

Attestation

TO: Canada Mortgage and Housing Corporation ("CMHC")

RE: Contribution Agreement between _____ [Recipient Name]
(the "Recipient") and CMHC, dated on the Effective Date with respect to the Housing Accelerator Fund
(the "Contribution Agreement")

I, _____ [Name],

the _____
[insert appropriate officer title, such as the chief financial officer or the equivalent] of the Recipient,
in such capacity and without personal liability, certify for and on behalf of the Recipient, intending that same
may be relied upon by you without further enquiry, as follows:

With respect to all reports:

1. I have reviewed such books and records of the Recipient and such other documents and have made such inquiries and investigations as I consider necessary or advisable for the purpose of verifying the matters set out below. This Attestation is being given in connection with the Contribution Agreement. Capitalized terms used but not defined herein shall have the meaning assigned thereto in the Contribution Agreement.
2. All of the terms, covenants and conditions of the Contribution Agreement required to be complied with or performed by the Recipient as of the date of this Attestation have been complied with or performed in all material respects.
3. The Recipient is implementing and undertaking the Commitments as described in the Approved Action Plan and in accordance with the timelines set out in the Contribution Agreement.

4. Select ONE applicable statement.

I am not aware of any circumstances that could prevent the Recipient from completing and/or achieving the Commitments by the timelines set out the Contribution Agreement; or

I am aware of circumstances that could prevent the Recipient from completing and/or achieving the Commitments by the timelines set out in the Contribution Agreement and I confirm that such circumstances have been disclosed to CMHC; or

The Recipient has completed and achieved the Commitments by the timelines set out in the Contribution Agreement.

5. This Attestation may be executed by electronic signature and such electronic signature shall be deemed to be an original signature for the purpose of this Agreement with the same legal effect as a manual signature.

