, fire inspections, budgeting, equipment review, and to lead the
transition of the current fire halls to a model that has been recommended in the completed Fire Services Review report. The position could also take on some of the role required for COR certification to relieve the extra duties to the Manager, External Operations.
Resolution Carried. In favour 7. Against 0

❖ Councillor Burns rejoined the meeting.

C. Other staff
1) Seasonal Maintenance Worker
2017-341
Jacobs/Hamlyn
Resolved that the salary for this position be raised to $20 per hour, along with the current salary paid to the newest operator on staff.
Resolution Carried. In favour 8. Against 0

2) Director, Tourism, Culture and Heritage
Position has been posted with a closing date of December 18th.

D. Christmas Hours

❖ Deputy Mayor Torraville declared himself in conflict of interest and departed the meeting.

Based on a request for options regarding office closures over Christmas the committee recommended and council had approved the office closure for three days over the holidays if all office staff were willing to take vacation. After discussing this option the office staff has agreed that they don’t all wish to be off for all three days, and they are available to work. They have asked for reducing the office closure to one day, Friday the 29th, with the three staff taking their vacation time for that day.

2017-342
Jacobs/Burns
Resolved that the Town Office be closed on Friday, December 29th, with the three staff taking vacation time.
Resolution Carried. In favour 7. Against 0

Staff has also requested clarification on the early closing time for Christmas Eve, or as the case this year when it falls on a weekend, the Friday before Christmas Eve. It was noted that in the past the office has closed at various times, one option being at 11:00 am.

2017-343
Jacobs/Burns
Resolved that the Town Office close at 2:00 pm on Friday, December 22nd, with all staff given the same time off.
Resolution Carried. In favour 7. Against 0

❖ Deputy Mayor Torraville rejoined the meeting.

ii. COR/OSH
Manager, External Operations provided details on the training he attended recently and the policies and procedures that will be required going forward. He has agreed to provide the update to council regarding these details.
iii. Other items
Committee discussed the ongoing budget process and ways to increase revenues for the town. Some options were obtaining crown land, having it serviced, and then selling it, as well as selling the property currently known as the Fogo Island Rec Centre.

5.7 Finance
The Finance Committee presented the draft Budget for 2018. It was agreed Councillors would review the draft budget over the next few weeks and hold a special meeting early in January.

2017-344
Hamlyn/Burns
Resolved that the Town defer adoption of the 2018 Budget and hold a Special Council Meeting on January 8, 2018 at 6:00 PM.
Resolution Carried. In favour 8. Against 0.

6. Administration
I. Cleaning of Town Office
2017-345
Burns/W. Hart
Resolved that the CAO be granted approval to make a decision on the cleaning of the Town Office
Resolution Carried. In favour 8. Against 0.

II. Federation of Canadian Municipalities
2017-346
Burns/Hamlyn
Resolved that the Town pay membership dues for 2018 to the Federation of Canadian Municipalities.
Resolution Carried. In favour 8. Against 0.

7. Correspondence
7.1 J. Merrigan
Mrs. Merrigan’s letter was forwarded to the RCMP and Council requested that staff follow up.

2017-347
Burns/Hamlyn
Resolved that the Town supports a safe workplace and that staff follow up with the RCMP.
Resolution Carried. In favour 8. Against 0.

7.2 Municipal Affairs and Environment – Removal of Limit of Service Requirements
Letter from Heather Tizzard, ADM of Municipal Infrastructure and Support regarding the removal of the Limit of Service requirements was reviewed.

7.3 Linda Payne – Closure of Business
Mrs. Payne’s letter informing Council that the Green Depo will close on December 30, 2017 was read.

7.4 Earl, Keith and Wayne Ludlow
The letter from the Ludlow’s to Council, thanking staff for their cooperation and help was read.

7.5 Brian Peckford, President PMA
Mr. Peckford’s letter informing Council of upcoming training, programs and benefits of PMA was reviewed.
7.6 Joan Coles, Secretary, Deep Bay Community Inc.
Ms. Coles’ letter thanking Council for the installation of child safety sign erected, providing the residents with emergency numbers and for getting car wrecks removed from the community was read.

7.7 Reverent Kenneth Abbott – Re: Deep Bay Hall
Reverent Abbott’s letter to Council expressing his concern over the length of time it is taking for the sale of the building was read.

7.8 Municipal Assessment Agency - Board of Directors
Letter announcing the MAA Board members, was addressed.

7.9 Seldom – Little Seldom Fire Department
Request for payment or help with payment on First Aid course; total cost $1,388.27.

2017-348
Torraville/Hamlyn
Resolved that the Town fund the cost of First Aid course; on a 60/40 cost sharing basis. With the Fire Department’s share being 60% and the Town’s share being 40%.
Resolution Carried. In favour 8. Against 0.

8. New Business
8.1 Conflict of Interest
Councillors discussed conflict of interest under the Municipalities Act and lessons learned at the MNL Annual Convention on real and perceived conflict of interest.

A Councillors role on a Committee of Council as it relates to real and perceived conflict was also discussed in detail. The consensus was that Councillors who have experience in a certain department is beneficial and it would be monitored if any issues arise.

Additionally, with regard to a councillor sitting as a board member on a non-profit organization, it is a perceived conflict, not a real conflict as the councillor don’t monetary interest in the matter distinct from an interest arising from his or her functions as a councillor.

9. Date of Next Meeting:
January 30, 2018 at 7:00 PM

10. Adjournment:
2017-349
Burns
Resolved the meeting adjourn at 10:20 PM.

Amanda McGrath
Town Clerk/Treasurer

Wayne Collins
Mayor