A Regular Meeting of Council was held on the above date with the following in attendance:

**Councilors Present:**
- Mayor Wayne Collins
- Councilor Barbara Jacobs
- Councilor Scottie Hart
- Councilor Tracey Hart
- Deputy Mayor Paul Torraville
- Councilor Samuel Rowe
- Councilor Sheldon Hamlyn

**Staff:**
- Amanda McGrath, Clerk/Town Manager
- Daphne Coles, Executive Administrative Assistant

**Absent:**
- Councilor Janet Langdon

**1. Call to Order:**
Mayor Collins called the meeting to order at 7:08 PM and welcomed everyone.

**2. Delegation**

**2.1 Kevin Rowe**

- Councillor Samuel Rowe left the meeting at 7:10PM due to conflict of interest.

- Mr. Rowe wanted to address some questions and inquiries about the Municipal Plan Amendment for Mineral Workings in Central.
- Area that R & K Construction had applied for new quarry is between the existing quarries. Provided google map with approximate location.
- New quarry will be approximately 850 metres from the School. Mr. Rowe has spoken with the Principal of the school on the location of the quarry.
- Plan to access the quarry through the Shipyard Road and go up through a strip of land between the two existing quarries.
- If amendment is turned down due to blasting in the area being a safety issue for the school, maybe there should be consideration into shutting down the whole area. There is no knowledge as to what big construction will be taking place at the existing quarries in the future.
- Don’t see how there will be much interference with an increase in traffic from big trucks in the area over what it is now.
- With safety concerns for the school being the main issue for turning down the amendment, shut down the area completely and designate another area on the island for new quarries. Originally owned a quarry on Stag Harbour Road, however it was shut down for various reasons. This could be an option to reopen the area, this contained good material.
- Mr. Rowe also requested an update on the investigation work for increasing the water pressure in the community of Fogo as he will need to move forward with their proposed housing project in the Spring. Service NL, Water Resource Management Division won’t give approval to proceed with the project without adequate water pressure in the area. It is required to have 60 – 65psi water pressure and there is approximately 40psi water pressure in the area now. It is not feasible for them to install the booster station within their project. They have to meet all guidelines and standards from NL Housing Corporation as well.
- Council informed Mr. Rowe that there is a small amount of funding approved from Government for an Engineering Firm to do a water study in the community. Now waiting on a reply from Municipal Affairs and Environment for advice on as to what this water study can consist of.
- Council thanked Mr. Rowe for his presentation.

- Councillor Rowe returned to the meeting at 7:25PM.
2.2 Dafna Mildenberger – Upcoming Monthly Publication
- Representing a small group of 11 people that has come together to develop a publication for Fogo Island residents called the “Fogo Island Conversations”.
- This will be a monthly publication that will be free and delivered to all households on the island. All writing will be done by volunteers and the cost of printing is hoped to be covered by donations and small ads from local businesses.
- It will consist of a selection of monthly columns that will include food, poetry, art, book reviews, photography, quilting, music, mental health, Fogo Island history and stories etc.
- Want to include community pages for the school, library and the Town. Up to 4 pages will be allotted for Town information to include items such as Council meeting minutes, Councillor profiles, message from the Mayor, town information and any other submissions or notices that the Town want to include.
- Some people have no idea what is happening with the Town of Fogo Island. This publication will enable better communication and understanding of what the Town does for Fogo Island.
- Council thanked Ms. Mildenberger for her presentation. Even though they didn’t anticipate any issues with this publication moving forward, it would have to be further discussed by Council. Any information that arises will be forwarded to Staff for response to the group.

3. Agenda:
   2019-005
   Hamlyn/W. Hart
   Resolved that the agenda be adopted as presented.
   Resolution Carried. In favour 8. Against 0.

4. Minutes:
   2019-006
   W. Hart/Hamlyn
   Resolved that the minutes of the regular meeting held on December 18th, 2018 and the Special Meeting held on January 16th, 2019 be adopted as presented.
   Resolution Carried. In favour 8. Against 0.