Initiative	Estimated Initiative Start Date	Estimated Initiative Completion Date	Initiative Description	Incented Units - Within Program	Incented Units - 10 years	Milestone Name	Estimated Milestone Start Date	Estimated Milestone Completion Date	Initiative Description	Expected Status (Automatically populated)	Status (To be filled)	When is this initiative going public?	Comments	Report Date	
														Next council date	
Alternative Forms of Housing Campaign and Incentive	3/4/2024	8/30/2024	The Alternative Forms of Housing Campaign & Incentive is a response to the slow pace of housing development on Fogo Island. Primarily due to a lack of skilled trades people and a lack of access to materials, the Town of Fogo Island expects that alternative forms of construction can accelerate the pace of housing development. Fogo Island is situated off the northeast coast of Newfoundland and can only be accessed by ferry making it difficult and costly to continually import the skilled labour and the materials needed for conventional forms of construction. The goal of this initiative is to accelerate the pace of housing development by creating a municipal campaign that will incentivize the construction of quality modular, manufactured and prefabricated dwellings.	3	30	Project initiation and research	3/1/2024	4/30/2024	This milestone will see completion of the initiatives research						
						Programs and promotional Campaign development	5/1/2024	6/28/2024	This milestone will see the completion of the rebate and tax incentive program details and a motion to adopt will be brought to Council at the public meeting at the end of June 2024. This milestone will also see the completion of the promotional campaign, promoting both the use of alternative forms of housing, and the development for rebate and tax incentive programs.	Completed					
						Campaign and programs launch	7/1/2024	8/30/2024	This milestone will see the launch of the promotional campaign, and rebate and tax incentive programs. Staff will require four weeks in order to prepare administratively, to manage the ongoing rebate and tax incentive programs. Staff will require four weeks as well, to prepare materials for the roll out of the promotional campaign.	Completed					
Disposal of Town-owned Land and Building Assets for Sustainable and Affordable Housing Development	2/1/2024	4/30/2024	The Disposal of Town-owned Assets Program will be established to reduce the costs associated with the development of net new affordable, sustainable and accessible housing within the municipality. The program will secure development contracts with housing developers and community stakeholders, with the intent of disposing of surplus land and building assets for redevelopment purposes. The program seeks to stimulate new climate-friendly affordable residential development that will provide housing at below market rates for the most vulnerable populations. The program will include the disposal of surplus land assets for new build projects and surplus buildings for conversion and retrofit projects. Housing developers will need to ensure these development projects include a component of affordable units that will maintain affordability (under market value) for a minimum of 30 years.	3	18	designations of surplus land and building assets for affordable	2/1/2024	2/29/2024	assets to identify what will be designated as surplus to	Completed					
						Method for surplus land and building asset disposal	3/4/2024	3/31/2024	We expect the method of disposal to be developed in one month. Town staff will research other town asset disposal models to create a method for negotiating land and building transactions and for finalizing and closing land and building transactions. This method will be brought to Council to adopt, in the public meeting at the end of February 2024.	Completed					
						Criteria development and implementation	4/1/2024	4/30/2024	The criteria to be eligible to participate in the program will be developed at this stage. Once again, town staff will do the appropriate research to develop criteria that will support the goals of the program. An implementation plan will also be developed in this phase. These recommendations will be brought to Council for approval at the public meeting at the end of March 2024. The program will be implemented on the 1st of April 2024.	Completed					
Housing Incentive Program to Increase Housing Density and Multi-unit Housing Types	2/1/2024	7/30/2024	There are a number of areas within the community that could benefit from a greater housing density. In 2011, eleven small communities amalgamated to create what is now known as the Town of Fogo Island, with a population of 2117 residents in a geographical area of 255km ² . The goal is to increase housing density in the three communities that have reasonable walking access to essential services, green spaces and drinking water stations. In this initiative, the municipality will develop an incentive program for multi-unit housing developments that meet criteria for densification and sustainability, and that are inclusive, with a component of affordability. The program will consist of both a for-profit and not-for-profit stream. The for-profit stream will come in the form of interest-free mortgages and the not-for-profit stream will come with access to non-repayable grants. The goal is to promote and incentivize infill developments that will convert to sustainable multi-unit development models that are inclusive, with a component of affordability. Approximately 70% of the estimated project costs will be used to support the incentive program and the other 30% will be used for administrative and legal fees to implement and manage the incentive program. The program will be an ongoing financially sustainable program that will start to	6	20	Project initiation and program incentive and criteria draft	2/1/2024	2/29/2024	We will initiate the project by pulling together the project team, outlining the project goals and milestones and by beginning research around other affordable housing incentive models. This milestone will see a draft of the two-stream incentive model, a draft of the program criteria and the identification of infill development areas.	Completed					
						Legal process & municipal affairs	3/1/2024	3/31/2024	Once we have developed the draft of the two-stream incentive model and program criteria, we will engage legal services, municipal council and town staff. This milestone will see the completion of the legal documentation, program processes and application templates and will position the municipality to implement the program.	Completed					
						Implementation strategy development	4/1/2024	4/30/2024	This milestone will see the completion of the program implementation and promotion strategy and will ensure a smooth roll out of the incentive program.	Completed					
Infrastructure Alignment to Remove Housing Development Barriers	6/1/2024	8/30/2024	It has been recognized that infrastructure servicing is a key part of planning for new housing. It is expected that there will be findings, through the Housing Needs Assessment process, of a misalignment of housing infrastructure. It is believed that this misalignment is a key issue affecting housing supply on Fogo Island. In developing new programs to accelerate housing development, infrastructure needs need to be identified and a new innovative, cost effective and green approach to housing infrastructure needs to be developed at a municipal level. The costs of expanding current water and sewer infrastructure to areas designated for housing development are out of reach, given the tax base of 2000 residents.	3	30	Development of infrastructure system and technology	6/1/2024	6/30/2024	This milestone will mark the completion of our work with the environmental engineer, where we will develop a cost effective and environmentally sound housing infrastructure system that can be reallocated and scaled.	Delay - Over three months			This initiative has been kicked off. We are close to formally engaging our infrastructure system engineer, all pieces are in place for a fairly quick turnaround for the system design.		
						Cost share model development	7/1/2024	7/30/2024	This milestone will mark the completion of the development of the private-public cost share model for housing infrastructure. Recommendations for the cost-share model will be brought to the public council meeting for adoption at the end of November 2023.	Delay - Over three months		Cost share model research is complete and the model is being built in tandem with the design piece.			
						Housing infrastructure pilot project partner engagement	8/1/2024	8/30/2024	This milestone will mark the completion of pilot project partner engagement. The pilot project will be a new initiative outside of this initiative scope.	Delay - Less than three months		We have engaged a not-for-profit housing corporation who has expressed interest.			
Partner with Not-for-profit Housing Providers to Increase Stock of Affordable Housing	1/1/2024	12/31/2024	The Partner with Not-for-profit Housing Providers initiative aims to develop a public-private partnership framework that can be used to engage not-for-profit housing development organizations for the purpose of affordable housing development. The primary goal of this initiative is to develop a public-private partnership framework that will maximize current and future partnership opportunities, and that will reduce barriers for not-for-profit housing providers and accelerate affordable housing development. This initiative will also see the development of an affordable housing model that is financially sustainable and can eliminate the need for ongoing operational subsidies. Further research will be conducted to create a multi-unit human centric design model, that will meet the community housing needs for affordability, accessibility, inclusivity and sustainability, a design model that can be scaled and replicated, and one that will reduce planning and design costs for future affordable housing developments within the public-private partnership framework. Approximately 20% of the project costs will be for legal consultation fees in developing the partnership framework. 50% of the project costs will be to fund the development of a functional multi-unit design model to create pre-approved designs that can accelerate housing development and reduce costs for developers. 30% of the project costs will come in	3	18	Completion of the partnership framework	1/1/2024	5/31/2024	This milestone will see the completion of the public-private partnership framework, and ownership and operational models. Town staff will bring the recommendations for the partnership framework to Council to adopt at the public meeting at the end of May 2024.	Completed					
						Not-for-profit housing developer engagement	6/3/2024	7/31/2024	This milestone will be the completion of partner engagement and partnership onboarding.	Completed					
						Completion of the affordable housing design model	8/1/2024	10/31/2024	This milestone will see the completion of a sustainable multi-unit human centric design model, one that will be mixed use and inclusive. We will be developing a flexible and affordable design model with the use of high-quality sustainable materials, that will be efficient and can easily be reallocated and scaled.	Delay - Less than three months		Waiting on partner funding approval to proceed.			
						Development of a sustainable financial model	11/1/2024	12/31/2024	This milestone will see the completion of a sustainable financial model for the ongoing operation of future private-public partnership affordable housing developments. Once we have determined the costs involved with the implementation of the design, as well as the ongoing energy costs and other operational variables, we will be positioned to develop the financial model, to ensure the development will maintain affordability for a minimum of 30 years and to ensure our not-for-profit partner can operate without operational subsidies.	Delay - Less than three months		Waiting on partner funding approval to proceed.			

