



**Minutes of Regular Public Council Meeting
April 28th, 2026, at 7:00PM**

A Public Meeting of Council was held at the Town Office on April 28, 2026, with the following in attendance.

Councilor's Present:

Mayor Andrew Shea
Councilor Ryan Holmes
Councilor Holly Payne

Deputy Mayor Damian Roebbotham
Councilor David McKenna
Councilor Lary Roebbotham

Staff:

Pauline Payne, CAO
Daphne Coles, Deputy Town Clerk

Absent:

Councilor Carol Warren

1. Call to Order:

- Mayor Shea welcomed everyone viewing the meeting on the ZOOM Platform and reviewed the meeting agenda. Meeting was called to order at 7:02PM.

2. Agenda:

2026-119

Holmes/McKenna

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebbotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebbotham. Against - 0.

3. Minutes:

2026-120

McKenna/Payne

Resolved that the minutes of the Regular Public Meeting held on March 31, 2026 be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebbotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebbotham. Against - 0.

2026-121

McKenna/Holmes

Resolved that the minutes of the Special Public Meeting held on April 14, 2026 be adopted with noted omissions/errors to Recreation and Tourism Department Report, Section B (II), highlighted in red below to be added/changed by the Deputy Town Clerk.

Visitor Information Center

❖ Due to conflict of interest, Deputy Mayor Damian Roebbotham and Councilor Lary Roebbotham left the meeting at 7:55pm.

- a) At a recent rental, the power went out to entire building, the electrical panel was the issue. The panel requires upgrading.

2026-112

Holmes/Warren

Resolved that Council approve to upgrade the electrical panel at the Visitor Information Center at the estimated cost of \$2,000.00..

Resolution Carried. In favour – 5. Mayor Shea, Councilor Holmes, Councilor McKenna, Councilor Payne, and Councilor Warren. Against - 0.

❖ Deputy Mayor Damian Roebotham and Councilor Lary Roebotham returned to the meeting at 7:56pm.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

4. Business Arising

❖ No business arising from minutes of Regular Public Meeting held on March 31, 2026 and Special Public Meeting held on April 14, 2026 or prior meetings.

5. Department Reports

5.1 Economic Development presented by Deputy Mayor Roebotham

Economic Development Committee did not hold a committee meeting for April. Economic Development and Special Projects Coordinator, Victoria Bailey submitted a report to Council with updates on the following projects:

- A. Staff Training
- B. Community Capacity Building Training
- C. Econext – Climate Action and Greenhouse Gas Planning
- D. FCM Feasibility Study – Old RCMP Building
- E. Service Canada Super Service Fair

5.2 Recreation & Tourism presented by Councilor Ryan Holmes

A meeting of the Recreation and Tourism Committee took place at the Town Office on Monday, April 13, 2026 at 7:00pm. In attendance were Committee Chairperson, Councillor Ryan Holmes, Councillor Lary Roebotham, Deputy Town Clerk Daphne Coles and Director of Recreation and Tourism, Colette Wells – Coish. Absent from the meeting was Councilor Holly Payne.

The following items were discussed:

A. Recreation

I. Stadium Update

- a) The ice is removed and equipment shut down and isolated.
- b) The Zamboni will be inspected before next season.

II. Field work on Little Fogo Islands

- a) A research coordinator is doing a Northern Gannet Restoration Project run by Dr. Montevecchi and part of the project is to deploy gannets around Little Fogo Islands.

III. Mobile Café

- b) A new initiative from a business owner in Torbay is seeking support from local and will be visiting Fogo Island this Summer.

2026-122

Holmes/L. Roebotham

Resolved that the Director of Recreation and Tourism contact the Business Owner of the Mobile Cafe to correspond with the Town Office to obtain Operating Permits required for Mobile Business on Fogo Island.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

B. Tourism

- I. The Tourism industry is changing, and our cultural heritage can be shared in diverse ways.

2026-123

Holmes/D. Roebotham

Resolved that the Director of Recreation and Tourism schedule a workshop with Heritage NL on Fogo Island with Staff and Council to discuss heritage assets and future possibilities.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

II. Lane House Museum

- a) Correspondence received from a relative of the former owners of the Lane House Museum in Tilting expressing interest in taking ownership for a family home.

2026-124

D. Roebotham/Holmes

Resolved that the Director of Recreation and Tourism respond to the family relative informing them of Council's intentions to move forward with discussions on Town Museums and the Lane House will be included in that discussion.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

- III. An Irish artist is applying for funding under the 'Culture Ireland and Canada Funding". She chose Fogo Island as one place in her proposal to present her work on Canada's Dark Sky regions in 2027. Staff have contacted the organizing committee with FEILE Tilting and they have plans in place.

2026-125

Holmes/McKenna

Resolved that the Director of Recreation and Tourism proceed with writing a Letter of Support from the Town of Fogo Island to include in her application for Culture Ireland and Canada Funding.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

C. Other

- I. The Town has received funding for 5 positions under Canada Summer Jobs,
II. Canada Day funding is approved for 2026 from Canadian Heritage for \$8,000.00.

5.3 Planning & Public Works presented by Councilor David McKenna

A meeting of the Public Works Committee was held at the Town Office on April 27, 2026 at 6:00pm with the following present: Committee Chairperson, Councillor David McKenna, Deputy Mayor Damian Roebotham, Superintendent/Foreperson of Public Works Sheldon Hoffe and CAO Pauline Payne. Absent from the meeting was Councilor Ryan Holmes.

The following items were discussed:

A. Spring Clean-Up 2026

- I. The current staffing level of the Public Works Department will not allow for a full spring clean-up to be offered.

