
A Special Meeting of Council was held via Zoom on the above date with the following in attendance:

Councillors Present:

Mayor Wayne Collins	Deputy Mayor Paul Torraville
Councillor Barbara Jacobs	Councillor Janet Langdon
Councillor Samuel Rowe	Councillor Scottie Hart
Councillor Sheldon Hamlyn	Councillor Tracey Hart
Councillor William Hart	

Staff:

Daphne Coles, Deputy Town Clerk	Allan Hewitt, CAO
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1. Call to Order:

Mayor Collins opened the meeting by welcoming everyone that were viewing the meeting on Facebook Live and called the meeting to order at 7:04 P.M.

2. Adoption of Agenda:

2021-01

W. Hart/Jacobs

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour 9. Against 0.

3. Adoption of Minutes

2021-02

Langdon/W. Hart

Resolved that the minutes of the Regular Public Meeting held on November 24th, 2020 be adopted as presented.

Resolution Carried. In Favour: 9 Against: 0

4. Business Arising from Minutes

A. Recreation Report show a Christmas Carnival was scheduled for Tuesday December 8th starting at 4:30 pm. This was cancelled due to increase in COVID-19 cases and Public Health Restrictions throughout the Province.

a) Clerk will make adjustments to the original minutes.

5. Correspondence

5.1 Dept of Transportation & Infrastructure – Approval to Call Tenders – New Town Office Project 17-MCW-20-00007

A. Letter addressed by Council.

B. Approval to proceed with an invited tender call for the New Town Office Project by the Consultant.

C. Scope of work will be limited to Site Clearing and Grubbing of land and test holes.

5.2 Dept of Transportation & Infrastructure – Approval to Award Contract – New Town Office Project 17-MCW-20-00007

A. Letter addressed by Council.

B. Tender awarded to L & E Trucking & Excavation Ltd of Stoneville

C. Work was scheduled to begin on January 4th, 2021 however it got delayed due to documents not being ready, now scheduled to begin on January 18th, 2021.

D. Once a start date is confirmed, a notice will be advertised to advise residents of the work taking place.

5.3 Dept of Environment, Climate Change, & Municipalities – Funding Approval – COVID-19 Stimulus Program 17-CSP-21-074 – Improvements to Seldom Fire Hall

- A. Funding approved for application under the COVID-19 Stimulus Program on a 90/10 Provincial/Community cost-shared basis in the amount of \$150,000.00 for upgrades to Seldom Fire Hall. Provincial portion being \$135,000 and the Town portion being \$15,000.00.
- B. Management Staff will meet to determine the start date and develop a plan. Approximate start date to be late February or early March.

6. New Business

6.1 2021 Municipal Budget – Approval of 2021 Municipal Budget and 2021 Tax Rates

- A. Council reviewed the budget highlights and tax rates for 2021.

2021-03

Jacobs/Hamlyn

Resolved that the Town of Fogo Island approve the 2021 Municipal Budget as presented with the various tax rates, fees, due dates and expenses including pay rates as presented in the budget.

2021 Tax Rates

Residential Property Tax: 7.75 mils, minimum \$340

Commercial Property Tax: 7.75 mils, Min. \$415

Non-Residential – Small Structure Property Tax: 7.75 mils, minimum \$100

Vacant Land Property Tax (additional property): 7.75 mils, minimum \$150

Business Tax Rate: Minimum \$410, per business

Class mil Rate:

12 mils	Accommodations 1- B & B's, Air B & B's, Boarding Homes, Vacation Home Rentals, Efficiency Units, Campgrounds
17 mils	Accommodations 2 – Hotels, Motels, Inns, Personal Care Homes, Other Fishers
22 mils	Personal and Consumer Services - Crafts/Arts/Textiles, Museums, Consumer Services, Hairdressers, Taxation Office, Personal Services, Daycares, Dental
27 mils	Taxis, Boat Tours, Bus Companies
32 mils	Food/Beverage Services – Restaurant, Take out, Grill, Bars, Lounges, Cafeteria, Bakeries, Coffee Shop, Ice Cream Shop, Mobile Food Services; Fish Processors
37 mils	Retail - Hardware, General Stores, Furniture/Clothing, Pharmacies, Convenience Store, Grocery Store, Convenience Store & Gas Bar; Service Station/Auto Repair
52 mils	Construction Companies, Small manufacturing, Freight Companies, Contractors & Road Transport, Funeral Homes
62 mils	Utilities - Propane Services, Oil Delivery Companies, Electrical Contractors, Plumbing & Heating
132 mils	Oil Company - Tank Farm
232 mils	Banks

Business with no fixed address: 2.5% Gross Revenue

Utility Tax: 2.5% Gross Revenue

Peddlers: \$20 per day / \$125 per Season

Direct Sellers: \$25 - Consultants/Representative's such as Tupperware, Mary Kay, Avon, Scentsy, etc.

Small Home-Based Business

Minimum business tax of \$25, maximum of \$400, at 2.5% of Gross Revenue.

Individuals are asked to please advise the Town of your Gross Sales and your appropriate taxes will be applied.

A small Home-based business is defined as an undertaking supplying a product or service for a fee, on a continual or ongoing basis, that has not or cannot be assessed under the Municipal Assessment Agency.

Residential Water/ Sewer Tax: \$410.00 per Unit

- i. Water only, 60% of rate
- ii. Sewer only 40% of rate
- iii. Churches, Church Halls & Lion's Club
- iv. Subsidiary Apartments \$410.00 per year
- v. Apartment Bldgs. Up to 20 units \$410.00 per unit
- vi. Cottages & vacation homes - Residential rates
- vii. B & B's and Vacation Rental Properties - \$410.00 per year for first three (3) rooms, \$130 per every additional room thereafter.

Commercial Water/Sewer Tax

- i. Basic: \$460.00 per unit per year
- ii. Water only 60% of rate
- iii. Sewer only 40% of rate
- iv. Senior Care residences \$460.00 per 4 restrooms
- vii. Efficiency units \$460.00 per year for first unit, every additional unit \$140 per unit
- viii. Hotels & Motels \$6,000.00 per year
- ix. Fish Processors: \$110,000.00 per year
- x. Fish offloading facilities: \$3,000.00 per year

Poll Tax: \$275.00 per Year

Business Licences (Non- Resident Businesses and outside contractors): 2.5% of Contract, Minimum \$400

Property Tax Discount:

10% Property Tax Discount - All prior year's taxes, including Water and Sewer Tax must be paid in full; Current property taxes must be paid by May 31st of current tax year; Applies to one property within the Town, in which the resident lives: permanent place of residence.

Permit Fees:

- a. Residential Permit – New Construction or Moved to new lot \$150
- b. Residential Shed, Fence, Deck \$25
- c. Renovations/Extension over \$10,000 100
- d. Renovations/Extension under \$10,000 \$25
- e. Demolition Permit – Residential or Commercial \$25
- f. Subdivision Permit \$25
- g. Commercial Permit - New Construction or Moved to new lot \$250 Minimum, plus \$5 per \$1,000 of construction value
- h. Commercial Permit – Renovations/Extension/Fencing \$100 Minimum, plus \$5 per \$1,000 of construction value
- i. Ditching and Relocation and hard surfacing of driveways \$25
- j. Landscaping \$25
- k. Curb Stop Installation: \$100
- l. Occupancy Permit \$50
- m. Permit to Operate \$50

Curb Stop Fees:

i. During Business Hours	\$50
ii. After Business Hours and Holidays	\$100
Fire Inspection's - Commercial	\$300
- Residential	\$100
Tax Certificate	\$50
Signing Of Legal Documents (Commissioner for Oaths)	\$25
Cutting of Pavement (Town Roads)	Cost Recovery

Other Fees and Charges:

All other fees remain unchanged or at cost recovery and are subject to change within the year.

Resolution Carried. In Favour: 7 Against: 2 Councilor Tracey Hart and Councilor Samuel Rowe were against the resolution.

7. Adjournment

2021-04

Jacobs

Resolved the meeting be adjourned at 7:36PM

Allan Hewitt
Chief Administrative Officer

Wayne Collins
Mayor

A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Wayne Collins
Councillor Barbara Jacobs
Councillor Samuel Rowe
Councillor Scottie Hart

Deputy Mayor Paul Torrville
Councillor Janet Langdon
Councillor Sheldon Hamlyn (7:15PM)
Councillor William Hart

Staff:

Allan Hewitt, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Absent:

Councillor Tracey Hart

1. Call to Order:

- Meeting was called to order at 7:11PM.
- Mayor Collins opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

2021-05

S. Hart/Langdon

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Samuel Rowe, Councillor Scottie Hart, and Councillor William Hart. Against - 0.

3. Minutes:

2021-06

Rowe/Jacobs

Resolved that the minutes of the Special Public Meeting held on January 12, 2021 be adopted as presented.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Samuel Rowe, Councillor Scottie Hart, and Councillor William Hart. Against - 0.

4. Business Arising:

A. 2021 Budget Tax Rates

- The Tax Rates for Non-Residential-Small Structure Property Tax and Vacant Land Property Tax (additional property) are listed as \$100.00 and \$150.00 respectively as they were for 2020 Budget. Should both be listed as \$150.00 for 2021.
- Senior Management is to review the preliminary budget notes and reply to Council.

❖ Councillor Hamlyn entered the meeting at 7:15PM.

5. Department Reports

5.1 Recreation, Tourism & Economic Development Report presented by Councillor Janet Langdon

A meeting of the Recreation, Tourism and Economic Development Department was held on Tuesday January 19, 2021 at 7:15pm. In attendance were Councillor Janet Langdon, Staff, CAO, Allan Hewitt, Director of Recreation, Tourism and Economic Development, Colette Wells- Coish. Absent was Chairperson, Councillor Tracey Hart

The following items were discussed:

A. Business Arising from last report:

- I. The Christmas activities planned were cancelled due to increase of COVID-19 cases at the time, and public safety was a priority. The Town tree was lit by staff with no social gathering. Two separate dates were set aside with FREE skating at the arena, on December 3rd and 10th. All activities following the provincial guidelines set by the province.
- II. An ad was posted the second time for interested parents/adults to start a skating club. There has been no response.

B. Maintenance:

- I. All equipment is operating well at the stadium. There have been no major issues to report.

C. Recreation:

- I. The return to play guidelines is still in place at the stadium. This is required by the province. We have opened all dressing rooms and now allow two parents/guardians per player or one parent/guardian per player.
- II. Hall rentals are being reviewed and considered on a per case basis. All COVID -19 guidelines must be followed. There is a list of past rental fees and Management are requesting a new Rental Fee Structure for 2021. Additional requirements for cleaning, preparation and documentation are mandatory with all rentals due to COVID-19.
- III. A weekly schedule has been completed for the stadium with new activities added. It includes skating for seniors/preschoolers in the morning, and a lunchtime skate for teens. Funding has been provided by the Wellness Coalition for the Teen Lunchtime Skate.
- IV. A Facebook page for stadium activities and events has been made.

D. Tourism:

- I. A Zoom meeting with ACOA representative was held on January 11th. Updates on trails was provided, and recommendations for future funding opportunities.
- II. There has been funding received under the Community Healthy Living Program in the amount of \$21,399.00. These funds will be used for recreation activities, community gardening and support for the Summer Food and Fun Camp. A new initiative for youth will be a Modified Biathlon for teens.
- III. There has been funding received from MMSB- Multi-Material Stewardship Board to carry out a recycling program using new and used clothing. It will use various fabric, clothing, and materials. This will engage the support of the residents and provide a new service. More details will be provided later.
- IV. Canada Summer Job application and Young Canada Works have been submitted.

E. Other:

- I. The Director participated in Zoom meeting January 13th, updates on Recreational issues and Covid-19 Challenges.
- II. Director and CAO completed site visits of Town halls and properties on January 13th and 14th.

F. ACTIONS FOR COUNCIL

- I. **Stadium Rental Policy**
 - a) To ensure more efficient management of activities at the Iceberg Arena a 24-hour Rental/Cancellation Policy was put in place effective January 01, 2021.
 - b) This 24-hour notice to book and cancel activities will help manage the staffing requirements for the arena and provide a safe and effective environment for all users.
 - c) It will also avoid leaving empty arena slots that may have been otherwise booked by user groups.

2021-07

Langdon/Hamlyn

Resolved that the Town of Fogo Island adopt a 24-Hour Rental/Cancellation Policy for the Iceberg Arena as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

II. New Rental Fees for Town Halls/Stadium

- a) Management have reviewed the current building rental fee structure and with the new requirements under Provincial guidelines for cleaning, preparation, and documentation mandatory due to COVID-19, fees needed to be increased to offset the costs incurred.

2021-08

Langdon/Hamlyn

Resolved that the Town of Fogo Island amend the current rental fee for Community Halls and Stadium as follows:

- Community Hall - Half day rate - \$75.00 (up to 4 hrs.)
- Community Hall - Full day rate - \$150.00 (up to 8 hrs. \$200.00 up to 12 hrs.)
- Stadium – Half day rate - \$75.00 (Birthday Party - common room & floor)
- Stadium Common Room/Kitchen – Half Day Rate (3 hrs) - \$75.00
Stadium Common Room/kitchen (wedding) \$400.00 (tables/chairs if needed, staff assistance if necessary)
- Rental of Tables and Chairs — if used outside of Town facilities will have a set cost of \$100.00 per day regardless of quantity. Time frame to return will be discussed with staff and resident, and flexible depending on set up time, clean up and availability.
- Remove damage deposit from policy.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

III. Proclamation for National Epilepsy.

- a) March 26, 2021 is designated as “Purple Day” to promote National Epilepsy Awareness. To show our support they are requesting that the Town sign a Proclamation and wear purple to promote Epilepsy on that date.

2021-09

Langdon/Jacobs

Resolved that the Town of Fogo Island declare March 26th, 2021 as “Purple Day” to promote National Epilepsy Awareness and to support all those who live with seizures every day.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

5.2 Fire Services presented by Deputy Mayor Torrville

A meeting of the Public Safety Committee was held in the Council Chambers from 6:00 – 6:45PM on January 19th, 2021. Meeting was chaired by Deputy Mayor Paul Torrville and others in attendance were Councilor William Hart, and CAO Mr. Allan Hewitt. Absent from the meeting was Fire Chief Tommy Simpson.

The Following items were discussed:

A. Seldom Fire Hall Modifications

- I. Construction works will be scheduled based on priority needs once a determination is made on commencement of work. Demolition works could tentatively start in early February 2021.

Schedule to be finalized by the Fire Chief, Superintendent of Works, and CAO once the Fire Chief is back at the end of January.

B. Land Ambulance

- I. Councilor has requested a special meeting to discuss land ambulance service in the Town.
- II. Committee reviewed correspondence that was sent to Dr. John Haggie Minister of Health and Community Services in January of 2020 and the response was received from him in February 2020. In his letter Dr. Haggie suggested that the Town contact Mercer's Ambulance Service for further discussion on the matter.
 - a) The Public Safety Committee recommends that the Committee and Senior Management Staff schedule a meeting with Mercer Ambulance to discuss service to the Town and how a better result might be achieved.

C. Air Ambulance

- I. Senior Management is virtually attending the monthly Air Ambulance meetings. Not a lot of progress has been made to date other than an acknowledgement by all sides that the current system is not performing to the level anyone would like. The groups preference would be to have a permanent location in Gander.

D. Action for Council:

- I. Ambulance Services for Fogo Island
2021-10
Torraville/Langdon

Resolved that the Town of Fogo Island approve for the Public Safety Committee and Senior Management Staff to schedule a meeting with Mercer Ambulance to discuss ambulance services for Fogo Island and how a better result might be achieved.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

5.3 Public Works Presented by Councilor Sheldon Hamlyn

A meeting of the Public Works Committee was held at the council chambers on January 19th, 2021 at 3:30pm with the following present: Councillor Sheldon Hamlyn, Superintendent of Public Works – Keith Penton, and Town Manager/ CAO Allan Hewitt.

The following items were discussed:

A. Estimating Works:

- I. **Seldom Fire Hall Modifications**
 - a) Construction works will be scheduled based on priority needs once a determination is made on commencement of work. Demolition works could tentatively start in early February 2021.
- II. **Barr'd Islands Water**
 - a) Awaiting a formalized response from the Department of Transportation and Infrastructure on approval of the Project.

B. Maintenance:

- I. **Preventative Maintenance**
 - a) All hydrants have been inspected and repaired.
 - b) Water intake screens have been pulled and cleaned in Fogo, Seldom and Tilting.
 - c) All Lift Stations have been monitored weekly. This has allowed the Public Works Team to be able to prevent several unnecessary after hour callouts, and more importantly avoid residents from having to report sewer issues. One pump has been removed from service around 59 Main Street, Fogo, and a new replacement is being delivered for installation.

II. Vehicle Maintenance/ Inspections

- a) The Towns fleet is in full operation, with no major breakdowns to report.
- b) The Town snow clearing fleet is operational. In December, the Town received a new Case 580SN backhoe to add to its fleet. This Unit is on Loan to the Town at no extra cost until it receives the newly purchased Backhoe (Case 590SN) in March/ April. As a result of the loaner backhoe arriving early, the Town can utilize the existing Case 580SN backhoe in clearing by-roads in Fogo, which should improve efficiency and quality of work.
- c) An On-Call Winter Operator position has been filled, this will help us to backshift operators during inclement weather events and when extra support is required due to manpower requirements.

III. Repairs

- a) Public Works installed protection measures on the roof of the stadium, as well as over the newly installed exterior LED lights. This system will prevent sliding snow and ice from damaging the lights and assist in keeping snow/ ice from building up directly in front of the Emergency Exit.
- b) This past month the gas chlorination system failed at Seldom Pump House causing a Boil Order to be put in place in Seldom. Atlantic Technical Services Ltd has since visited the site and has been able to hook the system up in Manual Mode, allowing community chlorination to return to normal operations. Gov NL has since lifted the Boil Order in Seldom as of January 15, 2021. Atlantic Technical Services Ltd is currently generating a report of findings and will present recommendations and costing for both gas and liquid chlorine. It is anticipated that a full replacement of the gas chlorine system will be required.

C. Other

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested.

II. Water turn-on/ turn-offs

- a) Water turn-on/turn-offs being requested intermittently.
- b) As a reminder to all residents, each property owner should be aware of where their curb stops are physically located and have them cleared. Town employees typically have as-builts to help locate these valves, but in many instances the valve may be inaccessible (buried, covered over, etc) or difficult to pinpoint. Once the ground freezes and/or snow falls, it becomes increasingly difficult to respond to emergency situations.
- c) If any resident requires assistance to locate a particular curb stop, please call the town office and someone from Public Works will conduct a site visit as soon as time permits.

III. Advanced Drinking Water System:

- a) Fogo Advanced Drinking Water System - Construction activities are still ongoing. NL Hydro has completed power hookup. Terra Nova Water Services (TNWS) is scheduled to return to site 19-Jan-2021 to complete remaining construction and commence commissioning activities. The system should be completed and in service on or before 29-Jan-2021.
- b) Seldom Advanced Drinking Water System – Public Works has completed a two-and-a-half-day maintenance shutdown on the unit to complete cleaning of the internal components. The ADWU was put back into service ahead of the scheduled startup time. Of note, to date there has been ~135,000L of dispensed water taken from the system.

IV. Fogo pH System

- a) Contractors H&R Construction and K&D Pratt will be back on-site Jan 25th for the completion of the Pump House works. The remaining work, including commissioning activities, should be completed by the end of the week, Jan 27th, 2021 with the system being put into operation thereafter. The commissioning of the PH Unit will not require a community water shutdown.

V. Town Office

- a) Wood Environment & Infrastructure Solutions continuing with design development for the new Town Office. A subcontractor to Wood has been hired for clearing and grubbing of the area and is expected to commence January 18th, 2021.
- b) Update: Plans for a meeting with Consultant in early February to review preliminary building drawings for council approval.

VI. RFPs Update

- a) Below is the status of the two new purchases:
 - i. Hydro Vac/ Sewer Jet Trailer Combo Unit - Hazeland Manufacturing. Estimated time of arrival is mid-February.
 - ii. Case 590SN Backhoe - Madsen Equipment. Estimated time of arrival is March/ April. Replacement Backhoe is currently supplied by Madsen Equipment for Winter Season free of charge.

VII. Emergency Power Generation – Pump Houses

- a) A new Policy is under development by management in relation to the supply of emergency power to pump houses during planned and unplanned power outages. This policy will formalize the procedure of activating emergency protocols for water supply in communities during extended periods of power loss.
- b) Council held a short discussion about why the generators are not being used now when there is a power outage in effect. Management Staff are in the process of preparing a Generator Policy and it will be presented to Council for approval at the next public council meeting in February.

5.4 Finance presented by Councilor Barbara Jacobs

A meeting of the Finance Committee was held in the Council Chambers on January 20th, 2021 from 4:00PM to 5:36PM. The meeting was chaired by Councilor Barbara Jacobs and also in attendance were Councilor Samuel Rowe, Allan Hewitt Chief Administrative Officer and Daphne Coles, Deputy Town Clerk.