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						Programs and promotional campaign development	5/1/2024	6/28/2024	This milestone will see the completion of the rebates and tax incentive program details and a motion to adopt will be brought to Council at the public meeting at the end of June 2024. This milestone will see the completion of the promotional campaign, promoting both the use of alternative forms of housing, and the development fee rebate and tax incentive programs.	Start date has passed	On track - No concerns			
						Campaign and programs launch	7/1/2024	8/30/2024	This milestone will see the launch of the promotional campaign, and rebate and tax incentive programs. Staff will require four weeks in order to prepare administratively, to manage the ongoing rebate and tax incentive programs. Staff will require four weeks as well, to prepare materials for the roll out of the promotional campaign.	Future start date	Delay - Less than three months		It is difficult to go public without a public announcement, given our confidentiality clause	
Disposal of Town-owned Land and Building Assets for Sustainable and Affordable Housing Development	2/1/2024	4/30/2024	The Disposal of Town-owned Assets Program will be established to reduce the costs associated with the development of net new affordable, sustainable and accessible housing within the municipality. The program will secure development contracts with housing developers and community stakeholders, with the intent of disposing of surplus land and building assets for redevelopment purposes. The program seeks to stimulate more climate-friendly affordable residential development that will provide housing at below market rates for the most vulnerable populations. The program will include the disposal of surplus land assets for new build projects and surplus buildings for conversion and retrofit projects. Housing developers will need to ensure these development projects include a component of affordable units that will maintain affordability (under market value) for a minimum of 30 years.	3	18	designation of surplus land and building assets for affordable	2/1/2024	2/29/2024	assets to identify what will be designated as surplus to	Completion date has passed	On track - No concerns			
						Method for surplus land and building asset disposal	3/4/2024	3/31/2024	We expect the method of disposal to be developed in one month. Town staff will research other town asset disposal models to create a method for negotiating land and building transactions and for finalizing and closing land and building transactions. This method will be brought to Council to adopt in the public meeting at the end of February 2024.	Completion date has passed	Delay - Less than three months		The legal process along with requests to the Minister of Municipal Affairs are taking longer than initially planned for	
						Criteria development and implementation	4/1/2024	4/30/2024	The criteria to be eligible to participate in the program will be developed at this stage. Once again, town staff will do the appropriate research to develop criteria that will support the goals of the program. An implementation plan will also be developed in this phase. These recommendations will be brought to Council for approval at the public meeting at the end of March 2024. The program will be implemented on the 1st of April 2024.	Completion date has passed	On track - No concerns		It is difficult to go public without a public announcement, given our confidentiality clause	
Housing Incentive Program to Increase Housing Density and Multi-unit Housing Types	2/1/2024	7/30/2024	There are a number of areas within the community that could benefit from a greater housing density. In 2011, eleven small communities amalgamated to create what is now known as the Town of Fogo Island, with a population of 2117 residents in a geographical area of 255km ² . The goal is to increase housing density in the three communities that have reasonable walking access to essential services, green spaces and drinking water stations. In this initiative, the municipality will develop an incentive program for multi-unit housing developments that meet criteria for densification and sustainability, and that are inclusionary, with a component of affordability. The program will consist of both a for-profit and not-for-profit stream. The for-profit stream will come in the form of interest free repairs loans and the not-for-profit stream will come with access to non-repayable grants. The goal is to promote and incentivize infill developments that will convert to sustainable multi-unit development models that are inclusionary, with a component of affordability.	6	20	Project initiation and program incentive and criteria draft	2/1/2024	2/29/2024	We will initiate the project by pulling together the project team, outlining the project goals and milestones and by beginning research around other affordable housing incentive models. This milestone will see a draft of the two-stream incentive model, a draft of the program criteria and the identification of infill development areas.	Completion date has passed	On track - No concerns			
						Legal process & municipal affairs	3/1/2024	3/31/2024	Once we have developed the draft of the two-stream incentive model and program criteria, we will engage legal services, municipal and town council. This milestone will see the completion of the legal documentation, program processes and application templates and will position the municipality to implement the program.	Completion date has passed	Delay - Less than three months		The legal process along with requests to the Minister of Municipal Affairs are taking longer than initially planned for	
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Infrastructure Alignment to Remove Housing Development Barriers	6/1/2024	8/30/2024	Approximately 70% of the estimated project costs will be used to support the incentive program and the other 30% will be used for administrative and legal fees to implement and manage the incentive program. The program will be an ongoing financially sustainable program that will start to be implemented in 2025. It has been recognized that infrastructure servicing is a key part of planning for new housing. It is expected that there will be findings, through the Housing Needs Assessment process, of a misalignment of housing infrastructure. It is believed that this misalignment is a key issue affecting housing supply on Fogo Island. In developing new programs to accelerate housing development, infrastructure needs need to be identified and a new innovative, cost effective and green approach to housing infrastructure needs to be developed at a municipal level. The costs of expanding current water and sewer infrastructure to areas designated for housing development are out of reach, given the tax base of 2000 residents.	3	30	Program implementation	5/1/2024	7/31/2024	This milestone will see the completion of a 3-month soft rollout of the incentive program. The program will initiate new workflow processes and communication tools to manage at a staff level, therefore we expect to allow up to 3 months to find the operational efficiencies. Project implementation will include resources to educate the community and to promote the program.	Start date has passed	Delay - Less than three months		It is difficult to go public without a public announcement, given our confidentiality clause	
						Development of infrastructure system and technology	6/1/2024	6/30/2024	This milestone will mark the completion of our work with the environmental engineer, where we will develop a cost effective and environmentally sound housing infrastructure system that can be replicated and scaled.	Start date has passed	Not started			
						Cost share model development	7/1/2024	7/30/2024	This milestone will mark the completion of the development of the private-public cost share model for housing infrastructure. Recommendations for the cost share model will be brought to the public council meeting for adoption at the end of November 2024.	Future start date	Not started		It is difficult to go public without a public announcement, given our confidentiality clause	