2026-126

McKenna/D. Roebotham

Resolved that the Town offer a free residential drop off at the waste management site for 3 weeks and Town Staff offer a curbside pick up of metal items only.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

- II. Council requested that an apology to residents be included in the public notice when it goes out.

B. Wastewater Transitional Authorization

- I. The Department of Environment and Climate Change Canada has approved a Transitional Authorization to allow the Town of Fogo Island to continue to discharge untreated wastewater into the ocean until December 31, 2040 while the Town works on a plan for treating the wastewater by this date.

C. Sewer Issue 59 Main Street Fogo

- I. The sewer service located at 59 Main Street Fogo is connected to a lift station near the property. Due to the low elevation of the property, constantly having issues with sewer backing up which means multiple call-outs for Public Works Staff.

2026-127

McKenna/Holmes

Resolved that Staff meet with homeowner and discuss the possibility of installing a septic tank on the property.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebbotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebbotham. Against - 0.

D. Domestic Sawmill Permit Application

2026-128

McKenna/Holmes

Resolved that Council approve a permit for a Domestic Use Sawmill at 64 Burnt Point Road Seldom as a discretionary use under Section 10 of the Town Development Regulations.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebbotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebbotham. Against - 0.

E. Amendment to Town Development Regulations

2026-129

McKenna/D. Roebbotham

Resolved that Council accept Draft 1 of Amendment No. 4 Delete Maximum Floor Area – Accessory Buildings on Residential Lots in the Community Development Area (COMMDA) Zone. Further resolved to request that the Plan Consultant add the removal of Lot Coverage of All Buildings totalled 33% maximum to the same amendment.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebbotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebbotham. Against - 0.

5.4 Public Safety and Fire Services presented by Councilor Holly Payne

A meeting of the Fire Services Committee was held at 7:00pm on April 21st, 2026 at the Town Office. In attendance: Station Chiefs Paul Torraville, Dion Harnett and Bobby Parsons, CAO Pauline Payne, Enforcement/Permitting Officer, Germaine Morgan, Committee Chair Councillor Holly Payne, Councillor Lary Roebbotham. Absent was Councillor Carol Warren.

A. Items discussed:

- I. Review vehicles and replacement planning – Each Station to provide a list of all vehicles with year and km's for a replacement plan.
- II. Nightly Rentals Fire Inspections: New guidelines for Nightly Rentals as per email received from Barry Porter; "Government Services will no longer be reviewing short-term rentals that accommodate 10 persons or less".

2026-130

Payne/McKenna

Resolved that Council approve that Nightly Rentals accommodating 10 people or less will not require a Fire Inspection. This is not a requirement of Fire and Emergency Services as per response from Fire Commissioner.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

III. Station 2 & 3 are requesting we research funding for Heat Pumps to replace existing furnaces.

2026-131

Payne/McKenna

Resolved that Staff research and apply for funding to replace oil furnaces at Station 2 & 3 with heat pumps.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

5.5 Finance and Administration presented by Councilor Roebotham

Finance and Administration Department did not hold a department meeting for April.

A. For Council Approval

I. Revised Code of Conduct for Councilors

2026-132

L. Roebotham/D. Roebotham

Resolved that Council approve the revised Code of Conduct for Councilors as presented.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

6. Correspondence

6.1 Proclamation – World Ovarian Cancer Day

❖ Deputy Mayor Roebotham declared Friday, May 8th, 2026 as World Ovarian Cancer Day.

6.2 Proclamation – Municipal Awareness Week

❖ Mayor Shea declared May 10th – 16th, 2026 as Municipal Awareness Week.

6.3 Invitation – NLHS Rural Innovation Hub

❖ Town received an invitation to the grand opening of NL Health Services Rural Innovation Hub, a new healthcare-focused centre. Event taking place on May 25th, 2026 at the Gordon Pinsent Centre for the Arts in Grand Falls-Windsor.

❖ Any Councilor interested in attending can contact the CAO or Deputy Town Clerk for registration.

6.4 Department of Municipal and Community Affairs

❖ Extension for mandatory Code of Conduct training for Councilors until May 31st, 2026.

7. New Business

➤ No new business for discussion.

8. Closed Session

2026-133

McKenna/Holmes

Resolved that Council enter into a closed session at 8:02pm.

Resolution Carried. In favour – 6. Mayor Shea Deputy Mayor Roebotham, Councilor Holmes, Councilor David McKenna, Councilor Holly Payne, and Councilor Roebotham. Against - 0.

❖ The following items were discussed:

- Fire Services – Attendance for Training and behavior during an emergency
- Potential building for Town Office

❖ Councilor David McKenna and Councilor Holly Payne departed the meeting at 8:40pm due to conflict of interest for discussion on potential building for Town Office.

2026-134

Holmes/L. Roebbotham

Resolved that Council return to the Public Meeting at 9:03pm .

Resolution Carried. In favour – 4. Mayor Shea, Deputy Mayor Roebbotham, Councilor Holmes, Councilor Councilor Roebbotham. Against - 0.

9. Date of Next Regular Meeting:

- Public Council Meeting – May 26, 2026 @ 7:00pm.

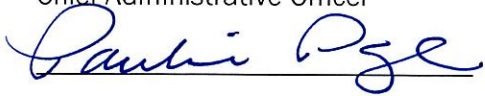
10. Adjournment:

2026-135

D. Roebbotham/Holmes

Resolved the public council meeting of April 28, 2026, be adjourned at 9:04pm.

Pauline Payne
Chief Administrative Officer



Andrew Shea
Mayor