5. Business Arising:
   - No business arising.

6. Committee Reports
   6.1 Transportation Committee
   - No meeting was held.

6.2 Tourism, Culture and Heritage Committee
   - Two meetings were held during the month.

   A meeting of the Tourism Committee was held in the Council Chambers at 6:30pm, on January 14th, 2019. The meeting was chaired by Councillor Janet Langdon and others in attendance were Councillor Sheldon Hamlyn, Councillor Tracey Hart, Nick Wells Director of T, C, & H and Amanda McGrath Town Clerk/Manager.

   The following items were addressed:

   i. General Updates
      - Federal Student and Youth employment programs applied for. Waste Diversion program was applied for. Restoration Grant application is underway.

   ii. Tourism Strategy
- The 2019 Tourism Strategy has been accepted by the Tourism Committee. Concrete dates have yet to be determined for the season start, but it will reflect OH&S, staff wellness, and consistency.

**iii. Committees on the Island**
- An island wide tourism/heritage committee is being considered, as well as ways to re-empower our local heritage committees. The Tourism Committee will endeavour to meet with local heritage groups who are working and have worked with the heritage buildings in the past. These meetings will help the Town and the groups move forward in cooperation for the benefit of the island.

**iv. Old Police Building**
- Should no groups or individuals step forward to start a Police focused heritage experience for the building, as dictated by the agreement, the Town will look into alternatives for the building. As federal priorities for the region are tourism, heritage and rural business development, the Town will investigate whether the terms for development can be amended.

**v. Google Maps Initiative**
- Last Summer the google maps initiative (Trekker Program) fell through due to a shortage of equipment. Communication from Google has been received and we are slated to have the equipment for June and July 2019. The Island’s roadways and trails will be mapped for Google maps, providing up to date information for visitors and street view.

**Meeting with ACOA and Tourism/Economic Development Representatives**
A meeting was held between members of the tourism committee and representatives from ACOA (Denise Cornish), and Tourism/Economic Development (Chris Tuck and Baxter House) on Monday January 21st, 2019 at 07:00pm.

**i. Background**
- Change Islands has a particularly motivated council and population and they have engaged in talks with Baxter, Chris, and Denise on potential trail development on the Island. Currently these projects are done in clusters, and the projects for the central NL cluster (including Fogo Island) have already been allotted as of 3 years ago. This means that a new project cannot be started.

**ii. Discussion**
- For trail development to take place on Change Islands they need to have funds to contribute to the project and the aspects of their project would need to be inserted as an amendment to an existing project within the cluster. Change Islands has the funds to start, however what they need is a project within the cluster to consent to an amendment being made to insert them into the project in order to access additional ACOA funds.
- The proposed plan is that the Town of Fogo Island will consent to the amendment. The Director of Tourism assists with the administration activities (claims, oversight etc...) and the foreperson for the project would visit Change Islands on a set schedule to ensure that the quality of the trail development matches the quality standard that we and other communities in the cluster projects have set. Additionally, we would save on contribution to our trail project, and get access to some administration fees for our work.
- Change Islands and Fogo Island trail projects will remain separate. They will gain a valuable project for the region, and we stand to save money on our project. We will have facilitated access to a new trail in the region, which means that more money will come to both Fogo Island and Change Islands. It is unlikely that any visitors would visit just one island or the other, therefore we are incentivizing visitors to stay in the region longer and to spend money while they are here.

**2019-007**
**T. Hart/Hamlyn**
Resolved that the Town of Fogo Island make an amendment to the Fogo Island Trail Project with ACOA, Tourism/Economic Development to include the community of Change Islands to allow
them to access additional funding from ACOA to proceed with trail development on Change Islands for the benefit of both islands.
Resolution Carried. In favour 8. Against 0.

6.3 Recreation and Special Events Committee
A meeting of the Recreation and Special Events Committee was held at the council chambers on January 14, 2019 at 7:30 pm with the following present: Councillor Tracey Hart, Chairperson, Councillor Scottie Hart, Councillor William Hart, Amanda McGrath, Clerk/Town Manager and Colette Wells – Coish, Recreation Director.

i. Business Arising from Council Meeting
   - A written agreement has been drafted for the usage of the “New School Playground’ that will be put in place in the spring of 2019.

   2019-008
   T. Hart/W. Hart
   Resolved that the Town of Fogo Island proceed to sign the agreement with the NL English School District for the use of the New School Playground and forward it to the School Administration for their approval.
   Resolution Carried. In favour 8. Against 0.