The following items were discussed:

A. Business Arising from Previous Council Meeting

I. Interest Write-Off – 1 Freake’s Lane, Fogo

- a) Principal has been paid in full.
- b) Council previously agreed that once the principal of the account for 1 Freake’s Lane, Fogo was paid in full, the remaining interest balance would be written off.

2021-11

Jacobs/Torraville

Resolved that the Town of Fogo Island approve that the interest accrued on the account for 1 Freake’s Lane, Fogo be written off as previously agreed by Council.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

B. For Council Approval

I. Adoption of Cheque Register

2021-12

Jacobs/W. Hart

Resolved that the Town of Fogo Island approve that the cheque register from November 1st – December 31st, 2020 in the amount of \$492,880.54.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

II. Adoption of Finance Reports

2021-13

Jacobs/Rowe

Resolved that the Town of Fogo Island approve that the Financial Statements from November 1st – December 31st, 2020.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

2021-14

Jacobs/Langdon

Resolved that the Town of Fogo Island approve that \$150,000.00 of the \$391,103.05 surplus funds as of December 31st, 2020 be placed in a reserve fund for future use and Council can determine its use in 2022 as needed.

Motion was deferred until Senior Management can further review the Town's current financial position with the Auditor and Department of Environment, Climate Change and Municipalities and provide further recommendations to the Finance and Administration Committee and Council.

III. Community Grant – Codversations

- a) Request funding in support of the Codversations to aid in the yearly leasing of Adobe Design Package to enable production of the newspaper.

2021-15

Jacobs/W. Hart

Resolved that the Town of Fogo Island approve a \$500.00 Community Grant to the Codversations to aid in the yearly leasing of the Adobe Design Package.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

IV. 2020 Business Closure Confirmation Letters – Business Tax Exemption

- a) All businesses provided a signed letter of confirmation to the Town declaring that they did not operate on 2020 due to COVID-19 pandemic.

❖ Councilor Rowe departed the meeting at 8:07PM due to a conflict of interest.

2021-16

Jacobs/Langdon

Resolved that the Town of Fogo Island approve that the 2020 Business Taxes for the following businesses be written off as the Owners have provided the required written confirmation that they did not operate to date in 2020 due to COVID-19

- 101 Main Road, JBA
- Landwash Lodging
- Oceanview Cottage Rental
- Fogo Island Bus Tours
- Camannj House
- Fogo Island Suites
- Penney's Vacation Home
- Tidal Art Studio Inc
- Mike & Mallory's B & B

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

❖ Councilor Rowe returned to the meeting at 8:09PM.

V. Request for Business Tax Exemption – 26 Main Street, Fogo

- a) Business owner requested a 2020 business tax exemption.
- b) Business was open with only 4 bookings during the season, all other bookings were cancelled due to COVID-19.

2021-17

Jacobs/Hamlyn

Resolved that the Town of Fogo Island deny the request for exemption of 2020 business tax as Council have already given reprieve to businesses that decided to open in 2020 by extending the deadline for payment of 2020 business tax and exemption of interest until December 2021.

Resolution Defeated. In favour – 4. Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, and Councilor Sheldon Hamlyn, Against - 4. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Scottie Hart, and Councilor William Hart.

- c) Council recommended that Senior Management further investigate with other towns to determine if there is anything further that has been done to give businesses within their municipalities that were open during 2020 some form of tax reprieve due to COVID-19.

VI. 2020 Business Taxes – Concerned Business Owner

- a) Business Owner requested that Council further review their decision for 2020 business tax to allow a reprieve for those businesses that opened in 2020.
- b) Some tourism businesses on Fogo Island decided to operate in 2020 to provide Staycationers who wanted to visit a place to stay during this different and stressful tourism season.
- c) Income for those businesses was drastically lower than normal seasons and as an added burden due to COVID-19 visitors did not want to stay in the same house while other visitors were there.
- d) Council discussed the request and understand that many of the businesses that decided to open in 2020 experienced financial loss due to COVID-19.
- e) Council recommended that this request be deferred until further investigation is done by Senior Management with other municipalities for business tax reprieve due to COVID-19.

VII. Letter – Cost of Curb Stop Repairs – 169 Main Road, JBA

- a) Public Works Staff had visited the property to turn off the water for the winter season as requested by property owner however they were unable to perform the work requested as there was a deck built over the curb stop by the adjacent property owner. No permit was obtained from the Town for the construction of the deck.
- b) Public Works Staff made recommendations for repairs with the property owner's brother, however due to Town equipment being out of service at the time it would be a few days before work could take place by the Town Staff.
- c) Property owner proceeded to hire a Contractor to move curb stop without the approval of Public Works or Council as they wanted to get the house winterized before the cold weather started. Public Works did supply the new curb stop and was of the understanding that the property owner was proceeding with the repair on their own accord.
- d) Property owner is requesting that Council cover the costs of the work done to the waterline and property.

2021-18

Jacobs/Langdon

Resolved that the Town of Fogo Island deny the request to cover the costs of moving the curb stop at 169 Main Road, Joe Batt's Arm as the property owner did not obtain council approval

prior to work commencing to move the curb stop and property owner's Brother failed to obtain a permit for the construction of the existing deck to his house that is now covering the 2 existing curb stops.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

VIII. Memo – CAO – Universal Broadband Fund

- a) Federal Government has announced funding for Universal Broadband. The fund supports broadband infrastructure projects that brings high speed internet to rural and remote households in areas that lack internet service.
- b) To be able to apply for funding for Fogo Island the Town would need to partner with a Provider, ie Bell, Eastlink, to design, own and operate the infrastructure. Management has been in discussion with different Providers for information.
- c) There isn't any obligation for the Town to make any financial commitment, however they can make a contribution or just provide a Letter of Support for the Applicant.

2021-19

Jacobs/Torrville

Resolved that the Town of Fogo Island approach the Economic Development Partnership with the Town of Fogo Island, Shorefast Foundation, and the Fogo Island Co-operative to discuss a contribution \$10,000.00 each to the application. If they are not willing to contribute, then the Town will provide a Letter of Support to the Applicant.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

IX. Memo – CAO – Electronic Car Charging Stations

- a) Town does not qualify for the "Take Charge" grant offered by NL Hydro.
- b) Electronic Car Charging Station can cost up to \$4500.00 plus installation with an ongoing cost for usage.
- c) Shorefast has 2 charging stations for the inn that they funded on their own and were used regularly when they were open.
- d) Questions for consideration are costs, locations to install the charging stations and how many would be required.

2021-20

Jacobs/Rowe

Resolved that the Town of Fogo Island defer the possibility of installing electronic car charging stations and will revisit if potential funding opportunities avail in the future.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

X. Memo – CAO – Local Economic Development Taskforce

- a) Senior Management propose to implement a Local Economic Development Taskforce to focus on local issues with a purpose to provide recommendations and advice to Council on issues relating to the local economy and growing a positive business and cultural environment for Fogo Island.
- b) The task force would be comprised of community leaders, business owners and economic development stakeholders.

2021-21

Jacobs/Rowe

Resolved that the Town of Fogo Island approve for Management to implement a Local Economic Development Taskforce with membership comprised of:

- One member of Council
- Management Staff consisting of the Chief Administrative Officer and the Director of Recreation, Tourism and Economic Development
- Six or more members of the community, particularly community leaders, business owners, and economic development stakeholders.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

- c) Councilor Langdon volunteered to sit on the Local Economic Development Taskforce as the Council Representative and Council agreed on her representation.

XI. Memo – Amendment to HR Policy – Section 9a) Vacation

- ❖ Deputy Mayor Torrville was excused from the meeting at 8:36pm due to conflict of interest.
- a) During the fall of 2020, the Town had an employee celebrate 20 years of service and inquired if there was an increase in vacation entitlement after 20 years.
- b) Current HR Policy for Vacation is as follows:
- c)
 - 9) Vacation
 - a) All Permanent Full-time employees shall be entitled to vacation at the following rates:
 - i) First to tenth year of employment – ten (10) working days upon completion of probationary period.
 - ii) Tenth to fifteenth year of employment – fifteen (15) working days
 - iii) Fifteen years and more employment – twenty (20) working days

2021-22

Jacobs/Rowe

Resolved that the Town of Fogo Island approve to changes to the HR Policy, Section 9a) to include:

- iv) Twenty years and more employment – twenty-five (25) working days.
- v) Twenty-five (25) working days will be the maximum number of holidays compensated to any employee, regardless of the number of years served.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

- ❖ Deputy Mayor Torrville returned to the meeting at 8:41pm.

XII. Memo - Performance Management Update

- a) During the Fall of 2020 Senior Management met with all Management Staff and they have completed their Performance Management Evaluation for 2021 and this will be reviewed once a month during the bi-monthly individual staff meetings. Other members of Staff will be preparing their Performance Management Evaluation during the first quarter of this year.
- b) CAO has prepared his Performance Management Evaluation for 2021 and Council will be responsible for reviewing the document.

2021-23

Jacobs/Langdon

Resolved that Council meet with the CAO through a Privileged Meeting of Council to review his Performance Management Evaluation for 2021.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

6. Correspondence

6.1 Gander International Airport – News Release

- A. Letter was addressed by Council.
- B. On January 13, 2021 Air Canada announced that all passenger operations will be suspended until further notice with the last flight leaving on January 23, 2021.
- C. This will have a drastic financial effect on both the Airport and the Town of Gander.

6.2 Statistics Canada – Support for 2021 Census

- A. Next census will take place in May, 2021 and is requesting Councils support to increase the awareness of the Census among residents of Fogo Island.
- B. Statistics Canada will be hiring approximately 32,000 people across Canada to assist with Census collection.

2021-24

Jacobs/Hamlyn

Resolved that the Town of Fogo Island support the 2021 Census and encourage all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

6.3 Pipe Down NL – Support to Lobby Government regarding Excessive Loud Vehicle Noise

- A. Pipe Down NL is a coalition of concerned neighbourhood groups and citizens from across our province expressing their concerns about the growing problem of excessive loud vehicle noise in our communities.

2021-25

Hamlyn/Langdon

Resolved that the Town of Fogo Island continue to lobby the Provincial Government of NL to request that the Highway Traffic Act and/or associated regulations be enforced to ensure prohibition of modifications to exhaust systems that increase noise and to ensure enforcement with fines and ticketing.

Further resolved that the Town of Fogo Island continue to lobby the Provincial Government of NL to ensure adequate resources of technology and staffing are funded to allow enforcement agencies to effectively apply the legislation and regulations prohibiting excessively loud vehicles.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

6.4 Dept of Transportation & Infrastructure – Notification of Project Approval - 17-GI-21-00122 Barr'd Islands Watermain (Hewitt's Point).

- A. Notification of project approval from Department of Transportation and Infrastructure for Barr'd Islands watermain for Hewitt's Point.
- B. Project is approved on a cost-shared basis with a Federal Government contribution of 40% totaling \$346,460.00, Provincial Government contribution of 50% totaling \$408,076.00 and the Town of Fogo Island contribution of 10% totaling \$81,615.00 with a total project cost of \$816,151.00 plus HST.
- C. Council addressed the letter and agreed to accept the funding agreement.

7. New Business

7.1 Permit Request – Domestic Sawmill License

- A. Area is zoned as Community Development within the community of Tilting.
- B. Permit can be approved as a Discretionary Use within the Land Use Planning Area.
- C. Notice was sent out to public no responses were received.

2021-26

Torraville/W. Hart

Resolved that the Town of Fogo Island approve the request for a Mobile Domestic Sawmill License located at 31 Main Street and 67A Main Street, Tilting.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

8. Date of Next Regular Meeting:

Privileged Meeting – February 23rd, 2021 (If required) at 6.30PM

Regular Meeting – February 23rd, 2021 at 7:00 PM

9. Adjournment:

2021-27

Jacobs/Langdon

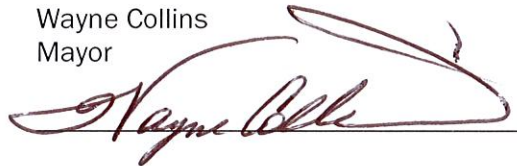
Resolved the public council meeting of January 26, 2021 be adjourned at 8:20PM.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 0.

Allan Hewitt
Chief Administrative Officer



Wayne Collins
Mayor



A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Wayne Collins
Councillor Barbara Jacobs
Councillor Samuel Rowe
Councillor Scottie Hart

Deputy Mayor Paul Torrville
Councillor Janet Langdon
Councillor Sheldon Hamlyn
Councillor Tracey Hart

Staff:

Allan Hewitt, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Absent:

Councillor William Hart

1. Call to Order:

- Meeting was called to order at 7:00PM.
- Mayor Collins opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for Council and the public attending by ZOOM Platform.

2021-28

Hamlyn/Langdon

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Sheldon Hamlyn, Councillor Samuel Rowe, Councillor Scottie Hart and Councillor Tracey Hart. Against - 0.

3. Minutes:

2021-29

S. Hart/Hamlyn

Resolved that the minutes of the Regular Public Meeting held on January 26, 2021 be adopted as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Sheldon Hamlyn, Councillor Samuel Rowe, Councillor Scottie Hart and Councillor Tracey Hart. Against - 0.

4. Business Arising:

A. Barr'd Islands Watermain Project #17-GI-21-00112 - Resolution for Acceptance of Funding

2021-30

Jacobs/Torrville

Resolved that the Town of Fogo Island accept the cost-shared funding approved by the Department of Transportation and Infrastructure under the Investing in Canada Infrastructure Program on a 90/10 cost shared basis in the amount of \$816,151,00 plus HST for the Barr'd Island Watermain Project #17-GI-21-00112. The Town of Fogo Island further agrees to provide \$81,615.00 in funding for this project and authorizes the Mayor and Chief Administrative Officer to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Fogo Island.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Sheldon Hamlyn, Councillor Samuel Rowe, Councillor Scottie Hart and Councillor Tracey Hart. Against - 0.

5. Department Reports

5.1 Recreation, Tourism & Economic Development Report presented by Councilor Tracey Hart

A meeting of the Recreation, Tourism and Economic Development Department was held through ZOOM on Tuesday February 16, 2021 at 7:10PM. In attendance were Councillor Janet Langdon Councillor Chairperson Tracey Hart, Staff, CAO, Allan Hewitt, Director of Recreation, Tourism and Economic Development, Colette Wells- Coish.

The following items were discussed:

A. Maintenance:

- I. All equipment is operating well at the stadium. There have been no issues. A regular emissions test was done of the Zamboni and everything was satisfactory.

B. Recreation:

- I. All rentals were going well prior to the provincial shut down on Wednesday February 10th. There had been weekend friendly games for Minor Hockey, and there are other activities planned for March. All activities follow the provincial guidelines and recommendations. Please see below attendance numbers for this season taken from daily sign in sheets:
 - a) November: Minor Hockey: players/parents/guardians /coaches – 835
 - i. Recreational Hockey:149
 - ii. There was no public skating sessions.
 - b) December: Minor Hockey: players/parents/guardians/coaches – 420
 - i. Recreational Hockey: 270
 - ii. There were two FREE public skating sessions offered before Christmas holidays.
 - c) January: Minor Hockey: player/parents/guardians/coaches -854
 - i. Recreational Hockey: 311
 - ii. General skating: 142
- II. Stadium closed Wednesday, February 10, 2021 due to a current increase in COVID-19 cases and the new variant. This decision will be reviewed after two weeks and a decision made at that time. The Director indicated that after discussion with several Town's this is what many have decided to do. All winter activities planned for inside have been suspended until further notice.
- III. The Director participated in a Webinar with the Community Advisory Committee on February 9th. This Committee addresses many topics, and concerns of residents. Our goal is to partner, support, and assist where possible with new initiatives and services for families. Public relations included posting craft ideas and suggestions for Valentines. This support help increase physical activity, encourage interaction, and motivate individuals to keep active. March is nutrition month, and we will post applicable information on our website. Everyone is encouraged to keep active by walking, snowshoeing, and doing activities with your immediate family when possible following the provincial guidelines surrounding COVID -19.

C. Tourism:

- I. The Director and CAO participated in a Zoom meeting with APPs Canada on February 05th to discuss a Town App which is planned for the spring of 2021. It will be beneficial for tourist and locals. It will be a great information tool.
- II. Additional minor repairs have been noted around trails, and town property. With great weather in January and early February residents were able to remain active outside.
- III. There was a verbal update from a business proposal on some of our Town Heritage Buildings. This will be further discussed at a privileged meeting of Council.
- IV. Heritage week runs from February 15-20th. This year we are pleased to announce the primary age winner of their poster contest for the Grade 3 division is a student from Fogo Island Central Academy. His artwork displays a fishing stage and wharf on Change Islands. His artwork can be found on <https://heritagefoundartion.ca/news-events/heritage-week-2021>. Congratulations Carter Waterman.

D. Other:

- I. Application has been made for a restoration grant through Heritage NL to focus on the foundation work at the Marine Interpretation Centre, particularly the Fishermen's Trading Company building.
- II. A spring Job Creation Partnership (JCP) Application is being prepared.
- III. Scheduled to participate in zoom meeting with Recreation NL on February 17th, for discussion on Arenas with the recent changes. Also Zoom meeting February 23rd, Community service Council, recruiting volunteers, and February 25th, Economic Development Task force.

5.2 Fire Services presented by Deputy Mayor Torrville

A meeting of the Fire Services and Public Safety Committee was held via ZOOM and Cell Phone at 5:30PM on February 17, 2021. The meeting was chaired by Deputy Mayor Paul Torrville and others in attendance were Mayor Collins, Councilor William Hart, Fire Chief Tommy Simpson, and CAO Mr. Allan Hewitt

The Following items were discussed:

A. Business arising from last council meeting.

- I. The Chief met with CAO and Public works superintendent for discussion about the Seldom Station renovation, the chief has sent out the building plans to gather building material cost.

B. Information for Council:

- I. Fire Calls - 12
- II. Inspections - 3

I. Community Education/Events

- a) Ice safety public safety announcement

II. Building Maintenance:

- a) Furnace repair in the Seldom station
- b) Area prepared for Seldom station Renovation.
- c) Furnace repair in the JBA station
- d) New man door system for Fogo Station
- e) Floor repair in the Tilting station.

III. Membership update.

- a) Membership has increased in the Fogo Station.

IV. Training Update

- a) Members have received training in the Fire Suppression Chapter of the 2020 program. Due to COVID-19 Alert Level 5 training has been put on hold.

V. Equipment Update/Vehicle Maintenance

- a) All new LED head Lights in Pumpers and Cub Vans.
- b) New Breathing apparatus in Tilting and Fogo Stations
- c) Monthly maintenance has been completed.
- d) Two sprinkler tools have been ordered.
- e) The diffuser has arrived and has been used already.

VI. Fire Underwriters Survey

- a) Document has been completed and returned. It will provide pertinent information about Fogo Island Fire Service and the capabilities of the department.

VII. Most Improved Firefighter Award

- a) The Fire Chief is not a believer in awards such as Firefighter of the Year, because all firefighters are equally important to our community. In saying that he would like to announce that he has started an award for “Most Improved Firefighter”.
- b) This award is for someone who realizes they need to improve in a specific skill of firefighting and takes the initiative to improve on their capabilities in that area.
- c) The first recipient of the Fire Chiefs Award for Most Improved Firefighter is Mr. Tyler Newman of the Fogo Station. The Chief would like to congratulate Tyler on his accomplishment and wish him the best in the future in the fire service.

C. Information for Council:

I. New Personal Protective Equipment

- a) There is a need for 12 sets of bunker gear this year. During the Budget discussion the chief allowed the funding to support this cost. This will replace 4 sets in Tilting /Seldom and Fogo. This replacement program is part of the Chiefs 5-year plan for the improvement of Personal Protective Equipment.

2021-31

Torraville/Langdon

Resolved that the Fire Chief be permitted to proceed with the purchase of 12 sets of bunker gear as it is included within his 2021 Budget.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

II. Cold Water Rescue

- a) The Fire Chief has recognized a clear need for a cold-water rescue team for this Island, with the many ponds on our island and the change in climate, the chance of having a need for cold water rescue is great. Fire Chief previously provided the cost for this type of team and requests that it be approved by Council.
- b) Committee request that the Fire Chief provide the cost estimate and list of items to be purchased.
- c) Fire Chief provided the information requested. The cost estimate of the Cold-Water Rescue equipment is \$16,500.00. List of items required are as follows:
 - i. Inflatable Rescue Sled
 - ii. 6 Ice Commander Suits
 - iii. 16 Carabiners
 - iv. 3/8 Throwline
 - v. 7/16 River Rescue Rope
 - vi. 4 Throw Line Bags
 - vii. Basket Stretcher

2021-32

Torraville/T. Hart

Resolved that the Town of Fogo Island approve the purchase of the Cold-Water Rescue equipment at the cost of \$16,500.00.

Resolution Defeated. In favour – 4. Deputy Mayor Paul Torraville, Councilor Janet Langdon, Councilor Scottie Hart and Councilor Tracey Hart. Against - 4. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Samuel Rowe, and Councilor Sheldon Hamlyn.

