



Minutes of Special Public Council Meeting August 5, 2026, at 7:00PM

A Special Public Meeting of Council was held at the Town Office on August 5, 2026, with the following in attendance.

Councilor's Present:

Deputy Mayor Damian Roebbotham
Councilor Holly Payne

Councilor Ryan Holmes
Councilor Carol Warren

Staff:

Pauline Payne, CAO
Daphne Coles, Deputy Town Clerk

Absent:

Mayor Andrew Shea
Councilor Lary Roebbotham

Call to Order:

- In the absence of the Mayor, Deputy Mayor Roebbotham chaired the meeting and welcomed everyone viewing the meeting on the ZOOM Platform.
- Deputy Mayor Roebbotham reviewed the meeting agenda for the public joining in on ZOOM and called the meeting to order at 7:00PM.

1. Agenda:

2026-222

Warren/Payne

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 4. Deputy Mayor Roebbotham, Councilor Holmes, Councilor Payne and Councilor Warren. Against - 0.

2. Review of Stop Work Order Procedures

- CAO gathered information on Stop Work Orders issued since 2015 and the procedure for issuing an Order. There were 24 Stop Work Orders issued since 2015.
- Council requested extra time to review the Stop Work Orders issued.

2026-223

Warren/Payne

Resolved that the CAO prepare a draft Stop Work Order Policy for Council review.

Resolution Carried. In favour – 4. Deputy Mayor Roebbotham, Councilor Holmes, Councilor Payne, and Councilor Warren. Against - 0.

3. MCW Project Seldom Pump House

2026-224

Warren/Holmes

Resolved that Council approve to resubmit a second application for Municipal Capital Works Project 17-MCW-25-00000, Seldom Pump House Replacement in the amount of \$5,619,979.78 for the cost of a new Pumphouse at a 90/10 cost ratio. The Town's portion of the project costs will be \$561,997.97. Resolution Carried. In favour – 4. Deputy Mayor Roebbotham, Councilor Holmes, Councilor Payne, and Councilor Warren. Against - 0.

4. Closed Session

2026-225

Holmes/Warren

Resolved that Council enter into a closed session at 7:20pm for discussion on potential town building. Resolution Carried. In favour – 4. Deputy Mayor Roebbotham, Councilor Holmes, Councilor Payne, and Councilor Warren. Against - 0.

- Due to Conflict of Interest, Councilor Payne departed the meeting at 7:21pm and rejoined the meeting again at 8:00pm by telephone.

2026-226

Holmes/Warren

Resolved that Council re-enter the public council meeting at 8:01pm. Resolution Carried. In favour – 4. Deputy Mayor Roebbotham, Councilor Holmes, Councilor Payne, and Councilor Warren. Against - 0.

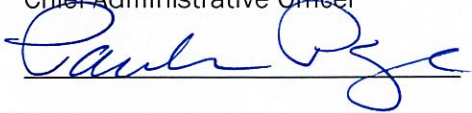
5. Adjournment:

2026-227

Holmes/Warren

Resolved the special public council meeting of August 5, 2026, be adjourned at 8:02pm.

Pauline Payne
Chief Administrative Officer



Damian Roebbotham
Deputy Mayor