   - Items needed for the stadium were reviewed. However, the budget for this year is completed.
   - A dehumidifier is necessary at the stadium. This will remove the humidity and clean the air when necessary. Quotes have been received based on the size of our arena. The cost from one supplier is approximately $26,000.00. This does not include installation, and other quotes are expected.
   - Rink boards have been priced. The existing design was put there for natural ice and it requires the use of ramps on the ice surface; this may be a safety issue.
   - The Provincial Government has just introduced a new 50/50 cost-sharing energy savings program. Staff was advised to gather more information to determine if the cost of the new dehumidifier can be covered.

ii. Revenue
   - Rentals are on par with other years, but there have been numerous interruptions that have to be considered.
   - The user groups are basically the same as in previous years. There is a ladies group playing hockey once a week, minor hockey and men’s recreation hockey have the same slots.

iii. Community Sites
   - The dugout area in Tilting has been severely damaged by the wind storms we had last fall. There is a concern about fallen materials in the area. A worker will visit the area to ensure there are no safety hazards. This will have to be further looked at in the spring.
   - If groups want to do repairs on such areas it should be discussed with council beforehand. Any fallen materials cannot be used to burn. If materials cannot be reused it has to brought to the dump and disposed of properly.

iv. Maintenance
   - The upgrades are being completed this week by Young’s refrigeration.
   - There were problems last week, the deep well pump went out. The spare pump was installed, arrangements had to be made to truck in water on Saturday January 5th. Another pump is ordered.
   - Another cylinder head is ordered for the Zamboni to have on hand when needed.
   - There were several concerns brought forward about stadium services. After the meeting, members of the committee went to the stadium to meet with those concerned and try to resolve the issues. To date no issues had been brought to the Director’s attention.
Other
- Hours of operation were discussed as daily activities change quite quickly and items are pushed to the following day. Deadlines to be met
- There are activities and events planned for the coming months:
  * Fireman’s/First Responders Hockey game
  * Iceberg Cup
  * Canada Day Weekend Band
  * Funding Applications/Students jobs, and others

6.4 Fire Services and Public Safety
- Two meetings were held during the month.

A meeting of the Fire Services and Public Safety Committee was held in the Council Chambers 7:00PM on the above date. The meeting was chaired by Deputy Mayor Paul Torraville and others in attendance were Councillor Sam Rowe, Amanda McGrath, Clerk/Town Manager and Daphne Coles, Executive Administrative Assistant. Also present from Fogo Island Fire Department Representatives: Barry Bailey, Island Harbour Fire Chief; Bobby Parsons, JBS Fire Chief; Blaine Broders, Tilting Fire Chief; Randy Budgell, Seldom-Little Seldom Fire Chief; Sheldon Dawe, Seldom-Little Seldom Fire 1st Assistant Chief; Darryl Hart, Fogo Fire Chief; Berkley Sheppard, Stag Harbour Fire Chief and Newman Coish, Treasurer, Stag Harbour Fire Station. Absent from the meeting was Councillor William Hart.

The Following Items were discussed:

i. Upcoming Training – Firefighter 2020
- Tentative start date is January 17th, 2019, allowing for up to 2 years to complete the course.
- With 6 Fire Stations and so many Firemen it would be impossible to provide training with one class, so each Station will need an Instructor. Recommending 2 Instructor’s per station to ensure someone is available in case of work commitments, sickness or personal reasons. Provisions are made for people who can’t attend all classes.
- Course sessions are available on-line and can be downloaded, internet is not required at each station for the course. Will require the textbook “Fire Essentials 7” as some of the material in the book is not available in the teaching curriculum, at least one or 2 books for each station is needed.
- Course consists of a combination of classroom study of 20 sessions, approximately 2 – 2.5 hours per session, scenarios and modular practical experiences. The scenarios are designed to train the student in realistic fireground operations.
- Practical training can be performed in-house by the Instructors. Field Fire Training will need to be done at an on-site burn/smoke house or trailer, these may be brought to the Island. End of the course members will be required to write a final exam with a passing mark of 75%.
- Concerns were raised to Firemen who are unable to wear Breathing Apparatus due to feelings of claustrophobia, they would not be able to complete this section of the course, therefore would they still be able to be a member of the Fire Department and possibly work in an area that is not directly related to the fire, for example Pump Operator.
- Deputy Mayor Torraville contacted Mr. Linus Tremblett via telephone to provide information on this. Mr. Tremblett informed them that Breathing Apparatus training is a part of the course and you cannot do a partial course and get the certificate. As for still being an active member this is a Fire Department decision that would have to be approved by Council. If they are permitted to remain within the Fire Department, it’s a council decision to determine what tasks they can perform and to what limits they can go. If an accident occurs, Occupational Health & Safety will be required to do an investigation and Town can be held liable. Wearing a Breathing Apparatus’ is required when fighting a fire, even a chimney fire and the risk of smoke inhalation is very high in any location at a fire scene.
ii. Jaws-of-Life Equipment Needed
- This new equipment is essential for our Fire Department as the existing cutters on the Jaws-of-Life are unable to cut through the metal on the newer vehicles. This is a time-saving addition to our existing equipment and could mean saving an individual’s life.