- d) Council held discussion on how this purchase would affect the 2021 Budget as it is not a budgeted item. Information was provided that \$5000.00 was available from the costs of the additions to the New Fire Truck.
- e) Council decided to defer the purchase until further discussion with the Fire Stations to determine if they will contribute \$5000.00 towards the cost of the equipment, if so Council will seriously reconsider the request.

Due to a tragic incident that occurred in our community, the Chief felt there was a need for a critical incident debriefing for our members, this was arranged through the Newfoundland Fire Chiefs association. Many of our members took advantage of this support, and invitations were sent to all first responders who attended the scene. The Fire Chief fully understands the importance of debriefings and mental health wellbeing for our first responders. He would like to thank Fire Chief Duane Anttel, along with Rev. Charlie Cox for chairing these secessions and providing support at this time.

The Chief would also like to thank all first responders for their actions not only at this call, but at all the emergency situations on our Island.

5.3 Public Works Presented by Councilor Sheldon Hamlyn

A meeting of the Public Works Committee was held by ZOOM on February 16th, 2021 at 3:30pm with the following present: Councilor Sheldon Hamlyn, Superintendent of Public Works, Keith Penton, and CAO Allan Hewitt. Absent from the meeting was Councilor Scottie Hart.

The following items were discussed:

A. For The Information Of Council

I. Estimating Works:

a) Seldom Fire Hall Modifications

- i) Construction works to commence in April 2021. Demolition works to tentatively start week of 22nd February 2021.

b) Barr'd Islands Water

- i) The Department of Transportation and Infrastructure has approved the Water Project. Engineering/ Construction is anticipated to start in the Spring/ Summer of 2021.

c) Seldom Pumphouse

- i) As a result of the gas chlorination system failing, Atlantic Technical Services Limited (ATSL) has completed a report of findings with a recommendation of replacing the existing system. Management is currently sourcing an additional quote for comparison and will present findings once received.

d) Joe Batt's Arm Water Tank

- i) As a result of damages sustained in 2019/2020, the company Greatario has proposed several upgrades to the existing water tank. These repairs and upgrades are still being finalized and will be presented once findings are received. In addition to the tank works, the existing communications system for the tank is also being investigated due to problematic issues with the main unit.

II. Maintenance:

a) Preventative Maintenance

- i) **Hydrants:** Seldom hydrants have been flushed due to an increased presence of sediment in the water main.
- ii) **Water Intake Screens:** All water intake screens have been pulled and cleaned in Fogo, Seldom and Tilting.
- iii) **Lift Stations/ Sewage Outfalls:** All Lift Stations have been monitored weekly. The pump removed from service by 59 Main Street, Fogo, has been ordered and is being delivered. An additional 3-phase pump near Experience Fogo has been taken out of service and was sent for evaluation. Due to significant internal damage the pump will be replaced.

b) Vehicle Maintenance/ Inspections:

- i) The Towns fleet is in full operation, with no major breakdowns to report.

- c) **Snow Clearing:**
 - i) The Town snow clearing fleet is operational. Both loaders, dump trucks, backhoes and the HD truck were fully utilized. With recent inclement weather conditions, response times of operators have been in line with management expectations.
 - ii) Of note, in the week of February 7-13, five (5) full-time field personnel worked a combined total of ~90hrs of overtime in addition to their regular 200hrs, with the call-in operator working 31hrs. These extra hours were focused on snow clearing during blizzard conditions (~50cm + ~90km/hr winds) and cleanup activities after the storm.
 - iii) As a point of clarification, during periods of inclement weather conditions the primary objective of snow clearing operations is to keep the main roadways open, with byroads forming the secondary priority. Although crews work to ensure all roads are cleared in a prompt and efficient manner, we ask that residents be understanding during such events. In the case of an emergency, services will be directed to provide safe access immediately.

III. Other

a) Permit Applications

- i) Field visits ongoing to determine compliance, as requested.

b) Water Turn-on/ Turn-offs

- i) Water turn-on/turn-offs being requested intermittently.
- ii) If any resident requires assistance to locate a particular curb stop, please call the town office and someone from Public Works will conduct a site visit as soon as time permits.

c) Advanced Drinking Water System (ADWS):

- i) Terra Nova Water Services (TNWS) has completed the major part of commissioning activities. The ADWS went into operation 1-Feb-2021. TNWS will make one additional site visit to complete minor adjustments, however, there will be no impact on operations.

d) Fogo PH System:

- i) Commissioning activities are still ongoing with contractors H&R and K&D Pratt. It is anticipated that the system will be fully operational by March, 2021.

e) Town Office:

- i) Wood Environment & Infrastructure Solutions has submitted a preliminary design for approval for the new Town Office. Additionally, clearing and grubbing of the area has been completed.

f) RFP Update – New Equipment Purchases

- i) Hydro Vac/ Sewer Jet Trailer Combo Unit - Hazeland Manufacturing. Shipped on 12-Feb-2021.
- ii) Case 590SN Backhoe - Madsen. ETA March/ April (Note: Replacement Backhoe supplied for Winter Season free of charge)

B. For The Action Of Council

I. Emergency Power Generation Policy for Pump Houses

- ❖ Due to a conflict of interest, Councilor Rowe departed the meeting at 7:33PM.
- a) In 2019 the Town upgraded the Seldom and Tiltng Pump Houses for generator power to provide water to the residents during power outages. Fogo and Joe Batt's Arm residents have access to water supply as Fogo is on gravity flow and Joe Batt's Arm have the water storage tank, however their water is not being chlorinated during a power outage.

- b) During the month of December, the Town experienced two power outages. One was a planned outage the other was an unplanned outage. The Town also experienced an unplanned outage during a snowstorm at the end of January. After reviewing the events of each outage and in discussions with management it was determined that the Town should put a more formal response plan in place to manage scheduled and unscheduled power outages.
- c) A town generator used for lift stations is used to power the Tilting pumphouse. Due to the size of the generator that is required to operate the pumphouse in Seldom, an outside contractor is utilized to supply an adequate generator.

2021-33

Hamlyn/Langdon

Resolved that the Town of Fogo Island approval of the Emergency Power Generation Policy for Pump Houses during scheduled and unscheduled power outage.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

- ❖ Councilor Rowe joined the meeting again at 7:43PM.

5.4 Finance presented by Councilor Janet Langdon

A meeting of the Finance Committee was held through ZOOM on February 17, 2021 at 4:00PM. The meeting was chaired by Councilor Janet Langdon and also in attendance were Councilor Samuel Rowe, Mayor Wayne Collins, Allan Hewitt Chief Administrative Officer and Daphne Coles, Deputy Town Clerk. Absent from the meeting was Councilor Barbara Jacobs.

The following items were discussed:

A. Business Arising from Previous Council Meeting

I. Clarification on Small Structure Tax in 2021 Budget

- a) During 2021 Budget discussion, there was some confusion on the tax rate for Non-Residential/Small Structures as to whether the rate should be \$100 or \$150 per year.
- b) After reviewing, the rate for 2020 was \$100 for Non-Residential/Small Structure.
- c) Budget preparation recommendations were to keep all the tax rates for 2021 the same as they had been in 2020.

2021-34

Langdon/Jacobs

Resolved that the Town of Fogo Island leave the tax rate for 2021 for Non-Residential/Small Structures at \$100.00.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

II. Investigation of Business Tax Relief due to COVID-19

- a) At the January Council meeting Senior Management was asked to further investigate what other towns have been doing to give businesses that were open during COVID some form of tax reprieve.
- b) Senior Management contacted the Professional Municipal Administrators Association of Newfoundland, (PMA) and requested that they send a notification out to other municipalities asking what they have done or are considering doing around this issue. To date, there was one response, and that municipality offered a 2-month tax break on business taxes for all businesses.

- c) Contacted the Department of Environment, Climate Change and Municipalities asking if they were aware of anything that was being done by other municipalities. Their response was that by waiving the business tax for business that did not open in 2020, postponing the deadline for payment of 2020 business taxes until December 2021, waiving the interest fees until December 2021 and working with them on payment arrangements we were already doing more than most other municipalities. They also reminded us that several federal programs had been setup to help small business and that it was up to the business to apply for them.
- d) It was also requested to investigate the possibility of a grant in lieu of taxes option. A payment in lieu of taxes is a payment usually made to compensate another level of government to the Town i.e., a school does not pay property tax, but the Town gets a grant in lieu of taxes.
 - i) Council agreed to further delay their recommendation offering more time to get additional responses from other municipalities through the PMA request. Another update will be provided at the March Committee meeting.

III. Surplus Funds

- a) At the January Council meeting Senior Management was asked to contact the Department of Environment, Climate Change and Municipalities and the Town Auditor to further review the Towns financial position and determine the amount of funds to place in reserve.
- b) After further review it was determined that the surplus funds were approximately \$175,000.00 and that if Council were to reserve funds for future use in 2022 it would be permissible under the Municipalities Act.
 - i) Council agreed that Senior Management contact Scotiabank to further review the balance in the accumulated bank accounts and provide another update at the next Committee meeting in March.

B. For Council Approval

I. Adoption of Cheque Register

2021-35

Langdon/Jacobs

Resolved that the Town of Fogo Island accept the attached cheque register from January 1st - 31st, 2021 in the amount of \$166,316.99.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

II. Adoption of Finance Reports

2021-36

Langdon/Rowe

Resolved that the Town of Fogo Island accept the attached Financial Statements from January 1st – 31st, 2021 as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

III. Community Grant – Bleak House Museum Association

- a) Applied for a Community Grant to aid in community beautification within the community of Fogo. Grant funds would be used to purchase flowers, maintain existing flower boxes and provide materials for annual maintenance to areas around the community.
 - i) Council agreed that Senior Management follow-up with the Bleak House Museum Association for more details on their financial statement and provide an update at the next Committee meeting in March.

IV. St. Patrick's Parish, Club, Tilting - 2020 Business Closure Confirmation Letters – Business Tax Exemption

- a) Club was closed from March 14, 2020 to September 30th, 2020.
- i) Council agreed to defer the request for 2020 Business Tax exemption until further investigation is done by Senior Management with other municipalities for business tax relieve due to COVID-19.

V. Shorefast Foundation – Request for 2020 Business Tax Waiver

- ❖ Councilor Langdon declared conflict of interest and departed the meeting at 7:55PM. During her absence Councilor Jacobs presented the report.
- a) Business owner submitted a letter to Council in response to the Town's correspondence sent out to all businesses on the island relating to 2020 Business Tax exemption if they did not operate in 2020 due to COVID-19.
- b) Business was severely impacted with loss revenue and layoff of 90% of their staff.
- c) Letter was unclear as to how much of their business was open or closed during 2020.
 - i) Council agreed that Senior Management arrange a meeting with Shorefast Foundation Representative to further review all business activities for 2020 to determine if they meet the criteria and provide an update at the next Committee meeting in March.
- ❖ Councilor Langdon re-entered the meeting at 7:57PM.

VI. 30 Man O' War Cove Road, Stag Harbour – Request for Review of Business Taxes

- ❖ Due to conflict of interest, Deputy Mayor Torrville departed the meeting at 7:57PM
- a) Business Owner requested that Council review the business tax structure for their business.
- b) Business was purchased for housing of employees and operates from May to October during production season. Any rooms not used by employees are rented out for Hotel Guest rooms.
- c) In 2020 8 rooms were used for employees and due to COVID-19 only 2 housekeeping units were used for Hotel Guests as they had outside access only. Late summer when COVID restrictions lightened up 3 rooms in the Hotel were used for Guests as well.
- d) On a percentage basis 61.5% is used as a Boarding House and 38.5% is used as Hotel accommodations.
- e) For 2021 they are expecting the same or more employees from off the island, if so no rooms will be available for Hotel Guests.

2021-37

Langdon/Rowe

Resolved that the Town of Fogo Island approve an adjustment for 2020 Business Tax for 30 Man O' War Cove Road, Stag Harbour based on the tax structure for percentage of building usage at 61.5% for Boarding House with a rate of 17mils and 38.5% for Accommodations at a rate of 12mil.

Further resolved that this same tax structure be used for 2021 and moving forward.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

- ❖ Deputy Mayor Torrville joined the meeting again at 8:00PM.

VII. 2 Foley's Lane, Tilting – Request for Water & Sewer Tax Exemption

- a) Resident is requesting an exemption of Water & Sewer Taxes on the vacant lot listed above as the Town had to widen Foley's Lane to make a turnaround for snowclearing operations thus taking up a portion of the lot.
- b) Minimum lot requirement size under Town Development Regulations is 450 square meters. Survey of lot shows that the lot size is 520 square meters.

2021-38

Langdon/Rowe

Resolved that the Town of Fogo Island deny the request for exemption of water and sewer taxes for 2 Foley's Lane, Tilting based on the size of the lot exceeding the minimum lot requirements of 450 square meters under the Town Development Regulations.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

VIII. Deep Bay Community Committee – Request for Business Tax Exemption

- a) Committee submitted letter requesting an exemption of business taxes issued for the Community Hall.
- b) This request has been reviewed several times and has been denied due to a liquor license for bar service in the building.
- c) Under Section 118 of the Municipalities Act property is already exempt from property taxes.

2021-39

Langdon/Hamlyn

Resolved that the Town of Fogo Island deny the request for Business Tax exemption for the Deep Bay Community Hall.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

- d) It was also noted that a letter was sent to the Committee on November 9, 2020 under Resolution #2020-142 stating that the decision on 2020 Business Tax will be deferred until council determines if any business tax exemptions will be offered to businesses and organizations who had a reduction in operations in 2020 due to COVID-19.

IX. Fogo Island Graduation Class 2021 – Donation Request

2021-40

Langdon/T. Hart

Resolved that the Town of Fogo Island approve a \$200.00 donation to the Fogo Island Graduation Class of 2021.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

X. Approval for 2021 Gas Tax Applications

- a) The Town currently has four projects that the costs can be covered under the Gas Tax program:
 - i. Seldom Fire Hall – the work required for the new insulation, heating, main door, garage doors, and siding. The cost estimate for this work is \$45,000.
 - ii. Water Tower – For the work on the tank, roof, add a mixer, add a water heater and new communication system the cost estimate for this work is \$150,000.
 - iii. Seldom Water Treatment System – To replace the current outdated chlorination system with a new system the cost estimate for this work is \$70,000.

- iv. Arena upgrades to the HVAC system – This includes upgrades to the gas detection system, ventilation fans through out the building, and the addition of dehumidifiers / defoggers. The cost estimate for this work is \$155,000.
- b) Total cost of projects is \$420,000.00. Senior Management have confirmed with Gas Tax Administration that the Town has \$614,237.00 in available funding up to March 2024.
- c) To proceed with the application process, a resolution from Council is required.
- d) Senior Management have contacted the Gas Tax Administration and the \$614,237 amount of the Gas Tax Funding available for the Town is the total until March 2024.

2021-41

Langdon/Jacobs

Resolved that the Town of Fogo Island apply through the Gas Tax Funding for the following projects:

1. Seldom Fire Hall Renovations - \$45,000.00
2. Joe Batt's Arm Water Tower Repairs - \$150,000.00
3. Seldom Water Treatment System - \$70,000.00

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

XI. Update on Potential Property Sale

- a) Senior Management informed the committee members that a business has expressed an interest in purchasing 2 Town properties and have submitted a business plan for the properties.
- b) More information was presented to Council through a Privileged Meeting before the public meeting tonight.
 - i) Council agreed that Senior Management proceed with a public notice advising the community that the sale of these properties is under consideration and request feedback from the residents. All responses will be discussed further by Council before a decision is made.

XII. 5 Wild Cove Road, Seldom – Former Dart Hall Property – Request for Taxes and Interest Waiver

- a) Resident of Seldom have purchased the property and have provided a Bill of Sale signed by members of the Men's Dart League at the time the building was used years ago.
- b) He has also provided the Town with the cheque for the amount used to purchase the property for the amount that was agreed to cover the outstanding taxes on the property as was previously agreed upon.

2021-42

Langdon/Jacobs

Resolved that the Town of Fogo Island approve for the remaining balance of outstanding taxes and interest on the account for 5 Wild Cove Road, Seldom be written off as previously agreed by Council.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

6. Correspondence

6.1 Town of Gander - Gander International Airport

- A. As of January 23, 2021, Air Canada suspended all passenger operations at Gander Airport, leaving Central Newfoundland without any direct air service to mainland, Canada.
- B. This has a huge impact on the local economy for the Town of Gander and surrounding communities.
- C. Town of Gander is requesting a letter of support be sent to Government.

- D. Council agreed to forward a letter of support to Government requesting immediate action be taken to help solve this concern.

6.2 Wood Environment & Infrastructure Solutions – Resolution for Acceptance on Concept Design Report for New Town Office Project #17-MCW-21-00009

- A. Council reviewed the Concept Design Report for the new Town Office.

2021-43

Langdon/Hamlyn

Resolved that the Town of Fogo Island accept the Concept Design Report for the New Town Office as presented by Wood Environment & Infrastructure Solutions.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

7. New Business

- No new business items for discussion.

8. Date of Next Regular Meeting:

Privileged Meeting – March 30th, 2021 (If required) at 6.30PM

Regular Meeting – March 30th, 2021 at 7:00 PM

9. Adjournment:

2021-44

T. Hart/Langdon

Resolved the public council meeting of February 23, 2021 be adjourned at 8:22PM.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

Allan Hewitt
Chief Administrative Officer



Wayne Collins
Mayor



A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Wayne Collins	Deputy Mayor Paul Torrville
Councilor Barbara Jacobs	Councilor Janet Langdon
Councilor Samuel Rowe	Councilor Sheldon Hamlyn
Councilor Scottie Hart	Councilor Tracey Hart
Councilor William Hart	

Staff:

Allan Hewitt, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

1. Call to Order:

- Meeting was called to order at 7:05PM.
- Mayor Collins opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for Council and the public attending by ZOOM Platform.

2021-45

Langdon/T. Hart

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

3. Minutes:

2021-46

Langdon/W. Hart

Resolved that the minutes of the Regular Public Meeting held on February 23, 2021 be adopted as presented.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

4. Business Arising:

A. Gas Tax Funding

- I. Councilor inquired about the amount of Gas Tax Funds available to the Town for 2021 as the Federal Government has announced to double the Municipal Gas Tax Funds for one year.
- II. Management responded that there has not been any notification received from the Federal Government on this yet.

5. Department Reports

5.1 Transportation Advisory Committee presented by Mayor Wayne Collins

A meeting of the Fogo Island Transportation Advisory Committee was held at the Stadium Common Room on March 18th, 2021 from 7:00PM to 7:35PM on with the following in attendance: Wayne Collins, Mayor, Samuel Rowe, Councillor and Committee Member, Clifford Rowe, Committee Member - Trucking Industry Representative, William Miller, Committee Member – Business Representative, Pauline Payne, Committee Member - Shorefast Foundation Representative, John Greene, Committee Member – Fogo Island Co-operative Representative, Allan Hewitt, CAO and Daphne Coles, Deputy Town Clerk. Absent

from the meeting were Paul Torraville, Deputy Mayor and Committee Chairperson and William Hart, Councillor and Committee Member.

- ❖ Due to the absence of the Committee Chairperson it was agreed that the Mayor would chair the meeting.

The following items were discussed:

1. Request for Support – Town of Wabana (Bell Island)

- A. Mayor of Bell Island contacted Mayor Collins asking that Fogo Island join them with taking the Provincial Government to court over ferry disruptions and being in violation of the Canadian Charter of Rights and Freedom. Some residents who rely on the ferry services have been missing work or losing their jobs over fluctuating ferry schedules, lower capacity, and public health restrictions in place with the COVID-19 pandemic.
- B. Bell Island is estimating that the cost of getting into court and media coverage would be approximately \$5000.00.
- C. Mayor Collins informed the Mayor of Bell Island that he would consult with the Transportation Committee and Management for feedback and any agreement would have to be a recommendation of Council.
 - I. Committee discussed that there are a number of concerns identified by Fogo Island over the past years, with practically no implementation of our suggestions however they felt that our concerns may not fall under the Canadian Charter of Rights and Freedom and that the estimated cost of \$5000.00 would not go far in legal proceedings. This would be a waste of tax-payers money that can be better spent in other areas of concern for the island.
 - II. Committee agreed to decline the request to join with Bell Island with taking the Provincial Government to court. Decision will be forwarded to the Mayor of Bell Island.

2. Update on M. V. Veteran

- A. M. V. Veteran is in St. John's for repairs and the M. V. Legionnaire is the replacement vessel for Fogo Island and Change Islands.
- B. There has not been any update on whether the M.V. Veteran is on dock for repairs yet or not. Some parts may have to be ordered from Romania.

3. Other

- A. Committee discussed several concerns and requested that Staff send an email to Government Officials for further information regarding the following:
 - I. M.V. Legionnaire – Vessel was very dirty when she arrived to Fogo Island, lounges and stairways were to dirty to be used upon arrival.
 - II. Capacity requirements now due to COVID-19 and Alert Level 3
 - III. Why were the late trips on Friday and Sunday evenings cancelled with the COVID-19 schedule?
 - IV. Request for second vessel for tourism season as the Atlantic Bubble will be opening on April 19th, 2021 and there will be an increase in traffic.
 - V. Request for passengers be allowed to remain in vehicles during crossing with the COVID-19 pandemic.
 - VI. Request a meeting with Government Officials either in-person or ZOOM. Prefer in-person.

