



6 Centre Island Road South, Site 5, Unit 2, Box 2 Fogo Island Central, NL A0G 2X0
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Town of Fogo Island Policies and Procedures

Policy Topic: Snow Clearing		
Policy No:	Motion of Council: 2023-262	Effective Date: December 20, 2023
Section: Public Works	Amendment Motion:	Amendment Date:
Issued By: Finance & Administration		

Policy Statement:

It is the policy of the Town of Fogo Island to clear snow, subject to the availability of financial resources, workers, and equipment from all town roads within its jurisdiction.

Purpose:

To ensure that all Town of Fogo Island roads within its jurisdiction are cleared in a timely manner.

Guideline/Procedures:

The following procedures will be followed for snow clearing:

1. During snowstorms and on the first trip around town after a storm, the main priority will be to open all main roads and bus routes as quickly and efficiently as possible to permit access by emergency Fire and Ambulance Equipment and hence no clean-up work will be done on this trip.
The second trip will focus on all side roads.
The third trip will focus on street widening and clearing turnarounds.
2. No person shall park any vehicle or place any obstruction on a town road in such a manner as to interfere with, hinder or obstruct snow clearing operations thereafter until the roads have been completely cleared of snow.
3. No person shall place snow on town roads in a manner as to impede the flow of traffic before snow has been cleared and in no manner after the snow has been cleared.
4. During the period from December 1st in each year to March 31st in the following year, no person shall park an unattended vehicle on a Town road between the hours of 12:00 midnight and 8:00 am.
5. All vehicles must be parked a minimum of 10 metres from the centre of a Town road. Any damages incurred to vehicles parked within the 10 metre easement, the Town will not be held responsible for costs incurred for repairs.
6. In accordance with regulations the equipment operator shall report, together with the make of vehicle, license number, the time and location of any vehicle parked that is interfering with snow clearing operations. The owner of any such vehicle will be contacted in the appropriate manner and if the problem isn't resolved the vehicle may be towed away at the expense of the owner.



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7. The Town will not be responsible for any damage caused within the road reservation of 10 metres from the centre of a Town road. Fences, lawns, and other fixtures must be clearly marked for the Town to consider any liability for damages. The marking and maintenance of the markers are the responsibility of the owner. Any fence, lawn, driveway, tree, or garbage boxes that do not meet the 10 metres from the centre of the road will not be funded through the tax dollars of residents of the Town of Fogo Island.
8. All claims for damage must be made in writing to the Town no later than June 1st, of the same year as the snow clearing period. Verbal claims will not be responded to. Claims after June 1st will not be considered.
9. When making a claim the following information should be included to enable the processing of your claim. If sufficient information is not provided this could result in your claim being delayed or denied.
 - a. Date and time damage occurred.
 - b. Type of equipment that caused the damage.
 - c. Type of damage, photos must be provided.
 - d. If possible, a photo of the property prior to damage.

Responsibilities:

Department Head of Public Works

The Superintendent of Public Works will be responsible for all snow clearing of town owned roads.

Homeowners

All Homeowners will ensure that garbage boxes and other property are clearly marked, and that the marker is sufficiently high that it will not be covered by snow.