2019-009
Torreville/Rowe
Resolved that the Town of Fogo Island purchase the Jaws-of-Life equipment (Cutter Coupler and Hose Extension) from Brenkir at the cost of $7723.32 HST Included and cover 100% of the cost. Resolution Carried. In favour 5. Against 3. Mayor Collins, Councillor Hamlyn and Councillor Jacobs were against the resolution.

iii. Snowclearing at Fire Halls
- Island Harbour Fire Chief has concerns that they need to continually call the Town Office to have their Fire Hall plowed after each snow storm. Concerns were also expressed about snowclearing at the stadium, intersection very narrow.
- Manager will speak with the Superintendent of Public Works.

iv. Update on New Fire Truck Application
- No response from Fire and Emergency Services. Manager will contact Fire Commissioner’s office for an update.

v. Update on Where Fire Departments are Heading – Going to Three Fire Stations
- Fire Chiefs expressed concerns with available Firefighters, especially with the upcoming training for Firefighter Lever 1, fear is that many firefighters will not do this training. Expressions of interest showed that they are ready to move forward.
- Concerns were expressed over the 911 service on Fogo Island. 911 is relaying incorrect information to Responder’s with regard to streets and communities on the Island. They often only refer to it as Fogo not Fogo Island. Residents need to be informed that when they call 911, they should clearly specify their street name and community, not just Fogo Island. Staff will include this in the February newsletter that will go out to all residents on Fogo Island.

vi. Cost Associated with Upcoming 2020 Training
- Projectors will be needed for each department to teach session’s and these can be purchased online at minimal costs.
- At least 1 or 2 course books for each department will need to be purchased. Some of the material in the book not available in the teaching curriculum and it will provide a good reference/study guide for member’s if they miss a session.

vii. Hiring of New Fire Chief
- Council will meet for a privileged meeting before the Budget Meeting on Wednesday, January 16th to discuss.

viii. Appointment of Deputy Chief’s when New Chief is Hired
- Very important to have Deputy Chiefs in each of the sub-stations.
- Deputy Chiefs will be required to have the appropriate training and qualifications.
- Will provide a valuable service to the new Fire Chief in running these stations.

A meeting of the Fire Services and Public Safety Committee was held in the Council Chambers 7:30PM on the above date. The meeting was chaired by Deputy Mayor Paul Torreville and others in attendance were Councillor Sam Rowe (via telephone), Councillor William Hart and Daphne Coles, Executive Administrative Assistant. Absent from the meeting was Amanda McGrath, Clerk/Town Manager.
The Following Items were discussed:

**I. Firefighter 2020 Training**
- Concerns were raised at the previous meeting with the Fire Chiefs for Firemen who are unable to wear Breathing Apparatus. They would not be able to complete this section of the course. Also, many of the older Firefighters are refusing to do the training. Without this training, would they still be qualified to be a member of the Fire Department and possibly work in an area that is not directly related to the fire?
- As noted from the telephone conversation with Mr. Linus Tremblett this training is a requirement for Firefighters and partial completion of the course will not enable them to qualify for a certificate. This is ultimately a Fire Department and Council decision. However, if an on-scene accident occurs or sickness as a result of smoke inhalation Council will be held liable in the end.

*2019-010 Torraville/Rowe*
Resolved that the completion of the Firefighter 2020 training, including the Breathing Apparatus training section is mandatory for all Firefighters within the Fogo Island Fire Department.
Resolution Carried. In favour 8. Against 0.