5.2 Recreation, Tourism & Economic Development Report presented by Councillor Janet Langdon

A meeting of the Recreation, Tourism and Economic Development Department was held on March 23, 2021 at 7:05PM in the council chambers. In attendance were Councillor Janet Langdon, CAO, Allan Hewitt, Director of Recreation, Tourism and Economic Development, Colette Wells- Coish. Absent Councillor; Chairperson Tracey Hart

The following items were discussed:

For Council Information

A. Recreation:

- I. A decision was made on March 4th to officially close the Iceberg Arena for ice rentals for the 2020-2021 season. The decision came after further updates came in from the government regarding Alert Levels for Sports and Recreation.
- II. There is interest from Recreation and Fire Services to offer "Fogo Island Fitness". This service would be open for all residents. The recommendation is to provide a business plan for council.
- III. The Director will plan "The Red Shoe Walk" fundraiser for families. There will be additional details on location and date. This occurs in September; however, registration is now open. This is a great physical fitness initiative, with all proceeds are for the Ronald McDonald House.
- IV. Public Relations: included promotional information for "March is Nutrition Month", encouraging physical fitness by shoveling fire hydrants, activities for St. Patrick's Day, and March 26th is "Purple Day" for epilepsy. Please continue to participate in our monthly activities.

B. Tourism:

- I. Town App – this is progressing as scheduled with Apps Canada
- II. The New Economic Task Force currently has 15 members. There are subcommittees to deal with areas of interest.
- III. World Ocean Day – One ocean, One climate, One Future – Together! - The date this year is June 8th. Activities and events will be determined based upon the status of the pandemic.

C. Funding/Projects Applied For Or In Progress:

- I. United Way
- II. Community Healthy Living
- III. Wellness Coalition
- IV. Canadian Heritage – Canada Day
- V. Take Charge
- VI. Heritage Newfoundland and Labrador
- VII. Multi – Materials Stewardship Board
- VIII. Community Economic Development Program
- IX. Cultural Economic Development Program
- X. Canada Summer Jobs
- XI. Canada Summer Jobs
- XII. Young Canada Works
- XIII. Farm Credit Canada
- XIV. Job Creation Partnership

D. Other:

- I. Participated in webinar: "Screening Volunteers"
- II. Participated in webinar: "How to Build Employee Motivation and Engagement"

E. Actions for Council:

I. Age Friendly Towns

- a) This program is municipally supported and are found in various areas of Newfoundland and Labrador. The first step is to develop a committee. It is supported by Central Health and funding opportunities are available for numerous services. We have availed of this in the past but to reapply for future funds we must continue with a committee structure.

2021-47

Langdon/T. Hart

Resolved that the Town of Fogo Island approve to form an Age Friendly Committee to enable the Town of Fogo Island to participate in the program and apply for future funding.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Proposed Sale of Former United Church and Old School House, Fogo

- a) A business proposal was received on January 28, 2021 from Bangbelly involving the purchase of “the former United Church, “and the “Old School House” in Fogo.
- b) As recommended by Council at the last public council meeting a notice was sent to the public requesting their thoughts on this proposal. Town received many comments both for and against the proposed sale of the properties. A petition was also generated through Change.org that received 502 signatures.
- c) After the public notice went out the Town also received a letter from Fogo Heritage and Recreation Society requesting a meeting with Council to discuss the 2 heritage structures.

2021-48

Langdon/T. Hart

Resolved that the Town of Fogo Island schedule a Special Meeting of Council in the near future and invite those who have now expressed an interest in these buildings to present their business plan for these properties.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, and Councilor Tracey Hart. Against - 2. Deputy Mayor Paul Torrville and Councilor William Hart.

III. Former RCMP House, Fogo

- a) A business proposal has recently been received to use the former RCMP house in Fogo by a non – profit group.

2021-49

Langdon/T. Hart

Resolved that the Town of Fogo Island approve to have the Director of Recreation, Heritage and Economic Development and CAO meet with this group and discuss their proposal for the former RCMP House in Fogo before the next Committee meeting.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

5.3 Fire Services presented by Deputy Mayor Paul Torrville

A meeting of the Fire Services and Public Safety Committee was held in person at 6:00PM on March 24, 2021. The meeting was chaired by Deputy Mayor Paul Torrville and others in attendance were, Fire Chief Tommy Simpson, and CAO Allan Hewitt. Absent Councillor; William Hart

The Following items were discussed:

Update for Council:

Fire Calls – 1

Inspection - 2 inspection

A. Business arising from the last council meeting.

- I. The Chief has ordered the 12 sets of Personal Protective Equipment (Bunker Gear)

B. Community Education/Events

- I. COVID stress announcement

C. Building Maintenance:

- I. Roof repair in the Tilting Fire Station and JBA Town Hall Station
- II. No update from crown lands for the Tilting Project.

D. Training Update

- I. Members will resume 20/20 training the week of March 29.
- II. Members have started the air brake endorsement course.

E. Equipment Update/Vehicle Maintenance

- I. Two sprinkler tools have arrived.
- II. The bunker gear has been ordered.
- III. Tilting truck had received a safety recall and has been serviced.
- IV. The Dodge truck had a radiator line repaired.
- V. The Jaws of Life truck has received a safety recall and will need to be serviced.

F. 911 mapping project

- I. This document has been completed and returned to the province. This project will provide important information to 911 NL for all residents of Fogo Island regarding Civic Addressing. Also, this is a great time to remind all residents of Fogo Island to display their civic address so first responders can spot their residence at the time of an emergency.

G. The new EMO Plan.

- I. The Chief has been in consultation with the EMO coordinator for our region about the new format used by the province of Newfoundland. Once the changes are complete, the Fogo Island Emergency Management Plan will be permitted to be on the town web site, and still maintain confidentiality.

Information for council

- A. Agenda for the Fewer Ambulance Meeting is being developed. The Chief requests that all councilors add their input to this agenda.
- B. Upon further clarification from CECON the Town of Fogo Island will need to apply for \$64,000 from the Gas Tax Program for the Seldom Fire Station renovation.
- C. On Thursday March 18, 2021, 45 members of Fogo Island Fire Service received the first of two COVID-19 vaccinations, the Chief would like to thank Fogo Island Health Center staff for arranging this clinic.

New Business

- A. Councilor have received a complaint from a resident that they had a chimney fire this past winter and that the Fire Department didn't have a ladder that could extend long enough to reach the roof of his house.
 - I. Deputy Mayor Torravile informed Council that the incident happened on a windy night and with the ladders they have it would have been dangerous to use their own ladders, so Hydro was called in to use their bucket ladder. Deputy Mayor Torravile will discuss the incident with the Fire Chief and visit the property for further review.

5.4 Public Works Presented by Councilor Sheldon Hamlyn

A meeting of the Public Works Committee was held at the council chambers on March 23rd, 2021 at 3:30pm with the following present: Councillor Sheldon Hamlyn, Councillor Scottie Hart, Superintendent of Public Works – Keith Penton, and CAO Allan Hewitt.

The following items were discussed:

A. Estimating Works:

I. Seldom Fire Hall Modifications

- a) Construction works to commence in April 2021. Awaiting final drawing approval from Service NL.

II. Seldom Pumphouse

- a) Management has submitted a Gas Tax application to Government for approval of funds in support of upgrading the existing gas chlorination system. If approval is granted, a contractor will be engaged to complete the upgrade.

III. Joe Batt's Arm Water Tower/ Communications

- a) Management has submitted Gas Tax applications to Government for approval of funds in support of upgrading the Water Tower and Pump House communications system.
- b) The Water Tank upgrades include the installation of a heater and reinforcement of the existing roofing system. The pump house communications upgrade would include a new controls cabinet at both the pump station and water tank location, as well as an upgrade to the existing pump variable speed drives.

B. Maintenance:

I. Preventative Maintenance

- a) Various hydrants in Fogo have been flushed due to an increased presence of sediment in the water main. This was a result of seasonal weather variations. Several hydrants are currently out of service, with 3 in Fogo, 1 in Joe Batt's Arm, and 1 in Tilting. Parts are on order for all hydrants, with repairs commencing as soon as shipment is made. The Fogo Island Fire Service has a contingency plan in place for these hydrants until repairs can be made.
- b) Water intake screens have been pulled and cleaned in Fogo, Seldom and Tilting.
- c) All Lift Stations have been monitored and inspected, with no additional breakdowns to report. The pump removed from service at 59 Main Street, Fogo, has been delivered and will be installed this week. The 3-phase pump near Experience Fogo that failed this past month is being replaced. The new pump is being shipped from Sweden and is expected to arrive early April.

II. Vehicle Maintenance/ Inspections

- a) The Towns fleet is in full operation, with no major breakdowns to report.

III. Snow Clearing

- a) The Town snow clearing fleet is operational. There have been some minor issues with the Case Backhoe and the Komatsu Loader, however, they have been resolved.
- b) With the Winter Season seemingly coming to an end, and with mild temperatures forecasted, crews are focusing their attention on snow cleanup in preparation for any potential flooding. Should any resident notice water backing up, please contact the town so it can be addressed before any damage occurs.

C. Other

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested.

II. Water turn-on/ turn-offs

- a) Water turn-on/turn-offs being requested intermittently.
- b) If any resident requires assistance to locate a particular curb stop, please call the town office and someone from Public Works will conduct a site visit as soon as time permits.

III. **Advanced Drinking Water System:**

- a) Fogo Advanced Drinking Water System - The ADWS is operational, however, Terra Nova Water Services (TNWS) is required to make one additional site visit to complete minor adjustments, and to repair damage caused to one of the two faucets in the public section of the building. Once parts are received, the subsequent site visit and repairs will be completed.
- b) Seldom Advanced Drinking Water System – The ADWS is operational, however, due to frequent alarms caused by increased filter pressures, the unit will be investigated by ADWS on the next site visit.

IV. **Fogo pH System**

- a) Commissioning activities are completed, with the system now being fully operational.

V. **Town Office**

- a) Wood Environment & Infrastructure Solutions has received concept design approval for the new Town Office. With this approval Wood is proceeding to complete the drawings and specifications. Once completed, they will be submitted to Government and the Town for approval. Target for submission is 23-April 2021.

VI. **Hydro Vac/ Sewer Jet Trailer Combo**

- a) The Unit has been received by the Town. This Unit will contribute greatly to the Preventative Maintenance program and will add to the emergency response ability of the Town.

VII. **RFPs**

- a) Case 590SN Backhoe – Madsen Equipment. Estimated time of arrival is late April (Note: Replacement Backhoe is supplied free of charge until new unit arrives).

D. **For The Action Of Council**

I. **Barr'd Islands Watermain Project**

2021-50

Hamlyn/S. Hart

Resolved that the Town of Fogo Island wishes to engage “CECON Ltd.” to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project:

“BARR'D ISLANDS WATERMAIN - 17-GI-21-00112”.

Formal Engagement of “CECON LTD.” through a Prime Consultant Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by The Department. Council will provide documentation as require by PPA and have this available to PPA representatives if required in the future.”

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

5.5 Finance presented by Councilor Barbara Jacobs

A meeting of the Finance Committee was held at the Town Office on March 24th, 2021 from 4:00PM to 6:00PM. The meeting was chaired by Councilor Barbara Jacobs and also in attendance were Councilor Samuel Rowe, Mayor Wayne Collins, Allan Hewitt Chief Administrative Officer and Daphne Coles, Deputy Town Clerk.

The following items were discussed:

A. Business Arising from Previous Council Meeting

I. Surplus Funds

- a) At the February Council meeting Council requested that Management contact Scotiabank to further review the balance in the accumulated bank accounts and provide another update at the next Committee meeting in March.
- b) Management followed up with Scotiabank and reviewed the bank account balances with the Accounting Clerk and have determined that there is a surplus of approximately \$133,903.01.
- c) In reviewing the current expenses and revenues the Town is on target to meet our 2021 budget. Management recommended to transfer \$75,000 from surplus balance in the General Operating Account into a Reserve Account.
- d) Committee further discussed the surplus balance and the reasons for transferring the funds to another account or leave the surplus funds in the General Operating Account.

2021-51

Jacobs/Rowe

Resolved that the Town of Fogo Island approve to leave the surplus funds in the General Operating Account.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Investigation of Business Tax Relief due to COVID-19

- a) At the February Council meeting it was agreed to further delay the decision on 2020 Business Tax Relief until the next meeting in March offering more time to get additional responses from other municipalities through the PMA request.
- b) To date, there are two responses. One municipality offered a 2-month tax break on business taxes for all businesses and a second municipality responded that they looked at offering the 2-month tax break as well but considered that there were many provincial and federal programs out there for businesses to avail of to help cover their loss income.

2021-52

Jacobs/Rowe

Resolved that no other tax relief be offered for 2020 business taxes to businesses that opened in 2020 by the Town of Fogo Island as the existing tax breaks of waiving the business tax for business that did not open in 2020, postponing the deadline for payment of 2020 business taxes until December 2021, waiving the interest fees until December 2021 and working with them on payment arrangements the Town is already doing more than most other municipalities in Newfoundland.

Resolution Defeated. In favour – 3. Councilor Barbara Jacobs, Councilor Sheldon Hamlyn, and Councilor William Hart. Against - 6. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart.

- c) Council discussed the option of having businesses submit audited statements for 2018, 2019 and 2020 to determine any loss in revenue in 2020 due to COVID-19.
- d) Council agreed that there needs to be more information gathered for further discussion before a decision can be made.

III. Community Grant – Bleak House Association

- a) At the February Council Meeting, it was requested that Senior Management follow-up with the Bleak House Museum Association for more details on how the previous grant was spent.
- b) Management spoke with the 2 members of the Committee by telephone, and they advised that the group looks after the Heritage Committee and the Bleak House Museum Association and sometimes projects cross over between the two groups. They indicated that the \$500.00 grant

had all gone back into the community. Plans for the available funds they had in their account at the end of 2020 are earmarked to have all the windows replaced at the Bleak House Museum and seeing as most of them will have to be custom orders due to the window sizes. This will account for a significant portion of that funds.

2021-53

Jacobs/Torraville

Resolved that the Town of Fogo Island approve a \$500.00 Community Grant to the Bleak House Museum and request that receipts be provided to justify spending the amount of the grant before another Community Grant will be approved for another year.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

B. For Council Approval

I. Adoption of Cheque Register

2021-54

Jacobs/Rowe

Resolved that the Town of Fogo Island accept the cheque register from February 1st – 28th, 2021 in the amount of \$97,576.86 as presented.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Adoption of Finance Reports

2021-55

Jacobs/Rowe

Resolved that the Town of Fogo Island accept the Financial Statements from February 1st – 28th, 2021 as presented.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

III. Approval for Payment of Invoices

a) Government of NL – Ice Control Materials - \$23,085.00

b) CECON – Seldom Fire Hall Renovations - \$11,500.00

i) Council agreed previously at a meeting held on August 4, 2020 with Resolution #2020-192 to engage CECON to produce IFC drawings for Seldom Fire Hall Renovations at a cost of \$7140.00 plus HST. At a later date extra engineering was requested on the drawings not included in that scope of work for \$2860.00 plus HST.

2021-56

Jacobs/Rowe

Resolved that the Town of Fogo Island approve payment for the above invoices as listed.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

IV. Approval to Borrow Funding from Scotiabank – 2021 Hydro Spade Vac Trailer

2021-57

Jacobs/Rowe

Resolved that the Town of Fogo Island approve to borrow from Scotiabank \$124,300.00 for the 2021 Hydro Spade 600 Hydro Vac Trailer. Loan will be financed on a 5-year term with 5-year amortization with interest at a fixed rate of 2.00% and monthly payments of \$2178.70.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

V. Transfer of Funding - New Fire Truck Project #FES-NL200001

- a) Funding is received from Government of NL for their 80% portion of the total cost of the new fire truck.
- b) New Fire Truck will not be available until next September or October.
- c) In the funding agreement the Town agreed to hold the provincial share of funding in a separate bank account until delivery of the truck.

2021-58

Jacobs/Rowe

Resolved that the Town of Fogo Island approve to transfer \$280,897.26 from the Town's Operating Bank Account to the Town Business Account at Scotiabank for payment of the new Fire Truck when it is delivered.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

VI. 2020 Business Closure Confirmation Letter – Business Tax Exemption

- a) Harbour View Suite – Fogo
- b) G & D Woodwork – Joe Batt's Arm
 - i) Both businesses have submitted signed copies of the Confirmation Letter for Business Closure in 2020 due to COVID-19 pandemic.

2021-59

Jacobs/Rowe

Resolved that the Town of Fogo Island approve that the 2020 Business Taxes for Harbour View Suites, Fogo and G & D Woodwork, Joe Batt's Arm be written off as the Owners have provided the required written confirmation that they did not operate in 2020 due to COVID-19 pandemic.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

VII. Request for Exemption of Interest Fees – 10 Main Street, Tilting

- a) Family fishing business is sold and shed had not been used by the business since 2015 and they failed to notify the Town of the change of use for the building. Property was changed from commercial to residential in 2020.
- b) Property owners requesting a reduction in Property Taxes as the building was not used as a business since 2015, only residential usage by the family members and an exemption of interest fees if principal of outstanding taxes is paid in full.

2021-60

Jacobs/Rowe

Resolved that the Town of Fogo Island deny the request for reduction in property taxes as it is the owner's responsibility to notify the Town of any change of use for properties and approve that the interest fees charged on 10 Main Street, Tilting be written off upon full payment of the outstanding taxes owing on the account.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

VIII. Request for 2020 and 2021 Business Tax Exemption – Rugged Shore Crafts

- a) In 2020 the business was billed \$410.00 for business taxes but in 2019 the former Town Manager had prorated the business tax, based on a per month formula for how long the business was open. This was done because the business moved from paying the small home-based tax of \$25 dollars to a regular business paying the minimum \$410. In the fall of 2020, he had asked Management to do the same thing and was advised that there was nothing in the policy around prorated business tax and that the business was being charged the same as other in that class.
- b) For the 2021 Business Taxes the Owner has indicated that the business will not be operating in 2021 and that the Facebook page for the business is removed.

2021-61

Jacobs/Rowe

Resolved that the Town of Fogo Island approve for the 2021 Taxes for Rugged Shore Crafts be waived as the business has closed down and requests that Management contact the owner for further information on the closure date of the business in 2020 to determine if 2020 business taxes can be prorated to the time of closure.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

IX. Request for Tax Exemption – 84A North Shore Road, Fogo

- a) Property owners is requesting that the outstanding taxes owing on the vacant property that once contained their family home be written off as the land is already being taxed as 86 North Shore Road.
- b) In 2018 water and sewer taxes were exempt on the property as the water and sewer lines go through the upper end of the property for the neighbours service, thus making the property under the minimum requirement to build on. At that time there was not any information submitted on the property not existing and there hasn't been any request from the property owner to transfer the land to 86 North Shore Road.
- c) Committee discussed the property taxes charged with regard to the vacant land tax that is in place.

2021-62

Jacobs/Rowe

Resolved that Staff further review the account and provide more information at the next Finance and Admin Committee meeting in April.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

6. Correspondence

6.1 Central Health – “Talk to Your Doctor” – Stories of the Rural Physician in NL

- A. The challenges of recruiting and retaining medical doctors and other specialized medical professionals, such as Nurse Practitioners, in rural areas of the province has been a long-standing and growing challenge.
- B. Central Health is inviting all Town Councils and communities to partner and collaborate with them to generate new recruiting – retention ideas and initiatives, with hope to attract physicians and their families to our region.
 - I. Councilor Jacobs is a member of the Community Advisory Committee on behalf of the Town and she requested that if any Councilors have any ideas to submit to Central Health to forward them to the Town Office and she will take them to the next Committee meeting.

6.2 Canadian Union of Postal Workers – Request for Support for Delivering Community Power

- A. This is a visionary program for Canada Post to confront climate change, promote better access to expanded services, bring financial inclusion to unbanked and underbanked communities, and address other social inequalities.

2021-63

Jacobs/Langdon

Resolved that the Town of Fogo Island endorse Delivering Community Power and write a letter of support to the Honourable Anita Anand, Minister for Public Services and Procurement, with the town's rationale.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

6.3 Municipal Assessment Agency Update

- A. Board of Directors met via teleconference on February 19, 2021. Some of the issues addressed by the Board included:
 - I. Funding received under the Collaborative Initiative Fund
 - II. 2021 Annual Appeals
 - III. 2019-2020 Annual Report and Business Plan 2020-2023 was tabled at the House of Commons.
 - IV. Term of Office for current elected Board Members will conclude on December 31, 2021.
 - V. In response to COVID-19, most employees are working remotely.

6.4 Dept of Transportation & Infrastructure – Municipal Infrastructure Update

- A. With regards to Municipal Infrastructure Projects, letter provided an update on Status Reports, Preliminary Engineering, Contracts Front Ends, Tender Amendments and Changes to Bid Submission Process.

