

A Public Meeting of Council was held at the Town Office on June 24th, 2025, with the following in attendance.

Councillors Present:

Deputy Mayor Alexander Crawford	Councillor Mark Budden
Councillor Damian Roebbotham	Councillor Lary Roebbotham
Councillor Adam Young	

Staff:

Daphne Coles, Deputy Town Clerk
Pauline Payne, CAO

Absent:

Mayor Andrew Shea
Councillor David McKenna

1. Call to Order:

- Due to the absence of the Mayor, Deputy Mayor Crawford chaired the meeting.
- Deputy Mayor Crawford welcomed everyone viewing the meeting on the ZOOM Platform, the public meeting was called to order at 7:03PM.
- Deputy Mayor Crawford reviewed the meeting agenda for the public joining in on ZOOM.

2. Agenda:

2025-098

L. Roebbotham/Young

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Budden, Councillor Damian Roebbotham, Councillor Lary Roebbotham and Councillor Young. Against - 0.

3. Minutes:

2025-099

D. Roebbotham/Budden

Resolved that the minutes of the Regular Public Meeting held on May 27th, 2025, be adopted as presented.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Budden, Councillor Damian Roebbotham, Councillor Lary Roebbotham and Councillor Young. Against - 0.

4. Business Arising

4.1 Amendment to Interest Relief Policy

2025-100

D. Roebbotham/L. Roebbotham

Resolved that the following amendments be made to the Interest Relief Exemption Policy:

1. Taxes must be paid in full by December 31st of the current year or interest will be re-applied for the full year.
2. Property must be the residents' primary residence to be eligible.
3. Residents do not need to be living in the house to qualify, however must provide documents that this is their primary residence. Residents that are required to be living in low-income housing, seniors homes or medical institutions may be eligible.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Budden, Councillor Damian Roebbotham, Councillor Lary Roebbotham and Councillor Young. Against - 0.

2025-101

L. Roebotham/Budden

Resolved that the deadline for applications of March 31st, 2025 be changed to August 31st, 2025 for the year 2025 only.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebotham, Councilor Lary Roebotham and Councilor Young. Against - 0.

5. Department Reports

5.1. Economic Development & Special Projects – No Report

5.2. Recreation & Tourism presented by Councilor Young

A Departmental meeting for Recreation and Tourism took place on Tuesday, June 10th at 1:30 pm at the Town Office. In attendance were CAO Pauline Payne, Director Colette Wells – Coish, Program Coordinator, Elizabeth Blundon.

The following items were discussed:

A. Recreation

- I. The curling rocks we have been using were on agreement from the Town of Bishop's Falls. The agreement had just expired, it was requested to have the agreement extended. We received response from their Town Manager stating that their Council has decided that since the curling rocks were originally purchased with government funding, please consider them a Fogo Island asset.
 - a) Council requested that the Director of Recreation and Tourism send a Thank You letter to the Town of Bishop Falls for this wonderful donation to the curling program.

B. Tourism

- I. A request has been received from The Brimstone Culture and Historical Society in Fogo to manage the former United Church in Fogo. They have outlined how their plan would establish a dedicated gallery space within the venue displaying the unique history, culture, and traditions of Fogo Island, including traditional crafts, artistry, and photography. It will also support the following,
 - a) Community engagement
 - b) Accessibility
 - c) Heritage Preservation and
 - d) Sustainability

2025-102

L. Roebotham/Young

Resolved to defer a decision on the request from the Brimstone Culture and Historical Society to manage the former United Church in Fogo until after the meeting of the Historical Heritage Trust Steering Committee has taken place.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebotham, Councilor Lary Roebotham and Councilor Young. Against - 0.

- II. A request has been received by the Brimstone Culture and Historical Society in Fogo to do a Composting Pilot Project, "Reaping the Past, Sowing the Future: They require using a space at the Community Garden located at the Experience Fogo area in Fogo. They feel this pilot program will,
 - a) Enriching Our Community Garden
 - b) Reducing Landfill Waste
 - c) Fostering Community Engagement
 - d) Educational Opportunities
 - e) Potential for Expansion
- III. They are hoping the town will provide compost bins.

2025-103

Young/D. Roebotham

Resolved to support the Brimstone Culture and Historical Society in Fogo in doing a Composting Pilot Project “Reaping the Past, Sowing the Future”. Staff will correspond with the committee to determine how many composting bins are required from the Town and update Council on the details.
Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

5.3. Planning & Public Works/Enforcement & Permitting presented by Councilor Budden

A Public Works departmental meeting was held on June 16, 2025, at the Town Office at 2:30 PM with CAO Pauline Payne, Superintendent of Public Works Sheldon Hoffe and Enforcement Officer Germaine Morgan in attendance.

The following items were discussed:

A. Correspondence From Resident

- I. A letter has been received from a resident informing Council of some items that were taken mistakenly by staff during the Spring Clean-Up.
- CAO, Pauline Payne declared a conflict of interest and departed the meeting at 7:45pm.

