

A Public Meeting of Council was held at the Town Office on May 13<sup>th</sup>, 2025, with the following in attendance.

**Councilors Present:**

Mayor Andrew Shea  
Councilor Mark Budden  
Councilor Lary Roebbotham

Deputy Mayor Alexander Crawford  
Councilor Damian Roebbotham

**Staff:**

Daphne Coles, Deputy Town Clerk  
Pauline Payne, CAO

**Absent:**

Councilor David McKenna  
Councilor Adam Young

**1. Call to Order:**

- Mayor Shea welcomed everyone viewing the meeting on the ZOOM Platform, the public meeting was called to order at 7:00PM.
- Mayor Shea reviewed the meeting agenda for the public joining in on the ZOOM platform.

**2. Agenda:**

**2025-077**

**Crawford/D. Roebbotham**

Resolved that the agenda be adopted with a noted change in the Adoption of Minutes, should be Minutes of April 29<sup>th</sup> and not March 25<sup>th</sup>.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, and Councilor Lary Roebbotham. Against - 0.

**3. Minutes:**

**2025-078**

**D. Roebbotham/Crawford**

Resolved that the minutes of the Regular Public Meeting held on April 29<sup>th</sup>, 2025, be adopted as presented.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, and Councilor Lary Roebbotham. Against - 0.

**4. Business Arising**

**4.1 Update – Anglican Cemetery Road Repair, Fogo**

- At the public council meeting held on April 29<sup>th</sup>, Council passed a motion to deny a request from the Anglican Parish for road repairs leading to the old cemetery located on Break Heart Hill in Fogo. They were of the understanding that the former Town of Fogo agreed to maintain this road for an indefinite period of time in exchange for a parcel of land located at the “picnic field” in Fogo. Council requested research into more documentation on the agreement.
- Staff researched the archived files from the former town and presented two letters to Council.
  - ❖ One from the former Minister of the Parish dated September 26, 1989, acknowledging receipt of the Notice of Expropriation of the land known as the “picnic field”. As well as an outline of “reasonable compensation for it’s interest in the property” which gave a clear completion of work to be completed by the Town of Fogo as September 30<sup>th</sup>, 1990.
  - ❖ A second letter from the former town clerk, dated November 7, 1989, advising of Council’s agreement with the compensation requested and a completion date of September 30, 1990.

- It is not stated in either letter from both parties that this is a continuing agreement for repairing the old cemetery road.

#### 4.2 Meeting with Shorefast

- At the public meeting of Council held on February 25<sup>th</sup>, Council agreed to meet with Shorefast Foundation and the Fogo Island Co-operative Society and Council further requested that representation from the Fogo Island Chapter of the Gander and Area Chamber of Commerce be invited to represent all other businesses on Fogo Island.
- Staff have received confirmation that members of the Fogo Island Chapter of the Gander and Area Chamber of Commerce will be attending.
- It is recommended that only 2 members of each group attend.

2025-079

Crawford/Budden

Resolved that Mayor Shea and Councilor Lary Roebbotham will attend the meeting on behalf of the Town with Shorefast Foundation, Fogo Island Co-op and the Fogo Island Chapter of the Gander and Area Chamber of Commerce for a discussion on the future of Fogo Island.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, and Councilor Lary Roebbotham. Against - 0.

### 5. Administration

#### 5.1 Council Meetings

- With Council's decision to eliminate the Department Committees and hold 2 public meetings a month, Council requested clarification on the rule for meeting absence and seat vacancy.
- Section 45(h)(ii) of the Towns and Local Service Districts Act states that a council seat becomes vacant without leave of the town council, when the councilor does not attend regular meetings of the town council for 3 successive months.

#### 5.2 Interest Relief Policy

- Staff developed an Interest Relief Policy that could apply to residents with low income and settlement of estates.
- Council deferred making a decision for further review of the policy.

#### 5.3 Approval of Council Order

- An emergency Stop Work Order was issued on May 2<sup>nd</sup>, 2025 with approval from Council by email.

2025-080

D. Roebbotham/Budden

Resolved that Town of Fogo Island issue a Stop Work Order for development without a permit at 4 Baker's Road, Fogo.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, and Councilor Lary Roebbotham. Against - 0.

