

**Town Council of the Town of Fogo Island
Policies and Procedures**

Policy Topic: Water & Sewer Service Connections		
Policy No:	Motion of Council: 2018-141	Effective Date: June 1st, 2018
Section: Public Works	Amendment Motion:	Amendment Date:
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Issued By: Policy & Human Resources Committee		

Policy Statement:

This Policy and Procedure is intended to clarify who is responsible for the installation of water and sewer services and to whom the responsibility is to be assigned.

Purpose:

Ensure the coordination, control, inspection and ongoing maintenance of water and sewer service connections.

Responsibilities:

Public Works Department

The Public Works Department will evaluate each service connection request, issue street excavation and water/sewer connections permit, and inspect work.

Procedures:

1. Any contractor, property owner or developer, who wishes to connect to the existing town infrastructure must first obtain a water and sewer connection permit (at a cost of \$100) and may require a street excavation permit if work is on town roads.(at a cost of \$100). (Street excavation permit will come into effect January 2019)
2. Any connections to existing in-service water mains shall be made using approved pressure tapping equipment.
3. Town personnel will inspect connections and installation prior to backfill.
4. All stages of construction shall be inspected and approved prior to continuing to the next stage.
5. The contractor shall be responsible for notification of any disruption in services at least 24 hours in advance.

All services not covered by a development/subdivision agreement with the Town will require a Water and Sewer Services Connection Permit.