6.5 Approval of Annual Expenditure Report – 2020 Gas Tax Audit

2021-64

Jacobs/Rowe

Resolved that the Town of Fogo Island approve the Annual Expenditure Report for the 2020 Gas Tax Audit as presented by the Auditor.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

6.6 Offer of Congratulations – Mallory Osmond – 2021 Loran Scholarship Recipient

- A. Congratulations to Mallory Osmond of Joe Batt's Arm on being the only student from Newfoundland and Labrador to be awarded the 2021 Loran Scholarship, valued between \$80,000.00 - \$100,000.00 over 4 years. Best wishes and much success in all your future endeavors.

7. New Business

7.1 Emergency Power Generation Policy

- A. Councilor requested that the Emergency Power Generation Policy that was passed at the last public council meeting be reviewed again.
- B. Fogo Island experienced a power outage during a snowstorm on March 2, 2021. Power went off at approximately 10:30am, came on again for about 15 minutes during lunch time and went off again until 6:00pm that evening.
- C. Public Works Staff were just preparing to have the Generators turned on when the power returned. They were delayed due to the snowstorm and road conditions at the time.
 - I. Council felt that the 5-hour period for the power to be off before the pump house generators were operational was a long time for residents to be without water and requested that Management further discuss the issue with the Superintendent of Public Works and review the Emergency Power Generation Policy to determine if it needs to be amended.

8. Date of Next Regular Meeting:

Privileged Meeting – April 27th, 2021 (If required) at 6.30PM

Regular Meeting – April 27th, 2021 at 7:00 PM

9. Adjournment:

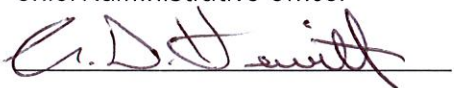
2021-65

Jacobs/T. Hart

Resolved the public council meeting of March 30th, 2021 be adjourned at 8.40PM.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

Allan Hewitt
Chief Administrative Officer



Wayne Collins
Mayor



A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Wayne Collins
Councillor Barbara Jacobs
Councillor Samuel Rowe
Councillor Scottie Hart
Councillor William Hart

Deputy Mayor Paul Torrville (7:17PM)
Councillor Janet Langdon
Councillor Sheldon Hamlyn
Councillor Tracey Hart

Staff:

Allan Hewitt, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

1. Call to Order:

- Meeting was called to order at 7:05PM.
- Mayor Collins opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Introduction of 2021 Disclosure Statements

- Members of Council and Staff submitted Disclosure Statements for 2021.

3. Agenda:

- Mayor reviewed the agenda for Council and the public attending by ZOOM Platform.

2021-66

W. Hart/Langdon

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Sheldon Hamlyn, Councillor Samuel Rowe, Councillor Scottie Hart, Councillor Tracey Hart and Councillor William Hart. Against - 0.

4. Minutes:

2021-67

Langdon/T. Hart

Resolved that the minutes of the Regular Public Meeting held on March 30th, 2021 be adopted as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Sheldon Hamlyn, Councillor Samuel Rowe, Councillor Scottie Hart, Councillor Tracey Hart and Councillor William Hart. Against - 0.

5. Business Arising:

- A. Councillor Jacobs advised that there was an error in the minutes for the Finance and Administration Committee Report. Minutes read that the report was presented by Councillor Langdon, should read that the report was presented by Councillor Jacobs.
 - I. Staff will make corrections to the minutes before signing occurs.

6. Department Reports

6.1 Recreation, Tourism & Economic Development Report presented by Councillor Langdon

A meeting of the Recreation, Tourism and Economic Development Department was held on April 20, 2021 at 7:05PM at the Town Office. In attendance were Councillor Janet Langdon, CAO, Allan Hewitt and Director of Recreation, Tourism and Economic Development, Colette Wells- Coish. Absent from the meeting was Councillor Tracey Hart.

The following items were discussed:

A. Business Arising:

I. Former RCMP House, Fogo

- a) Management met with Fogo Island pride on April 12th to discuss their plans for the use of the former RCMP building in Fogo. This plan will add inclusive community services and growth for the island. Group meets the criteria in the current agreement between the Town and the Federal Government. This agreement is valid until May 2023 at which time, it will be revisited, and a decision on future use will be made by council.

2021-68

Langdon/T. Hart

Resolved that the Town of Fogo Island approve for Management to work with Fogo Island Pride to develop an agreement for the use the former RCMP building in Fogo.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Age Friendly Committee

- a) The Director posted for interested individuals to develop an Age Friendly Committee for Fogo Island. The committee will require 2 members of Council to act as Co-Chairs.

2021-69

Langdon/T. Hart

Resolved to approve that 2 Councilors be appointed to Age Friendly Committee for Fogo Island.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

B. Recreation:

- I. As provincial restrictions allow various changes Management will start to recruit staff for various activities following all provincial guidelines of COVID- 19. There are numerous activities, repairs and maintenance required after the winter season and as spring and summer approaches.
- II. Playgrounds, basketball pads and trails need maintenance and individuals are eager to keep active. Funding has been approved to train a staff member with the National Playground inspector certification. There is \$1,500.00 funding received to start yoga, and for basic support in recreation. There has been \$5,937.00 awarded for the Food and Fun Camp, and \$5,000.00 awarded for basic gardening ideas for families.
- III. The Community garden and other outside public areas need attention.
- IV. There has been an inquiry regarding the use of the soccer field. The suggestion is to make another baseball diamond in that area. This area is currently being used regularly by Fogo Island Central Academy for sports, and during summer for camp activities. The cost to develop this area would need to have been included in the 2021 budget or applied for under a Special Funding Grant therefore it will have to wait until 2022 for further review.

2021-70

Langdon/T. Hart

Resolved to approve for Management to gather more information on the usage of the two existing ballfields: Fogo and Joe Batt's Arm to determine if it is feasible to have a third ballfield on Fogo Island, and further review the idea before the 2022 budget is prepared in the fall.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- V. Staff have revised the Community Building Rental/User Policy to reflect the new rental rates approved in January 2021 and include other changes that have come into effect with COVID-19 Public Health Guidelines in regard to cleaning and sanitization.

2021-71

Langdon/T. Hart

Resolved that the Town of Fogo Island adopt the new Community Building Rental/User Policy as presented

Resolution Carried. In favour – 8. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

❖ Deputy Mayor Torrville entered the meeting at 7:17PM

C. Tourism:

- I. Town Ap – progressing as scheduled with Apps Canada. Training for staff occurred on April 16th, and a display was provided to staff and council for input. This is incredibly positive for our town.
- II. A business proposal was received on January 28, 2021 involving the “Former United Church”, and the “Old School House” in Fogo. A Special Public Meeting of Council is scheduled for April 28th to allow both interested groups to present their business proposals.
- III. The Joe Batt’s Arm Recreation and Festival Committee are planning to complete enhancements in the community that were started in the fall of 2020.

2021-72

Langdon/T. Hart

Resolved to approve for Town Management Staff to work with and support the JBA Recreation and Festival Committee to obtain their goal of completing community projects.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- IV. The Trail team will be hired to complete the trail signage. A site visit is scheduled with an ACOA consultant for late May for the Foster’s Pond area and to review selected areas that were upgraded in 2020.
- V. The Visitor Information Centre, Museums, beaches, and picnic areas are all important additions to our Tourism with the need to add park style benches and picnic areas in communities.
- VI. Community Beautification is important to make this island attractive and presentable for residents as well as visitors. A “Hanging Basket” program is planned and will require the support of businesses this spring and summer. This is seen in many other Towns, adding to the beauty and presentation of our island. Hanging pots of flowers are placed near the business or in places in communities with the help of Town staff. To keep communities beautiful, we also need garbage controlled. The Director recommends we gradually replace the current bins we have at larger facilities and halls with locked bins. This would cover safety issues for staff handling unnecessary garbage.

D. Public Relations:

- I. Easter activities were posted for families.
- II. Volunteer week was April 18-24th. Free tea, coffee and hot chocolate for volunteers was offered at the stadium on April 21st, from 10:00am to 1:00pm.
- III. Encourage families to clean up their property, and communities, remember to always social distance.

E. Economic Development:

- I. Management in conjunction with the Local Economic Development Task Force is planning a community market at the stadium. This will run from May 30th – September 5th. All Covid recommendations will be followed,

F. Other:

- I. Director participated in a webinar for "Historic sites" and have Leadership training scheduled for April 29th.

6.2 Public Safety and Fire Services presented by Councilor Tracey Hart

Due to time restraints and committee members availability, no committee meeting was held, the report was emailed out to members.

Update for Council:

- . Fire Calls – 2
- Inspection – 3

A. Business arising from the last council meeting.

- I. 12 sets of Personal Protective Equipment (Bunker Gear) have been shipped.

B. Building Maintenance:

- I. Ceiling repair JBA Town Hall Station
- II. No update from Crown Lands for the Tilting Fire Storage Building Project.
- III. Demolition has started in Seldom Fire Station. The Public Works team is making great strides on this project.

C. Training Update

- I. Members are continuing with Firefighter 1 training.
- II. Members have received First Aid and CPR training and another session will be held in the fall.

D. Equipment Update/Vehicle Maintenance

- I. Tilting Fire pump has been serviced.
- II. The Jaws of Life truck has been serviced for safety recall.
- III. Fogo Pumper has had the wiring issue fixed.
- IV. The Dodge truck had its shocks repaired.
- V. Fogo Station's air compressor repaired.

E. 911 mapping project

- I. We have confirmation by 911 NL they received this information, and it meets the provincial requirements.

F. Information for council

- I. Agenda for the Fewer Ambulance Meeting has been completed and the Chief and CAO are waiting for council's approval to send the package to the service provider.
- II. Six Ice Rescue suits have arrived and have been put in service. The cost for these suits 6,358.00. This was paid for by the Fogo Island Fire Service Fundraising account. The Fire Chief would like to thank the Firefighters, Fireettes, for the fundraising activities, and the community for supporting the Fogo Island Fire Service fundraising projects.
- III. The Chief has the car wrecks removed from JBA Fire Hall

6.3 Public Works Presented by Councilor Hamlyn

A meeting of the Public Works Committee was held at the Town Office on April 20th, 2021 at 3:30pm with the following present: Councillor Sheldon Hamlyn, Superintendent of Public Works – Keith Penton, and CAO Allan Hewitt.

The following items were discussed:

A. Estimating Works:

I. Seldom Fire Hall Modifications

- a) Final drawing approval has been received from Service NL. Demolition works are ongoing as time permits.

II. Seldom Pumphouse

- a) Approval of the Gas Tax funding has been received from Government in support of upgrading the existing gas chlorination system. Currently waiting on an updated quote from K&D Pratt to reconfirm pricing.

III. Joe Batt's Arm Water Tower/ Communications

- a) Approval of the Gas Tax funding has been received from Government in support of upgrading the Water Tower and Pump House communications system. Quotes for the work and tentative start dates are to be reconfirmed by contractors.

B. Maintenance:

I. Preventative Maintenance

- a) Several hydrants (4/5) have been repaired and put back into service. There is one outstanding Hydrant in Fogo to be repaired, as additional parts were required. The Fogo Island Fire Service has a contingency plan in place for this hydrant until repairs can be made.
- b) Water intake screens have been pulled and cleaned in Fogo, Seldom and Tilting.
- c) All Lift Stations have been monitored and inspected, with no additional breakdowns to report. The pump removed from service at 59 Main Street, Fogo, has been installed and reinstated. The 3-phase pump near Experience Fogo is still in transit and expected to be delivered by the end of April.
- d) Work being planned for the repair of damage caused by snow clearing operations, which were deemed Town responsibility per policy.
- e) Cold patching work completed in Fogo to address major potholes. Additional cold patching to commence as weather improves.

II. Vehicle Maintenance/ Inspections

- a) Yearly inspections underway on Town vehicles, with no major failures reported.
- b) The 2020 Freightliner dump truck is out of service and has been taken to the dealership for repairs. The unit has transmission and radiator issues, with both being replaced under warranty. Parts are currently on order.

C. Other

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested.

II. Water turn-on/ turn-offs

- a) Water turn-on/turn-offs being requested intermittently. If any resident requires assistance to locate a particular curb stop, please call the town office and someone from Public Works will conduct a site visit as soon as time permits.

III. Advanced Drinking Water System:

- a) Fogo Advanced Drinking Water System - The ADWS is operational, however, Terra Nova Water Services (TNWS) will be on site 25-Apr-2021 to complete minor adjustments and to repair damage caused to one of the two faucets in the public section of the building.

- b) Seldom Advanced Drinking Water System – The ADWS is operational, however, due to frequent alarms caused by increased filter pressures, the unit will be investigated by ADWS on the next site visit.

IV. Town Office

- a) Wood Environment & Infrastructure Solutions are proceeding to complete the drawings and specifications for the new office. Once completed, they will be submitted to Government and the Town for approval. Target for submission is 23-April 2021.

V. RFPs

- a) Case 590SN Backhoe – Madsen Equipment. Estimated time of arrival is 7-May-2021. Replacement Backhoe is supplied free of charge until new unit arrives.

VI. Barr'd Islands Watermain Project

- a) CECON has been selected as the Prime Consultant for the project.

VII. Town Generator Policy

- a) At the March Council meeting a question around the Emergency Power Generation Policy and how it was implemented during the early March power interruption was discussed.
- b) After reviewing the day in question, as many may recall it was a particularly challenging day in terms of weather and personnel logistics. Along with ongoing blizzard conditions, parts of the highway were closed to public. Additionally, all communications were disabled in the afternoon, limiting transfer of information. During this time, serious consideration was made to pull all operators off the road due to the safety concerns.
- c) That said, the policy put in place weeks before this event was followed. Personnel were in the process of mobilizing a generator at hour 4 of the outage, with a call also having been made to an outside contractor for the Seldom pump house. Fortunately, before the generators could be connected the power was restored.
- d) Management recommended that a six-month review be carried out on the newly implemented policy before any changes are made to it.
- e) Some Councilors disagreed with the 6-month review on the basis that they felt 6 hours was a long time for residents to be out of water and felt that 2 hours would be a more appropriate timeframe to have the generators operating.

2021-73

T. Hart/Torraville

Resolved that the Town of Fogo Island amend the Emergency Power Generation Policy to change the timeframe between the power going off and the start time of the generators from 6 hours to 2 hours.

- ❖ Councilor Rowe inquired to Council to determine if he was in a conflict of interest in this discussion.
- ❖ Councillor Rowe was removed from the virtual meeting through audio and visual disconnection at 7:51PM.

2021-74

Hamlyn/Langdon

Resolved that Councilor Samuel Rowe is in conflict of interest for discussion on Emergency Power Generator Policy.

Resolution Carried. In favour – 6. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Scottie Hart, and Councilor William Hart.

Against - 2. Deputy Mayor Torrville and Councilor Tracey Hart.

- ❖ Councilors proceeded with a brief discussion of the pros and cons of changing the timeframe and the affects if would have on the ability of Public Works Staff to ensure that the power is restored within this time limit.

Resolution Defeated. In favour – 4. Deputy Mayor Torrville, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 4. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon and Councilor Sheldon Hamlyn.

- ❖ Councilor Rowe attempted to returned to the meeting at 8:04PM but due to reconnection issues Councilor Rowe returned at 8:10PM

D. For The Action Of Council

I. Spring Clean-Up 2021

- a) With Spring arriving, residents are preparing for the typical annual Spring Clean-up. Last year, due to Covid-19 restrictions, the Clean-up was organized such that residents had open access to the Dump during approved drop off times. With 2021 upon us, and with restrictions still in place, the Town is faced with a few Spring Clean-up options.

2021-75

Hamlyn/Langdon

Resolved to adopt the same process as 2020, except for bulk metal collection. While the Dump will still be open to residents for free drop off during a specified timeframe, Public Works will conduct a one-time pickup of metals. This would include large appliances (i.e. washers, dryers, fridge, stove, freezers) and other metal only items.

Resolution Carried. In favour – 6. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, and Councilor Scottie Hart, Against - 3. Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart.

6.4 Finance presented by Councilor Jacobs

A meeting of the Finance Committee was held at the Town Office on April 21st, 2021 from 4:04PM to 6:00PM. The meeting was chaired by Councilor Barbara Jacobs and also in attendance were Councilor Samuel Rowe, Allan Hewitt Chief Administrative Officer and Daphne Coles, Deputy Town Clerk.

The following items were discussed:

A. Business Arising from Previous Council Meeting

I. Investigation of Business Tax Relief due to COVID-19

- a) Management further reviewed the option of having businesses submit audited statements for 2018, 2019 and 2020 to determine any loss in revenue in 2020 due to COVID-19. Management had concerns with this approach as it was impossible to estimate what the potential refunds would be, and it was not budgeted for in this year's budget.

2021-76

Jacobs/Hamlyn

Resolved that the Town of Fogo Island stay with the current options of tax relief and any businesses that are unable to meet their tax obligations for 2020 to contact Management on an individual basis to review their account.

Resolution Defeated. In favour – 4. Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, and Councilor Samuel Rowe. Against - 5. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart.

- b) Council recommended that Management provide more information on how much business taxes could be returned to businesses using \$75,000.00 as the maximum total amount to be returned.

II. Request for 2020 Business Tax Exemption – Rugged Shore Crafts

- a) At the March Council Meeting, it was requested that Senior Management follow-up with the business owner for further information on the closure date of the business in 2020.
- b) Management contacted the business owner through email and the business operated as a home-based business all year and operated as a Pop-up Shop for almost 3 months during the summer tourism season.
- c) Committee discussed the 2021 Tax Rates which states that a Small Home-Based Business be taxed a minimum tax rate of \$25.00, maximum of \$400.00 at 2.5% of Gross Revenue.

2021-77

Jacobs/Langdon

Resolved that Management follow-up with the business owner requesting their gross revenue for 2020 and if it is not provided the 2020 business taxes will remain as they are.

Resolution Defeated. In favour – 3. Councilor Sheldon Hamlyn, Councilor Samuel Rowe, and Councilor Scottie Hart. Against - 6. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Tracey Hart and Councilor William Hart.

- d) During discussion of the resolution, it was determined that the business would be included in the 2020 Business Tax Relief when the decision is made.

III. Request for Tax Exemption – 84A North Shore Road, Fogo

- ❖ Councillor Tracey Hart declared Conflict of Interest and was removed from the virtual meeting through audio and visual disconnection at 8:30PM.

- a) At the March Council Meeting, it was requested that Senior Management further review the account and provide more information at the next Finance and Admin Committee meeting in April.
- b) At a public council meeting held on October 30th, 2018 Council made a resolution that exempted the 2017 water and sewer taxes and associated interest charges, with the following stipulation that all outstanding property taxes and associated interest must be paid in full prior to receiving the exemption. Failure to pay your property taxes and associated interest will void any exemptions. Further Council wishes to advise that no other exemptions will apply. A letter was forwarded to the property owner on November 1, 2018 with this decision, however the property owner did not follow-up with the agreement.

2021-78

Jacobs/Rowe

Resolved that the Town of Fogo Island re-offer the same agreement from 2018 where the Town will exempt the 2017 water and sewer taxes and associated interest charges with the stipulation that all outstanding property taxes be paid in full prior to receiving the exemption for 2017 water and sewer taxes and interest fees accrued on the account. Committee further recommends that the property owner be advised of the correct process for transferring properties and upon receipt of signed documentation by both parties involved Staff will forward the information to Municipal Assessment Agency to combine both lots.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, and Councilor William Hart. Against - 0.

❖ Councilor Tracey Hart returned to the meeting at 8:32PM.

B. For Council Approval

I. Adoption of Cheque Register

2021-79

Jacobs/W. Hart

Resolved to accept the attached cheque register from March 1st – 31st, 2021 in the amount of \$248,086.68 as presented.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Adoption of Finance Reports

2021-80

Jacobs/Rowe

Resolved to accept the attached Financial Statements from March 1st – 31st, 2021 as presented.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

III. 2020 Business Closure Confirmation Letter – Business Tax Exemption

a) Pashak Studio

❖ Councillor Langdon declared Conflict of Interest and was removed from the virtual meeting through audio and visual disconnection at 8:33PM.

2021-81

Jacobs/Rowe

Resolved to approve that the 2020 Business Taxes for Pashak Studio be written off as the Owner have provided the required written confirmation that they did not operate in 2020 due to COVID-19 pandemic.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

❖ Councillor Langdon returned to the meeting at 8:34PM.

IV. Request for Exemption of Interest Fees on Property Tax – 110 Harbour View Drive, Island Harbour

a) Property owner is requesting that the interest fee charged on his account be waived if payment of principal is paid in full including 2021.

2021-82

Jacobs/Rowe

Resolved to approve to write off the interest fees accrued on the account upon receipt of full payment of property taxes owing on the account for 110 Harbour View Drive, Island Harbour.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

V. Request for Exemption of Interest Fees on Poll Tax

- a) Resident no longer lives on the island and received letter for outstanding Poll Tax from 2015 and 2016. While living on the island, place of employment deducted taxes from wages and thought all taxes were paid in full.
- b) Resident is requesting that interest fees charged be waived and town will receive payment of Poll Taxes in full.