**II. Hiring of New Fire Chief**
- Request the Clerk/Town Manager contact the Candidate to request a short meeting with the Fire Services Committee for Tuesday, January 29th at 6:00PM before a recommendation is made to Council.

*2019-011 Torraville/Hamlyn*
Resolved that the Town of Fogo Island hire Rex Brown for the position of Fire Chief as head of the Fogo Island Fire Department.
Resolution Carried. In favour 8. Against 0.

- Management Staff will prepare a Letter of Offer for Rex Brown and submit to council for review.

**6.5 Public Works**
A meeting of the Public Works Committee was held in the Council Chambers on January 22nd, 2019 at 7:00 PM. The following were present, Councilor Samuel Rowe, Chair, Deputy Mayor, Paul Torraville, Councilor Scottie Hart, Amanda McGrath, Clerk/Town Manager, Daphne Coles, Executive Administrative Assistant and Mark Penton, Superintendent of Public Works.

**Monthly Report**

i. **Insurance Claims Update.**
- Repairs have been completed on the Town Pickup by Kelly Collision Centre. Belfor will be completing the repairs to the JBA pump house.

ii. **Stadium Update**
- Youngs has completed the work at the stadium and the new equipment is operating fine.
- Clerk/Town Manager received an email from Core Engineering. Young’s Industrial has submitted a credit on the project for $10,418.91 from the recovery of the brine, ammonia and re-using the existing PVC header in the trench. Core Engineering will adjust the project costs to reflect the credit.
- Received a price quote from Fudge’s Contracting of $4,000.00 for the installation of the header and footer for the new exit door in the ice plant. Town will purchase the door. This will be completed for added safety.

iii. **New Pickup Update**
- Superintendent has been in contact with the Sales Manager at Riverview and he is anticipating a delivery time early February.
iv. Garage Pricing Update
- Future Steel Buildings have quoted $75,748.36 for both buildings, garage and storage shed, excluding the front and back ends and preparation of ground work. Freight is $8,000.00 but the Superintendent is confident this cost could be waived. Two to three weeks on the delivery.
- Size of both buildings is 30’ wide x 50’ long x 16’ high.
- Next step is to acquire a land design/blueprint for the location of the buildings here at the Town Office location and soil samples for land drainage and septic system. These soil sample will be taken in the Spring.
- Superintendent stressed the need for one central garage to provide better service and control over public works department.
- Committee recommends approval of the quote provided by Future Steel Buildings and proceed with the installation of both steel buildings. When both building are in place the Town will proceed with disposing the current garages through a request for proposals.
- Discussion of the recommendation showed concerns with proceeding to purchase the buildings at this cost before we have an Engineer prepare the land design, blueprints and septic system approval from Service NL.
- Interest was shown to proceed with putting forward an Expression of Interest to sell the 2 garages before proceeding to purchase new ones to see how much funding we can get.
- Email from Stantec today and the revised report won’t be done until the end of next week. This report will provide more detailed cost estimates on the buildings at the Town Office central location
- Recommendation was withdrawn until a later date before a vote took place.

v. Garage Update
- We are currently doing the bulk of repairs to equipment ourselves now. Tools have been purchased and a garage inspection this week by DOT and our garage will be licensed.

vi. Electrical Work Update.
- Blue Jay Contracting will be replacing the service on Deep Bay Old School within the next couple of weeks.
- LGR will be installing the Ammonia detection system at the plant and should be completed by end of January.

vii. Seldom and Tilting Pump House Electrical.
- LGR Electrical Inc was the only contractor to supply a quote for both pump houses.
  Seldom pump house $5,934.00 plus HST.
  Tilting pump house $2,342.24 plus HST.
- Town has its own generator capable of providing backup power for Tilting pump house. The rental or purchase of a 20kw generator will be required for Seldom pump house.

2019-012
Rowe/Torraville
Resolved that the Town of Fogo Island proceed with generator backup upgrades to Seldom and Tilting pump houses as provided in the quotes supplied by LGR Electrical Inc.
Resolution Carried. In favour 8.  Against 0.

viii. Backhoe Tires
- Winter tires are ordered and expected early February

New Business
i. Stadium U-Bends
- Stadium is still experiencing breaks in the u-bends around the ice boards. These are being repaired by Staff as they occur.