Partner with Not-for-profit Housing Providers to Increase Stock of Affordable Housing	1/1/2024	12/31/2024	The Partner with Not-for-profit Housing Providers initiative aims to develop a public-private partnership framework that can be used to engage not-for-profit housing development organizations for the purpose of affordable housing development. The primary goal of this initiative is to develop a public-private partnership framework that will maximize current and future partnership opportunities, and that will reduce barriers for not-for-profit housing providers and accelerate affordable housing development. This initiative will also see the development of an affordable housing model that is financially sustainable and can eliminate the need for ongoing operational subsidies. Further research will be conducted to create a multi-unit human centric design model, that will meet the community housing needs for affordability, accessibility, inclusivity and sustainability, a design model that can be scaled and replicated, and one that will reduce planning and design costs for future affordable housing developments within the public-private partnership framework.	3	18	Housing infrastructure pilot project partner engagement	8/1/2024	8/30/2024	This milestone will mark the completion of pilot project partner engagement. The pilot project will be a new initiative outside of this initiatives scope.	Future start date	Not started		2024/09/01	
						Completion of the partnership framework	1/1/2024	5/31/2024	This milestone will see the completion of the public-private partnership framework, and ownership and operational models. Town staff will bring the recommendations for the partnership framework to Council to adopt at the public meeting at the end of May 2024.	Completion date has passed	Delay - Less than three months			
						Not-for-profit housing developer engagement	6/3/2024	7/31/2024	This milestone will be the completion of partner engagement and partnership onboarding.	Start date has passed	Delay - Less than three months			
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Initiative	Estimated Initiative Start Date	Estimated Initiative Completion Date	Initiative Description	Incanted Units - Within Program	Incanted Units - 10 years	Milestone Name	Estimated Milestone Start Date	Estimated Milestone Completion Date	Initiative Description	Expected Status (Automatically populated)	Status (To be filled)	When is this initiative going public?	Comments	Report Date
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						Programs and promotional campaign development	5/1/2024	6/28/2024	This milestone will see the completion of the rebate and tax incentive program details and a motion to adopt will be brought to Council at the public meeting at the end of June 2024. This milestone will also see the completion of the promotional campaign, promoting both the use of alternative forms of housing, and the development fee rebate and tax incentive programs.	Completion date has passed	On track - No concerns			
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						Method for surplus land and building asset disposal	3/4/2024	3/31/2024	We expect the method of disposal to be developed in one month. Town staff will research other town asset disposal models to create a method for negotiating land and building transactions and for finalizing and closing land and building transactions. This method will be brought to Council to adopt, in the public meeting at the end of February 2024.	Completion date has passed	Delay - Less than three months			
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						Legal process & municipal affairs	3/1/2024	3/31/2024	Once we have developed the draft of the two-stream incentive model and program criteria, we will engage legal services, municipal and town council. This milestone will see the completion of the legal documentation, program processes and application templates and will position the municipality to implement the program.	Completion date has passed	Delay - Over three months			
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Infrastructure Alignment to Remove Housing Development Barriers	6/1/2024	8/30/2024	It has been recognized that infrastructure servicing is a key part of planning for new housing. It is expected that there will be findings, through the Housing Needs Assessment process, of a misalignment of housing infrastructure. It is believed that this misalignment is a key issue affecting housing supply on Fogo Island. In developing new programs to accelerate housing development, infrastructure needs need to be identified and a new innovative, cost effective and green approach to housing infrastructure needs to be developed at a municipal level. The costs of expanding current water and sewer infrastructure to areas designated for housing development are out of reach, given the tax base of 2000 residents.	3	30	Development of infrastructure system and technology	6/1/2024	6/30/2024	This milestone will mark the completion of our work with the environmental engineer, where we will develop a cost effective and environmentally sound housing infrastructure system that can be replicated and scaled.	Completion date has passed	Not started	2024/09/01	This initiative is kicking off in August 2024 based on Superintendent of Public Works availability	
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Partner with Not-for-profit Housing Providers to Increase Stock of Affordable Housing	1/1/2024	12/31/2024	The Partner with Not-for-profit Housing Providers initiative aims to develop a public-private partnership framework that can be used to engage not-for-profit housing development organizations for the purpose of affordable housing development. The primary goal of this initiative is to develop a public-private partnership framework that will maximize current and future partnership opportunities, and that will reduce barriers for not-for-profit housing providers and accelerate affordable housing development. This initiative will also see the development of an affordable housing model that is financially sustainable and can eliminate the need for ongoing operational subsidies. Further research will be conducted to create a multi-unit human centric design model, that will meet the community housing needs for affordability, accessibility, inclusivity and sustainability, a design model that can be scaled and replicated, and one that will reduce planning and design costs for future affordable housing developments within the public-private partnership framework.	3	18	Completion of the partnership framework	1/1/2024	5/31/2024	This milestone will see the completion of the public-private partnership framework, and ownership and operational models. Town staff will bring the recommendations for the partnership framework to Council to adopt at the public meeting at the end of May 2024.	Completion date has passed	Delay - Less than three months	2025/01/01	Framework development commencing July 2024. Design and engineer engagement for an affordable housing design model has commenced.	
						Not-for-profit housing developer engagement	6/3/2024	7/31/2024	This milestone will be the completion of partner engagement and partnership onboarding.	Start date has passed	Delay - Less than three months			
						Completion of the affordable housing design model	8/1/2024	10/31/2024	This milestone will see the completion of a sustainable multi-unit human centric design model, one that will be used use and inclusively. We will be developing a flexible and affordable design model with the use of high-quality sustainable materials, that will be efficient and can easily be replicated and scaled.	Future start date	Not started			
						Development of a sustainable financial model	11/1/2024	12/31/2024	This milestone will see the completion of a sustainable financial model for the ongoing operation of future private-public partnership affordable housing developments. Once we have determined the costs involved with the implementation of the design, as well as the ongoing energy costs and other operational variables, we will be positioned to develop the financial model, to ensure the development will maintain affordability for a minimum of 30 years and to ensure our not-for-profit partner can operate without operational subsidies.	Future start date	Not started			

