

A Public Meeting of Council was held at the Town Office on August 26th, 2025, with the following in attendance.

Councillors Present:

Mayor Andrew Shea
Councillor David McKenna
Councillor Lary Roebbotham

Deputy Mayor Alexander Crawford
Councillor Damian Roebbotham
Councillor Adam Young

Staff:

Daphne Coles, Deputy Town Clerk
Pauline Payne, CAO

Absent:

Councillor Mark Budden

1. Call to Order:

- Mayor Shea welcomed everyone viewing the meeting on the ZOOM Platform, the public meeting was called to order at 7:04PM.
- Mayor Shea reviewed the meeting agenda for the public joining in on ZOOM.

2. Agenda:

2025-141

Crawford/L. Roebbotham

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councillor McKenna, Councillor Damian Roebbotham, Councillor Lary Roebbotham and Councillor Adam Young. Against - 0.

3. Minutes:

2025-142

D. Roebbotham/McKenna

Resolved that the minutes of the Regular Public Meeting held on July 29th, 2025, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councillor McKenna, Councillor Damian Roebbotham, Councillor Lary Roebbotham and Councillor Adam Young. Against - 0.

4. Business Arising - No Business Arising

5. Department Reports

5.1. Economic Development & Special Projects – No Report

5.2. Recreation & Tourism presented by Deputy Mayor Crawford

A Departmental meeting for Recreation and Tourism took place on Tuesday, August 19th at 1:30 pm in the Town office. In attendance were CAO Pauline Payne, Director Colette Wells – Coish, and Program Coordinator Elizabeth Blundon.

A. Recreation

- I. A new piece of sensory equipment was purchased under Active NL funding in 2024 for the new recreational design on the ballfield.

2025-143

Crawford/L. Roebbotham

Resolved to move ahead with the installation of the sensory equipment on the ballfield to align with the recreational design for the Fogo Island Age Friendly Recreational Area.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

II. A letter has been received on behalf of the EF Tour Executive expressing interest in operating the canteen at the stadium for the 2025-2026 season.

- Mayor Shea, Deputy Mayor Crawford and Councilor Young inquired about conflict of interest as they have immediate family participating in the trip.
- Councilor McKenna, Councilor Lary Roebbotham and Councilor Damian Roebbotham all agreed that they could vote on the motion.

2025-144

Crawford/D. Roebbotham

Resolved to give Approval in Principle to the EF Tour Executive to operate the canteen at the Iceberg Arena for the 2025-2026 winter season with a contract agreement for fundraising for an educational EF trip to Athens and other parts of Greece in 2026. Further resolved that it must be agreed that any excess funds raised will be forwarded to another school initiative.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

- III. Recreation Director requested an amendment to our current Building Rental Policy. The recommended amendment will include the steps staff will follow in all buildings in the event of a power failure or mechanical issue.
- a) Council had concerns about not issuing a refund and how it would affect the regular rentals.
 - b) Council requested that Staff amend the current Building Rental Policy and bring back for further review before a decision can be made.

5.3. Planning & Public Works/Enforcement & Permitting - No Report

5.4. Fire Services presented by Councilor McKenna

A meeting of the Fire Services Department was held on August 19th, at 7 pm at the Town Office. In attendance: Station Chiefs Paul Torrville, Dion Harnett and Bobby Parsons, along with CAO Pauline Payne and Enforcement Permitting Officer, Germaine Morgan.

A. Review of Emergency Management Plan

- I. A full review by Fire Chiefs of the Emergency Management Plan with additions and edits. Once all edits are complete Council will be asked to review as well.

5.5. Finance and Administration presented by Councilor Lary Roebbotham

A meeting of the Finance and Administration Department was held at the Town Office on August 22nd, 2025, at 9:45 AM. In attendance were CAO Pauline Payne, Deputy Town Clerk Daphne Coles and Accounting Clerk Tracy Torrville.