2019-013
Rowe/S. Hart
Resolved that the Town of Fogo Island proceed with installing all new u-bends around the ice boards in the Spring once the ice surface is removed.
Resolution Carried. In favour 8. Against 0.
- Town Staff will do the work.

ii. New Plow/Sander Truck
2019-014
Rowe/S. Hart
Resolved that the Town of Fogo Island proceed to go to tender for the purchase of a new Plow/Sander Truck as approved in the 2019 Budget.
Resolution Carried. In favour 8. Against 0.

6.6 Policy and Human Resources
A meeting of the Policy and Human Resources Committee was held in the Council Chambers on January 21, 2019 at 4:05 PM. In attendance were Committee Chair, Councillor Barbara Jacobs, Councillor Sheldon Hamlyn and Amanda McGrath, Clerk/Town Manager. Councillor Scottie Hart was absent.
The following items were discussed:

i. Purchasing Policy
2019-015
Jacobs/Hamlyn
Resolved that the amended Purchasing Policy be adopted as presented.
Resolution Carried. In favour 8. Against 0.

ii. Management Review
- Amanda McGrath was excused for a brief period.
- Committee recommends that all Councillors be given the performance appraisal form, to individually conduct a 6-month review of the Clerk/Town Manager. Councillors will meet at a privileged meeting to be held on January 29, 2019 at 6:30 PM to discuss their review of the Clerk/Town Manager. A review will be completed with the Clerk/Town Manager on February 5, 2019 with the Committee and an additional member of Council.
- Amanda McGrath rejoined the meeting.

iii. Committee’s
- Committee members discussed the email from the Mayor, that was based on earlier suggestions on the need for Committee meetings and to hold two regular meetings per month. In addition, it was noted that recommendations are not always being brought forward but brought to the attention of Council for discussion and recommendation.
- Committee members are not in agreement with eliminating Committee meetings; Committees should be making recommendations to Council for consideration and if the Department Head or the Committee Members are not in agreement it should be noted.
- Committee agendas and reports are uploaded to Council iPads, all have access, therefore the Committee is recommending that all Councillors review the agendas and if they have any input prior to the meetings to email the department head and/or the Clerk/Town Manager.

6.7 Finance
A meeting of the Finance Committee was held in the Council Chambers on January 21, 2019 at 4:30 PM, on the above date. The meeting was chaired by Councillor Sheldon Hamlyn and also in attendance were Councillor Barbara Jacobs, Councillor Janet Langdon and Amanda McGrath, Clerk/Town Manager.
The following items were discussed:
Business arising
2019-016
Hamlyn/Jacobs
Resolved that the Town of Fogo Island will post in the newsletter that beginning 2020, remote cabins will be taxed a property tax, as per the Municipalities Act.
Resolution Carried. In favour 7. Against 1. Mayor Collins was against the resolution.

New Business / Correspondence
i. Financial Reports
- A review was completed of the financial reports: Accounts receivable, accounts payable and bank balances.
2019-017
Hamlyn/Jacobs
Resolved that the Town of Fogo Island accept the financial reports as presented.
Resolution Carried. In favour 8. Against 0.

ii. Request for tax Exemption
- Committee members discussed the Deep Bay Community Committee Inc.’s request for tax exemption.
2019-018
Hamlyn/Jacobs
Resolved that the Deep Bay Community Committee Inc. be exempted for 50% of property Tax for the 2019 taxation year, with the condition that all taxes must be paid in full by May 31, 2019. Further resolved that the Deep Bay Community Committee Inc. shall request, in writing, by November of each year for an exemption for the following year’s taxes.
Resolution Defeated. In favour 2. Against 6. Mayor Collins, Deputy Mayor Torraville, Councilor Scottie Hart, Councillor William Hart, Councillor Tracey Hart and Councillor Rowe were against the resolution.

iii. Municipal Buildings
❖ Councillor Tracey Hart left the meeting at 9:15PM due to conflict of interest.

- The Committee discussed the idea of transferring ownership of Municipal Buildings to Community Groups, in which those buildings would serve the community.
2019-019
Hamlyn/Jacobs
Resolve that the Town of Fogo Island seek Expressions of Interest for the Recreation Centre in Fogo and the Seldom Town Hall.
Resolution Carried. In favour 7. Against 0.