Initiative	Estimated Initiative Start Date	Estimated Initiative Completion Date	Initiative Description	Incurred Units – Within Program	Incurred Units - 10 Years	Milestone Name	Estimated Milestone Start Date	Estimated Milestone Completion Date	Initiative Description	Expected Status (Automatically populated)	Status (To be filled)	When is this initiative going public?	Comments	Report Date	2024/09/04
														Next council date	
Alternative Forms of Housing Campaign and Incentive	3/4/2024	8/30/2024	The Alternative Forms of Housing Campaign & Incentive is a response to the slow pace of housing development on Fogo Island. Primarily due to a lack of skilled trades people and a lack of access to materials, the Town of Fogo Island expects that alternative forms of construction can accelerate the pace of housing development. Fogo Island is situated off the northeast coast of Newfoundland and can only be accessed by ferry making it difficult and costly to continually import the skilled labour and the materials needed for conventional forms of construction. The goal of this initiative is to accelerate the pace of housing development by creating a municipal campaign that will incentivize the construction of quality modular, manufactured and prefabricated dwellings.	3	30	Project initiation and research	3/1/2024	4/30/2024	This milestone will see completion of the initiatives research	Completion date has passed	Completed	Promoting with stakeholders and will be added to website with social media campaign within two weeks.			
						Programs and promotional campaign development	5/1/2024	6/28/2024	This milestone will see the completion of the rebate and tax incentive program details and a motion to adopt will be brought to Council at the public meeting at the end of June 2024. This milestone will also see the completion of the promotional campaign, promoting both the use of alternative forms of housing, and the development fee rebate and tax incentive programs.	Completion date has passed	Completed				
						Campaign and programs launch	7/1/2024	8/30/2024	This milestone will see the launch of the promotional campaign, and rebate and tax incentive programs. Staff will require four weeks in order to prepare administratively, to manage the ongoing rebate and tax incentive programs. Staff will require four weeks as well, to prepare materials for the roll out of the promotional campaign.	Completion date has passed	Completed				
Disposal of Town-owned Land and Building Assets for Sustainable and Affordable Housing Development	2/1/2024	4/30/2024	The Disposal of Town-owned Assets Program will be established to reduce the costs associated with the development of net new affordable, sustainable and accessible housing within the municipality. The program will secure development contracts with housing developers and community stakeholders, with the intent of disposing of surplus land and building assets for redevelopment purposes. The program seeks to stimulate new climate-friendly affordable residential development that will provide housing at below market rates for the most vulnerable populations. The program will include the disposal of surplus land assets for new build projects and surplus buildings for conversion and retrofit projects. Housing developers will need to ensure these development projects include a component of affordable units that will maintain affordability (under market value) for a minimum of 30 years.	3	18	designation of surplus land and building assets for affordable	2/1/2024	2/29/2024	assets to identify what will be designated as surplus to	Completion date has passed	Completed	Promoting with stakeholders and will be added to website with social media campaign within two weeks.			
						Method for surplus land and building asset disposal	3/4/2024	3/31/2024	We expect the method of disposal to be developed in one month. Town staff will research other town asset disposal models to create a method for negotiating land and building transactions and for finalizing and closing land and building transactions. This method will be brought to Council to adopt, in the public meeting at the end of February 2024.	Completion date has passed	Completed				
						Criteria development and implementation	4/1/2024	4/30/2024	The criteria to be eligible to participate in the program will be developed at this stage. Once again, town staff will do the appropriate research to develop criteria that will support the goals of the program. An implementation plan will also be developed in this phase. These recommendations will be brought to Council for approval at the public meeting at the end of March 2024. The program will be implemented on the 1st of April 2024.	Completion date has passed	Completed				
Housing Incentive Program to Increase Housing Density and Multi-unit Housing Types	2/1/2024	7/30/2024	There are a number of areas within the community that could benefit from a greater housing density. In 2011, eleven small communities amalgamated to create what is now known as the Town of Fogo Island, with a population of 2117 residents in a geographical area of 255km ² . The goal is to increase housing density in the three communities that have reasonable walking access to essential services, green spaces and drinking water stations. In this initiative, the municipality will develop an incentive program for multi-unit housing developments that meet criteria for densification and sustainability, and that are inclusionary, with a component of affordability. The program will consist of both a for-profit and not-for-profit stream. The for-profit stream will come in the form of interest-free repayable loans and the not-for-profit stream will come with access to non-repayable grants. The goal is to promote and incentivize infill developments that will convert to sustainable multi-unit development models that are inclusionary, with a component of affordability.	6	20	Project initiation and program incentive and criteria draft	2/1/2024	2/29/2024	We will initiate the project by pulling together the project team, outlining the project goals and milestones and by beginning research around other affordable housing incentive models. This milestone will see a draft of the two-stream incentive model, a draft of the program criteria and the identification of infill development areas.	Completion date has passed	Completed	Promoting with stakeholders and will be added to website with social media campaign within two weeks.			