### 6. Department Reports

#### 6.1. Economic Development & Special Projects – No report.

#### 6.2. Recreation & Tourism presented by Deputy Mayor Crawford

##### A. Recreation

- I. Summer Youth Positions:
  - a) To date there are five positions approved under Canada Summer Jobs for this summer.
    - 1) Park Attendant
    - 2) Special Events Planner
    - 3) Tour Guide
    - 4) Camp Coordinator
    - 5) Visitor Information Specialist



- II. We have several summer activities planned such as Canada Day, Summer Camp at the stadium, and the weekly Maker's Market.
- III. There has been some discussion on fees charged for summer camp, there is a cost for food and supplies. Our daily registration numbers are based on the number of our youth staff keeping within the guidelines and appropriate ratio for kids and staff. There is a new structure for our summer camp this year with different themes planned for each week.
  - a) Council discussed the low attendance over the past few years and the fee being charged. Council requested that the CAO research the number of children in attendance over the last few years and bring back to Council for further review.
- IV. We need to replace several basketball backboards, particularly those located in Seldom. Two prices quotes were obtained. Town has received a funding grant from Active NL for \$10,000.00.

**2025-081**

**Crawford/L. Roebbotham**

Resolved to purchase from Coastline Specialties Ltd 4 basketball backboards at the quoted price of \$9900.00 plus HST. Two backboards will be placed on the basketball court at the playground in Seldom and two will be kept for the new development area on the soccer field by the Iceberg Arena. Maximum amount of spending is limited to \$10,000.00.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, and Councilor Lary Roebbotham. Against - 0.

- V. The Carpenter Supervisor and team started work on May 5<sup>th</sup>. The Program Coordinator is resuming work on Monday May 12. The remaining summer staff will start work on May 26, 2025.

### **6.3. Planning & Public Works/Enforcement & Permitting – No report**

#### **A. New Salt/Sand Shed and Garage**

- I. CAO asked Council for instructions on what would be the next steps for starting the process of getting a new salt/sand shed and garage for the Public Works as the old garage in Fogo has been demolished and with only the JBA Garage, there is not enough room for storage of all materials and equipment. Currently some items are located outside enduring all weather conditions.
- II. Public Works Superintendent has gathered information and cost figures from our engineers at Cecon. Cost estimates for a Salt/Sand Shed 30'x50' is approximately \$300,000.00 and a Pre-Engineered Steel Garage would be approximately \$750,000.00. Site work would be approximately \$200,000.00.
- III. Location is an issue as it would need to be centralized.
- IV. Council requested that the CAO provide further information on amount of salt/sand material that needs to be stored at one time, whether or not the town can continue to store the material at the Transportation Depot and how many cubic metres of salt/sand material is normally used. This could all depend on the size of the building that is required.

### **6.4. Fire Services – No report.**

### **6.5. Finance and Administration - No report.**

## **7. Correspondence**

### **7.1 Municipal Assessment Agency Update**

- The Board of Directors of the Municipal Assessment Agency held its first meeting of the year virtually on March 13, 2025.
- Annual notice of assessments will be mailed out on June 2, 2025

### **7.2 Letter – Request for Water And Sewer**

- Business owner in Little Seldom is requesting that Council consider water and sewer a priority for Little Seldom.

- Owner has operated a business for 20 years and struggles with the issue of operating the business without the community be serviced with water and sewer services.
- Council discussed the request and feel that there would be issues with feasibility costs for this project, and water pressure could be an issue with having to go up over the hill.
- Council requested that Staff research past water and sewer files for any prior cost figures or feasibility studies and present to Council at the next meeting.

## **8. New Business**

### **8.1 Letter from Fogo Island Health Care Centre**

- Mayor Shea received a letter from NL Central Health inquiring about the potential of an extension on the Fogo Island Central Park Walking Trail, making a connection leading to the hospital that would enable use by the hospital patients.
- Mayor Shea will forward the letter to the CAO.

## **9. Date of Next Regular Meeting:**

- Public Council Meeting – May 27<sup>th</sup>, 2025 @ 7:00pm.

## **10. Adjournment:**

2025-082

D. Roebbotham/Crawford

Resolved the public council meeting of May 13<sup>th</sup>, 2025, be adjourned at 8:05PM.

Pauline Payne  
Chief Administrative Officer



Andrew Shea  
Mayor