2025-104

Budden/D. Roebbotham

Resolved that Council will not accept any liability associated with the loss of items left by the roadside during Spring Cleanup. To protect your property, only items meant for Spring Cleanup should be left by the roadside as per what is outlined in the cleanup process.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

- CAO, Pauline Payne returned to the meeting at 8:03pm.

B. MCW Application Estimate – Country Road Upgrades

- I. Allnorth Consultants have prepared a cost estimate to complete culvert replacements and road upgrades to Country Road in Fogo. This project is estimated to cost \$2.38 Million. A MCW application can be submitted for Provincial funding, but the cost share ratio is 50% Provincial Government and 50% Municipality plus any cost over runs are the responsibility of the Municipality.

2025-105

D. Roebbotham/Budden

Resolved that the CAO communicate with other municipalities with the same population of Fogo Island to collectively approach the Department of Municipal Affairs and Community Engagement to change the 50/50 cost-share ratio for government and the municipality.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

C. Request From Resident - Browns Point

- I. A resident from Browns Point Joe Batts Arm has requested that Council erect “Children At Play” signs in the area.

2025-106

Budden/L. Roebbotham

Resolved that 2 “Children at Play” signs be erected in the Brown’s Point area. Superintendent of Public Works can assess the area for appropriate locations of the signs.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

5.4. Fire Services presented by Councilor McKenna – No Report

5.5. Finance and Administration presented by Councilor Lary Roebbotham

A meeting of the Finance and Administration Department was held at the Town Office on June 18th, 2025, at 9:30 AM. In attendance were CAO Pauline Payne, Deputy Town Clerk Daphne Coles and Accounting Clerk Tracy Torraville.

The following items were discussed:

A. For Council Approval

I. Adoption of Cheque Register

- a) Department reviewed the cheques that were issued during April 2025

2025-107

L. Roebbotham/Young

Resolved that Council adopt the cheque register from May 1st to 31st, 2025 in the amount of \$198,156.51.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

II. Adoption of Finance Reports

- a) Department reviewed the following reports for April 2025
 - i) Breakdown of Receipts
 - ii) Detailed Income Statement
 - iii) Bank Reconciliation

2025-108

L. Roebbotham/D. Roebbotham

Resolved that Council accept the Financial Reports for May 2025 as presented.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

III. Approval to Pay Invoice

- a) Original price quote was \$9590.86 in total, however upon inspection more parts were needed and a 2nd trip to the island to complete the repairs was required.

2025-109

L. Roebbotham/Young

Resolved that Council approve payment of the following Invoices to Thomas Coffey Technical Services for Fire Pumper Truck Inspections for a total of \$14,214.73, HST included:

#2029 - \$5717.11

#2030 - \$1013.13

#2031 - \$610.64

#2033 - \$6873.85

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

IV. Transfer of Banking Services to Atlantic Edge Credit Union

2025-110

L. Roebbotham/Young

Resolved that Council approve that Tracy Torraville, Accounting Clerk be the authorized user for online banking with the Atlantic Edge Credit Union.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

2025-111

L. Roebbotham/Young

Resolved that Council approve for the CAO, Pauline Payne to write a letter to the Minister of Municipal Affairs and Community Engagement requesting approval to transfer the following bank loans from Scotiabank to the Atlantic Edge Credit Union:

1. Loan #34033-00008-55-04 - Scotiabank – Water – Barr'd Islands Phase 2 & Extension
2. Loan #34033-00008-55-02 – Scotiabank – Paving
3. Loan #34033-00008-55-008 – Scotiabank – Barr'd Island Watermain

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

2025-112

L. Roebbotham/Budden

Resolved that Council approve the cancellation of 2 Scotiabank Business Visa's and apply to the Atlantic Edge Credit Union for 2 Business Visa's: a visa for CAO, Pauline Payne with a credit limit of \$10,000.00 and a visa for the Superintendent of Public Works, Sheldon Hoffe with a credit limit of \$5000.00.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councilor Budden, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Young. Against - 0.

6. Correspondence

6.1 Letter – Campers at Etheridge's Point, Joe Batt's Arm

- Town received an email with concerns that the Campers parking at Etheridge's Point was still an issue. Town signage is not working. CAO has done some research, and no other towns have bylaws for Campers.
- Council discussed the concern and there is only so much the town can do as there is no enforcement, Campers are not parking on town property and noise concerns are an issue for the RCMP.
- Council requested that the CAO add a friendly note to the town's brochure as a reminder to be respectful of residents and other tourists while camping in public areas around the island and to keep our island clean using proper garbage disposal.
- Council also requested that Staff follow-up with the property owner.

7. New Business

- No new business for discussion.

8. Date of Next Regular Meeting:

- Public Council Meeting – July 8, 2025 @ 7:00pm.

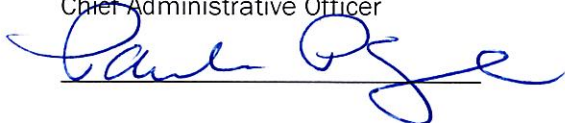
9. Adjournment:

2025-113

D. Roebbotham/Budden

Resolved the public council meeting of June 24th, 2025, be adjourned at 8:50PM.

Pauline Payne
Chief Administrative Officer



Alexander Crawford
Deputy Mayor