						Legal process & municipal affairs	3/1/2024	3/31/2024	Once we have developed the draft of the two-stream incentive model and program criteria, we will engage legal services, municipal affairs and town council. This milestone will see the completion of the legal documentation, program processes and application templates and will position the municipality to implement the program.	Completion date has passed	Completed				
						Implementation strategy development	4/1/2024	4/30/2024	This milestone will see the completion of the program implementation and promotion strategy and will ensure a smooth roll out of the incentive program.	Completion date has passed	Completed				
						Program implementation	5/1/2024	7/31/2024	This milestone will see the completion of a 3-month soft rollout of the incentive program. The program will initiate new workflow processes and communication tools to manage at a staff level, therefore we expect to allow up to 3 months to find the operational efficiencies. Project implementation will include resources to educate the community and to promote the program.	Completion date has passed	Completed				
Infrastructure Alignment to Remove Housing Development Barriers	6/1/2024	8/30/2024	It has been recognized that infrastructure servicing is a key part of planning for new housing. It is expected that there will be findings, through the Housing Needs Assessment process, of a misalignment of housing infrastructure. It is believed that this misalignment is a key issue affecting housing supply on Fogo Island. In developing new programs to accelerate housing development, infrastructure needs need to be identified and a new innovative, cost effective and green approach to housing infrastructure needs to be developed at a municipal level. The costs of expanding current water and sewer infrastructure to areas designated for housing development are out of reach, given the tax base of 2000 residents.	3	30	Development of infrastructure system and technology	6/1/2024	6/30/2024	This milestone will mark the completion of our work with the environmental engineer, where we will develop a cost effective and environmentally sound housing infrastructure system that can be replicated and scaled.	Completion date has passed	Delay - Over three months	This has been difficult to kick off, given the coordination of engineers and the public works department. Now that the three of five initiatives are complete, we will be able to shift and give full attention here.			
						Cost share model development	7/1/2024	7/30/2024	This milestone will mark the completion of the development of the private-public cost share model for housing infrastructure. Recommendations for the cost share model will be brought to the public council meeting for adoption at the end of November 2023.	Completion date has passed	Delay - Over three months				
						Housing infrastructure pilot project partner engagement	8/1/2024	8/30/2024	This milestone will mark the completion of pilot project partner engagement. The pilot project will be a new initiative outside of this initiative's scope.	Completion date has passed	Delay - Over three months				
Partner with Not-for-profit Housing Providers to Increase Stock of Affordable Housing	1/1/2024	12/31/2024	The Partner with Not-for-profit Housing Providers initiative aims to develop a public-private partnership framework that can be used to engage not-for-profit housing development organizations for the purpose of affordable housing development. The primary goal of this initiative is to develop a public-private partnership framework that will maximize current and future partnership opportunities, and that will reduce barriers for not-for-profit housing providers and accelerate affordable housing development. This initiative will also see the development of an affordable housing model that is financially sustainable and can eliminate the need for ongoing operational subsidies. Further research will be conducted to create a multi-unit human-centric design model, that will meet the community housing needs for affordability, accessibility, inclusion and sustainability, a design model that can be scaled and replicated, and one that will reduce planning and design costs for future affordable housing developments within the public-private partnership framework.	3	18	Completion of the partnership framework	1/1/2024	5/31/2024	This milestone will see the completion of the public-private partnership framework, and ownership and operational models. Town staff will bring the recommendations for the partnership framework to Council to adopt at the public meeting at the end of May 2024.	Completion date has passed	Delay - Less than three months	Partnership framework is complete and will be going to Council for approval this fall. We have identified a great not-for-profit partner. This is a volunteer organization and is moving at a slower pace than we would like. Once again, Town staff attention can shift to pushing this along, now that three of five initiatives are complete.			
						Not-for-profit housing developer engagement	6/3/2024	7/31/2024	This milestone will be the completion of partner engagement and partnership onboarding.	Completion date has passed	Delay - Less than three months				
						Completion of the affordable housing design model	8/1/2024	10/31/2024	This milestone will see the completion of a sustainable multi-unit human-centric design model, one that will be mixed use and inclusionary. We will be developing a flexible and affordable design model with the use of high-quality sustainable materials, that will be efficient and can easily be replicated and scaled.	Start date has passed	Delay - Less than three months	Currently putting together an integrated team with a lot of interest on the architecture side of things.			
						Development of a sustainable financial model	11/1/2024	12/31/2024	This milestone will see the completion of a sustainable financial model for the ongoing operation of future private-public partnership affordable housing developments. Once we have determined the costs involved with the implementation of the design, as well as the ongoing energy costs and other operational variables, we will be positioned to develop the financial model, to ensure the development will maintain affordability for a minimum of 30 years and to ensure our not-for-profit partner can operate without operational subsidies.	Future start date	Delay - Over three months				