A. For Council Approval

- I. Approval to Pay Invoice #250175

2025-145

L. Roebbotham/Young

Resolved to approve the payment of Invoice #250175 to K & D Pratt in the amount of \$9162.04 plus HST for a Flow Meter for Fogo Water Shed.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

- II. Approval to Purchase Lift Station Pump

2025-146

L. Roebbotham/Crawford

Resolved to approve to purchase a new lift station pump from Xylem at the quoted price of \$11,055.56 including freight and fees. Pump is for the lift station located on Jacob's Lane, Joe Batt's Arm.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

III. Kids Eat Smart Foundation – Request for Donation

2025-147

L. Roebbotham/Crawford

Resolved to approve to donate \$200.00 to the Kids Eat Smart Radiothon with proceeds going to the Fogo Island Central Academy Breakfast Program.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

IV. Request for Property Tax Exemption

2025-148

L. Roebbotham/D. Roebbotham

Resolved that Staff respond to the request for property tax exemption for Account #BRIMS002 advising the organization that they are not being charged any property tax for this location.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

V. Small Claims Court Approval

2025-149

L. Roebbotham/D. Roebbotham

Resolved to approve for Account #BROWA004 be submitted to Small Claims Court for collection of Poll Tax Arrears.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

VI. Deep Bay Community Committee

- a) Letter was received from the Committee in April requesting an exemption of property taxes for 2024 and 2025 for 3 Town Hall Lane and 25 Main Road, Deep Bay and that property tax exemptions be approved on a continuing basis moving forward for as long as the Committee owns the properties.

2025-150

L. Roebbotham/Crawford

Resolved to approve the exemption of property taxes and associated interest for 2024, 2025 and on a continuing basis thereafter for as long as the Deep Bay Community Committee retains ownership of the Community Hall located at 3 Town Hall Lane. Further resolved to deny the exemption of property taxes and associated interest for 2024 and 2025 for the Old Schoolhouse located at 25 Main Road has the building is being rented and provides a source of income for the Committee.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

- b) Committee requested a review of the business tax rate currently charged due to having a bar license in the building. CAO has done a review of the business taxes charged to other committees on the island that have a Bar License.

2025-151

L. Roebbotham/Crawford

Resolved to approve to change the Food Establishment Tax charge for the Bar License held by the Deep Bay Community Committee for the Community Hall located at 3 Town Hall Road from an assessed property value to minimum rate of \$410.00 dated back to February 2019, along with all interest related to those charges.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

VII. Deep Bay Community Committee – Sale of Old School House

- a) Committee has an opportunity to sell the Old Schoolhouse located at 25 Main Road, Deep Bay. Under the Bill of Sale Agreement, it was agreed that the Town of Fogo Island would have the first right of refusal if the committee wished to sell the building.

2025-152

L. Roebbotham/Young

Resolved to refuse the offer of “First Right of Refusal” from the Deep Bay Community Committee to take back the Old Schoolhouse located at 25 Main Road, Deep Bay as stipulated in the Bill of Sale if the Committee wish to sell the building.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Alexander Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham and Councilor Adam Young. Against - 0.

6. Correspondence

6.1 Letter – Concerned Resident

- A 2nd letter was received with concerns about neighbours having family living in their shed.
- Council requested that Staff provide further information on the permits issued to construct the building, sewer hookup, electrical and fire access.

6.2 Department of Transportation & Infrastructure

- Municipal Capital Works provincial funding program is open for applications from August 11th to October 6, 2025.

6.3 Email – Camping in Oliver’s Cove

- An email was received from a resident with concerns about campers parking out in Oliver’s Cove, Tilting.
- Staff informed Council that “No Overnight Camping” signs have been ordered for the area.

7. New Business – No new business for discussion.

8. Date of Next Regular Meeting:

- Public Council Meeting scheduled for September 9, 2025, be cancelled and the next Public Council Meeting will be held on September 23, 2025, at 7:00PM due to the holiday on September 30th for National Day for Truth and Reconciliation.

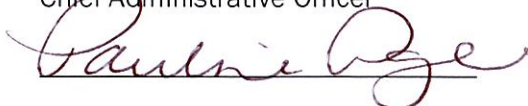
9. Adjournment:

2025-153

Crawford/D. Roebbotham

Resolved the public council meeting of August 26th, 2025, be adjourned at 8:50PM.

Pauline Payne
Chief Administrative Officer



Andrew Shea
Mayor