2021-83

Jacobs/Langdon

Resolved to approve to write off the interest fees accrued on the account upon receipt of full payment of outstanding Poll Tax.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

VI. Request for Tax Relief – 37 Stag Harbour Road North, Stag Harbour

- ❖ Mayor Collins declared Conflict of Interest and was removed from the virtual meeting through audio and visual disconnection at 8:37PM. Deputy Mayor Torrville took over the position as Chairperson during the Mayor's absence.
- a) Property owners are requesting an adjustment on Property Taxes to reflect a Non-Residential Property back to 2003 when the property was purchased and used as a storage shed.
 - b) In 2018 Council reviewed this property and granted a remission of interest fees charged on the account. Property taxes were adjusted to reflect a Non-Residential Property at that time.
 - c) Property owners is also requesting that the property tax invoice be separated and sent to each owner, however that is not permitted under the Town Accounting System.

2021-84

Jacobs/Rowe

Resolved to approve to write off the interest fees accrued on the account upon receipt of full payment of property taxes owing on the account for 37 Stag Harbour Road North, Stag Harbour.

Resolution Carried. In favour – 8. Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- ❖ Mayor Collins returned to the meeting at 8:39PM and resumed the position of Chairperson.

VII. Update – 2021 Gas Tax Applications

- a) Applications for funding for repairs to Joe Batt's Arm Water Town and Seldom Pumphouse Water Treatment System are both approved and Staff are working on getting the work started.
- b) Application for Seldom Fire Hall renovations this was approved at the February Council meeting. After reviewing the plan and following up with CECOM the cost estimate for work that qualifies under the Gas Tax program is now at \$67,505. This includes the new insulation, heating, main door, garage doors, and siding. This would go along with the \$115,000 that has already been awarded by the provinces for this project under COVID special project funding.
- c) A resolution to increase the Gas Tax application for the Seldom Fire Hall from \$45,000 to \$67,505 is required.

2021-85

Jacobs/Langdon

Resolved to approve to apply for Gas Tax Funding for Seldom Fire Hall Renovations in the amount of \$67,505.00.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

VIII. Memo on Surplus Properties

- a) After reviewing the Town inventory of properties, Management is recommending that the following be put up for sale by Request for Proposal.
 - i) Community Hall – 110 Main Street, Seldom
 - ii) Island Harbour Fire Hall – 57 Harbour View Drive, Island Harbour
 - iii) Rec Centre – 23 Garrison Road, Fogo
 - iv) Town Garage - 19 Garrison Road, Fogo
- b) In the past the when the Town has offered properties for sale it has considered the following as part of its decision-making process:
 - i) Type of activities that will take place in the building.
 - ii) What benefit is it to the Community/Town?
 - iii) Plans for maintaining the building and keeping it operational.
 - iv) Current and/or future plans for renovations.

2021-86

Jacobs/Rowe

Resolved to approve for the following Town Buildings be put up for sale by Request for Proposal using the same decision-making process as in the past:

- i) Community Hall – 110 Main Street, Seldom
- ii) Island Harbour Fire Hall – 57 Harbour View Drive, Island Harbour
- iii) Rec Centre – 23 Garrison Road, Fogo
- v) Town Garage - 19 Garrison Road, Fogo

- ❖ Brief debate on whether or not the Town Garage in Joe Batt's Arm should be added to the list.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, and Councilor William Hart. Against - 2. Deputy Mayor Torrville and Councilor Tracey Hart

IX. Draft Marketing Plan – Local Economic Development Team

- a) A draft Marketing Plan has been prepared by the Local Economic Development Team and will be forwarded to Council for further review in the near future.

X. Request for Cost of Repairs to Vehicle

- ❖ Councilor Scottie Hart declared Conflict of Interest and was removed from the virtual meeting through audio and visual disconnection at 8:55PM.
- a) Resident submitted a letter to the Town for cost of repairs for damages done to vehicle on a Town Bi-Road during the rainstorm of April 1st, 2021.
 - b) Cost of damages incurred is estimated at \$982.22.
 - c) After accessing the area and in correspondence with the Department of Transportation and Works it was determined that the Town owned the culvert, however the Department of Transportation and Works owns the ditch running along by the main highway that blocked off the culvert causing the road to washout.
 - d) Public Works have since repaired the bi-road and the Department of Transportation and Works have cleared the ditch.

2021-87

Jacobs/Rowe

Resolved that the Town of Fogo Island deny the request to cover the cost of repairs to the resident's vehicle as the Town is not responsible for the damages incurred.

Resolution Defeated. In favour – 4. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon and Councilor Sheldon Hamlyn. Against - 4. Deputy Mayor Torrville, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart.

❖ Councilor Scottie Hart returned to the meeting at 9:05PM.

7. Correspondence

7.1 Shorefast Foundation – Inn Staff Parking Lot, Joe Batt's Arm

- A. Letter advising the Town that Shorefast Foundation is proceeding to request that Crown Lands reverse its decision that gave the Town of Fogo Island ownership of the land behind the Town Garage in Joe Batt's Arm.
- B. Council agreed for Management to arrange a meeting with Council and Shorefast Foundation through ZOOM to discuss.

7.2 Department of Municipal & Provincial Affairs – Approval to Borrow

- A. Received Approval to Borrow from Department of Municipal and Provincial Affairs to borrow funds from Scotiabank in the amount of \$124,300.00 for the 2021 Hydro Spade 600 Hydro Vac Trailer.

7.3 Department of Transportation & Infrastructure – Green & Inclusive Community Building Program

- A. Infrastructure Canada has announced a new funding program that aims to build more community buildings and improve existing buildings.

7.4 Municipal Assessment Agency Update

- A. Municipal Assessment Agency held a meeting via teleconference on April 16, 2021. Update was addressed by Council.

7.5 Miles for Smiles Foundation – Child Abuse Prevention Month

- A. April 2021 was declared Child Abuse Prevention Month. Proclamation was signed by Mayor Collins and published on Town Web Page and Social Media.

7.6 Town of Grand Falls-Windsor – Accessibility to Family Doctors

- A. Letter from Mayor of Grand Falls-Windsor reaching out to rural Municipalities to start a discussion about the difficulty that Central Newfoundland has faced with recruiting and retaining Family Doctors.

7.7 Request for Domestic Sawmill License – 10 Foxes Cove Road, Deep Bay

- A. Area is zoned as Community Development within the community of Deep Bay.
- B. Permit can be approved as a Discretionary Use within the Land Use Planning Area.
- C. Notice was sent out to public no responses were received.

2021-88

Torrville/Langdon

Resolved to approve the request for a Mobile Domestic Sawmill License located at 10 Foxes Cove Road, Deep Bay.

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

7.8 MNL Symposium – May 6 – 8, 2021

- A. 2021 MNL Symposium will be held virtually from May 6 – 8, 2021.

8. New Business

8.1 Management Review

- A. Probationary period of six months is expired for CAO Allan Hewitt and a Management Review is required.
- B. Some Councilors felt that it would be best to have this review done by a Consulting Firm.

2021-89

Jacobs/Langdon

Resolved to hire LW Consulting to perform the Management Review for CAO Allan Hewitt at a cost of \$1850.00.

Resolution Defeated. In favour – 4. Mayor Wayne Collins, Councilor Barbara Jacobs, Councilor Janet Langdon and Councilor Sheldon Hamlyn, Against - 5. Deputy Mayor Torrville, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart.

- C. Councilor Jacobs requested to have her name removed from the Review Committee as she felt that they would not be able to perform the review to the requirements needed. Councilor Langdon agreed to do the review with Councilor Rowe as she is the alternate Councilor for the Finance and Administration Committee.

8.2 Poll Tax

- A. Councilor inquired about the collection of Poll Tax and its requirements.
- B. Poll Tax is a levy imposed on residents that do not own property within the Municipality.
- C. Research shows that many municipalities have abolished the collection of Poll Tax.

2021-90

T. Hart/Langdon

Resolved to eliminate the collection of Poll Tax from the 2022 Budget.

Resolution Carried. In favour – 7. Deputy Mayor Torrville, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 2. Mayor Wayne Collins and Councilor Barbara Jacobs.

8.3 Request for Cost of Vehicle Repairs

- A. Councilor requested to reopen the discussion on the request for cost of car repairs from the Finance and Administration Committee.

❖ Councilor Scottie Hart declared Conflict of Interest and was removed from the virtual meeting through audio and visual disconnection at 9:40PM.

- B. Further discussion took place on when the damages occurred to the road and when the road was actually repaired by Public Works Staff.

2021-91

T. Hart/Torrville

Resolved to pay half the estimated costs of repairs to vehicle in the amount of \$491.11 as provided by the vehicle owner.

Resolution Carried. In favour – 6. Deputy Mayor Torrville, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 2. Mayor Wayne Collins and Councilor Barbara Jacobs.

❖ Councilor Scottie Hart returned to the meeting at 9:47PM.

9. Date of Next Regular Meeting:

Privileged Meeting – May 25th, 2021 (If required) at 6.30PM

Regular Meeting – May 25th, 2021 at 7:00 PM

10. Adjournment:

2021-92

T. Hart/Langdon

Resolved the public council meeting of April 27, 2021 be adjourned at 9:55PM.

Resolution Carried. In favour - 9. Mayor Wayne Collins, Deputy Mayor Paul Torralville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

Allan Hewitt
Chief Administrative Officer



Wayne Collins
Mayor



A Special Meeting of Council was held via Zoom on the above date with the following in attendance:

Councillors Present:

Mayor Wayne Collins

Councillor Barbara Jacobs

Councillor Samuel Rowe

Councillor Sheldon Hamlyn

Councillor William Hart

Deputy Mayor Paul Torrville (7:10PM)

Councillor Janet Langdon

Councillor Scottie Hart

Councillor Tracey Hart

Staff:

Daphne Coles, Deputy Town Clerk

Allan Hewitt, CAO

1. Call to Order:

Mayor Collins opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM platfor and called the meeting to order at 7:04 P.M.

2. Adoption of Agenda:

Mayor reviewed the agenda for Council and the public attending by ZOOM Platform.

2021-93

W. Hart/Langdon

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour 8. Mayor Wayne Collins, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Sheldon Hamlyn, Councillor Samuel Rowe, Councillor Scottie Hart, Councillor Tracey Hart and Councillor William Hart. Against 0.

3. Presentation of Proposal for Heritage Buildings – Former United Church and Old School House, Fogo

- Before presentations began Mayor Collins informed both groups that they would be allowed a 10-minute session for the presentation and a 5-minute question period.

❖ Deputy Mayor Torrville entered the meeting at 7:10PM

3.1 Bangbelly by Ian Sheridan

- A. Offered thanks to Council for the opportunity to present their business proposal.
- B. Provided a brief overview of their current business Bangbelly, business is owned by Ian and his partner Caitlyn and they have been on the island for 6 plus years.
- C. Wanted to expand their business and were actively pursuing growth opportunities to further develop what they call "Main Street, Fogo".
- D. This would create additional jobs, increase spending in our local economy and also serve to enrich Fogo Island's appeal as a tourist destination.
- E. Planned uses for the United Church would be a multi-use space consisting of a commercial production kitchen and storage space allowing Bangbelly to serve more customers and will eventually become a client-facing bakery.
- F. With Caitlyn being an Artist, plans for the School House include an Artist Studio, Retail Space and Gallery with the potential to serve as a space for Artist Workshops, Therapeutic Groups, and community activities.
- G. As part of the plan there is also a commitment for various improvements and maintenance for both structures and properties to help refresh and rejuvenate to its historical values as they sit in highly visible locations in the community.
- H. Since the notice for the potential sale of the building was published, they have received many negative comments and backlash from the community for both them and their business. It was not their intention to remove any history from the community, they just

want to help maintain and restore both respectable properties to its original historical value through a business opportunity.

Questions from Council

1. Councilor Langdon – While keeping the historical outlook on the outside of the buildings, how do you plan to achieve the historical outlook with the interior and the use of the existing artifacts?

Answer: Plan is to have a combination of both in each building and hope to be able to continue to work with the Town and the Community for the display and preserving of artifacts.

2. Councilor William Hart – When work is all completed, do you foresee any problems like the operation delays for the canteen on the ferry with not being open?

Answer: No, that won't be the case, the business will serve to enrich offerings to both the residents and the tourism sector. As for the ferry canteen during peak season the service was available for every crossing and offered valuable employment for workers. During the winter with business slowing down it was only feasible to offer employment for the first two crossings of each day. If sickness occurred there was not any other option to close.

3. Deputy Mayor Torraville – Great presentation but feel that heritage structures should stay as they are.
4. Mayor Collins – What are your plans for running a business while maintaining the structure and design for heritage purposes.

Answer: We want to grow and expand our business to further contribute to the community and tourism on Fogo Island while creating a framework on how the buildings will stay a vital part of the community's heritage and still allow residents and visitors to come inside and view their family's heritage and traditions.

3.2 Fogo Heritage, Culture and Recreation Society presented by Mr. John Greene

- A. Mr. Greene thanked Council for the meeting and provided a brief overview of the committee mandate.
- B. The Committee is proposing that the old United Church and Old Roman Catholic School House remain as publicly owned buildings and not sold to private interests.
- C. Overview of activities and projects that are accomplished for the community and activities that have taken place in the old United Church the past few years before COVID-19.
- D. For the last year buildings have not been open due to COVID-19 creating a pandemic year with tourism being the hardest hit. During a normal tourism season both buildings are very much used and a vital part of the community.
- E. As the Old United Church is Fogo's only remaining public communal space, they plan to continue to use it as such, also housing a gallery of photos and videos highlighting life in Fogo from its first settlement day to present. It will be a gathering place to highlight the tangible and intangible history of the community.
- F. Activities will be charged a nominal fee to help contribute to the finances of operational costs.
- G. Plans for the old School House include classes that will demonstrate teaching in the old days, knitting, step dancing etc. There will be Guest Speakers, old fashion garden parties and community projects.
- H. Results from this proposal are that people will experience what life was and is like in Fogo, young residents who don't remember will have knowledge and understanding of what life was like and non-residents will truly feel what it was and is like to live in such a

beautiful place through real life experiences. They will be preserving a fast-dying way of life. Want people to have a real experience of going back in time.

Questions from Council

1. Councilor Langdon – Beautiful ideas. How will these ideas and classes help you create new programs?

Answer: The Committee is currently developing new ideas for this year, however in the past our Committee has not been fully supported by Council as to what we can and cannot do.

2. Councilor Tracey Hart – Great presentation and great work in the past with presentations and concerts. In the future you should have the freedom to do whatever you plan to do.
3. Councilor Jacobs – Great presentation. Does the Committee's plan include to take over and be responsible for the buildings?

Answer: Yes

4. Deputy Mayor Torrville – Excellent Presentation.
5. Mayor Collins – Great initiatives. Has the Committee considered any small business operations within the buildings as in other communities in Newfoundland?

Answer: Maybe in the future, it is ideas to consider. Possibly work in conjunction with existing businesses. It could be a good source of revenue to help with maintenance. Some former residents have shown interests in donations along with some of the people that signed the petition.

- Mayor Collins thanked both parties for their presentations.
- Council will meet in the next week or so through a privileged session to discuss the proposals and a decision will be brought back to the next public meeting.

5. Adjournment

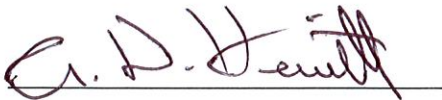
2021-94

Langdon/T. Hart

Resolved the Special Public Meeting of April 28, 2021 be adjourned at 7:45PM

Resolution Carried. In favour – 9. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Sheldon Hamlyn, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

Allan Hewitt
Chief Administrative Officer



Wayne Collins
Mayor



A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Wayne Collins
Councillor Barbara Jacobs
Councillor Samuel Rowe
Councillor Tracey Hart

Deputy Mayor Paul Torraville
Councillor Janet Langdon
Councillor Scottie Hart
Councillor William Hart

Staff:

Allan Hewitt, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Absent:

Councillor Sheldon Hamlyn

1. Call to Order:

- Meeting was called to order at 7:05PM.
- Mayor Collins opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for Council and the public attending by ZOOM Platform.

2021-95

Langdon/ W. Hart

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torraville, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Samuel Rowe, Councillor Scottie Hart, Councillor Tracey Hart and Councillor William Hart. Against - 0.

3. Minutes:

2021-96

W. Hart/Langdon

Resolved that the minutes of the Regular Public Meeting held on April 27th, 2021 be adopted as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torraville, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Samuel Rowe, Councillor Scottie Hart, Councillor Tracey Hart and Councillor William Hart. Against - 0.

2021-97

Rowe/Langdon

Resolved that the minutes of the Special Public Meeting held on April 28th, 2021 be adopted as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torraville, Councillor Barbara Jacobs, Councillor Janet Langdon, Councillor Samuel Rowe, Councillor Scottie Hart, Councillor Tracey Hart and Councillor William Hart. Against - 0.

4. Business Arising:

Minutes of Special Meeting – April 28th, 2021

- Councillor Langdon informed Council and Staff of error contained in the name of business owners for Bangbelly.
- Staff will make corrections before minutes are published to the public.

4.1 Shorefast Foundation – Inn Staff Parking Lot in Joe Batt's Arm

- ❖ Councilor Langdon declared a Conflict of Interest and was removed from the virtual meeting through audio and visual connection at 7:06PM
- A. Council held a meeting with Shorefast Foundation Representatives on May 19th, 2021 for discussion on the ownership of the land behind the Joe Batt's Arm Garage.
 - B. Land is currently owned by the Town however Shorefast thought that they owned the land as the area was built up with gravel from their project and they own the adjacent land. They have been parking vehicles there for the past ten (10) years.
 - C. As follow-up from the meeting an email was received from Shorefast Foundation with the following suggestions:
 - I. Shorefast shall continue to have sole use of the parking lot.
 - II. The Town agrees to not park industrial equipment near the JBA garage as this disrupts the aesthetic visitors expect as they near the Inn.
 - III. A team of 2-3 people from each organization will work together on a longer-term agreement around the garage and the parking lot.

2021-98

W. Hart/T. Hart

Resolved that another meeting with all Council Members and Shorefast Foundation be arranged for further discussion on the parking lot and surrounding properties in the area.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- ❖ Councilor Langdon returned to the meeting at 7:10PM.

4.2 Potential Sale of Heritage Buildings – Former United Church and Old School House, Fogo

- A. A Special Meeting of Council was held on April 28th, 2021 and two (2) groups made presentations on their proposals for the heritage buildings, Bangbelly and Fogo Heritage, Culture and Recreation Society.

2021-99

Torrville/Rowe

Resolved that the Town of Fogo Island transfer the Former United Church and Old School House in Fogo to the Fogo Heritage, Culture and Recreation Society and an agreement be prepared following the same guidelines as with the transfer of other heritage buildings.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 1. Councilor Janet Langdon

5. Department Reports

5.1 Recreation, Tourism & Economic Development Report presented by Councilor Langdon.

A meeting of the Recreation, Tourism and Economic Development Department was held on Tuesday May 18, 2021 at 7pm in the council chambers. In attendance were Councilor Janet Langdon, CAO, Allan Hewitt, Director of Recreation, Tourism and Economic Development, Colette Wells- Coish. Absent was Councilor Tracey Hart.

The following items were discussed:

A. Business Arising:

- I. The Director and CAO met with Fogo Island Pride on May 12th and presented a draft contract regarding the usage of the former RCMP building in Fogo. Their plan will bring inclusive community services and growth for the island. This group meets the criteria in the current agreement between the Town and the Federal Government which is valid until May 2023. Staff and the group have scheduled another meeting for May 28th to discuss the contract further.

- II. Director has been in contact with the Lions Club in Fogo and Joe Batt's Arm recreation committee to gather information on the usage, numbers, and feasibility for the two ballfields that remain active on Fogo Island in response to the request to consider turning the Soccer Field by the Stadium back to a ballfield.

B. Recreation and Tourism:

- I. There is planning in progress to offer yoga sessions for different age groups. Funding was available through the Wellness Coalition. All provincial COVID guidelines will be followed.
- II. There are five (5) student positions approved to date advertisements have been posted. This will help significantly with programs, heritage sites and with summer planning. All 5 are for 8 weeks.
- III. The Maker's Market is scheduled to start on Sunday May 30th, from 1- 4pm. It is recommended for 2021 only that we not charge vendors for space at this market. We will have a designated place for donations. The Market will take place outside as much as possible to ensure adequate space is provided and to follow COVID -19 guidelines.
- IV. Spring /Summer Maintenance Worker will resume seasonal work after the long weekend in May. Repairs will focus on outside priorities around the communities.
- V. Town App – We posted to the public and businesses to send in any updates and/or suggestions needed. We also reached out the school principal to get student involvement. The senior high enterprise class reviewed the App and sent their comments to App Canada. We will officially launch the App later this week.