Report on Capital Project Investments with HAF Funding

Report Purpose

The Housing Accelerator Fund Contribution Agreement between CMHC and the Recipient requires that the Recipient update CMHC, no less frequently than twice per year, with any new material information known to the Recipient regarding any previously disclosed Capital Project or any new Capital Project. CMHC requires the Recipient to use this template to fulfill this reporting obligation.

Capital Project Definition

A capital project is typically a larger scale and longer term investment that is entirely funded or partially funded by HAF funding. This may include any projects that are defined as capital project as per your local municipal guidelines.

e.g.

IT systems: e-permitting system that was costly to implement

Infrastructure projects: significant infrastructure improvement that is long-term, costly in nature (e.g. streetscaping, water systems, sanitary and sewer works, bridge, new road, etc.)

Residential Projects: Multi-Unit purpose build rental project, large-scale municipal asset management works

Reporting Instructions

Municipality: Enter the name of your Municipality.

Application Reference Number: Enter the CMHC application number for your HAF application.

Project Name: Enter the project name associated with the capital project.

Project Description: Provide a description of the capital project, including its goals and objectives.

Address/Location (if applicable): Provide the most complete address as possible, including postal code. If not applicable, enter "N/A".

Project Located on Federal Lands: yes or no. If yes, then CMHC will contact you for further information. The use of HAF funding for a project on federal lands (as such terms are defined under the *Impact Assessment Act*) is subject to compliance with the provisions of the *Impact Assessment Act*.