- Requested that Fogo Fire Station be notified so they can remove any items that they own from the Rec Centre.

2019-020
Hamlyn/Jacobs
Resolved that the Town of Fogo Island seek Expressions of Interest for the Old School House in Deep Bay.
Resolution Carried. In favour 7. Against 1. Councillor William Hart was against the resolution.

❖ Councillor Tracey Hart returned to the meeting at 9:20PM.

2019-021
Hamlyn/Jacobs
Resolved that if a building is transferred, a clause must be added that the Town has the first right of refusal to the building if the group no longer wants it; the building must be maintained and if it is a historical building its exterior aesthetics must be maintained.
Resolution Carried. In favour 8. Against 0.

7. Administration
- No items were presented for review.

8. Correspondence
8.1 Letter – Snow Clearing for Seniors
- Request for snow clearing for seniors was sent to Council during the winter of 2017.
- Resident was informed at that time via letter that section 221 of the Municipalities Act prohibits Towns from providing this service as it is a conflict for contracting businesses on the island.
- Resident is now suggesting that there could be a need on Fogo Island to propose an amendment to the Act to allow this service for seniors.
- Plowing of driveways for seniors would have to be for the whole island. With eleven communities on the island, the travel distance between each community and the aging population this service would not be feasible for council to introduce.
- Staff will respond to letter.

8.2 Eating Disorder Awareness Week – February 1 – 7, 2019
- Week of February 1st – 7th, 2019 is being recognized as Eating Disorder Awareness Week across Canada.
- The Eating Disorder Foundation of Newfoundland and Labrador is requesting that the Town of Fogo Island sign a proclamation declaring Eating Disorder Awareness Week on Fogo Island.

2019-022
Hamlyn/T. Hart
Resolved that the Town of Fogo Island declare February 1st – 7th, 2019 Eating Disorder Awareness Week on Fogo Island.
Resolution Carried. In favour 8. Against 0.

8.3 Letter – Riverhead Manor
❖ Councillor Hamlyn left the meeting at 9:28PM due to conflict of interest.

- Letter was addressed by Council.
- Staff is in the process of organizing a meeting with Central Health officials in the very near future and letter will be discussed at that time. Once a date and time is confirmed Councillors will be informed and are urged to attend this meeting if possible.

❖ Councillor Hamlyn returned to the meeting at 9:30PM.

9. New Business
9.1 W/S Tax Exemption Request – 2 Foley’s Lane, Tilting
- Resident is requesting to be exempt from paying water and sewer fees to this property. Old house has been demolished and the site is only used as a turnaround for town snow clearing the lane and occasional parking. Water and sewer hookups are buried under the road however road is not paved.
- Minimum requirements for lot size to build on in Town Development Regulations is 450 metres squared and this lot is 520 metres squared. Minimum frontage for a lot is 15 metres and total frontage on this lot to Foley’s Lane is 35m.
- Town equipment turnaround is up at the end of the lot where the shed was once located.
- Lot is big enough to build on or resell.
- Staff will inform resident that water and sewer taxes will not be exempted on this lot.
9.2 Business Development Application
- Resident is requesting to start a Hydroponic Farm where they will be growing lettuce and other greens for sale to local restaurants and restaurants. Greens will be grown inside, in water, no soil is required and will have very little waste.
- In the Town Development Regulations this is classified as “light industrial” and is a Discretionary Use. New development will need to be posted in a local newspaper prior to council’s decision.
- Business will be located at 12 Stag Harbour Road South, Stag Harbour.

2019-023
Jacobs/W. Hart
Resolved that the Town of Fogo Island give “Approval in Principal” for the development of a Hydroponic Farm business as a discretionary use within the Town Development Regulations, pending any response from advertisement in local paper.
Resolution Carried. In favour 8. Against 0.

10. Date of Next Regular Meeting:
Privileged Meeting – February 26th, 2019 at 6:30 PM (If required)
Regular Meeting – February 26th, 2019 at 7:00 PM

11. Adjournment:
2019-024
W. Hart
Resolved the meeting be adjourned at 9:39 PM.

Amanda McGrath
Clerk/Town Manager

Wayne Collins
Mayor

________________________________________  ___________________________________