C. Public Relations:

- I. A Community Ad was prepared and posted to promote physical fitness and cleanup of residents own property and within communities. Encouraging youth and families to get out, keep active and keep our Island clean.

5.2 Public Safety and Fire Services presented by Deputy Mayor Torraville

The Fire Service Committee meeting was held on Thursday May 20, 2021 at the Town Office at 6:30PM. In attendance were Committee Chairperson, Deputy Mayor Paul Torraville, Councilor Willy Hart, CAO Allan Hewitt, and Fire Chief Simpson.

The following items were discussed:

Update for Council:

Fire Calls – 1
Inspection – 3

A. Business arising from the last council meeting.

- I. Eleven (11) sets of Personal Protective Equipment (Bunker Gear) have arrived and are being passed out at the training sessions. One set is on back order.

B. Building Maintenance:

- I. Demolition is finishing up for the Seldom Fire Station and the rebuild has started.
- II. The Gas Tax funding for the Seldom Fire station was approved for \$61,216.00. This will be added to the \$135,000 COVID funding and a \$15,000 contribution by the Town, totalling \$211,216 in available funding.
- III. Small door repair at the Tilting station.

C. Training Update

- I. Members are continuing with Firefighter 1 training. This last month members have focused on breathing apparatus, air management, and victim recovery. Their abilities have improved immensely.

D. Equipment Update/Vehicle Maintenance

- I. Fire Vehicle inspections will begin this month.
- II. Brake switch repair done for the Fogo Pumper and brake repair done for the Tanker in Seldom.
- III. Four (4) new medical trauma Kits arrived to replace the first aid kits. This type of medical response kit is more appropriate, for the Fogo Island Fire Service as it is much more in depth compared to a basic first aid kit, it provides many more treatment options and can deal with serious incidents.

E. Recruitment

- I. Fogo Island Fire Service have rolled out a recruitment program addressing the need of woman in the fire service, the Fire Chief believes in the change of culture in the fire service and making a welcoming environment for anyone who takes the initiative to make the community a safer place to reside.
- II. One (1) new member in JBS Fire Station

F. Other

- I. The Fire Chief and CAO met with the new RCMP officer look forward to building on the relationship between fire service and the police service on Fogo Island. Fogo Island now has a full compliment of RCMP officers serving the community.
- II. The car wrecks have been removed from JBA Fire Hall.
- III. The Tilting Tower light has been turned back on; the Chief would like to thank CBC for their cooperation with this important community project.
- IV. The Chief would like to thank the Firettes for the fundraiser for Mother's Day.
- V. The Chief is in discussions with the Dept of Environment regarding the installation of dry fire hydrants and the regulations the town will need to follow to have them installed.

5.3 Public Works Presented by Councilor Scottie Hart

A meeting of the Public Works Committee was held at the council chambers on May 18th, 2021 at 3:30pm with the following present: Councillor Scottie Hart, Superintendent of Public Works – Keith Penton, and Town Manager/ CAO Allan Hewitt.

The following items were discussed:

A. Estimating Works:

- I. **Seldom Pumphouse**
 - a) Approval of the Gas Tax Funding has been received from Government in support of upgrading the existing gas chlorination system for the sum of \$26,059.00.
 - b) One (1) quote for the work has been received from K&D Pratt for the sum of \$24,987.64 plus HST.
- II. **Joe Batt's Arm Water Tower/ Communications**
 - a) Approval of the Gas Tax Funding has been received from Government in support of upgrading the Water Tower and Pump House communications system. The total sum approved is \$124,326.00 plus HST.
 - b) One (1) quote was received for each. Greatario submitted a quote of \$107,697.00 plus HST for the tank upgrades/repairs, the price included in Greatarios overall quote is ~\$35,000.00 to \$40,000.00. Pennecon submitted a quote of \$44,562.00 plus HST for the communications upgrades.

B. Maintenance:

- I. **Preventative Maintenance**
 - a) Hydrant flushing has been complete in Seldom, Tilting, Joe Batt's Arm and Barr'd Islands. Fogo will be completed once water demand returns to normal parameters to improve the effectiveness of flushing. One (1) Hydrant in Barr'd Islands was damaged and has been repaired.

- b) A Boil Order has been issued to the community of Fogo due low chlorine residuals found. Government testing for May have returned satisfactory, however, two consecutive passing tests are required by Government to lift the Order.
- c) Water intake screens have been pulled and cleaned in Fogo, Seldom and Tilting.
- d) All Lift Stations have been monitored and inspected, with no additional breakdowns to report. The 3-phase pump near Experience Fogo has been delivered, however, a modification is required for proper installation. Supplier will provide a credit to complete modifications and the warranty will not be affected by the modifications.
- e) Cold patching completed in Seldom, Tilting, Joe Batt's Arm and Fogo. Additional patching to be completed as required.
- f) Road shouldering commenced in Fogo and will continue into other communities as time permits.
- g) Central Diving conducted an inspection of the Fogo Water Reservoir and completed a survey of the current intake piping and overall condition of the infrastructure. The results were everything is operating normally, with no deficiencies to address.
- h) As part of ongoing efforts to improve the water quality in Fogo, a preliminary quote has been received in relation to performing a cleaning on the Fogo water main. The process that would be undertaken has a pigging of the watermain. This process would scale off any inline debris on the existing watermain. Initial estimated cost is \$68,000.00, which excludes branch lines and additional contractor hire for deeper excavations.

II. Vehicle Maintenance/ Inspections

- a) Yearly inspections continue to be completed on Town vehicles. No major failures reported.
- b) The 2020 Freightliner dump truck has been put back in service. The required work to replace the transmission and radiator was covered under warranty.

C. Other

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested.

II. Water turn-on/ turn-offs

- a) Water turn-on/turn-offs being requested intermittently.

III. Advanced Drinking Water System:

- a) Fogo Advanced Drinking Water System – System is operational. Terra Nova Water Services (TNWS) have completed all adjustments and repaired damage caused to the faucet in the public section of the building.
- b) Seldom Advanced Drinking Water System – System is operational. Terra Nova Water Services completed some minor adjustments during the site visit to Fogo.

IV. Town Office

- a) Wood Environment & Infrastructure Solutions are continuing to complete the drawings and specifications for the new office.
- b) Additional work is also required related to the adjacent septic systems on two neighboring properties. Investigative work tentatively scheduled for May 26th, 2021 with a Wood representative being present for direction and observation.

V. RFPs

- a) Case 590SN Backhoe – Madsen Equipment. The new unit has arrived and the replacement is returned.

VI. Barr'd Islands Watermain Project

- a) CECON continuing with engineering design. One site visit was conducted late April in support of design development.

VII. Seldom Fire Hall Modifications

- a) Demolition activities substantially completed by Public Works and wall erection has commenced.

VIII. Spring Clean-up 2021

- a) A Modified Spring Cleanup notice has been issued to the Public. Cleanup of metals only being collected by Town Staff with free material drop off at the transfer station to commence 25-May-2021.

IX. Road Maintenance Materials

- a) The supply of road maintenance materials has been awarded to R&K Construction. This would include the supply of Road Grade (shouldering) material as well as class B, armour stone and topsoil for 2021.

D. New Business

I. Update on Barr'd Islands Water Project

- a) Councilor Tracey Hart inquired on when the Engineering Firm would be starting the project.
- b) Management responded that no date has been confirmed, they will contact the Engineer for an update on the project and forward information to Council when received.

II. Western Brook Culvert, Island Harbour/Deep Bay Road

- a) Councilor William Hart informed Council about the poor condition of the culvert crossing the road leading to Island Harbour and Deep Bay. With the recent rainstorm the brook overflowed and washed out the road underneath the pavement. Department of Transportation and Works is responsible for the area, and they have done some minor repairs and placed signage in the area, it is now a hazard to the travelling public.
- b) Council requested that Management follow-up with the Department of Transportation and Works Supervisor on Fogo Island and if needed send letter to the head office in Grand Falls-Windsor.

III. Update on New Town Hall Project

- a) Councilor Rowe inquired about the status of the investigation on the two (2) septic systems from nearby properties that have their septic runoff located near the area for the new town office.
- b) Management informed Council that the Engineers are coming to the island tomorrow morning to do further investigative work.
- c) Councilor Tracey Hart requested that a meeting be set up with Council and the Engineers to discuss the status of the project. Management will make a request for a meeting to discuss.

5.4 Finance presented by Councilor Langdon

A meeting of the Finance Committee was held at the Town Office on May 19th, 2021, at 2:00PM. The meeting was chaired by Councilor Janet Langdon and also in attendance were Councilor Samuel Rowe, Allan Hewitt Chief Administrative Officer and Daphne Coles, Deputy Town Clerk. Absent from the meeting was Councilor Barbara Jacobs

The following items were discussed:

A. Business Arising from Previous Council Meeting

I. Investigation of Business Tax Relief due to COVID-19

- a) At the April Council meeting it was again requested by Council to delay the decision on 2020 Business Tax Relief for further review.
- b) Management is proposing that we calculate the total refund cap on a percentage of total business taxes for 2020. For 2020 the Town collect \$369,429.98 in business tax from 149 business. If we used \$75,000 as our tax refund cap that would be 20% of the business tax revenue for 2020 and if we used \$50,000 as our tax refund cap that would be 13.5% of the business tax revenue for 2020.
- c) To determine the application process for COVID business tax relief, one approach that could be considered is to model it around the Town, "Community Grant Policy" under the guidelines below:
 - i. Categories for Funding – Local Business

- ii. Eligibility Criteria – definitions of who is eligible to apply for COVID tax refund.
- iii. Guidelines – Applications – general description, limits, other
- iv. Municipal Review – define process.
- v. Application Dates - timeframe
- vi. Administration - This policy shall be administered by the Town Office with final decision to be made by Town Council.

2021-100

Langdon/Jacobs

Resolved that the Town of Fogo Island approve the tax refund cap at \$50,000 at 13.5% of the business tax revenue for 2020 and model the application process around the “Community Grant Policy” and listed guidelines above.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

B. For Council Approval

I. Adoption of Cheque Register

2021-101

Langdon/Rowe

Resolved that the Town of Fogo Island accept the cheque register from April 1st – 30th, 2021 in the amount of \$230,361.43 as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Adoption of Finance Reports

2021-102

Langdon/W. Hart

Resolved that the Town of Fogo Island accept the Financial Statements from April 1st – 30th, 2021 as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

III. Approval for Payment of Invoices

a) Harty Engineering Consultants Ltd - \$11,027.86

2021-103

Langdon/Rowe

Resolved that the Town of Fogo Island approve the payment of \$11,027.86 to Harty Engineering Consultants Ltd for Project No. 17-SCF-181-00048, Fogo Water PH System.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

IV. Request for Exemption of 2020 Business Taxes and Interest Fees on Property Tax – Shorefast Foundation

- ❖ Councilor Langdon declared conflict of interest and was removed from the virtual meeting through audio and visual connection at 7:48PM. During her absence Councilor Jacobs presented the report.

- a) Requesting to have 2020 business taxes waived as with the provincially imposed travel restrictions for COVID-19, they were unable to welcome guests after March 20th, 2020 and were forced to close resulting in a loss of millions of dollars and a layoff of 90% of our team.
- b) Also requesting that Council consider waiving the interest fees owing on all their residential properties.
- c) In 2020, the Inn had 30 bookings up until its closure date.

2021-104

Jacobs/Rowe

Resolved that the Town of Fogo Island deny the request for exemption of 2020 business tax as the Town has already given reprieve to businesses that were open in 2020 by extending the deadline for payment of 2020 business tax and exemption of interest until December 2021 and they be included with other businesses who opened during 2020 that may qualify for a 2020 Business Tax Reprieve when the decision is finalized. Committee further recommends denying the request for exemption of interest fees on outstanding taxes for residential properties owned by Shorefast Foundation unless they are able to pay the outstanding principle on all properties in full within 30 days of the date on the response letter.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

❖ Councilor Langdon returned to the meeting at 7:52pm.

- V. **Request for Exemption of Interest Fees on Property Tax – 108 Harbour View Drive, Island Harbour**
 - a) Property owner is requesting an exemption of interest charged on outstanding property taxes if account is paid in full.

2021-105

Langdon/W. Hart

Resolved that the Town of Fogo Island approve to write off the interest fees on the account upon receipt of full payment of property taxes owing for 108 Harbour View Drive, Island Harbour within 30 days of the date on the response letter.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- VI. **Request for Exemption of Poll Tax**
 - a) Resident is requesting an exemption of Poll Taxes owing since 2014.
 - b) Resident purchased a house in August 2014. The 2014 Poll Taxes were prorated in February 2015 to reflect the change and owner was transferred to residential property.

2021-106

Langdon/Rowe

Resolved that the Town of Fogo Island deny the request for exemption of 2014 Poll Taxes charged up until August 2014, however if resident pays the principle in full within 30 days of the date of the response letter the interest fees charged on the account will be waived.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0

- VII. **Request for Exemption of Water Taxes – 84A Main Street, Fogo**
 - a) Property owner is currently paying water taxes on two homes and a business, only one house is now connected to the Town Water Supply as the other house and business are both on an artesian well and have been for the past three years. Prior to the artesian wells, the house and

business were connected to the water supply from the main house. There is only one curb stop on the property that goes to the main house.

- b) Owner is requesting a refund of Water Taxes charged on the two properties for the last three years.

2021-107

Langdon/Rowe

Resolved that more information be gathered by Management before a decision can be made.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0

VIII. Request for Cost of Property Repairs – Snowclearing Damages – 68 Brown's Point Road, JBA

- a) Property owner is requesting that the Town cover the cost for repairs to property damages done on their property this past winter snow clearing. Costs to include materials and labor in the amount of \$407.10.
- b) No contact was made with Town Staff on the damages or prior to the repairs being done.

2021-108

Langdon/Rowe

Resolved that Management meet with the property owner to gather more information on the damages before a decision can be made.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0

IX. Draft Marketing Plan – Local Economic Development Task Force

- a) A draft Marketing Plan has been prepared by the Local Economic Development Task Force to help promote and add value to the marketing and communication efforts of the Town.
- b) This Plan includes:
 - i. An outline of our Vision, Mission, USP, and Values.
 - ii. A brief analysis of Strengths, Weaknesses, Opportunities, and Threats.
 - iii. Who is the Customer; What is the Product?
 - iv. Strategies to improve the marketing/communication effort, each with a list of Tactics/Tasks, Responsibilities, and Timing.
- c) Council requested that the Marine Interpretation Centre be included as it is a very important part of the history of Fogo Island and with Seldom being a deep water port the Marine Interpretation Centre has a docking wharf that many boats have taken advantage of during our tourism season.

2021-109

Langdon/Rowe

Resolved that the Town of Fogo Island approve the draft Marketing Plan as presented.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0

X. Memo – Sale of Town Buildings – Draft Agreements

- a) Council has previously agreed that the Stag Harbour Fire Hall would be transferred to the Stag Harbour Recreation Committee and the Jenny Keefe Studio and Reardon House, Tilting would be transferred to TRACS.
- b) Management has prepared draft agreements for the transfer to these buildings for review, however further review on the land ownership for each property will need to be done before the buildings can be transferred.

2021-110

Langdon/Rowe

Resolved that Council review the draft transfer agreements and forward comments to Management. Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0

6. Correspondence

6.1 Gas Tax CIP Approval Letter – Energy Efficient Upgrades – Seldom Fire Hall

- A. Letter from Department of Municipal and Provincial Affairs with approval of Gas Tax Funding for \$61,216.00 for the renovations to Seldom Fire Hall.
- B. Letter was addressed by Council.

6.2 2021 Clar Simmons Scholarship

- A. Mr. Simmons was the Business Manager for the Municipal Assessment Agency from 1998 until his untimely death in 2004. In his memory the Municipal Assessment Agency set up this scholarship fund.
- B. Any child, grandchild, or ward of a municipal council member or employee in a community served by the Agency, upon graduation from the NL Senior High School Program can apply. Deadline for applications is August 27, 2021.
- C. Letter was addressed by Council.

6.3 Association of Early Childhood Educators – Early Childhood Educator's Week

- A. The Association of Early Childhood Educators of NL represents those working in childcare and related fields throughout the province.

2021-111

Langdon/W. Hart

Resolved that the Town of Fogo Island proclaim May 30th to June 5th, 2021 as Early Childhood Educators Week.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0

6.4 Letter from Local Contractor – Business Concern

- ❖ Councilor Rowe inquired to Council if he was in Conflict of Interest for discussion on this letter and was advised that he was not in conflict as it was for discussion purposes only.
- A. Local Contractor submitted letter expressing concerns and issues with the Town Tendering Process and the hiring of a off-island Contractor to float town equipment to Grand Falls for mechanical repairs.
- B. Council requested that Management respond to the letter explaining the reasoning for the delay in the tender process.

6.5 Two (2) Letters – Tendering Process for Seldom Fire Hall Electrical

- A. Two Contractors that submitted tenders for the Seldom Fire Hall Electrical Tender expressing concerns with the tender documents, electrical drawings, and the tender process.
- B. Council requested that Management respond to both Contractors explaining the reasoning for the delay in the tender process.

6.6 Department of Municipal & Provincial Affairs – 2021 General Election, Mail -In Voting

- A. Municipal General Election for Council is scheduled for September 28, 2021
- B. With the uncertainty around the COVID-19 Pandemic, Municipalities may consider allowing residents the option of voting by mail if the guidelines change depending on the Alert Level in place at that time.

- C. Section 54 of the Municipalities Act requires that Council pass a resolution to authorize voters to vote by mail and Council must first obtain written approval from the Minister of Municipal and Provincial Affairs.

2021-112

W. Hart/T. Hart

Resolved that the Town of Fogo Island request approval from the Minister of Municipal and Provincial Affairs for Mail-In-Vote for the 2021 Municipal Elections if needed depending on the Alert Level Guidelines for COVID-19 Pandemic.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

7. New Business

7.1 Island Harbour Slipway

- A. Councilor inquired if there was any further correspondence with the Island Harbour Slipway Committee on acquiring funding for their slipway.
- B. Last correspondence was sent to the Committee advising them to apply for government funding and that the Town would assist in filing any applications.
- C. Council requested that Staff contact the committee again to remind of the correspondence last sent to them and follow up with MHA Derrick Bragg and MP Scott Simms for funding opportunities on their behalf. Also agreed that any Councilors could lobby with government members if they wanted to.

7.2 JBA Municipal Garage

- A. Councilor requested that the Town should put the JBA Municipal Garage back on Tender as the plan is to have a new garage at the centre of the island near the new Town Office.
- B. Council held a brief discussion on the timing of this request as this is the primary garage now for Public Works and there are no definite dates on when the new garage will be built.
- C. It was suggested to proceed with a Conditional Sale or move back to the Garage in Fogo for the interim.

2021-113

T. Hart/Torrville

Resolved that the Town of Fogo Island retender the JBA Municipal Garage.

Resolution Carried. In favour – 6. Deputy Mayor Torrville, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 2. Mayor Wayne Collins, Councilor Barbara Jacobs,

8. Date of Next Regular Meeting:

Privileged Meeting – June 29, 2021 (If required) at 6.30PM

Regular Meeting – June 29, 2021 at 7:00 PM

9. Adjournment:

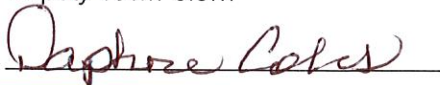
2021-114

Langdon/W. Hart

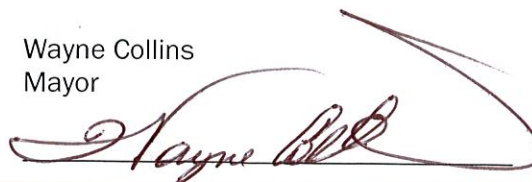
Resolved the public council meeting of May 25, 2021 be adjourned at 8:41PM.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

Daphne Coles
Deputy Town Clerk



Wayne Collins
Mayor



A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Wayne Collins	Deputy Mayor Paul Torrville
Councilor Barbara Jacobs	Councilor Janet Langdon
Councilor Samuel Rowe	Councilor Tracey Hart
Councilor William Hart	

Staff:

Bruce Pomeroy, Acting Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Absent:

Councilor Scottie Hart (Joined meeting at 7:55pm)

1. Call to Order:

- Meeting was called to order at 7:00PM.
- Mayor Collins opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for Council and the public attending by ZOOM Platform.

2021-115

T. Hart/Langdon

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

3. Appointment of Management Staff

3.1 Acting Town Clerk

2021-116

Langdon/T. Hart

Resolved that Daphne Coles be appointed Acting Town Clerk effective June 2 - 11, 2021.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

3.2 Acting Chief Administrative Officer

2021-117

W. Hart/T. Hart

Resolved that Bruce Pomeroy be appointed Acting Chief Administrative Officer effective June 14th, 2021.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

4. Minutes:

2021-118

W. Hart/Torrville

Resolved that the minutes of the Regular Public Meeting held on May 25th, 2021 be adopted as presented.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

5. Business Arising:

- No business arising from minutes of meeting held on May 25th, 2021.