Total Project Cost (Estimated): Enter the total estimated project cost for the capital project.

Total HAF Funding (Estimated): Enter the total estimated HAF Funding invested/will be invested towards this capital project.

Start Date: Enter the (anticipated) start date of the capital project.

Completion Date: Enter the (anticipated) completion date of the capital project.

Status: Provide a status of the capital project.

Planned Announcement Date (Estimated): Enter the estimated date of when the capital project will be publicly announced.

Report Submission Date: Enter the date of when the report is submitted to CMHC.

How to Submit

An email invitation will be sent to the Recipient to complete their reporting obligations.

For your 6, 12, 24 and 36 months after the effective date reporting periods, please complete the "Capital Projects" tab in this template and upload the completed template to CMHC portal.

For 18 and 30 months post effective date reporting periods, Capital Projects template would have to be emailed to HAF-FACL@cmhc-schl.gc.ca as portal won't be open at that time.

Housing Accelerator Fund

Use of HAF Funding Reporting

Category/Subcategory	Description	Examples of expenses
Investments in HAF action plans		
Any initiative included in the approved Action Plan	All costs associated with implementing and executing Action Plans initiatives	Programing costs, incentives and grants, staffing, consulting and professional service fees
Investments in affordable housing		
Construction of affordable housing	Construction of NEW affordable housing - pre, during and post construction	Pre/during/post construction of any new affordable units (Professional Services, Geo Tech, Environmental Assessment, Architect, planning, Landscaping, demolition, code consultant, engineering)
Repair or modernization of affordable housing	The repair and renovation of affordable housing	Pre/during/post renovation of any new affordable units (Professional Services, Geo Tech, Environmental Assessment, Architect, planning, Landscaping, demolition, code consultant, engineering)
Land or building acquisition for affordable housing	All costs associated with acquiring and readying the land or building for affordable housing	Realtor/Broker Fees, Legal Fees, Investigative, feasibility studies, business plans
Investments in housing-related infrastructure		
Drinking water infrastructure that supports housing	Systems of water supply, treatment, storage, water resource management	Hard and soft costs associated with water treatment, distribution, and storage stations
Wastewater infrastructure that supports housing	Infrastructure that conveys sewage or surface runoff (stormwater, meltwater, rainwater) using sewers	Hard and soft costs associated with wastewater treatment, distribution, and storage (Receiving drains, manholes, pumping stations, storm overflows, and screening chambers of the combined sewer or sanitary sewer)
Solid waste management that supports housing	All systems and facilities involved in collecting, transporting, processing, and disposing of waste	Infrastructure costs related to landfills, converting waste to energy (WTE), and recycling or composting. This includes shredding, compaction, incineration, or biological degradation to reduce MSW volume
Public transit that supports housing	Investments in public transportation	Investments in Rapid Transit, Frequent Transit and Rural Transit, and associated infrastructure, amenities and staffing
Community energy systems that support housing	Systems supplying heating, cooling and electricity to multiple buildings from a centralized plant or from several interconnected distribution plants	Construction of Fuel cells, Thermoelectric and thermionic devices, Magnetohydrodynamic (MHD) converters, Solar-activated heating, cooling, and power generation, Geothermal systems, Ocean thermal, wave, and tidal power generation, Wind power
Disaster mitigation that supports housing	Natural disaster mitigation (flood, earthquakes, wildfire, tornadoes)	Costs associated with eliminating or reducing the impacts and risks of hazards through proactive measures taken before an emergency or disaster occurs
Brownfield redevelopment that supports housing	All activates associated with developing on contaminated or suspect land (previously used for industrial or commercial purposes)	Costs related to Environmental Site Assessment, Reporting, Permitting and associated ground works such as monitoring and excavation
Broadband and connectivity that supports housing	Infrastructure that allows users to access the Internet and Internet-related services at significant speeds	Costs associated with the supply and distribution of internet services
Capacity building that supports housing	Human resources and training associated with housing	Staffing and training costs
Site preparation for housing developments	Hard and soft activities to prepare land for development	Site investigation, Demolition, Excavation, pre-loading, servicing, landscaping
Investments in community-related infrastructure that supports housing		
Local roads and bridges that supports housing	All vehicle transportation infrastructure related to housing	Hard and soft costs associated with Roads and Bridges
Sidewalks, lighting, bicycle lanes that supports housing	Active Transportation - infrastructure for pedestrians, cyclists, and multi-modal users	Sidewalks, bicycle lanes, lamp posts/lighting, streetscape improvements
Firehalls that support housing	Support for community related facilities and amenities	Hard and soft costs associated with community-related facilities and amenities (ex: rec centers, libraries, daycares, community centers, warming/cooling centers)
Landscaping and green space that supports housing	Support for parks (active and passive) and open space systems related to housing	All costs associated with land acquisition, design, construction, landscaping and park enhancements