6. Department Reports

6.1 Recreation, Tourism & Economic Development Report presented by Councilor Tracey Hart.

A meeting of the Recreation, Tourism and Economic Development Department was held on Tuesday June 22, 2021 at 7pm in the council chambers. In attendance were Councilor Tracey Hart, Chairperson, Councilor Scottie Hart, Acting CAO, Bruce Pomeroy, Director of Recreation, Tourism and Economic Development, Colette Wells- Coish. Absent Councilor Janet Langdon

A. Business Arising:

I. Former RCMP House, Fogo

- a) The Director and CAO discussed the base rental cost as stated in the draft rental agreement for the Former RCMP building in Fogo. A yearly rental fee of \$500.00 paid in monthly payments was put in place by the previous CAO.
- b) The group will be responsible for all utilities, and plan to do necessary repairs and maintenance at their cost.

2021-119

T. Hart/Langdon

Resolved that the Town of Fogo Island approve the agreement to transfer the Former RCMP House located at 52 Main Street, Fogo to Fogo Island Pride to operate a non-profit organization and designate an area to establish a museum on the premises demonstrating the history of the police forces in Newfoundland and Labrador until May 2023.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

B. Recreation and Tourism:

- a) Regional managers are preparing historical sites for opening on July 2nd.
 - b) World Ocean's Day cleanup was done in our communities. Adults volunteered and children gathered to help clean beach and pond areas. This work was done in conjunction with the Town, Fogo Island Harbour Authority, The Fogo Island Co-operative Society, and the Shorefast Foundation. Many local businesses also donated prizes that were used for participants. The school also helped by getting the students participate in contest and events. A huge thank you to all who participated.
 - c) The Maker's Market started on June 13th. It was a success and will continue weekly.
 - d) The Town App is receiving good feedback and we are updating as needed.
 - e) The issue of a vehicle for the Recreation and Tourism department has been ongoing. The Director feels a regular size truck or even a Ford Ranger would fit this department well. The committee suggest discussing this with Public Works and Fire Chief for input and prices.
 - f) The Hanging flowerpot project for community beautification has received good response and will be in place soon. This is our first year and ask everyone to be understanding and feel free to give suggestions.
 - g) Funding has been approved from Heritage Newfoundland for the Marine Interpretation Centre in the amount of \$19,200.00 for foundation work. This amount is only a small portion of what is required.
 - h) Received the draft MOU from Shorefast for the Fosters Pond as part of the ACOA Trail Project. Management and Council have reviewed the MOU and recommended revisions have been made.
- ❖ Councilor Langdon declared a Conflict of Interest and was removed from the virtual meeting through audio and visual connection at 7:09PM.

2021-120

T. Hart/Torraville

Resolved that the Town of Fogo Island approve the draft MOU for the Fosters Pond Trail prepared by the Shorefast Foundation as presented.

Resolution Carried. In favour – 6. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

❖ Councilor Langdon rejoined the meeting at 7:10PM.

- i) TRACS has provided details on plans for the Tilting Fire Hall. A meeting will be arranged with TRACS to discuss this proposal in conjunction with Fire Services.
- j) Correspondence has been received from a resident who has been experimenting with Beehive Colonies this past year and has expanded this year with eight new beehive colonies. He is requesting permission to set up some beehives at the Community Garden in Little Seldom. (See Attached Letter)

2021-121

T. Hart/W. Hart

Resolved that the Town of Fogo Island approve for The Fogo Island Beekeeper Inc to set up eight (8) new beehive colonies at the Community Garden in Little Seldom and that signage be erected to make residents aware of the beehives.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- k) Canada Day celebrations are underway following provincial restrictions for outside near the stadium. There will also be fireworks that evening weather permitting in conjunction with Fogo Island Fire Services. Several emails have been received from residents requesting that Canada Day Celebrations be cancelled to honour the indigenous community in their grief and mourning with the discovery of children's remains in unmarked graves in British Columbia and Saskatchewan.

2021-122

Langdon/T. Hart

Resolved that the Town of Fogo Island cancel the 2021 Canada Day celebrations to show respect and sympathy to the Indigenous Community in their grief and mourning with the discovery of children's remains in unmarked graves in British Columbia and Saskatchewan.

Resolution Defeated. In favour – 2. Councilor Janet Langdon, Councilor Tracey Hart Against – 5 Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Samuel Rowe, and Councilor William Hart.

6.2 Public Safety and Fire Services presented by Deputy Mayor Torrville

A meeting of the Fire Service Committee was held on Wednesday June 22, 2021, at 5:30pm at the Town Office, with Deputy Mayor Paul Torriaville, Councilor William Hart and Fire Chief Simpson in attendance.

The following items were discussed:

Information for Council:

Fire Calls – 3

Inspection – 5

A. Business arising from the last council meeting.

- I. The final set of Bunker Gear has arrived and distributed to member.

B. Building Maintenance:

- I. Fire Station appearance upgrades have begun with the door and window trims being painted.
- II. The Crown Land in Tilting for the fire storage unit has been secured and the surveyors have been engaged for this plot of land. There has been some discussion with a community group and the Former CAO on the transfer of the building, fire services have not been engaged for these discussions. An email has been circulated to council with information from the group.

C. Training Update

- I. Due to Covid-19 and work commitments training has slowed down, Fire Chief would like to thank the members who were able to attend and for those members who missed due to work there will be time for catch up.
- II. A training exercise will take place in the coming weeks for our new members to get a better understanding of our equipment, where it is on the trucks, and how to use it.

D. Equipment Update/Vehicle Maintenance

- I. Vehicle inspections have begun. The following have been completed:
 - a) Fogo cube van
 - b) JBA cube van
 - c) Seldom cube van
 - d) Tilting truck.
- II. Fogo Pumper - fuel filters have been changed and a new exhaust has been ordered.
- III. Ladder inspection has started with Fogo, Joe Batt's Arm and Seldom Fire Stations.

E. Recruitment

- I. One (1) new member at the Fogo Fire Station.

F. Other

- I. The Chief would like to thank the Firettes for the pork chop BBQ fundraiser on May 29. and for the Father's Day ticket draw June 19.
- II. The Fire Chief extends his thanks to local business for their continued cooperation and compliance in the Fire Inspection Process. By working together, we can recognize and mitigate any potential Life Safety Hazards, in turn creating a safer community for all of us to enjoy.
- III. The Chief would like to thank Councilor Langdon for taking the time to come to a BA search and rescue training session. Councilor Langdon donned full PPE and went under air to have a better understanding of what is required to be a firefighter. She travelled through a maze simulating a structure. Facing a heavy smoke condition, collapsed walls. Low profile maneuvers, and entanglement scenario along with passing through a 12-inch hole in a wall and locate a victim to complete the task. This is no easy feat. Great job!
- IV. The Fire Chief would like to thank Mr. Keith Penton Former superintendent of public works for his cooperation over the last year and wishes Mr. Penton great success in his future endeavors.

Actions for Council

A. Award Tender – Seldom Fire Hall Electrical 2021-123 Torraville/Langdon

Resolved that the Town of Fogo Island award the tender for Seldom Fire Hall Electrical to LGR Electrical Inc for the tendered amount of \$28,688.00 plus HST.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

6.3 Public Works Presented by Deputy Mayor Torraville

The Public Works Committee did not hold a committee meeting for June due to unavailability of Council Members. Keith Penton, Superintendent of Public Works provided the following updates:

A. Estimating Works:

I. Seldom Pumphouse

- a) A consensus was made on June 8th, 2021, to award K&D Pratt the work for the pumphouse upgrades. Material procurement in progress, with a start date to be confirmed by the contractor.

2021-124

Torraville/Rowe

Resolved that the Town of Fogo Island award the tender for Seldom Pump House upgrades to K & D Pratt for \$24,987.64 plus HST.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Joe Batt's Arm Water Tower/ Communications

- a) A consensus was made on June 8th, 2021, to award Greatario the work for the tank upgrades/repairs. Material procurement in progress, with start date to be confirmed.

2021-125

Torrville/Jacobs

Resolved that the Town of Fogo Island award the tender for JBA Water Tank Upgrades/Repairs to Greatario for \$124,326.00 plus HST.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- b) A consensus was made on June 8th, 2021, to award Pennecon the work for the communications upgrades. Material procurement in progress, with a start date to be confirmed by the contractor.

2021-126

Torrville/T. Hart

Resolved that the Town of Fogo Island award the tender for JBA Pump House Communications Upgrades to Pennecon for \$44,562.00 plus HST.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

B. Maintenance:

I. Preventative Maintenance

- a) The Boil Order has been lifted in the community of Fogo.
- b) Water intake screens have been pulled and cleaned in Fogo, Seldom and Tilting.
- c) All Lift Stations have been monitored and inspected, with no additional breakdowns to report. Note: The 3-phase pump near Experience Fogo has been installed and is operational.
- d) Road shouldering is completed in Fogo, Tilting, and substantially completed in Joe Batt's Arm. As time permits the remaining communities will be addressed.
- e) A water break was repaired on the South Side of Joe Batt's Arm.

II. Vehicle Maintenance/ Inspections

- a) Yearly inspections continue to be completed on Town vehicles. No major failures reported.

C. Other

- I. **Permit Applications**
 - a) Field visits ongoing to determine compliance, as requested.
- II. **Water turn-on/ turn-offs**
 - a) Water turn-on/turn-offs being requested frequently.
- III. **Advanced Drinking Water System:**
 - a) Both the Fogo and Seldom Advanced Drinking Water Systems are operational.
- IV. **Town Office**
 - a) Wood Environment & Infrastructure Solutions are continuing to complete the drawings and specifications for the new office. A 3rd party check estimate is to be completed on the final design prior to being issued to Tender. Wood to advise on estimate status.
 - b) Investigative work on the septic systems of neighboring buildings have been completed by the Town, with a Wood representative being present for direction/observation. The results are being incorporated into the site plan.
- V. **RFPs**
 - a) Case 590SN Backhoe – Madsen Equipment. The new unit has been delivered and is in service.
- VI. **Equipment Tenders**
 - a) **2001 Terex Backhoe**

2021-127

Torraville/T. Hart

Resolved that the Town of Fogo Island award the tender for 2001 Terex Backhoe to Tony Hewitt at the tendered price of \$5,200.00 plus HST.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- b) **2003 International Dump Truck**

2021-128

Torraville/T. Hart

Resolved that the Town of Fogo Island re-tender the 2003 International Dump Truck with a minimum bid attached and include the Snow Blade attachment.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

- VII. **Barr'd Islands Watermain Project**
 - a) Cecon has submitted an Environmental Application to Government for approval of the project based on the proposed routing of the water main.
- VIII. **Spring Clean-up 2021**
 - a) Spring Cleanup of metals has been completed. Free material drop-off at the dump was concluded on June 25, 2021.

6.4 Finance presented by Councilor Jacobs

A meeting of the Finance Committee was held at the Town Office on June 23rd, 2021 at 2:00PM. in attendance were Councilor Samuel Rowe, Bruce Pomeroy, Interim Chief Administrative Officer and Daphne Coles, Deputy Town Clerk. Absent from the meeting was Councilor Barbara Jacobs and Councilor Janet Langdon.

The following items were discussed:

A. Business Arising from Previous Council Meeting

- I. Request for Cost of Property Repairs – Snow Clearing Damages – 68 Brown’s Point Rd, JBA**
- a) Superintendent of Public Works visited the property and was told by the property owner that a truck was observed striking a clothesline while turning around in the driveway causing damage to the clothesline and pulley.
 - b) Property owner proceeded with repairs to both the clothesline and fence posts (2) without notifying the town. After review of the letter and damages, it is my recommendation that the Town cover the cost of the new clothesline wire and pulley at a cost of \$53.10. No reimbursement shall be awarded for the remaining costs requested.

2021-129

Jacobs/W. Hart

Resolved that the Town of Fogo Island approve the Superintendent of Public Works recommendation to cover the cost of the new clothesline wire and pulley at a cost of \$53.10 for damages incurred from snow clearing at 68 Brown’s Point Road, Joe Batt’s Arm. Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Request for Exemption of Water Taxes – 84A Main Street, Fogo

- a) Public Works Staff visited the property and took pictures of the waterlines under the house that have been cut and discontinued.
- b) Property owner provided information that when the former town did the water and sewer project for that area, they found oil contamination in the ground and had to change the route for the water and sewer lines, so no curb stop was put in for the garage and the trailer was placed on the land after the project was done. Only one curb stop located on the property for the main building.

2021-130

Jacobs/Langdon

Resolved that the Town of Fogo Island approve that 84A Main Street and 23-25 Mercer Memorial Drive be exempted from Town Water Tax for 2021 and moving forward. Further resolved that the property owner be reimbursed for water taxes charged for 2019 and 2020 on both properties.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

B. For Council Approval

I. Adoption of Cheque Register

2021-131

Jacobs/Rowe

Resolved that the Town of Fogo Island accept the cheque register from May 1st – 31st, 2021 in the amount of \$261,519.15 as presented.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

II. Adoption of Finance Reports

2021-132

Jacobs/W. Hart

Resolved that the Town of Fogo Island accept the Financial Statements from May 1st – 31st, 2021 as presented.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

III. Approval for Payment of Invoices

a) **Xylem Canada - \$11,629.61**

2021-133

Jacobs/Langdon

Resolved that the Town of Fogo Island approve the payment of \$11,629.61 to Xylem Canada.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

IV. Request for Exemption of Interest Fees on Taxes – 26 Penton’s Road, Joe Batt’s Arm

a) Property owner has provided payment on account and have committed to a monthly payment plan for the remaining arrears.

b) Requesting that Council consider waiving the interest fees owing on their residential property.

2021-134

Jacobs/W. Hart

Resolved that the Town of Fogo Island approve to write off the interest fees charged on the account for 26 Penton’s Road, Joe Batt’s Arm upon receipt of full payment for taxes owing on the property within 30 days of the date on the response letter.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

V. Acceptance of Chief Administrative Officer Resignation & Approval to Recruit New CAO

a) Former CAO Allan Hewitt submitted Letter of Resignation on May 26th, 2021, and with Council approval concluded work on May 28th, 2021.

2021-135

Jacobs/T. Hart

Resolved that the Town of Fogo Island approve for the Acting CAO to begin the recruitment process for a new CAO with advertising for the position and if necessary, an outside Recruitment Firm will be hired for the interviewing and selection process.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

VI. Acceptance of Superintendent of Public Works Resignation & Approval for Recruitment of New Superintendent of Public Works

a) Superintendent of Public Works submitted Letter of Resignation on June 14th, 2021, with last day of work being June 28th, 2021.

2021-136

Jacobs/Langdon

Resolved that the Town of Fogo Island approve for the Acting CAO to begin the recruitment process for a new Superintendent of Public Works with advertising for the position and if necessary, an outside Recruitment Firm will be hired for the interviewing and selection process.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

VII. Approval to Issue Second RFP for Town Buildings

- a) Town has issued several RFPs for the following town buildings with little or no interest coming forward:
- i. Municipal Garage – Garrison Road, Fogo
 - ii. Seldom Town Hall
 - iii. Island Harbour Fire Hall

2021-137

Jacobs/T. Hart

Resolved that with the sale of the Municipal Garage located at 19 Garrison Road, Fogo more information be gathered with the amount of land that will be attached and Management perform further negotiations with the interested bidder. Further resolved that a second RFP be issued for Seldom Town Hall with a minimum bid of \$15,000.00 and Island Harbour Fire Hall with a minimum bid of \$10,000.00.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

VIII. Approval to Borrow Funds from Scotiabank – New Town Office Project# 17-MCW-20-00007

2021-138

Jacobs/Langdon

Resolved that the Town of Fogo Island borrow from Scotiabank the sum of \$658,972.53 at the prime interest rate of 2.70% for a term period of five (5) years, amortization period of twenty-five (25) years for the purpose of the new Town Office, Project# 17-MCW-20-00007.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

Approval to Borrow GST/HST Rebate Portion - New Town Office Project# 17-MCW-20-00007

2021-139

Jacobs/Langdon

Resolved that the Town of Fogo Island borrow from Scotiabank the sum of \$169,252.00 at the prime interest rate of 2.70% for a term period of one (1) year, amortization period of one (1) year for the GST/HST rebate portion of the new Town Office, Project# 17-MCW-20-00007. One-time annual payment of \$169,252.00 due in full 12 months after loan is advanced, plus interest paid monthly.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

IX. Approval to Borrow Funds from Scotiabank – New 2021 590SN Case Backhoe

2021-140

Langdon/Jacobs

Resolved that the Town of Fogo Island borrow from Scotiabank the sum of \$224,987.00 at the prime fixed interest rate of 2.41% for a term period of five (5) years, amortization period of five (5) years for the purchase of the new 2021 590SN Case Backhoe. Monthly payments would be \$3,984.00. Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

7. Correspondence

7.1 Acceptance of Councilor Resignation – Sheldon Hamlyn

A. Letter of Resignation was addressed by Council.

7.2 Response Letter – R & K Construction

A. Letter sent to business owner in response to letter addressed at public council meeting held on May 25th, 2021, with concerns expressed on town' tendering process, COR certification for projects and Town practice on sourcing business to contractors off island.

7.3 Response Letter – Gander Electrical & Mechanical Ltd

A. Letter sent to business owner in response to letter addressed at public council meeting held on May 25th, 2021, with concerns expressed on town' tendering process for Seldom Fire Hall Electrical Tender.

7.4 Response Letter – LGR Electrical Inc

A. Letter sent to business owner in response to letter addressed at public council meeting held on May 25th, 2021, with concerns expressed on town' tendering process for Seldom Fire Hall Electrical Tender.

7.5 Mayor's Letter to MHA, Honorable Derrick Bragg re: Issuing Additional Cucumber Licenses.

A. Letter to Minister Bragg expressing concerns over the issuing of additional cucumber licenses and the drastic effect it can have on the Fogo Island Co-operative Society.

2021-141

W. Hart/T. Hart

Resolved that Council approve the Mayor's letter to MHA, Honourable Derrick Bragg expressing concerns on issuing additional cucumber licenses.

Resolution Carried. In favour – 7. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Tracey Hart and Councilor William Hart. Against - 0.

❖ Councilor Scottie Hart entered the meeting at 7:55pm.

7.6 Fogo Island Pride – Pride Week Proclamation – August 8th – 14th, 2021

A. Letter from Fogo Island Pride requesting that the Town fly the "Progress" Pride Flag during Pride Week, invitation to Council and Staff to attend Flag Raising and Community BBQ planned for Sunday, August 8th, and signing of the Proclamation for Pride Week.

2021-142

Langdon/S. Hart

Resolved that the Town of Fogo Island approve and sign the Proclamation for Pride Week from August 8th – 14th, 2021.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torrville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

7.7 Resident Response Letter – 84A North Shore Road

- A. Letter from property owner in response to letter forwarded n May 11, 2021 regarding combining of properties and exemption of property taxes.
- B. Letter was addressed by council and a decision has already been made on this property request.

7.8 Update on Barr'd Islands Watermain Project #17-GI-21-00112

- A. CECON forward update on status of project.
 - I. Drawings sent out for review by Environment on June 4th, 2021. Hopefully have permit back by early July. After permit is received, send tender document to Dept. of Municipal & Provincial Affairs for approval to call tenders. Once approval is awarded tender will go out for three (3) weeks. Hopefully start construction by late summer/early Fall.

7.9 Dept of Municipal & Provincial Affairs – Approval to Vote by Mail

- A. Received letter from Minister of Municipal & Provincial Affairs for approval to authorize voters to vote by mail.
- B. Many small municipalities around rural Newfoundland are not participating in the Vote By Mail option as it is very costly and time consuming for the Town. With many residents now being vaccinated for the COVID-19 virus it is very unlikely that the Province will be in Alert Level 4 or 5 where residents cannot get out to vote.

2021-143

T. Hart/Langdon

Resolved that the Town of Fogo Island will not be utilizing the Vote By Mail Option for the 2021 Municipal Election.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart, Councilor Tracey Hart and Councilor William Hart. Against - 0.

8. New Business

8.1 New Town Garage

- A. Councilor inquired if there was any further research done on the new Town Municipal Garage.
- B. Management have inquired with CECON and an estimate cost for the building, not including ground work would be around \$200,000.00.

9. Date of Next Regular Meeting:

Privileged Meeting – July 27th, 2021 (If required) at 6.30PM

Regular Meeting – July 27th, 2021 at 7:00 PM

10. Adjournment:

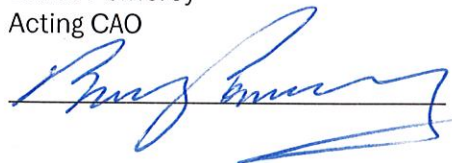
2021-144

T. Hart/W. Hart

Resolved the public council meeting of June 29, 2021 be adjourned at 8:05PM.

Resolution Carried. In favour – 8. Mayor Wayne Collins, Deputy Mayor Paul Torraville, Councilor Barbara Jacobs, Councilor Janet Langdon, Councilor Samuel Rowe, Councilor Scottie Hart and Councilor Tracey Hart. Against - 0.

Bruce Pomeroy
Acting CAO



Wayne Collins
Mayor

